

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 24, 2018

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 24, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Kim Smith, and Les Nielsen. Absent: None. Others Present: Board Clerk Patrick Christopherson, County Attorney Barbara McFadden, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the January 10, 2018 minutes with the following corrections: Resolution #17 - Delete “state land”. Resolution #20 - Change “on behalf of Kanabec County” to “on behalf of Kroschel Township”.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following paid claims:

| <u>Vendor</u> | <u>Amount</u> |
|-------------------------------------|--------------------------------|
| Consolidated Communications | 937.68 |
| Kanabec County Auditor-Treas | 4,168.43 |
| McKinnis & Doom P.A. | 85.00 |
| Minnesota Energy Resources Corp | 10,530.23 |
| Consolidated Communications | 65.08 |
| Kanabec County Auditor HRA | 6,000.00 |
| Midcontinent Communicatiосn | 357.39 |
| Office of MN.IT Services | 1,300.00 |
| Tessneer Law Office | 416.50 |
| East Central Energy | 178.59 |
| Minnesota Dept of Health | 1,317.50 |
| Dearborn National Life Insurance Co | 642.15 |
| 12 claims totaling: | <u><u>25,998.55</u></u> |

Action #4 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

| Revenue Fund | |
|--|----------------------|
| <u>Vendor</u> | <u>Amount</u> |
| Advanced Correctional Healthcare | 296.24 |
| Altergott, Courtney | 94.95 |
| Amador Locksmith & Door Service | 1,286.50 |
| Area 3 SWCD TSA | 1,565.34 |
| Bachman, Fran | 48.51 |
| Billings Service Inc | 132.50 |
| Bob Barker | 142.65 |
| Brooks Internet Software Inc | 52.49 |
| Christopherson, Patrick | 175.73 |
| City of Quamba | 4,344.08 |
| Coborn's Pharmacy | 81.78 |
| Curtis, Michael | 1,417.61 |
| D&T Ventures | 225.00 |
| Downtown Deli | 111.88 |
| East Central Regional Library | 73,971.00 |
| Fairview Health Services dba | 109.00 |
| Faust, Patrick | 408.21 |
| FBG Service Corporation | 6,410.24 |
| FBG Service Corporation | 584.80 |
| Galls | 85.90 |
| Glen's Tire | 1,218.40 |
| Glen's Tire | 557.16 |
| Glen's Tire | 609.20 |
| Glen's Tire | 34.43 |
| Granite City Jobbing | 101.75 |
| Granite City Jobbing | 1,215.34 |
| Handyman's Inc | 84.00 |
| Handyman's Inc | 416.10 |
| Hennepin County Medical Center | 101.00 |
| Hoefert Robert | 1,087.10 |
| Horizon Towing | 315.28 |
| Indianhead Speciality | 79.92 |
| Industrial Health Services Network Inc | 273.90 |
| IT SAVVY | 352.85 |
| IT SAVVY | 454.90 |
| IT SAVVY | 645.98 |
| IT SAVVY | 678.59 |
| Kanabec Area Chamber Foundation | 600.00 |

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| Kanabec County Highway Dept | 6,115.40 |
| Kanabec County Highway Dept | 103.73 |
| Kanabec County Highway Dept | 26.62 |
| Kanabec County Soil & Water Cons. | 1,362.91 |
| Kanabec County SWCD | 8,499.97 |
| Kanabec Publications | 76.00 |
| Kanabec Publications | 136.00 |
| Kanabec SWCD | 1,172.80 |
| Kanabec SWCD Legacy | 1,759.43 |
| Koch's Hardware | 34.97 |
| Lerrssen, Jennifer | 686.19 |
| M&I Lockbox: MCCC | 1,208.35 |
| M&I Lockbox: MCCC | 6,430.32 |
| Manthie, Scott | 890.08 |
| Manthie, Wendy | 680.16 |
| Marco | 512.50 |
| Marco | 133.43 |
| Marco | 486.00 |
| Marco | 134.68 |
| Matthew Bender Lexis Nexis | 294.31 |
| McClellan, Karen | 152.10 |
| McClellan, Karen | 6.65 |
| McGaw, Susan | 32.10 |
| Mehlhop, Ron | 234.64 |
| Mike's Lawn Service Inc. | 100.00 |
| Mille Lacs SWCD | 4,186.41 |
| Minnesota Monitoring, Inc | 558.00 |
| Minnesota Sheriffs' Association | 5,502.00 |
| Minnesota UI | 966.00 |
| MN Counties Insurance Trust | 69,180.00 |
| MN Counties Insurance Trust | 92,087.00 |
| MN Counties Insurance Trust | 90,891.00 |
| MN Counties Insurance Trust | 32,167.00 |
| MN Counties Insurance Trust | 25,044.00 |
| MN Counties Insurance Trust | 1,206.00 |
| MN Counties Intergovernmental Trust | 1,339.00 |
| National Academies of Emergency Dispatch | 50.00 |
| Nelson, Ansel | 589.55 |
| Nelson, Ronnette | 157.51 |
| North TH 65 Corridor Coalition | 500.00 |
| Northland Securities Inc | 2,000.00 |
| Office Depot | 38.71 |
| Office Depot | 45.51 |

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|---------------------------------------|-----------|
| Office Depot | 64.36 |
| Office Depot | 52.19 |
| Owen's Auto Parts | 17.98 |
| Owen's Auto Parts | 11.88 |
| Owen's Auto Parts | 14.93 |
| Pine County SWCD | 478.80 |
| Pine County SWCD | 551.91 |
| Pine County SWCD | 444.60 |
| Ploub, Jasmine | 74.95 |
| Pryor Learning Solutions | 149.00 |
| Ramsey County | 1,400.00 |
| Resource Training & Solutions | 250.00 |
| RS Eden | 6.30 |
| Shopko Stores Operating Co, LLC | 4,516.81 |
| State of Minnesota - BCA | 490.00 |
| Stellar Services | 497.90 |
| Summit Companies | 430.00 |
| Summit Food Service Management | 10,334.59 |
| Thompson-Reuters-West | 238.70 |
| Thompson-Reuters-West | 658.02 |
| Thomson Reuters Payment Ctr | 312.43 |
| Totalfunds | 2,200.00 |
| UPS | 15.83 |
| Visser, Maurice | 712.60 |
| West Central Jail Administrator Assoc | 450.00 |
| Zamora, Ray | 264.87 |

107 Claims Totaling: 482,785.99

Road & Bridge

| <u>Vendor</u> | <u>Amount</u> |
|--------------------------------|---------------|
| Crawford's Equipment Inc | 162.54 |
| Emergency Automotive Tech | 170.07 |
| Federated | 136.20 |
| Federal Highway Administration | 2,055.00 |
| IT Savvy | 4,596.12 |
| Marco | 188.00 |
| Midway Iron | 1,692.95 |
| MN Energy | 1,166.81 |
| Northern Sattes Supply | 23.41 |
| Novus Glass | 1,055.00 |
| Nuss Truck | 128.35 |
| Office Depot | 122.55 |

| | |
|----------------------------------|----------|
| Premier Outdoor Services | 7,460.00 |
| Roger Crawford Appraisal Service | 750.00 |
| Van-Tech | 133.81 |
| Widseth Smith Nolting | 920.00 |
| Westling, Nathan | 575.00 |
| Ziegler | 543.42 |

18 Claims Totaling: 21,879.23

Action #5 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #5a – 01/24/18

BE IT RESOLVED to appoint Jody Anderson to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 5, 2021.

Resolution #5b – 01/24/18

BE IT RESOLVED to re-appoint Luann Beachem to the Safety Committee for a three year term commencing immediately and expiring January 5, 2021.

Action #6 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #6a – 01/24/18

BE IT RESOLVED to appoint Liane Heupel to the Personnel Board of Appeals for a three year term commencing immediately and expiring January 5, 2021.

Resolution #6b – 01/24/18

BE IT RESOLVED to appoint Nick Stafford to the Railroad Authority for a three year term commencing immediately and expiring January 5, 2021.

Action #7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:06am to a time immediately following the Human Services Board.

The Kanabec County **Human Services Board** met at **9:06am** on Wednesday, January 24, 2018 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Dennis McNally, and Kathi Ellis. Interim Human Services Director Chuck Hurd presented the Human Services agenda.

Action #HS8 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the Human Services Board agenda as presented.

Social Services Supervisor, Kristen Struss met with the county board to give an update about the on call child protection program. Information only, no action was taken.

Action #HS9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS9 – 1/24/18

Child Welfare Juvenile Justice Screening grant Resolution

WHEREAS the Minnesota Department of Human Services has allocated funds for Child Welfare/Juvenile Justice Screening, and

WHEREAS the grant provides funds to support children’s mental health screening, assessment and mental health services to children in the welfare and juvenile justice systems, and

WHEREAS Kanabec County Family Services has been awarded \$3,351 to provide these services.

THEREFORE BE IT RESOLVED to approve the acceptance of said grant for the term January 1, 2018 through December 31, 2018.

Action #HS10 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the payment of 133 claims totaling \$237,111.64 on Welfare Funds.

Action #HS11 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to adjourn Human Services board at 9:20am and to meet again in regular session on Wednesday February 28, 2018 at 9:05am.

The County Board held a discussion regarding SCORE Fund overages. Topics discussed included a minimum balance in the SCORE funds account and possibly offering free or low cost tire recycling. Information only, no action was taken.

Assistant County Engineer, Jay Munson met with the county board to discuss matters concerning the Highway Department.

Action #12 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 1/24/18

Purchase Excavator with Mulching Head Attachment

WHEREAS Kanabec County Public Works has budgeted for an excavator with mulching head attachment to more efficiently conduct department operations, and

WHEREAS Ziegler Inc. has provided a quote for a used Cat 314 E mid-size excavator at the price of \$134,069.47, and a new FX36 Defender mulching head attachment manufactured by Brush Hound for the price of \$21,500.00 with a total price of \$155,569.47 for both units.

THEREFORE BE IT RESOLVED to accept the quote from Ziegler Inc. for a Cat 314 E mid-size excavator together with an FX36 Defender mulcher for a total price of \$155,569.47.

Action #13 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13 – 1/24/18

Right-of-Way Claim
SAP 033-611-023

WHEREAS the County Board has been presented with a request to pay the appraised amount from the appraisal completed by Roger Crawford for the Jim and Shirley Boster property on SAP # 033-611-023 for the reconstruction of CSAH # 11 from TH No. 65 to TH No. 70, and

THEREFORE BE IT RESOLVED to accept the appraisal presented by Jim and Shirley Boster and pay the appraised amount indicated in the appraisal presented the Boster's:

| | |
|------------------------|------------|
| Jim and Shirley Boster | \$4,395.00 |
|------------------------|------------|

Action #14 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #14 – 1/24/18

BE IT RESOLVED to close at the meeting at 9:40am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, Kathi Ellis, and Kim Smith. Others Present: County Coordinator & Personnel Director Patrick Christopherson, and County Attorney Barbara McFadden.

Action #15 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to re-open the meeting at 9:55am.

10:00am – A Public Hearing was held to discuss a proposed Dog Control Ordinance. Those that spoke included:

Keith Rodney
 Dan Sims
 June Scolty
 Michelle Duchene
 Lee Johnson
 Marie Molumby
 Sarah Hager
 Heidi Wilcox
 Kurt Peterson
 Ron Molumby

Dawn Biesman
 Ms. Olstad
 Karen McClellan
 Rob Schloemer
 Jill Poole
 Amy Anderson
 Jill Stolen
 Cassandra Berg
 Rich Anderson

Action #16 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Public Hearing at 10:35am.

10:36am – The Chairperson called for public comment. Those that responded included:

| | |
|------------------|--|
| Dan Sims | Questions regarding roadside cleanup. |
| Michelle Duchene | Concerns regarding neighborhood cleanup. |
| Jeff Hamme | Ann Lake property purchase. |
| Walt Smith | Ann Lake property purchase. Clean up day. |
| Rich Anderson | Ann Lake property purchase. |
| Mark Herr | Ann Lake property purchase. |
| Jill Poole | Opinions regarding public beach on Knife Lake. |

10:45am – The Chairperson closed public comment.

Kanabec County Veteran Service Officer, Erica Bliss introduced Trent Dilks and Stephanie Zeimetz from Disabled American Veterans (DAV) to the county board to discuss a transportation program for Veterans.

Action #17 - It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the purchase of a vehicle for the Veteran’s Transportation Program at no cost to the county.

11:00am – The board took a five minute break.

Tim Marion met with the County Board for a follow up discussion regarding Ann Lake. Information only, no action was taken.

Valerie Prax and Environmental Services Director, Teresa Wickeham met with the county board to discuss 2018 Kanabec County Clean Up Day and Hazardous Waste Collection.

Action #18 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #18 – 1/24/18

WHEREAS the board has received a request for support of a Kanabec County Clean-Up Day and Household Hazardous Waste Collection to be held on Saturday, May 19, 2018, and

WHEREAS the Kanabec County Board of Commissioners and Environmental Services Supervisor support such an event;

BE IT RESOLVED that the county will provide up to \$5,000, to be paid using SCORE funds to help fund the County Clean-up Day.

Action #19 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 01/24/18

Clean Up Day Claim

WHEREAS the board did authorize by Resolution #18-03/0817 the expenditure of up to \$5,000 in SCORE funds in support of the a Kanabec County Clean-Up Day to be held on Saturday, May 20, 2017, and

WHEREAS the board has received a report of the Clean Up Day and a request for support payment;

BE IT RESOLVED to authorize payment of \$2,124.74 in SCORE funds to “Kanabec County 4-H Clean Up Day.”

Future Agenda Items: Dog Control Ordinance.

Action #20 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #20 – 1/24/18

BE IT RESOLVED to close at the meeting at 12:10pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, Kathi Ellis, and Kim Smith. Others Present: County Coordinator & Personnel Director Patrick Christopherson.

Action #21 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:16pm.

Action #22 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #22 – 01/24/18

WHEREAS the negotiating team has presented the Board with a proposed 2018-2019 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No 320, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2018-2019 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local No 320.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Kim Smith, Kathi Ellis

OPPOSED: Gene Anderson, Dennis McNally

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

12:20pm – The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, February 14, 2018 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk