

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 27, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 27, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith and Les Nielsen. Absent: None. Others Present: County Coordinator Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the agenda with the following changes: Add discussion regarding enter and exit signs in the Courthouse parking lot. Delete closed session.

Action #2 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the February 13, 2019 minutes with the following corrections: Kathi Ellis was absent, and arrived at 9:03am.

Action #3 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Kanabec County Aud/Treas	5,094.53
Midcontinent Communications	181.73
Office of MN.IT Services	1,300.00
East Central Energy	190.02
Verizon Wireless	3,012.85
5 Claims Totaling:	<u><u>9,779.13</u></u>

Action #4 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Wednesday, February 27, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Craig Smith, Les Nielsen, Dennis McNally, and Kathi Ellis. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the Family Services Board agenda as presented.

Action #FS6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to allow Family Services to donate a used filing cabinet to the Boy Scouts.

Action #FS7 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #FS7 – 2/27/19

Burial Policy Resolution

WHEREAS, under Minnesota Statutes, the County is required to provide for the final disposition of indigent persons; and

WHEREAS, policies pertaining to burials are at the discretion of the County Board, to the extent that they do not conflict with special provisions in state law or regulations for MFIP burials, and

WHEREAS, due to changes in the way people can fundraise and the effect it has on the county burial approval process, changes to the policy are needed, and

WHEREAS, the Human Services Director is recommending revising the current burial policy to reflect those changes;

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves the revised Kanabec County Burial Policy, effective March 1, 2019.

Action #FS8 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 43 claims totaling \$100,408.49 on Welfare Funds.

Action #FS9 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to adjourn Family Services Board at 9:25am and to meet again in regular session on March 27, 2019 at 6:35pm.

The Board of Commissioners reconvened.

Action #10 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Advanced Correctional Healthcare	1,559.84
Anne M. Carlson Law Office, PLLC	127.50
Anne M. Carlson Law Office, PLLC	25.50

Anne M. Carlson Law Office, PLLC	187.00
Anne M. Carlson Law Office, PLLC	76.50
Anne M. Carlson Law Office, PLLC	68.00
Anne M. Carlson Law Office, PLLC	127.50
Anoka County Juvenile Center - Secure	753.00
Bachman, Fran	84.68
BCA Criminal Justice Training & Education	75.00
Bob Barker	2,113.65
Cargill Inc.	10,687.35
Carlson, Patricia	213.85
Colors by Craig	75.00
Consolidated Communications	707.04
Consolidated Communications	65.36
Consolidated Communications	164.29
Consolidated Communications	70.41
Curtis, Michael	855.01
CW Technology	1,138.40
Dearborn National Life Ins Co	676.51
DLT Solutions LLC	3,254.22
Downtown Deli	1,101.00
ECM Publishers	72.50
Emergency Automotive Technologies	1,180.56
Faust, Patrick	242.12
Further	1,392.65
Granite City Jobbing Co Inc	1,143.99
Granite Electronics	454.62
Granite Electronics	2,350.00
Handymans Inc	162.90
Health Partners	6,367.62
Hoefert, Robert	1,301.78
Innovative Office Solutions LLC	4.48
IT SAVVY LLC	1,397.80
Johnson Hardware and Rental	44.99
Kanabec Publications	15.22
Kanabec Publications	240.00
Kanabec Publications	1,065.07
Lakeland Printers Inc	560.15
Maney International Inc	1,196.11
Manthie, Scott	1,056.18
Maxfield Research & Consulting	2,500.00
McNally, Kris	85.84
Medical Disposal Systems	204.03
Meta13	175.00

Milaca Chiropractic Center	75.00
Minnesota County Attorneys Association	2,586.00
MN Dept of Public Safety	25.00
MN Dept of Public Safety	50.00
Mora Unclaimed Freight	12.80
Motorola	560.00
MRA	87.50
Nelson, Ronette	345.10
Novus Glass	275.00
Nuss Truck Equipment	790.00
Oak Gallery	11.55
Office Depot	19.18
Office Depot	86.81
Office Depot	53.61
Office Depot	18.66
Office Depot	35.30
Oxygen Service Co	234.71
Project Lifesaver Inc	303.82
Quill	79.06
Ratwik, Roszak & Maloney, PA	2,233.12
Reliance Telephone, Inc	400.00
RS Eden	51.60
Rupp, Anderson, Squires & Waldspurger, PA	750.00
Schulz, Daniel	159.50
Stellar Services	709.20
Summit Food Service Management	10,409.71
Swank Motion Pictures	509.00
Thomson Reuters - West	1,434.00
Thomson Reuters - West	250.64
Thomson Reuters - West	318.75
Totalfunds	1,500.00
Visser, Maurice	677.57
Wiarcom, Inc	618.45
Zamora, Ray	989.18
80 Claims Totaling:	<u>74,080.04</u>

Road & Bridge Fund

Vendor	Amount
Cargill, Incorporated	14,104.73
Compass Minerals	20,753.68
DLT	3,254.22
Emergency Automotive Technologies	1,180.56

Federated Co-op	17,940.16
Granite City Jobbing	1,143.99
Johnson Hardware	44.99
Maney International	1,196.11
Marco, Inc	188.00
MN Dept of Public Safety	75.00
MN Energy Resources	1,621.07
Northern States Supply	51.54
Nuss Truck	790.00
Oak Gallery	11.55
Oxygen Service Co	234.71
Wiarcom, Inc	618.45
16 Claims Totaling:	<u>63,208.76</u>

Action #11 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #11a – 2/27/19
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$4,266.42
Quality Disposal	\$3,087.80
Arthur Township	\$400.00
Total	\$7,754.22

Resolution #11b – 2/27/19

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of February 2019 and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims: MCIT - \$1,605.00

Action #12 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #12 – 2/27/19

BE IT RESOLVED to appoint Ronald Peterson as an alternate to the Board of Adjustment for a three year term commencing immediately and expiring January 3, 2022.

Action #13 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #13 – 2/27/19

BE IT RESOLVED to appoint Charlie Strickland to the Health and Human Services Advisory Committee commencing immediately and expiring January 3, 2022.

Action #14 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #14 – 2/27/19

BE IT RESOLVED to end Dave Etter’s term on the Planning Commission effective immediately, and

BE IT FURTHER RESOLVED to eliminate the two vacant positions on the Planning Commission and make it a five person committee.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Craig Smith, Les Nielsen
OPPOSED: Kathi Ellis
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #15 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 – 2/27/19

BE IT RESOLVED to re-appoint Lanny Stegeman to the Railroad Authority Advisory Committee commencing immediately and expiring January 3, 2022.

County Assessor, Tina Diedrich Von Eschen met with the County Board to discuss matters concerning her department.

Action #16 – Gene Anderson introduced a resolution to require parcels enrolled in Green Acres/Rural Preserve to reapply and either be approved, or the payback paid before documents can be recorded. The resolution failed for lack of a second.

The County Board held a discussion regarding the County Board of Appeal and Equalization. It will be held on Tuesday June 18, 2019 at 6:30pm in Room 164 of the County Courthouse, 18 North Vine St, Mora, MN 55051

Public Work Director Chad Gramentz met with the Board and they held a discussion regarding a request from East Central Solid Waste Commission Landfill. A letter will be sent to them requesting additional information.

Craig Smith led a discussion regarding the use of county equipment for non-county use.

Action #17 – Craig Smith introduced the following resolution and moved its adoption:

Resolution #17 – 2/27/19

BE IT RESOLVED to stop using all county property for non-county use.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Craig Smith, Dennis McNally
OPPOSED: Gene Anderson, Kathi Ellis, Les Nielsen
ABSTAIN:

whereupon the resolution failed.

The Board held a discussion regarding entrance and exit signs for the Courthouse parking lot. The Board expressed consensus for the Highway Department to order “One Way, Do Not Enter” signs and install them on both the entrance and exit of the Courthouse parking lot. The Board also discussed putting exit signs with arrows in front of the parking spots.

10:34am – The Chairperson called for public comment. Those that responded included:

Bob Mayo	Shoreland Ordinance #5
Rhonda Olson	Recording process regarding Green Acres
Don Schmeltzer	Shoreland Ordinance #5, concerns with neighbor
Gayle Mayo	Concerns with neighbor

10:53am – The Chairperson closed public comment.

County Auditor, Denise Snyder met with the County Board to discuss matters concerning her department.

Action #18 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #18 – 2/27/19

BE IT RESOLVED to hire Marie Sward, and experienced Payroll Clerk, at Range 10, Step D of the pay plan which is \$23.08 per hour.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Kathi Ellis, Les Nielsen

OPPOSED: Craig Smith

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Denise Snyder led a discussion regarding a step movement for Deputy Auditor, Laura Birkaker from Grade 10, Step B to Grade 10, Step D of the pay plan effective March 16, 2019. The Board advised her to look into a temporary wage increase in the form of a training wage.

Action #19 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 2/27/19

Revised 2019 Budget Summary

WHEREAS The Kanabec County Board of Commissioners approved the 2019 Budget, and

WHEREAS the Auditor/Treasurers Office has made recommendations for changes in fund allocations with no change to the net levy amount;

BE IT RESOLVED the Kanabec County Board of Commissioners adopts the Revised 2019 Budget Summary.

Craig Smith led a discussion regarding the current employee PTO schedule. More information was needed. This will be a future agenda item and will come back with

Action #20 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a Memorandum of Agreement with the Minnesota Council on Aging.

Action #21 – It was moved Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the upgrade of memory for the new IBMi9 iSeries to 64GB at a cost of \$1,100.

11:55am – Barbara McFadden left the meeting.

12:10pm – Les Nielsen left the meeting.

The Board held a continued discussion regarding South Country Health Alliance.

Action #22 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to fund the capital call to South Country in the amount not to exceed \$1,440,276.00.

Future Agenda Items: PTO Schedule, South Country Health Alliance, Dog Ordinance

Action #23– It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to adjourn the meeting at 1:42pm and to meet again for a Work Session on Wednesday, March 6, 2019 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk