

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

July 12, 2017

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 12, 2017 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Others present: County Attorney Barbara McFadden, Board Clerk Patrick Christopherson, and Recording Secretary Kelsey Johnson.

The Chairman led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Add-Chisago County MNCOA Memo, No Net Gain discussion, Dan Helmbrecht, and Fair Board request.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the June 28, 2017 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Bina & Guptil LLC	446.25
Century Link	109.67
Chamberlain Oil	2,320.56
CW Technology	784.00
East Central Energy	117.00
East Central Energy	279.24
Herstenstein, Roy	200.00
Holiday Credit Office	8,335.05
Jones, Bill	100.00
Kanabec County Auditor HRA	58,070.69
Katke, Gordon	200.00
McKinnis & Doom P.A.	10,422.50
MN Dept of Finance	7,361.50
MN Dept of Finance	36.00
MN Dept of Health	977.50
MNPEIP	136,867.04
Mora Municipal Utilities	17,879.85

Mora Municipal Utilities	1,025.55
Spire Credit Union	6,019.47
Sun Life Financial	2,987.28
The Hartford Priority Accounts	1,640.76
Verizon Wireless	2,705.61
Verizon Wireless	516.38
	<u>259,401.90</u>

Action #4 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Community Health Board.

The Kanabec County **Community Health Board** met at **9:05am** on Wednesday, July 12, 2017 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Dennis McNally, and Kathi Ellis. Interim Community Health Director Kathy Burski presented the Community Health agenda.

Action #CH5 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the Community Health agenda as presented.

Action #CH6 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #CH6 – 7/12/17

Agreement for Clinical Laboratory Training MN SCU – Resolution

WHEREAS, the University of Minnesota – Morris has a Nursing Program and is in need of a Clinical Laboratory training site, and

WHEREAS, Kanabec County Community health has facilities for providing suitable training experience that meets the educational needs of the students enrolled in the Nursing Program, and

WHEREAS, it is in the best interest of Kanabec County Community Health to provide a training site where University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs;

THEREFORE BE IT RESOLVED to approve the Community Health Director to sign an Agreement on behalf of Kanabec County Community Health with the Regents of the University of Minnesota for Clinical Laboratory training for the period September 1, 2017 through August 31, 2022.

Action #CH7 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #CH7 – 7/12/17

Humana Contract Resolution

WHEREAS, Kanabec County Community health provides services for area residents who may or may not be insured; and

WHEREAS, Humana is an insurance provider in the State; and

WHEREAS, Kanabec County Community health would like to enter into a participating provider contract with Humana in order to serve those local clients who have coverage through them, and

WHEREAS, if Kanabec County Community Health contracts with insurance providers, clients receive better benefits for services rendered, relieving some of the out of pocket expenses for those services and Kanabec County Community health is paid directly by the insurance provider, when they otherwise may not receive payment at all.

THEREFORE BE IT RESOLVED to approve the Kanabec County Community Health Director signing a contract with Humana for services provided by Kanabec County Community Health commencing July 1, 2017 through July 31, 2021.

Action #CH8 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the payment of 123 claims totaling \$70,052.86 on Welfare Funds.

Action #CH9 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Community Health Board at 9:12am and to meet again in regular session on Wednesday, August 9, 2017 at 9:05am.

The Board of Commissioners meeting reconvened.

Action #10 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

	Revenue	
Vendor		Amount
A & E Cleaning Services		525.00
Advanced Correctional Healthcare		13,303.24
Aslis		50.83
Auto Value Mora		230.94
Auto Value		107.99
Auto Value Milaca		9.58
Bachman, Fran		36.38
Ben Meadows		85.33
Brownells, INC		229.16

Brenny, Laurell	199.02
Bureau of Crim. Apprehension	120.00
CW Technology	1,240.00
C & D Auto	1,253.32
City of Milaca	31.43
Craguns Resort & Conference Center	555.13
Curtis, Michael	1,330.67
Dex Media East Inc.	17.00
Doering, David	40.66
Dresser Methven Funeral Homes	350.00
East Central Exterminating	120.00
East Central Exterminating	240.00
East Central Solid Waste Commission	22.37
Emergency Automotive Technologies	6,362.07
Faust, Patrick	65.27
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
G & N Enterprises	753.95
Galls	1,100.93
Galls	228.74
Gifts & Gadgets Galore	1,565.00
Glen's Tire	73.58
Glen's Tire	74.00
Granite City Jobbing Co Inc.	599.80
Granite City Jobbing Co Inc.	46.69
Granite Electronics	27.00
Hilton Garden Inn	187.39
Hoefert, Robert	621.77
Hohn's Auto Body & Glass	198.23
Horizon Towing	571.54
Hviding, Wendy	53.50
Innovative Office Solutions LLC	121.10
Kanabec Soil & Water Cons.	385.26
KEEPRS	1,013.25
Landreville, Willard	656.47
League of MN Cities	117.84
Lerrssen, Jennifer	407.68
Manthie, Scott	1,137.95
Manthie, Wendy	1,045.04
Marco, Inc	486.00
Marco, Inc	486.00
Marohn, Brenda	18.19
MN Public Transit Assn	350.00

McClellan, Karen	427.92
Mille Lacs Disposal Inc.	20.00
MN County Attorney's Association	44.00
MN Counties Intergovernmental Trust	60.00
MHSRC/Range	520.00
Mora Chevrolet Buick	287.76
Minnesota UI	1,127.00
Mora Municipal Utilities	294.72
Nelson, Ansel	738.08
Nelson, Jerald	196.88
Nelson, Ronette	394.48
Fusion (Network Billing Systems, Inc)	239.46
O'Donovan, Barbara	799.87
O'Reilly Auto Parts	5.40
Oak Gallery	53.05
Office Depot	121.03
Office Depot	74.55
Office Depot	50.31
Owens Auto Parts	10.73
Owens Auto Parts	34.04
Pieper, Helen	286.76
Quality Disposal	380.01
Quality Disposal	22.50
Quality Disposal	190.00
Reliance Telephone, Inc	100.00
Roberts, Rodney	35.00
Rupp, Anderson, Squires & Waldspurger, PA	92.50
State of Minnesota	270.00
Stearns DHIA Central Lab	42.00
Steinmetz, Heidi	153.41
Stellar Services	526.34
Thomson Reuters - West	297.55
Tinker & Larson Inc	1,283.79
Tinker & Larson Inc	1,562.85
UHL Company	1,795.00
US Bank	100,566.25
Verizon Wireless	350.23
Maurice Visser	562.31
Western Alliance Bank	44,135.00
Zamora, Ray	697.11
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	204,695.22

Road & Bridge

Vendor	Amount
A and E Cleaning Services	1,050.00
Ameripride	498.01
Auto Value	1,771.96
Emergency Automotive Technologies	364.70
Federated Co-ops	1,329.22
Fleetmatics	559.00
Glens Tire	1,225.16
Gopher State One-Call	40.50
Granite Electronics	3,361.60
Interstate Improvement, Inc.	704,287.93
J.R. Oil Co	65.00
Johnson Hardware	64.99
Knife River	65,426.29
Minnesota Petroleum Marketers Association	460.00
MN Dept of Public Safety	2,319.18
Nancy Nelson	200.00
Nuss Truck Equipment	298.88
Oak Gallery	115.45
Owens Auto Parts	923.09
PCI Roads, LLC.	186,026.40
Powerplan	14,471.99
Quality Disposal Systems	160.00
Roeschlein, Tom	174.99
Safety-Kleen	387.85
Sanitary Systems	130.00
Speedtech Lights Inc	1,356.49
State of MN Department of Transportation	806.81
Verizon	37.52
Total:	<u>987,913.01</u>

Action #11 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #11 – 7/12/17

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$3,110.60
Waste Management	\$1,222.95
Arthur Township	\$400.00
Total	\$4,733.55

Commissioner Dennis McNally led a discussion concerning an interim no net gain of state lands policy. Discussion only, no action was taken.

Jane Hennagir met with the County Board to present the 2017 MCIT Report. Discussion only, no action was taken.

Human Resource Specialist, Kim Pautsch met with the County Board to discuss the wage policy.

Action #12 - It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the updated P-106 Wage Policy as presented.

County Assessor, Tina Diedrich – Von Eschen met with the County Board to discuss matters concerning her department. Discussion only, no action was taken.

County Coordinator, Patrick Christopherson met with the County Board to discuss the 2018 Budget. Discussion only, no action was taken.

10:30am – The Chairperson called for public comment three times. None responded.

10:30am - The Chairperson closed public comment.

10:30am – Gene Anderson left the meeting.

Barb Chaffee met with the County Board to present the 2017 update for Central Minnesota Jobs and Training Services. Discussion only, no action was taken.

11:05am – A Public Hearing was held to discuss a request for Tax Abatement from JCF Properties. The Chairperson called for public comment. None responded.

Action #13 – The Chairperson adjourned the Public Hearing at 11:10am.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #14 – 7/12/17

A RESOLUTION OF THE KANABEC COUNTY BOARD OF COMMISSIONERS OF
KANABEC COUNTY, MINNESOTA, APPROVING A PROPERTY TAX ABATEMENT
FOR JCF PROPERTIES, LLC

WHEREAS, the Board of Commissioners of Kanabec County, Minnesota (the “County”) has determined a need to approve a property tax abatement on Parcel 22.08134.00 (the “Property”) for the purpose of assisting JCF Properties, LLC, with the conversion of former motel structures into residential dwelling units, pursuant to Minnesota Statutes, Sections 469.1812 to 169.1815 (the “Act”); and

WHEREAS, the legal description for Parcel 22.08134.00 is attached as “Exhibit A”; and

WHEREAS, the Kanabec County Economic Development Authority (EDA) considered the request for Tax Abatement at its July 12, 2017 meeting and recommended approval; and

WHEREAS, the Kanabec County Board of Commissioners conducted a duly noticed public hearing on the request for Tax Abatement on July 12, 2017, at which the views of all interested persons were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Kanabec County, Minnesota, as follows:

1. Findings. The Board of Commissioners make the following findings:
 - a. That the benefits to the County from the Abatement will be at least equal to the costs thereof.
 - b. That granting the Abatement is in the public interest based on the preservation or increase of tax base and redevelopment or renewal of a blighted area within the County.
 - c. That the property is not located in a tax increment district.
2. Abatement. Subject to the provisions of the Act, the Board of Commissioners hereby authorize a maximum Abatement of \$20,000 subject to the following terms and conditions:
 - a. The term “Abatement” means the real property taxes generated in any tax-payable year by extending the County’s total tax rate for that year against the tax capacity of the subject properties as of January 2 in the prior year.
 - b. The term of the Abatement shall not exceed ten (10) years commencing in 2017.
 - c. In accordance with Section 469.1813, Subdivision 8 of the Act, in no case shall the Abatement, together with all other Abatements approved by the County under the Act and paid in any one year, exceed the greater of 10% of the County’s tax capacity for that year or \$200,000.
 - d. In accordance with Section 469.1815 of the Act, the County will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement under this Resolution. The County Auditor/Treasurer shall estimate the amount of Tax Abatement to be generated, and shall add such amount to the County’s levy.

- e. The Business Subsidy Agreement is agreed to by all parties and attached to this Resolution and recorded against the Property.
3. Actions Ratified. The Board of Commissioners hereby ratifies all actions of the County's staff and consultants in arranging for approval of this Resolution in accordance with the Act.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #15 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 – 7/12/17

SP 033-611-022, CSAH 11
Final Payment

WHEREAS Project SP 033-611-022 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Knife River Inc. in the amount of \$65,426.29

Action #16 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #16 – 7/12/17

Purchase Roller for Motor Grader

WHEREAS a used Walk N' Roll motor grader roller implement has become available, and

WHEREAS two of Kanabec County motor graders are not equipped with rollers, and

WHEREAS the following quotes were received for a Walk N' Roll WR 95 with CAT lift group:

Ziegler	CAT Inc.	\$16,500.00
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THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the quote of \$16,500.00 submitted by Ziegler CAT Inc.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #17 – 7/12/17

CSAH 6 Culvert Replacement

WHEREAS a culvert has failed and is in need of repair on CSAH 6, 450 ft west of Grove St., and

WHEREAS trenchless installation is preferred due to the location, traffic levels, and soils, and

WHEREAS the following quotes were received for trenchless installation of a 16” HDPE pipe

Minncomm Underground Utility Const.	\$24,500.00
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THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the quote of \$24,500.00 submitted by Minncomm Underground Utility Const.

Transit Director, Helen Pieper met with the County Board to discuss matters concerning her department.

Action #18 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the application for a Workforce Certificate of Compliance.

Action #19 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to adjourn the board meeting at 12:20pm and to meet again in regular session on Wednesday, July 26, 2017 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk