

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

April 11, 2018

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, April 11, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Kim Smith, and Les Nielsen. Absent: None. Others Present: County Attorney, Barbara McFadden, Board Clerk Patrick Christopherson, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda with the following corrections: Add Randy Ulseth at 10:40am. Add memo regarding HR payroll software from the Information Systems Department. Add ECRDC discussion.

Action #2 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the March 28, 2018 minutes with the following correction: Resolution #14, add “at a cost of \$8,117.60”.

Action #3 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following nineteen paid claims:

<u>Vendor</u>	<u>Amount</u>
Holiday Credit Office	7,960.14
Spire Credit Union	6,835.60
CW Technology	1,069.40
East Central Energy	129.00
McKinnis & Doom P.A.	1,062.50
Steinhagen, Rita Clare	148.75
Verizon Wireless	350.10
City of Milaca	34.17
Midcontinent Communications	725.18
Minnesota Department of Finance	4,582.50
Mora Municipal Utilities	12,705.13
Quality Disposal	592.51
Verizon Wireless	725.75
East Central Energy	309.71
Mora Municipal Utilities	1,175.05

Verizon Wireless	35.01
Minnesota Department of Finance	39.00
Minnesota Department of Health	1,147.50
The Hartford Priority Accounts	1,946.11
19 Claims Totaling:	<u>41,573.11</u>

Action #4 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:05am on Wednesday, April 11, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen Dennis McNally, and Kathi Ellis. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH5 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the Public Health Agenda as presented.

Public Health Director, Kathy Burski gave the Director’s Report.

Action #PH6 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH6 – 4/11/18

Agreement between Mille Lacs County and Kanabec County/Timber Trails

WHEREAS, Mille Lacs County has decided to enter into an agreement with Tri-Cap to provide public transportation services in 2019, and

WHEREAS, Mille Lacs County has agreed to pay the 20% match for the new buses and 10% of the appraised value of two used buses per MNDot guidelines;

THEREFORE BE IT RESOLVED to approve the Community Health Administrator to sign an agreement with Mille Lacs County that agrees to the parameters outlined in the Memorandum of Understanding.

Action #PH7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH7 – 4/11/18

WHEREAS, Kanabec County – Timber Trails Public Transit operates a transit system, and

WHEREAS, there is an identified gap in services that cannot be met through the current Public Transportation System, and

WHEREAS, the Kanabec County Board of Commissioners has identified available funds in the county vehicle pool fund, and

WHEREAS, Kanabec County – Timber Trails Public Transit desires to purchase a vehicle to be used in the transit system, and

WHEREAS, Kanabec County – Timber Trails Public Transit staff has reviewed the vehicle options offered by approved multiple contracting vendors, and

WHEREAS, the staff recommends purchasing a MobilityTrans 2016 Ford Transit bus from Hogle Bus Co. Inc. for the reason of cost and availability;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby authorizes the purchase from Hogle Bus Co. Inc. in the amount up to \$50,000.

Public Health Director, Kathy Burski led a discussion regarding bus disposal. The board recommended taking the buses to auction at Heidelberger Farm Equipment, LLC. Information only, no action was taken.

Action #PH8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the payment of 104 claims totaling \$24,720.28 on Public Health Funds.

Action #PH9 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 9:30am.

The Board of Commissioners reconvened.

The board held a discussion regarding an update from the East Central Regional Development Committee. Information only, no action was taken.

Interim Jail Administrator, Chris Bergwick met with the board to give an update regarding his new position. The board requested quarterly County and DOC numbers.

Action #10 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #10 – 4/11/18

WHEREAS Chris Bergwick was appointed to Interim Jail Administrator on June 24, 2017, and

WHEREAS Bergwick has successfully carried out the duties of Jail Administrator since then;

BE IT RESOLVED to appoint Chris Bergwick to the position of Jail Administrator effective April 11, 2018, and

BE IT FURTHER RESOLVED to compensate Bergwick, in accordance with County Policy P-106, at Pay Range 17, Step B which is \$34.85 per hour.

Action #11 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund	
VENDOR	AMOUNT
A and E Cleaning Services	550.00
Ace Hardware	372.65
Ace Hardware	33.99
Advanced Correctional Healthcare	16,309.58
Ardner, Greg	47.03
Auto Value Mora	94.39
Bachman, Fran	151.51
Bliss, Erica	179.56
Blowers, Lisa	88.29
Bond Trust Services Corp	450.00
Bond Trust Services Corp	299,306.25
Braham Motor Service Inc	13,989.53
Clifton Larson Allen LLP	3,000.00
Command Presence LLC	218.00
Craguns Resort	307.62
Curtis, Michael	1,200.21
CW Technology	2,473.00
D&T Ventures	225.00
Dept of Public Safety, State of MN	270.00
East Central Exterminating	240.00
East Central Exterminating	120.00
ECM Publishers	145.00
Election Systems & Software Inc	100,010.00
Faust, Patrick	159.14
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Franklin Outdoor Advertising	511.25
G & N Enterprises	2,029.80
The Grand Event Center	575.00
Granite City Jobbing	106.28
Granite City Jobbing	604.05
Granite City Jobbing	772.61

Heartland Glass Co, Inc	10,127.00
Hoefert, Robert	645.28
Hennepin County Medical Center	116.75
Husnik, Joe	8,311.40
InTone Imaging	552.00
Kanabec Publications	530.71
Kanabec Publications	2,370.28
Kanabec Publications	25.50
Kanabec SWCD Legacy	1,010.19
Kanabec Soil & Water Cons.	402.33
Kapinos, Cynthia	23.52
KEEPRS	542.96
KEEPRS	231.08
Lerrssen, Jennifer	423.02
RELX Inc. DBA LexisNexis	87.41
Manthie, Scott	1,355.80
Manthie, Wendy	1,297.40
Marco	134.68
M & I Lockbox: MCCC	13,770.75
MN Office of Justice Programs	150.00
Mora Municipal Utilities	335.56
Nelson, Ansel	822.62
Nelson, Ronette	425.75
Northland Fire Protection	196.15
O'Reilly Auto Parts	21.10
Office Depot	69.51
Office Depot	38.85
Office Depot	148.33
Office Depot	58.06
Office Depot	53.06
Parallel Technologies, Inc.	6,600.00
Ramsey County	1,400.00
Reliance Telephone, Inc	1,000.00
RJ Mechanical	1,400.00
SHI	3,355.14
SHI	318.38
SHI	477.57
Snake River Watershed	500.00
State of MN BCA	120.00
Stellar Services	659.88
Stevens, Joel	129.78
Strelow, David	26.71
Summit Food Service Management	9,652.17

Terhaar, Cheryl	40.33
Thomas, Billy	33.00
Thomson Reuters - West	334.43
Tinker & Larson Inc	132.50
Tinker & Larson Inc	127.70
US Bank	25.00
Van Hale, LaRae	111.20
Visser, Maurice	1,041.72
Weingart, Paul	169.00
Whiting, Melissa	91.16
Zamora, Ray	892.17
86 Claims Totaling:	<u>524,449.67</u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	1,100.00
Ace	140.98
Ameripride	461.73
Auto Value	1,884.29
Crawford's Equipment	190.68
D & M Oil	32,101.74
Diamond Mowers	1,037.62
ESRI	4,397.26
Federated Co-op	37.15
Glens Tire	316.50
Gopher State one-Call	50.00
Grainger	119.84
Granite City Jobbing Co	129.55
Hoya Vision	65.00
Kanabec Publications	155.00
Marco	188.00
Nuss Truck Equipment	15,071.91
Owens Auto Parts	209.42
Oxygen Service	69.99
Power Plan (RDO)	693.71
Quality Disposal	160.00
RT Vision Inc	3,000.00
SHI International	242.00
Summit Companies	521.25
Wiarcom	798.00
Verizon Connect Fleet	559.00

26 Claims Totaling: 63,700.62

The board held a discussion regarding committee appointments. The Board of Adjustment has a vacancy for an alternate. Dennis McNally will look into finding a candidate from his district to serve on the Extension Committee. Kelsey Johnson will contact Jason Wahlstrom regarding reappointment to the Personnel Board of Appeals.

Deputy Auditor-Tax, Roberta Anderson met with the County Board to discuss matters concerning the upcoming tax forfeited land sale. By consensus minimum prices were discussed and suggested for properties.

10:30am – The Chairperson called for public comment. Those that responded included:

Jeff Hamme	Ann Lake, Ordinance #5
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10:32am – The Chairperson closed public comment.

FirstLight Healthy System CEO, Randy Ulseth met with the county board to discuss committee appointments.

Action #12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #12 – 4/11/18

BE IT RESOLVED to appoint Carl Pederson to the Hospital Board for a three year term commencing immediately and expiring January 5, 2021 appoint Carl Pederson to the Hospital Board for a three year term commencing immediately and expiring January 5, 2021.

The County Board held a discussion regarding a request for proposal for impoundment and boarding of animals. Patrick Christopherson will send the proposal to County Attorney, Barbara McFadden and County Sheriff, Brian Smith for review. Information only, no action was taken.

Board Clerk, Patrick Christopherson led a discussion regarding a memo from the Information Systems Department regarding Optimum Payroll and HR software, as well as TRVision Timecard Basic. Information only, no action was taken.

Action #13 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 – 4/11/18

BE IT RESOLVED to close at the meeting at 11:45am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or

developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #14 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to re-open the meeting at 11:50am.

Action #15 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #15 – 4/11/18

WHEREAS the negotiating team has presented the Board with a proposed 2018-2019 bargaining unit agreement between Kanabec County and the International Union of Operating Engineers Local No. 49, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2018-2019 bargaining unit agreement between Kanabec County and the International Union of Operating Engineers Local No. 49.

Future agenda items: Update Comprehensive Plan. Set a date for the annual Tax Forfeited Land Sale.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 11:55am and to meet again in regular session on Wednesday, April 25, 2018 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk