

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator  
**March 28, 2018**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, March 28, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Kim Smith. Absent: Les Nielsen. Others Present: County Attorney, Barbara McFadden, Board Clerk Patrick Christopherson, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the March 14, 2018 minutes with the following corrections: Page 5 - Delete “state” from land acquisition. Page 6 - Change “approve the following claims” to “approve the following nine claims”. Page 10 – Delete “Information only, no action was taken”. Add - Input from the DNR was discussed. The ordinance was referred back to the planning commission for review of comments from the DNR.

Action #3 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to recess the board meeting at 6:35pm to a time immediately following the Human Services Board.

The Kanabec County Human Services Board met at 6:35pm on Wednesday, March 28, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, and Kathi Ellis. Human Services Director, Chuck Hurd presented the Human Services agenda.

Action #HS4 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the Human Services Agenda as presented.

Financial Supervisor, Tim Dahlberg met with the County Board to present the Supplemental Nutrition Assistance Management Evaluation Corrective Action Plan and the Biennial healthcare Access Service Plan. Information only, no action was taken.

Action #HS5 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the payment of 125 claims totaling \$240,056.98 on Welfare Funds.

Action #HS6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to adjourn Human Services Board at 7:02pm.

The Board of Commissioners reconvened.

County Sheriff, Brian Smith met with the County Board to discuss matters concerning his department.

Action #7 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously approve the following resolution:

### **Resolution #7 – 3/28/18**

**BE IT RESOLVED** to approve and authorize the Chairperson to sign the State of Minnesota Annual County Boat & Water Safety Grant Agreement, grant #137811 in the amount of \$3,484.00 for the state fiscal year 2018 ending June 30, 2019.

The Board held a discussion regarding Emergency Management. The Deputy Director would come from current personnel. Volunteers would still be utilized to help in the emergency management process.

Action #8 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #8 – 3/28/18**

**WHEREAS** the Minnesota Sheriff’s Transport System has been in development since 2015, and

**WHEREAS** this project built a jail transport management system to process and share transports across the state of Minnesota in a more effective manner, and

**WHEREAS** the required software has been developed with an annual projected fee not to exceed \$700;

**THEREFORE BE IT RESOLVED** to sign an Agreement between Dakota County and the Kanabec County Sheriff’s Office for Criminal Justice Network Services,

**BE IT FURTHER RESOLVED** to enter into a Mutual Aid Agreement for the County Sheriff Transport System pursuant to Minn. Stat. § 471.59 that authorizes the joint and cooperative exercise of powers common to the counties from other counties with respect to the duties of the county sheriff to provide secure transport of persons subject to detention for a criminal offense and to any other persons according to a lawful duty or obligation.

Economic Development Director, Heidi Steinmetz met with the County Board to discuss supporting an opportunity zone for Kanabec County.

Action#9 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #9 - 3/28/18**

### **SUPPORTING AN OPPORTUNITY ZONE FOR KANABEC COUNTY**

**WHEREAS**, Opportunity Zones are a new community development program established by Congress in the Tax Cut and Jobs Act of 2017 to encourage long-term investments in low income and urban communities nationwide; and

**WHEREAS**, each Governor is authorized to designate 25% of the eligible census tracts as Opportunity Zones in their state. In Minnesota, this means the Governor can designate 128 census tracts as Opportunity Zones out of an eligible 509 low-income census tracts; and

**WHEREAS**, there are four eligible census tracts located in Kanabec County, Minnesota, of the eligible 509 low-income census tracts located in the State of Minnesota; and

**WHEREAS**, there is one eligible census tract located in Kanabec County, Minnesota, of the eligible 250 lowest-income census tracts located in the State of Minnesota; and

**WHEREAS**, the Minnesota Department of Employment and Economic Development (DEED) asked Minnesota communities and organizations to submit census tract recommendations for the creation of Opportunity Zones in Minnesota by the United States Treasury Department's deadline of March 8, 2018; and

**WHEREAS**, Kanabec County EDA staff submitted census tract recommendations to DEED based on DEED's specified process on March 8, 2018; and

**WHEREAS**, the United States Treasury Department extended its deadline to March 29, 2018. This allows Kanabec County time to secure resolutions of support from the Kanabec County EDA and the Kanabec County Board of Commissioners for the submittal of Kanabec County's census tract recommendations; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Kanabec County, Minnesota, as follows:

1. Because there is only one *lowest-income* census tract located in Kanabec County, Minnesota (27065480300), it should be designated as an Opportunity Zone.
2. Of the 509 *low-income* census tracts located in the State of Minnesota, census tract number 27065480400 should also be designated as an Opportunity Zone because Braham Industrial Park is located in that census tract.

The County Board discussed the proposed Dog Ordinance.

Action #10 – Dennis McNally introduced the following resolution and moved its adoption:

## **Resolution #10 – 3/28/18**

Adopting a County Wide Dog Regulation Ordinance

**WHEREAS** The Kanabec County Board of Commissioners has been presented with an issue regarding dog control in the County, and

**WHEREAS** The County Attorney’s office has drafted a proposed Dog Regulation Ordinance, and

**WHEREAS** The County Board held a Public Hearing on said Ordinance on January 24<sup>th</sup>, 2018 and,

**WHEREAS** the large majority of comments at the Public Hearing were in favor of adopting said Ordinance.

**BE IT RESOLVED** to approve and adopt the Dog Regulation Ordinance Effective July 1, 2018 as follows:

### **KANABEC COUNTY ORDINANCE NO. 34**

## **Dog Control Ordinance**

### **Kanabec County**

This ordinance provides for regulation of dogs at large, and establishes penalties for violations, to provide for the protection of dogs and also for the protection of the health, safety and general welfare of the citizens of Kanabec County.

#### **Subdivision 1. Purpose and Findings.**

This Dog Control Ordinance (Ordinance) is enacted to: (1) regulate and restrict dogs; (2) protect the public from unvaccinated diseased, stray, roaming and nuisance dogs; (3) make unlawful the acts of dog owners or keepers that allow their dog(s) to interfere with the enjoyment of property and peace and safety in Kanabec County.

#### **Subdivision 2. Authority.**

This Ordinance is enacted pursuant to authority granted by the State of Minnesota under Minnesota Statutes Chapter 347. Minnesota Statute Chapter 347 is hereby incorporated by reference and shall be made part of this ordinance.

### **Subdivision 3. Jurisdiction.**

This Ordinance shall be applicable in all areas of the County lying outside the incorporated limits or municipalities.

### **Subdivision 4. Definitions.**

For purposes of this Ordinance, the following terms have the following meanings. The definitions contained in this section shall not replace or supersede the definitions or provisions of any other Kanabec County Ordinances.

4.1 “Animal Control Officer” means Kanabec County Sheriff, Deputy Sheriffs, and other persons appointed by the Kanabec County Sheriff to enforce sections of this Ordinance and applicable state laws.

4.2 “Animal Control Facility” means a facility designated for the placement of dogs in accordance with or to enforce the provisions of this Ordinance.

4.3 “At Large” means a dog that is: (1) not physically controlled by a human being by means of a leash or lead held by the human being; or (2) unaccompanied by a person and the dog does not immediately respond to sound, mechanical, electrical or other command of its accompanied person, subject to the following exceptions:

4.3.1 A dog that is specially trained for and actually working livestock;

4.3.2 A dog that is specially trained for and actually working locating and retrieving wild game in season for a licensed hunter;

4.3.3 A dog that is specially trained for and actually working assisting law enforcement officers;

4.3.4 A dog within the confines of the real property of its owner or keeper or other real property that the owner or keeper has permission to use;

4.3.5 A dog within a motor vehicle; or

4.3.6 A dog being trained for any of these specifically enumerated pursuits.

4.4 “Bodily injury” means any physical injury to a human being caused by dog, including but not limited to: injuries wherein the skin is broken: interior or exterior bleeding or bruising occurs; or where bone, tissue, or muscle damage occurs.

4.5 “County: means Kanabec County, State of Minnesota.

4.6 “Citation” means a notice or complaint by the Animal Control Officer to the owner or keeper of one or more violations of this ordinance.

4.7 “Dog” means a canine of either sex, whether domesticated or wild.

4.8 “Exposed to Rabies” means an animal or human bitten by or exposed to any animal known or suspected to have been infected with rabies.

4.9 “Harboring a dog” means feeding or sheltering, or both, a dog for seven days or more.

4.10 “Impounded dog” means any dog which is received into custody by an Animal Control Officer or persons appointed by the Kanabec County Sheriff.

4.11 “Leash or lead” means a thong, cord, rope, chain, or similar tether which holds a dog in restraint and which is not more than six (6) feet in length.

4.12 “Owner or Keeper” means any person owning, keeping, harboring, or acting as custodian of, a dog.

4.13 “Shelter” means any facility designated by the County for purposes of sheltering any dog lawfully impounded by this Ordinance.

#### **Subdivision 5. Rabies Control.**

5.1 Whoever owns, keeps, or harbors a dog within the County for a period of more than thirty (30) days shall have such dog properly vaccinated or immunized against rabies and revaccinated as required consistent with the recommendation of the product used; however, dogs need not be vaccinated before the age of five (5) months. Kanabec County may investigate to determine if impounded dogs have had timely rabies vaccination.

5.2 An owner or custodian of a dog shall, by a tag securely fastened to a collar, by a microchip, or by individual tattoo, provide information that is attached to the dog as to the identity of the dog’s owner and the year of the dog’s most recent rabies vaccination.

5.3 An owner or custodian of a dog which is not identified shall produce current vaccination records, at the request of the Animal Control Officer, including the year of vaccination and serial number of the product used, or is subject to criminal penalties as set forth in Section 9

5.4 An owner or keeper of a dog which does not have an appropriate rabies vaccination and which bites or otherwise potentially exposes a person to rabies virus is subject to criminal penalties as set forth in Section 9.

#### **Subdivision 6. Control of Dogs.**

For the purposes of this section, unless otherwise limited, the owner is ultimately responsible for the behavior of his or her dog regardless of whether the owner or keeper or another member of the owner's household or a household visitor permitted the dog to engage in the behavior that is subject to the violation.

6.1 Dogs at Large Prohibited.

6.1.1 All dogs shall be kept under restraint. It shall be unlawful for the owner or keeper of any dog to permit such dog to be at large in the unincorporated area of Kanabec County.

6.1.2 A dog found at large shall be subject to possible impoundment. The owner of an impounded dog shall be responsible for all fees as set forth in section 7.6, whether the dog is reclaimed or not.

6.1.3 A leash or lead longer than six (6) feet in length or a retractable lead of variable length may be used when exercising or training a dog provided that the use of the leash does not allow the dog to interfere with public access to, or use of, public areas.

6.2 Public Nuisance Prohibited. It shall be unlawful for any owner or keeper of a dog to fail to exercise proper control of the owner or keeper's dog so as to have it become a public nuisance. For the purpose of this section a public nuisance includes the following:

6.2.1 A dog that:

- a) is a safety or health hazard;
- b) damages or destroys the property of another, including garden and flower beds and trees;
- c) creates offensive odors that materially interfere with or disrupt another person in the conduct of lawful activities at such person's home;
- d) urinates or defecates upon private property not owned or exclusively occupied by the owner or keeper; or
- e) defecates upon public property if the feces deposited by the dog are not immediately removed by the dog's owner or keeper.

6.2.2 A dog at large that:

- a) jumps on, harasses, or attempts to herd a person; or

- b) runs after joggers, pedestrians, other dogs walked on a leash by an owner, bicyclists or any vehicle driven upon the roads or any public ground except the private property of the dog's owner or keeper.

6.2.3 A dog that chases or attacks wildlife, including birds, or livestock on property not owned or exclusively occupied by the owner or keeper, whether or not the dog injures or destroys the wildlife or livestock.

## **Section 7. Impoundment and Reclamation.**

7.1 Right of Entry Granted. Animal Control Officers are hereby authorized to enter upon any premises, as authorized by Federal and State law, in Kanabec County for the purpose of impounding dogs which they are authorized herewith to impound, or for other purpose authorized by this ordinance.

7.2 Authorization for Capture and Impoundment. Animal Control Officers are hereby granted discretionary authority to capture and impound dogs included in the categories listed below. Such Officers may use a tranquilizer dart if necessary in order to capture a dog which appears to be vicious or where the officer is not able to capture the dog in any other humane manner. The officer may destroy such dog if necessary to avoid a physical threat to human being.

7.2.1 Dogs at large;

7.2.2 Dogs that constitute a safety or health hazard; and

7.2.3 Dogs left without care as a result of death, injury, arrest, detention, or other incapacitation of the owner or keeper.

7.3 Impound Notice. When any dog has been seized and impounded, the Animal Control Officer shall give notice to the dog's owner or keeper, if such owner or keeper is known, that such dog has been impounded and that it will be placed for adoption or destroyed if not redeemed in ten (10) days. If the owner or keeper is not known to the Animal Control Officer, the officer shall post a notice in the front lobby of the Kanabec County Courthouse, the Kanabec County Sheriff's Office and on the appropriate websites. The notice shall describe the dog and the place where seized and shall advise the unknown dog owner or keeper that such dog will be rehomed or destroyed if not reclaimed in ten (10) days.

7.4 Adoption or Disposal of Unclaimed Dogs. Any dog not reclaimed by its owner or keeper within ten (10) days after impoundment shall become the property of the County or its designated animal control facility and shall be placed for adoption in a suitable home or humanely put to death by euthanasia.

7.5 Minimum Time for Impoundment for Unclaimed Dogs. Unclaimed dogs shall be kept at the Animal control Facility or other appropriate location for not less than ten (10) days after



impoundment unless euthanasia prior to that time is deemed necessary or appropriate by a veterinarian advising the Animal Control Officer.

7.6 Any dog euthanized per 7.5 will have a sample submitted for rabies evaluation at the expense of the owner.

7.7 Reclaiming Fees. Any owner or keeper reclaiming an impounded dog shall pay all veterinary cost plus the required penalty or fine and an impound fee, plus a daily boarding fee as established by the County Commissioners.

## **Section 8. Enforcement.**

8.1 The Kanabec County Sheriff's Office and its appointed Animal Control Officers shall, at the discretion of the Kanabec County Sheriff's office, enforce all of the provisions of this ordinance as set forth herein.

8.2 The Animal Control Officer has the authority to determine whether a dog has engaged in the behaviors of a dog at large. This determination may be based upon an investigation that includes observation of and statements of witnesses about the dog's behavior, including the dog's upbringing and the owner's or keeper's control of the dog, and other relevant evidence as determined by the officer. These observations and statements of witnesses can be provided by Animal Control Officers or by other witnesses who personally observed the behavior. The Animal Control Officer or witnesses shall sign a written statement attesting to the observed behavior and agree to provide testimony regarding the dog's behavior if necessary.

8.3 No person shall knowingly: 1) interfere with, impede, or obstruct any Animal Control Officer who is attempting to discharge or who is in the course of discharging an official duty, or 2) fail to obey the lawful order of an Animal Control Officer.

## **Section 9. Penalty.**

Any person who violates any provision of this ordinance, whether by acting in a manner declared to be unlawful or by failing to act as required, shall be guilty of a misdemeanor. Any person found guilty of a misdemeanor under this ordinance shall be punished as provided by the Laws of the State of Minnesota for misdemeanor violations.

## **Section 10. Liability for Accident or Subsequent Disease.**

The Kanabec County Board of County Commissioners, Kanabec County Sheriff, Animal Control Officers, and agents or employees of Kanabec County or any other person authorized to enforce the provisions of this ordinance concerning dog control shall not be held responsible for any damage, accident, or subsequent disease that may occur in connection with the administration of this ordinance.

**Section 11. Safety Clause.**

The Kanabec County Board of Commissioners hereby finds, determines, and declares that this ordinance is necessary for the immediate preservation of the public welfare, health and safety.

**Section 12. Severability.**

If any section, subsection, sentence, clause, phrase, word, or other portion of this ordinance is, for any reason, held to be unconstitutional or invalid, in whole, or in part, by any court of competent jurisdiction, such portion shall be deemed severable, and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this ordinance, which remaining portions shall continue in full force and effect.

**Section 13. Effective Date.**

This ordinance shall take effect July 1, 2018.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kathi Ellis, Dennis McNally, Kim Smith  
**OPPOSED:** Gene Anderson  
**ABSTAIN:**

whereupon the resolution was declared duly passed and adopted.

**7:35pm** – The Chairperson called for public comment. Those that responded included:

Donovan Morgan	Questions concerning the Dog Ordinance
Orrin Haugen	Questions concerning Shoreland Ordinance 5

**7:43pm** – The Chairperson closed public comment.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #11 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #11 – 3/28/18**  
**Purchase Electronic Timesheet Software**

**WHEREAS** Kanabec County Public Works wishes to increase overhead efficiency, and

**WHEREAS** RT Vision produces timesheet software that is compatible with existing cost accounting and payroll software, and

**WHEREAS** said software reduces redundant paperwork and data entry, and

**WHEREAS** RT Vision has provided a quote for TIMECARD-PLUS, including software, implementation, and training as follows:

Year 1	Software, Support, Implementation, Training	\$7,000
Year 2	Software, Support	\$3,000
Year 3	Software, Support	\$3,000

**WHEREAS** said quote was presented before the Board of Commissioners, and

**THEREFORE BE IT RESOLVED** to accept the quote of \$13,000 for TIMECARD-PLUS and associated services for a 3-year term.

Action #12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #12 – 3/28/18**

### **Fleet GPS Tracking**

**WHEREAS** Kanabec County Public Works’ GPS fleet tracking service is currently provided by Verizon Connect at a rate of \$43/unit/month, and

**WHEREAS** recent programming changes have limited capabilities, and

**WHEREAS** Kanabec County Public Works has demonstrated a GPS tracking system with adequate capabilities called Shadow Tracker Live by WiarCom Inc., and

**WHEREAS** WiarCom Inc. has provided a quote of \$19.95/unit/month, and

**WHEREAS** a service agreement has been presented before the Board of Commissioners, and

**THEREFORE BE IT RESOLVED** to accept the quote of \$19.95/unit/month by WiarCom Inc. for GPS fleet tracking, and

**BE IT FURTHER RESOLVED** to terminate the existing service provided by Verizon Connect.

Action #13 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #13 – 3/28/18**  
**Building Signage for Public Works and Public Services**

**WHEREAS** improved building signage was included in the planned site improvements at the Public Works and Public Services buildings, and

**WHEREAS** signage proposals were submitted by Colors By Craig and Minnesota Sign Company and said proposals were presented before the Board of Commissioners, and

**WHEREAS** the preferred design and low quote of \$6,050 was provided by Colors by Craig, and

**THEREFORE BE IT RESOLVED** to accept the quote of \$6,050 by Colors by Craig for building signage.

*Action #14* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #14 – 3/28/18**  
**City of Mora Maintenance Agreement**

**WHEREAS** the City of Mora has provided routine maintenance on portions of CSAH No. 6 and CSAH No. 27 within the Mora City limits during 2017 and will continue services in 2018 at a cost of \$8,117.60, and

**WHEREAS** this has been in the best interest of both units of government

**BE IT RESOLVED** that the Kanabec County Board of Commissioners approve the Maintenance Agreement with the City of Mora for 2017 and 2018.

**BE IT ALSO RESOLVED** that the Chairperson is directed to sign the agreement.

*Action #15* – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following fourteen paid claims:

<u>Vendor</u>	<u>Amount</u>
Kanabec County Auditor HRA	52,516.00
MN Counties Intergovernmental Trust	28.02
SelectAccount	705.50
Consolidated Communications	937.68
Kanabec County Aud/Treas	4,614.43
Midcontinent Communications	357.39
MN Energy Resources Corp	10,271.73
Verizon Wireless	2,401.32

Consolidated Communications	65.08
East Central Energy	1,016.08
Verizon Wireless	264.60
Verizon Wireless	589.20
Dearborn National Life Insurance Co	625.94
Health Partners	5,906.35
<b>14 Claims Totaling:</b>	<b><u>80,299.32</u></b>

Action #16 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

<b>Vendor</b>	<b>Revenue</b>	<b>Amount</b>
Ace Hardware		9.98
Advanced Correctional Healthcare		4,426.59
Akkerman-Ingebrand Funeral Home		430.00
Bassett, Cory		340.00
Bob Barker		926.87
Consulting Radiologists LTD		73.72
Curtis, Michael		993.61
ECM Publishers		145.00
FirstLight Health System		4,352.87
Fore Chiropractic & Wellness		90.00
Garcia Clinical Laboratory		4.00
Grand View Lodge		282.96
Granite Electronics		2,365.10
Griffin, Zachary		783.24
Haasken Dental		876.00
Handyman's Inc		114.60
Handyman's Inc		589.56
Hoefert, Robert		822.27
Hy Tech Auto of Princeton		26.66
Kanabec County Community Health		1,824.96
Kanabec Publications		130.50
KEEPRS		99.99
Kempe, John		22.35
Lerrssen, Jennifer		243.07
MailFinance		1,686.42
Manthie, Scott		876.46
Manthie, Wendy		649.65
M & I Lockbox: MCCC		900.00
Medical Disposal Systems Assn.		199.05
Mikes Lawn Service LLC		250.00

Milaca Chiropractic Center	75.00
Mobliex USA	120.00
Mora Psychological Services	900.00
Mora Unclaimed Freight	50.43
Mora Unclaimed Freight	230.93
MRA	543.75
Nelson, Ansel	837.40
Nelson, Ronette	523.84
Northland Fire Protection	200.00
O'Reilly Auto Parts	38.17
Office Depot	83.35
Office of MN.IT Services	15,871.80
PD's Embroidery	40.00
Ratwik, Roszak & Maloney, PA	1,840.61
Regents of the University of MN	18,048.00
Reliance Telephone Inc	150.00
RJ Mechanical	458.18
RS Eden	9.45
RS Eden	110.80
Stellar Services	589.55
Sterling Solutions	500.00
Summit Food Service Management	9,605.77
Thomson-Reuters-West	916.46
Title One Inc	585.75
Touch & Go Car Wash	155.70
Ver-Tech Solutions & Service	1,403.97
Visser, Maurice	1,028.67
Wickeham, Teresa	64.09
Winthrop EDA	500.00
Zamora, Ray	681.80

**60 Claims Totaling: 80,698.95**

**Road & Bridge**

<b>Vendor</b>	<b>Amount</b>
Grainger	23.20
Hoya	130.00
Kanabec Publications	77.50
Kroschel Land Surveyors	1,000.00
Little Falls Machine	800.58
MPCA	575.76
Mankato City Center Hotel	337.75
Northern State Supply	93.89
Nuss Truck	96.70

Oxygen Service Co	235.00
Post Master	710.00
UMN	225.00
Ziegler Inc	1,500.00
<b>13 Claims Totaling:</b>	<b><u>5,805.38</u></b>

Action #17 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #17a – 3/28/18**

Knife Lake Improvement District Claims

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by invoices and verification in the Knife lake Improvement District board minutes of March 17, 2018, and

**WHEREAS** the Knife lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

MCIT - \$28.02  
 Jeff Suess (postage for weed mailing) - \$167.50  
 Kanabec Publications - \$129.40  
 Kim Schloemer - \$210.00

### **Resolution #17b – 3/28/18**

Gambling Request

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Knife Lake Sportsmen’s Club for a raffle event to be held at Knife Lake Public Water Access-North East, Access Rd, Mora, MN 55051 on May 5, 2018.

Action #18 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #18 – 3/28/18**

### **RESOLUTION IN SUPPORT OF EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION CONDUCTING PHASE 1 PLANNING FOR ESTABLISHING REGIONAL TRANSPORTATION COORDINATING COUNCILS**

**WHEREAS**, The Minnesota Departments of Transportation (MnDOT) and Human Services (DHS), in collaboration with other state agencies through the Minnesota Council on Transportation Access (MCOTA), are working with local governments and organizations to create Regional Transportation Coordination Councils (RTCCs) as appropriate through Greater Minnesota; and

**WHEREAS**, the goal of RTCCs is to improve the mobility of “transportation disadvantaged” (i.e. older adults, disabled, low income, and/or military veterans) by coordinating transit providers, service agents, and the private sector to fill transportation gaps, streamline access to transportation and provide individuals more options of where and when to travel; and

**WHEREAS**, the MNDOT Office of Transit will provide financial and technical support for eligible organizations to develop a structure and operations plan for the establishment of an RTCC; and

**WHEREAS**, the East Central Regional Development Commission (ECRDC) is an eligible organization and has by resolution agreed to conduct the Phase 1: RTCC Organizational Planning on behalf of jurisdictions and stakeholders in East Central Minnesota.

**NOW THEREFORE BE IT RESOLVED**, that Kanabec County supports the goals of the RTCCs and the ECRDC’s application to the State of Minnesota to conduct Phase 1: Planning for Regional Transportation Coordinating Councils.

The board held a discussion regarding tax forfeited land sales out of the Auditor/Treasurer’s Office. The board agreed to set a date in September or October for an annual tax forfeited land sale, but to post for in early summer of 2018. The board approved the job description for a summer intern with 11+ years of high school education.

The board held a discussion regarding House File 1696. Information only, no action was taken.

Action #19 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the Repurchase Application for Parcel #08.01580.00

Action #20 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #20 – 3/28/18**



**BE IT RESOLVED** to close the meeting at 8:21pm pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 3(b) to discuss matters related to on-going litigation.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Kathi Ellis, and Kim Smith. Others Present: County Coordinator & Personnel Director Patrick Christopherson. County Attorney, Barbara McFadden.

Action #21 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to re-open the meeting at 8:41pm.

Action #22 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #22 – 3/28/18**

**BE IT RESOLVED** to close at the meeting at 8:42pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Kathi Ellis, and Kim Smith. Others Present: County Coordinator & Personnel Director Patrick Christopherson. County Attorney, Barbara McFadden.

Action #23 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to re-open the meeting at 8:49pm.

**8:51pm** – The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, April 11, 2018 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk