

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**March 8, 2017**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 8, 2017 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, and Les Nielsen. Board Members absent: Kathi Ellis. Others present: Board Clerk Patrick Christopherson, Recording Secretary Kelsey Johnson, and County Attorney Barb McFadden.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Delete wage policy update. Add employee recognition award for 35 years of service. Add Dennis McNally’s update on Ordinance 5.

Action #2 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the February 22, 2017 minutes of the Kanabec County Board of Commissioners as amended: Add Recording Secretary, Kelsey Johnson to the attendance. Change Action #16 “with the Planning Commission. County Board will request Attorney Scott Anderson to write proposed new language to bring to meeting.” to “with the planning commission with recommended language to be reviewed by Attorney, Scott Anderson.”

Action #3 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:06am to a time immediately following the Community Health Board.

The Kanabec County **Community Health Board** met at **9:06am** on Wednesday, March 8, 2017 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, and Les Nielsen. Board Member absent: Kathi Ellis. Interim Community Health Director Kathy Burski presented the Public Health agenda.

Action #CH4– It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the Community Health agenda as amended: Add Health Partners resolution. Add corrected SACK resolution.

Action #CH5 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #CH5 – 3/8/17**

**BE IT RESOLVED** to appoint Commissioner Kathi Ellis to the State Community Health Services Advisory Committee (SCHSAC) for a 3 year term commencing immediately and expiring January 7, 2020.

*Action #CH6* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #CH6 - 3/08/17**

### **Revised Kanabec County Community Health Board Resolution**

**WHEREAS**, on June 1, 2016 the Kanabec County Board of Commissioners, in Resolution # 11 approved the formation of a new Community Health Board due to the dissolution of Kanabec-Pine Community Health, and

**WHEREAS**, due to changes that were made to the financial structure of Kanabec County Community Health the following changes to additional areas of the Community Health agency are being requested, and

**WHEREAS**, the Kanabec County Board of Commissioners supports the use of the Kanabec County Community Health Board to govern Kanabec County Community Health;

**BE IT RESOLVED**, as of January 1, 2017 the Kanabec County Community Health Board shall be comprised of the five Kanabec County Board of Commissioners, and will assume the powers and duties of the community health board, and

**BE IT FURTHER RESOLVED**, the Kanabec County Board of Commissioners approves the use of the special revenue fund as the accounting system for Kanabec County Community Health, and

**BE IT FURTHER RESOLVED**, the Kanabec County Board of Commissioners will determine the annual appropriation for the Kanabec County Community Health Board at the time of its annual budget process, and

**BE IT FURTHER RESOLVED**, the Kanabec County Board of Commissioners may appoint a Community Health Advisory Board to advise, consult with, and make recommendations to the community health board on the duties under MN Statutes 145A subdivision 1a, and

**BE IT FURTHER RESOLVED**, the Kanabec County Board of Commissioners by virtue of its authority under Minnesota Statutes, Chapter 145, by this Resolution adopted at a scheduled meeting held on March 8, 2017, effective January 1, 2017, hereby appoints Kathy Burski as the Community Health Administrator and authorizes her to act as an agent of the Board and to sign and execute on behalf of the Board contracts for funding under any of the grants

administered by the Commissioner of Health or the Commissioner of Human Services for Kanabec County Community Health;

**NOW THEREFORE BE IT RESOLVED**, effective January 1, 2017 the Kanabec County Board of Commissioners authorizes the structure of the official Kanabec County Community Health Board and approves the aforementioned items relevant to the Community Health Agency.

*Action #CH7* – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #CH7 – 3/8/17**  
Blue Cross Blue Shield Contracts Resolution

**WHEREAS**, Kanabec County Community Health provides services for area residents who may or may not be insured, and

**WHEREAS**, Blue Cross Blue Shield is one of the largest insurance providers in the State, and

**WHEREAS**, Kanabec County has had participating contracts with Blue Cross for many years, and

**WHEREAS**, if Kanabec County Community Health contracts with insurance providers, clients receive better benefits for services rendered, relieving some of the out of pocket expenses for those services and Kanabec County Community Health is paid directly by the insurance provider, when they otherwise may not receive payment at all;

**THEREFORE BE IT RESOLVED** to approve the Kanabec County Community Health Director signing two contracts with Blue Cross Blue Shield, one for Public Health Nurse services and the second for Mass Immunization services provided by Kanabec County Community Health.

*Action #CH8* – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #CH8 – 3/8/17**  
Health Partners Participating Provider Agreement Resolution

**WHEREAS**, Kanabec County Community Health provides services for area residents who may or may not be insured, and

**WHEREAS**, Health Partners, Inc. is one of the insurance providers carried by local residents, and

**WHEREAS**, Kanabec County has had participating contracts with Health Partners, Inc. for many years, and

**WHEREAS**, if Kanabec County Community Health contracts with insurance providers, clients receive better benefits for services rendered, relieving some of the out of pocket expenses for those services and Kanabec County Community Health is paid directly by the insurance provider, when they otherwise may not receive payment at all;

**THEREFORE BE IT RESOLVED** to approve the Kanabec County Community Health Director signing an Agreement with Health Partners, Inc. to continue providing services to local residents who are covered by Health Partners, Inc.

Action #CH9 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #CH9 – 3/8/17**

#### **Memorandums of Agreement for Drug Free Communities grant Resolution**

**WHEREAS**, Kanabec County Community Health has allocated and encumbered funds for the purpose of providing a comprehensive drug prevention program through funding from the Drug Free Communities Grant to serve Kanabec County residents, including youth and young adults, and

**WHEREAS**, Juettner Marketing and the Kanabec County Sheriff are willing and able to provide services to assist in meeting the deliverables of the Drug Free Communities Grant;

**THEREFORE BE IT RESOLVED** the Kanabec County Community Health Board approves Memorandums of Agreement with Juettner Marketing and the Kanabec County Sheriff's Office for services to promote the SACK coalition and to assist in reducing the use of tobacco, marijuana, and other drugs among youth in Kanabec County for the period September 30, 2016 through September 29, 2017.

Action #CH10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the payment of 99 claims totaling \$36,764.07 on Kanabec County Community Health Funds.

Action #CH11– It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to adjourn Community Health Board at 9:24am and to meet in regular session on Wednesday, April 12, 2017 at 9:05am.

The Board of Commissioners meeting reconvened.

Transit Director Helen Pieper met with the County Board to discuss matters concerning her department.

*Action #12* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to discontinue the common carrier service in Mille Lacs County. This decision was reached after Mille Lacs County chose to discontinue funding there portion of the costs of the multi-county program.

*Action #13* – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #13 – 3/8/17**

**WHEREAS** Mille Lacs and Kanabec Counties (collectively referred to herein as the “Parties”) previously entered into an Agreement entitled VETERANS TRANSPORTATION PROGRAM AGREEMENT BETWEEN MILLE LACS COUNTY AND KANABEC COUNTY (herein referred to as the Agreement) commencing January 1, 2017, and expiring on December 31, 2018, and

**WHEREAS** The Parties agree that the Agreement may be amended by written agreement pursuant to item VII of the Agreement, and

**WHEREAS** The parties herein agree to amend the Agreement to provide for the following term:

### **XV. TERMINATION OF AGREEMENT**

D. TERMINATION BY MUTUAL AGREEMENT. This Agreement may be terminated by mutual agreement of the Parties. Such termination shall be effective immediately upon approval of the termination by an authorized representative of the both Parties. For purposes of this section, approval of the Termination includes any Resolution jointly executed by the Parties in which the Parties express a desire to mutually terminate the Agreement;

and,

**WHEREAS** Pursuant to Item XV. D. of the Amended Agreement, the Mille Lacs and Kanabec County Boards of Commissioners, representing the Parties as evidenced by the Signatures contained herein, mutually agree to terminate the Agreement as amended immediately without any penalty, costs or fees imposed against either Party;

**THEREFORE, BE IT RESOLVED**, The Agreement known as VETERANS TRANSPORTATION PROGRAM AGREEMENT BETWEEN MILLE LACS COUNTY AND KANABEC COUNTY as amended in writing by this Resolution is hereby terminated by mutual agreement of the parties.

Mille Lacs County agrees to compensate Kanabec County for any services provided thru the end of the agreement and for the first quarter of the Administrative Contract.

Action #14 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #14 – 3/8/17**

Year 2017 (Public Transit Service Expansion – Pilot Program)

**BE IT RESOLVED** that the Kanabec County enters into an Agreement with the State of Minnesota for Public Transit Service Expansion – Pilot Program, and

**BE IT FURTHER RESOLVED** that the Kanabec County agrees to provide a local share of 0 (zero) percent of the total operating cost and 0 (zero) percent of the total capital costs, and

**BE IT FURTHER RESOLVED** that the Kanabec County authorizes the CHS Administrator/Interim Director Kanabec County Community Health or Transit Director to execute the aforementioned Agreement and any amendments thereto.

Action #15 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve capital purchase contract with MN/DOT for the purchase of four buses.

Action #16 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Ann Lake Twp	6,388.26
Arthur Twp	19,517.58
Brunswick Twp	19,206.83
Comfort Twp	13,490.40
CW Technology	640.40
East Central Energy	209.61
East Central Energy	161.00
Ford Twp	5,028.88
Grass Lake Twp	15,776.98
Haybrook Twp	3,950.52
Hillman Twp	7,214.48
Holiday Credit Office	8,636.32
Kanabec Twp	10,844.32
Knife Lake Twp	14,659.17
Kroschel Twp	6,343.66
MN Energy Resources Corp	3,387.50
MNPEIP	130,705.32
Peace Twp	15,868.02

Pomroy Twp	7,608.95
Southfork Twp	12,758.32
Spire Credit Union	3,120.32
Sun Life Financial	3,155.97
Tessneer Law Office`	340.00
Verizon Wireless	592.19
Whited Twp	9,889.63
	<u><b>319,494.63</b></u>

*Action #17* – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

## Revenue Fund

<b>VENDOR</b>	<b>AMOUNT</b>
A and E Cleaning Services	475.00
A'viands LLC	10,405.15
A1 Rescue Towing & Recovery	125.00
Ace Hardware	161.79
Ace Hardware	16.44
Akkerman-Ingebrand Funeral Home	400.00
Advanced Correctional Healthcare	328.70
Allina Health	30.00
American Solutions for Business	501.51
Association of MN Counties	250.00
Auto Value Mora	167.44
Bachman, Fran	82.93
Bernicks	153.60
Braham Motor Service Inc	1,446.27
Brenny, Laurell	910.57
Centerpoint Energy	68.00
Central MN Council on Aging	780.00
Century Link	109.67
Chapman's Auto Repair	111.85
Chisago County Sheriff's Office	378.00
City of Minneapolis	204.00
Coon, Susan	12.99
Christianson, Craig	506.48
City of Milaca	31.43
Curtis, Michael	572.60

D&T Ventures	225.00
East Central Exterminating	120.00
East Central Solid Waste Commission	96.73
East Central Solid Waste Commission	10.00
ECM Publishers, Inc.	13.75
Election Systems & Software Inc	34.16
Emerson Network Power, Liebert Services, Inc.	6,165.62
Fairview Health Services	76.00
Fairview Health Services	1,596.00
Faust, Patrick	935.60
Franklin Outdoor Advertising	600.00
Franklin Outdoor Advertising	250.00
Glen's Tire	105.80
Grainger	9.17
Grainger	1,363.04
Granite City Jobbing Co In	604.05
Granite City Jobbing Co In	136.08
Granite City Jobbing Co In	403.39
Granite Electronics	254.36
RandiAnn C. Harvey, RMR, CRR, CRC	3.50
Hennepin County Medical Ctr	114.00
Hoefert, Robert	1,115.57
Horizon Towing	470.25
Hood, Barb	379.78
Hunter, Robb	204.15
Innovative Office Solutions	105.09
IT Savvy	824.80
IT Savvy	607.96
J.P. Cooke Co.	45.95
Jensen, Cassie	64.99
Johnson, Aaron - Snake River Watershed	215.29
Kanabec County Highway Department	4,248.79
Kanabec Publications	753.47
Kanabec Publications	54.25
KEEPRS	1,231.97
KEEPRS	1,374.96
Kennedy, Kerry Jr.	632.67
Landreville, Willard	262.97
Lane, Dave	27.82
League of Minnesota Cities	2,200.00
Lerrssen, Jennifer	547.63
Manthie, Mark	100.05



Manthie, Scott	754.86
Manthie, Wendy	976.82
Marco	134.68
Mattson Electric	130.00
Mehlhop, Ron	42.27
Meta13	25.00
Miller, Kelly	75.00
Milaca Chiropractic Center	225.00
Minnesota Supreme Court	258.00
Mille Lacs SWCD	195.80
Minnesota Sheriffs' Association	225.00
Mora Auto Service	845.22
Mora Chevrolet Buick	499.86
Marohn, Brenda	10.70
Nelson, Ansel	1,065.40
Nelson, Ronette	352.11
Newgard, Jean	424.26
Newgard, Terry	570.85
Northland Process Piping Inc.	7,704.45
O'Donovan, Barbara	476.69
O'Reilly Auto Parts	65.57
Office Depot	156.04
Office Depot	92.48
Office Depot	50.82
Owens Auto Parts	19.98
Owens Auto Parts	39.80
Pine County SWCD	1,248.32
Project Lifesaver INC	12.41
Quality Disposal	43.15
Ramsey County	1,400.00
Ranweiler, Sabrina	257.34
Reid, Greg	28.36
Roberts, Rodney	515.04
Rogers, Pearl	657.52
Schneider Corporation	47,884.00
Stellar Services	590.20
TASER International	4,177.00
Thompson Reuters - West	297.55
Thompson Reuters - West	604.50
Trane U.S. Inc	2,481.26
Trimin	30,000.00
Twin City Hardware	1,183.10

UHL Company	8,188.20
Uline	214.22
US Bank	450.00
Camille VanDall	1,086.56
Van Hale, LaRae	61.08
Varidesk LLLC	495.00
Verizon Wireless	367.19
Visser, Maurice	587.60
Wickeham, Teresa	102.60
Wiitala, David	1,076.42
Zamora, Ray	1,231.65
	<u><u>167,471.01</u></u>

## Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	950.00
Ace	477.79
Ameripride	498.60
Arrowwood Resort	358.28
Auto Value	1,285.71
Bjorklund Compaines	2,887.33
BlueTarp	1,598.98
City of Mora	8,117.60
Citi Lites	30.00
Crawford's Equipment	584.02
Dultmeier Sales	342.38
Fleetmatics	559.00
Fluegge's AG	95.00
Gopher State One-Call	6.75
Grainger	437.97
H & L Mesabi	25,583.37
Kanabec Publication	635.00
Minnerath Construction Inc.	3,158.75
Owens Auto Parts	1,180.07
Pomp's Tire	2,258.00
Powerplan	11,910.80
Quality Disposal Systems	160.00
University of MN	225.00
Verizon	37.52

**Total**

**63,377.92**

Environmental Services Director Teresa Wickeham discussed matters concerning her department, and was joined by Valerie Prax.

Action #18 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #18 – 03/08/17**

**WHEREAS** the board has received a request for support of a Kanabec County Clean-Up Day and Household Hazardous Waste Collection to be held on Saturday, May 20, 2017, and

**WHEREAS** the Kanabec County Board of Commissioners and Environmental Services Supervisor support such an event;

**BE IT RESOLVED** that the county will provide up to \$5,000, to be paid using SCORE funds to help fund the County Clean-up Day.

Action #19 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to permanently the schedule Kanabec County Clean-Up Day and Household Hazardous Waste Collection on the 3<sup>rd</sup> Saturday in May each year.

Action #20 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #20 – 03/08/17**

Extend the Kanabec County Comprehensive Local Water Management Plan

**WHEREAS**, Minnesota Statutes, §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

**WHEREAS**, Kanabec County currently has a state approved Comprehensive Local Water Management Plan that covers the period of August 8, 2007 through August 31, 2017, and

**WHEREAS**, Kanabec County is currently updating the Comprehensive Local Water Management Plan in accordance with Minnesota Statutes §103B.301, and

**WHEREAS**, Kanabec County has submitted the Priority Concerns Scoping Document for BWSR review in February 2017, and

**WHEREAS**, the Kanabec County Water Planner and SWCD intend to update the current plans maps into a GIS that would allow for better prioritizing, targeting, and measuring of water quality projects and outcomes, and

**WHEREAS**, the Kanabec County Water Planner and SWCD staff will need additional timing to effectively compile the GIS information and process the output for effective planning, and

**WHEREAS**, Kanabec County assures continued effort toward completion of the Comprehensive Local Water Management Plan update, and

**WHEREAS**, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367;

**NOW, THEREFORE, BE IT RESOLVED**, the Kanabec County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2018, in order to complete the update process in accordance with Minnesota Statutes §103B.301.

Roger Deneen with Brighter Day, met with the County Board to discuss matters concerning level of care at FirstLight.

**10:30am** - The Chairperson then called for public comment three times. None responded.

**10:30am** - The Chairperson closed public comment.

Action #21 - It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve a **Consent Agenda** including all of the following actions:

## **Resolution #21a– 03/08/17**

### **SCORE CLAIMS**

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Quality Disposal		\$4,410.94
------------------	--	------------

Arthur Township	\$400.00
Total	\$4,810.94

## **Resolution #21b – 03/08/17**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the National Wild Turkey Federation for a raffle event to be held at Moose Lodge 2352 103<sup>rd</sup> Ave Braham, MN 55006 on April 29, 2017.

County Sheriff Brian Smith met with the County Board to discuss matters concerning his department.

Action #22 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the purchase of two budgeted squads and associated equipment.

Action #23 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve hiring Jessica Koch, and experienced Correctional Officer/Dispatcher, at Range 9, Step C of the pay plan which is \$19.53 per hour.

Deputy Auditor-Tax Roberta Anderson met with the board to discuss matters concerning her department.

Action #24 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve selling a portion of tax forfeited parcel 05.00655.00 with a minimum bid of \$1,200 to be opened on April 12, 2017.

Action #25 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #25 – 3/8/17**

**WHEREAS** the county has employed a 4-H Summer Assistant in past years, and

**WHEREAS** the board did budget for this position in 2017, and

**WHEREAS** the board desires to fill this position;

**BE IT RESOLVED** that the County Board authorizes the County Personnel Director to hire a 4-H Summer Assistant to refill the vacant position at \$9.50 per hour, or \$9.80 per hour if the person has prior experience as a Kanabec County 4-H Summer Assistant, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

County Coordinator, Patrick Christopherson led a discussion about a resolution passed in Pine County yesterday regarding dump station scale fees. No action taken, information only.

Commissioner Dennis McNally gave an update concerning his research of Ordinance 5. No action taken, information only.

Action #26 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the purchase of a new squad car to replace a squad that was recently totaled.

Action #27 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #27 – 3/8/17**

**BE IT RESOLVED** to close at the meeting at 11:50am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, and Kim Smith. Absent: Kathi Ellis. Others Present: County Coordinator & Personnel Director Patrick Christopherson & County Attorney Barb McFadden.

Action #28 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to re-open the meeting at 11:55am.

Action #29 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #29 – 3/8/17**

**WHEREAS** the negotiating team has presented the Board with a proposed 2017-2018 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Agent;

**BE IT RESOLVED** to approve a 2017-2018 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106.

*Action #30* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to adjourn at 12:02pm and to meet again in regular session on Wednesday, March 22, 2017 at 6:30pm.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk