

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

July 26, 2017

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 26, 2017 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Others present: County Attorney Barbara McFadden, Board Clerk Patrick Christopherson, and Recording Secretary Kelsey Johnson.

The Chairman led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: Add: Jeff Anderson-contract renewal, Chad Gramentz-culvert approval, Planning Commission cancellation discussion, County Road 26 West. Change 10:15 appointment from Brian Smith to Kathy Burski.

Action #2 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the July 12, 2017 minutes as amended: Gene Anderson left the meeting at 10:30am.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County **Family Services Board** met at **9:05am** on Wednesday, July 26, 2017 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Dennis McNally, and Kathi Ellis. Interim Family Services Director Chuck Hurd presented the Family Services agenda.

Action #FS4 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the agenda as amended: add AMHI Grant.

Action #FS5 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #FS5- 07/26/17

Accounting Technician Evaluation

WHEREAS the board did by Action #FS5-06/28/17 refer the position of Accounting Technician to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Accounting Technician” position, which results in Pay Range 8:

Category	Rank	Points
Qualifications	q43	75
Decisions	d16	36
Problem Solving	p9	31
Relationships	r13	48
Effort A	ea5	4
Effort B	eb12	17
Hazards	h17	13
Environment	n5	8
TOTAL POINTS		232

Action #FS6 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #FS6 – 7/28/17

Account Technician Hire Resolution

WHEREAS there is a new position of an Accounting Technician, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Interim Family Services Director and the County personnel Director to hire an Accounting Technician to fill the new position at Step A, Range 8 of the pay plan which is \$18.10 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #FS7 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the payment of 60 claims totaling \$98,027.28 on Welfare Funds.

Action #FS8 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to adjourn Family Services Board at 9:30am and to meet again in regular session on Wednesday, August 23, 2017 at 9:05am.

The Board of Commissioners meeting reconvened.

9:30am – County Attorney, Barbara McFadden left the meeting.

Jerry Tvedt met with the County Board to discuss a donation request for Kick Cancer to the Curb. Discussion only, no action was taken.

Action #9 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, James	9.00
Bailey, Chad	28.00
Baker, Melissa	11.00
Brandanger, Nathan	78.00
Bruswick Twp	9,081.60
Campbell, Deborah	8.40
City of Mora	32,116.85
City of Ogilvie - Clerk	7,493.64
City of Quamba	389.72
Comfort Twp	986.33
Consolidated Communications	992.44
Dearborn National Life Insurance Co	536.00
Delcourt, John Sherman	2.00
Dunn, Jessica	2.80
East Cent. Reg Dev Commission	47.50
East Central Energy	781.46
East Central Energy	157.62
East Central School District	28,157.86
Gleason, Amanda	2.20
Halverson, Melanie	41.40
Haybrook Twp	74,568.38
Health Partners	5,049.00
Hinckley-Finlayson Schools	20.00
Isle Public Schools	149,136.70
Kanabec County Ag Society	120.00
Kanabec County Aud/Treas	3,978.53
Kanabec Twp	3,984.25
Klarkowski, Ed	23.00
Kroschel Twp	14,078.92
Lanphear, Julie	2.00
Ledger, Ladonna	17.00
Lee, Sara	25.40
Midcontinent Communications	1,222.72
Minnesota Energy Resources Corp	3,331.17
MNPEIP	136,105.66

Mora Public Schools	52,216.43
Office of MN.IT Services	1,300.00
Ogilvie Public Schools	65,091.81
Peace Twp	1,936.64
Rohrback, Larry	6.00
Southfork Twp	23,546.93
Sun Life Financial	3,046.06
Tessneer Law Office	204.00
Whited Twp	1,259.30
TOTAL	<u>621,193.72</u>

Action #10 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund	
VENDOR	AMOUNT
Ace Hardware	125.44
Amdahl, Patricia	412.00
Ann Lake Association	3,445.47
Anoka County Corrections	209.00
Anoka County Corrections	1,225.00
Bauer, Laura	20.52
Blowers, Lisa	92.02
Brenny, Laurell	51.36
Coborns	45.84
Coborn's Pharmacy	14.85
Curtis, Michael	909.04
D&T Ventures	225.00
East Central Regional Library	72,013.00
ECM Publishers	71.25
Eustice, Todd	224.70
Faust, Patrick	281.58
Franklin Outdoor Advertising	250.00
Grainger	121.22
Handyman's Inc	195.72
Handyman's Inc	387.12
Hoefert, Robert	525.81
Hood, Barb	75.97
Johnsons Hardware	764.90
Kanabec County Assessor	100.00
Kanabec Publications	44.55
Kanabec County Community Health	1,650.56
Kanabec County Information Systems	4,200.00

Kanabec Publications	322.47
KEEPRS	152.05
KEEPRS	98.72
Kennedy & Graven, Chartered	3,243.25
Landreville, Willard	251.99
Lerrssen, Jennifer	242.79
Manthie, Scott	1,045.39
Manthie, Wendy	583.42
M & I Lockbox: MCCC	13,626.25
M & I Lockbox: MCCC	86.64
M & I Lockbox: MCCC	100.00
M & I Lockbox: MCCC	25.00
M & I Lockbox: MCCC	50.00
M & I Lockbox: MCCC	50.00
M & I Lockbox: MCCC	75.00
Mille Lacs County Agricultural Society	150.00
Moberg, Kate	244.38
Minnesota Monitoring, Inc	168.00
State of Minnesota - BCA	555.00
Minnesota Department of Finance	1,110.00
Mora Unclaimed Freight	16.05
MRA Trusight	82.50
NARTEC Inc	339.05
Nelson, Ansel	700.44
Nelson, Jerald	102.19
Nelson, Ronette	290.51
Newgard, Jean	231.66
Newgard, Terry	159.20
Novus, Gary Fix & Son	60.00
O'Donovan, Barbara	479.36
Office Depot	88.69
Office Depot	61.88
Office Depot	83.32
Office Depot	50.92
Office Depot	72.50
Office Depot	111.44
Onamia Service Center	1,547.54
PD's Embroidery	20.00
Ratwik, Rozak & Maloney, PA	1,368.00
Reliance Telephone Inc	3,000.00
Risk & Needs Assessment, Inc	200.00
RS Eden	1,629.34
SelectAccount	682.65

Shopko Stores Operating Co, LLC	62.97
Snyder, Denise	6.65
Stegeman, Jesse	240.00
Stellar Services	761.01
Stenstrom Collision & Detail	200.00
Summit Food Service Management	14,921.87
Sunshine Printing	56.86
Swank Motion Pictures	334.52
SWIFT	129.76
Thompson-Reuters-West	889.77
Totalfunds by Hasler	2,200.00
Visser, Maurice	658.28
Zamora, Ray	480.43
	<u><u>142,181.63</u></u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
American Door Works	2,000.00
Bluetarp Financial	259.30
Cramsie Jon	103.73
EATI	134.82
ESRI	2,500.00
Granite City Jobbing	348.39
Marco	188.00
Minnesota Energy	51.16
Mora Chevrolet Buick	54.44
Nuss Truck	391.33
Olslin Lumber	232.80
Oxygen Service	145.61
Rydberg & Sons	2,420.75
Swanston Equipment	924.81
S.W. Asphalt Inc	900.00
Towmaster	637.01
Tri-City Paving	27,562.80
Widseth Smith Nolting	1,776.00
Total:	<u><u>40,630.95</u></u>

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #11a – 07/26/17

WHEREAS there is a vacancy in the position of a Full Time Law Enforcement Assistant, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full time Law Enforcement Assistant to refill the vacant position at Step A, Range 7 of the pay plan which is \$17.08 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Resolution #11b – 07/26/17

WHEREAS there is a vacancy in the position of a Part Time Bus Driver, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a Part Time Bus Driver to refill the vacant position at Step A, Range 6 of the pay plan which is \$15.67 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #12 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #12a – 7/26/17

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of July 15, 2017, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kanabec Publications:	\$28.48
Central Minnesota Aquatics, Inc:	\$18,414.00

Resolution #12b – 7/26/17

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Knife Lake Sportsmen’s Club for a raffle event to be held at Greg & Carol Meemken Residence, 1876 280th Mora, MN 550051 on September 2, 2017.

Commissioner Dennis McNally led a discussion regarding a No Net Gain Policy.

Action #13 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13- 7/26/17

Instituting “No Net Gain” of land by Minnesota Department of Natural Resources (DNR) or any tax exempt land trust.

WHEREAS, Minnesota Statute 84.944 Subdivision 3, pursuant to Minnesota Statute 97A.145 Subdivision 2, allows the Kanabec County Board of Commissioners to prohibit the purchase of land by the MN DNR in Kanabec County, and

WHEREAS, the further acquisition of land by the MN DNR and environmental land trusts further erodes the tax base of Kanabec County, and

WHEREAS, the State of Minnesota PILT payment is uncertain dollars;

THEREFORE BE IT RESOLVED, the Kanabec County Board hereby established a “No Net Gain” policy for both MN DNR and all Environmental Land Trusts. No new lands may be “acquired” unless an equal amount of property is sold back or transferred to private ownership. The Kanabec County Board of Commissioners also petitions the MN DNR to do a complete inventory of all lands currently owned in Kanabec County and evaluate each parcel for possible sale back to private ownership.

The County Board held a discussion regarding the Gravel Tax Ordinance. Discussion only, no action was taken.

Craig Smith met with the County Board to discuss construction on County Road 3.

Interim Community Health Director, Kathy Burski met with the County Board to discuss radiological emergency preparedness.

Action #14 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #14 – 7/26/17
Radiological Grant Resolution

WHEREAS, Kanabec County falls within the ingestion area of the Monticello Nuclear Plant, and

WHEREAS, Kanabec County has been invited to apply for the Radiological Emergency Preparedness Grant for 2018 and 2019, and

WHEREAS, grant funds would be used to maintain a Radiological Emergency Preparedness Program in a state of readiness with the capability to activate the Radiological Plan immediately and respond when requested;

THEREFORE BE IT RESOLVED, the Kanabec County Board approves the Community Health Services Administrator or the Kanabec County Sheriff applying for the Radiological Emergency Preparedness grant, accepting \$12,000 for the State Fiscal Years of 2018 and 2019, and signing the grant agreement upon award of said grant.

Action #15 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a services agreement with Motorola Solutions for maintenance services.

Action #16 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #16 – 7/26/17

WHEREAS, the following quotes were received for aluminized steel culvert inventory:

Contech	\$56,605.35
True North Steel	\$55,480.20

WHEREAS, the low quote of \$55,480.20 was submitted by True North Steel, and

THEREFORE BE IT REOSLVED to accept the quote of \$55,480.20 by True North Steel for aluminized steel culvert inventory.

The County Board held a discussion regarding the scheduling and cancellation of Planning Commission meetings. Discussion only, no action was taken.

The County Board held a discussion regarding County Road 26. Discussion only, no action was taken.

10:30am - The Chairperson called for public comment, and it was left open until 10:50am. Those that responded include:

Jeff Hamme	Ordinance #5, Planning Commission meeting cancelation. Invited Commissioners to a Shallow Waters Workshop on 8/22 from 6-8pm in meeting room 3.
Roberta Haight	Margo Cole is on the way to make public comment later in the meeting.
Margo Cole	Concerns about possible changes to Shoreland Ordinance #5.

County Coordinator, Patrick Christopherson led a discussion regarding budget workshop dates. The County Board will meet on August 10th and August 30th from 3:00-5:00pm to discuss budget proposals. Information only, no action was taken.

11:00am – The Chairperson closed public comment.

Action #17 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to adjourn the board meeting at 11:10am and to meet again in regular session on Wednesday, August 9, 2017 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk