

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 23, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 23, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Dennis McNally, Craig Smith and Les Nielsen. Absent: Kathi Ellis. Others Present: County Coordinator Kris McNally, and Recording Secretary Kelsey Johnson.

The Vice-Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the agenda with the following addition: Lakes and Pines Resolution.

9:02am – Kathi Ellis arrived.

Action #2 – It was moved by Gene Anderson, seconded by Les Nielsen, and carried unanimously to approve the January 8, 2019 minutes with the following corrections: change Resolutions #12 and #17 from Kim Smith to Craig Smith, Delete resolution #37, Kathi Ellis abstains from Action #1, Dennis McNally abstains from Action #2.

Action #3 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to recess the Board Meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Wednesday, January 23, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Craig Smith, Les Nielsen, Dennis McNally, and Kathi Ellis. Family Services Director, Kathy Burski presented the Family Services Agenda.

Action #4 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the Family Services Board Agenda as presented.

Action #FS5 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the payment of 51 claims totaling \$84,496.84 on Welfare Funds.

9:25am – The Chairperson adjourned Family Services Board.

The Board of Commissioners reconvened.

Action #6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	919.18
Arthur Twp	1,307.95
Braham Public Schools	4,945.61
Brunswick Twp	3,359.42
City of Grasston	148.48
City of Mora	13,168.34
City of Ogilvie-Clerk	1,467.57
City of Quamba	5,342.36
Comfort Twp	1,777.86
Consolidated Communications	1,007.10
Dearborn National Life Ins Co	665.55
East Cent. Reg Dev Commission	405.37
East Central Energy	189.02
East Central Energy	78.99
East Central School District	1,957.39
Ford Twp	1,883.00
Grass Lake Twp	1,883.00
Haybrook Twp	324.64
Hillman Twp	500.80
Hinckley-Finlayson Schools	2,131.29
Isle Public Schools	1,519.03
Kanabec County	2,742.24
Kanabec County Auditor-Treas	4,766.53
Kanabec County Auditor-Treas	4,556.49
Kanabec Twp	2,502.00
Knife Lake Twp	1,142.61
Kroschel Twp	799.29
Midcontinent Communications	331.73
Milaca Public Schools	864.38
Minnesota Department of Finance	5,545.00
Minnesota Department of Finance	52.50
Minnesota Energy Resources Corp	10,526.24
Minnesota Unemployment Insurance	11,840.44
Minnesota Department of Health	1,785.00
Mora Public Schools	50,725.07
Murphy, Matthew & Amanda	440.00
Office of MN.IT Services	1,300.00
Ogilvie Public Schools	23,306.13
Peace Twp	2,041.52

Pine City Public Schools ISD 578	3.26
Pomroy Twp	1,175.40
Southfork Twp	1,736.71
The Hartford Priority Accounts	2,027.48
Verizon Wireless	2,854.77
Whited Twp	1,781.19
45 Claims Totaling:	<u>178,908.75</u>

Kanabec Soil and Water Conservation District Manager, Deanna Pomije met with the County Board to discuss the Rum River Watershed and One Watershed, One Plan. Dennis McNally was appointed to the Rum River One Watershed, One Plan Committee. Information only, no action was taken.

Deputy Auditor Tax, Roberta Anderson met with the County Board to discuss three repurchase requests.

Action #7 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve a request from Brent Fosness to repurchase PID #03.01200.00

Action #8 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a request from Robert Frydenlund to repurchase PID #06.00830.00

Action #9 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve a request from Jason Kneiszler to repurchase PID #12.00635.00

Veteran Service Officer, Erica Bliss and County Recorder, Lisa Holcomb met with the County Board to discuss a request for the Veteran Service Office to share office space temporarily with the County Recorder’s Office. The Board agreed with the temporary move.

County Auditor/Treasurer, Denise Snyder met with the County Board to discuss a Telecommuting Request.

Action #10 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #10 – 1/23/19

WHEREAS, the Auditor Treasurer has received a request for telecommuting, and

WHEREAS, the request is to permit a skilled employee to continue to work on a limited basis during a leave of absence, and

WHEREAS, the request has been reviewed by the Personnel Director and the Information Systems Director and does fall within the guidelines of the Telecommuting Policy,

BE IT RESOLVED to approve the telecommuting agreement with Laura Birkaker for up to 60 days as we can accommodate during the leave of absence.

10:33am – The Chairperson called for public comment. Those that responded included:

Sharon Smith	December 18, 2018 Public Hearing Minutes
Juanita Etter	Concerns regarding waste near public waters.

10:37am – The Chairperson closed public comment.

Action #11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	475.00
Ace Hardware	88.94
Advanced Correctional Healthcare	16,262.86
Bachman, Fran	183.28
Braham Motor Service Inc	291.35
Chapman's Auto Repair	391.09
Clifton Larson Allen LLP	9,500.00
Coborn's	20.82
Coon, Susan	11.38
Curtis, Michael	1,036.44
D&T Ventures	175.00
Dandelion Floral & Gifts	104.67
E911 IES	129.24
East Central Regional Juvenile Center	19,598.00
East Central Regional Library	76,759.00
East Central Solid Waste Commission	23.00
ECM Publishers	87.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
G & N Enterprises	3,431.00
Galls	72.78
Galls	339.80
Galls	174.47
Garcia Clinical Laboratory	64.00
Granite City Armored Car, Inc	391.42
Glen's Tire	693.65
Glen's Tire	82.00
Granite City Jobbing Co	1,394.31

Hoefert, Robert	730.62
Horizon Towing	299.26
Hosley, Linda	275.85
Jim's Auto Service	44.96
Johnson, Eric	77.62
Johnson's Hardware & Rental	24.96
Kanabec County Community Health	1,914.24
Kanabec County Highway Dept	3,041.25
Kanabec Publications	1,468.00
Kanabec Publications	281.99
Kanabec Publications	26.25
Kanabec Publications	51.38
Kanabec Publications	23.87
Kanabec Soil & Water Cons.	1,375.79
MACO	750.00
MacTek Systems Inc	6,850.00
Manthie, Scott	1,279.46
Marco	134.68
Marco	486.00
Marco	640.35
Minnesota Monitoring	450.00
Methven Funeral and Cremation Services	350.00
Mike's Lawn Service Inc.	100.00
Minnesota Sheriffs' Association	5,595.84
M&I Lockbox:MCCC	21,942.25
M&I Lockbox:MCCC	182.01
M&I Lockbox:MCCC	5,220.00
M&I Lockbox:MCCC	2,250.00
M&I Lockbox:MCCC	10,500.00
M&I Lockbox:MCCC	640.00
M&I Lockbox:MCCC	1,250.00
M&I Lockbox:MCCC	1,677.39
MNCITLA	1,497.00
National Medical Services	207.00
National Medical Services	137.00
Nelson, Ronette	251.14
Northland Securities Inc	1,750.00
Oak Gallery	10.26
Office Depot	280.72
Office Depot	15.29
Office Depot	50.36
Office Depot	228.79
Owens Auto Parts	17.48

Pieper, Helen	115.49
Quality Disposal Systems	190.00
Ramsey County	1,468.38
Ramsey County	1,400.00
Ratwik, Roszak & Maloney, PA	2,661.00
Reliance Telephone Inc	2,600.00
RELX Inc. DBA LexisNexis	187.41
RS EDEN	1,457.60
Rupp, Anderson, Squires & Waldspurger, PA	1,370.48
SEA CHANGE LLC	1,813.90
Shopko Stores Operating Co, LLC	4,995.08
State of Minnesota	270.00
Stellar Services	554.18
Strand, Laura	668.29
Summit Companies	1,150.00
Summit Companies	1,408.00
SWAA/AMC	100.00
Thompson-Reuters-West	250.64
Thompson-Reuters-West	318.75
Tinker & Larson Inc	66.50
Tinker & Larson Inc	88.25
Total Compliance Solutions, Inc	2,000.00
Visser, Maurice	806.61
Watch Guard	15,750.00
Zamora, Ray	964.54
96 Claims Totaling:	<u>255,809.70</u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Beaudry Oil & Propane	13,799.14
BlueTarp Financial	166.47
City of Mora	804.07
Federated Co-op	1,264.12
FS Solutions	52.20
Gopher State One-Call	50.00
J. R. Oil Co	218.75
Kanabec County Court Administration	14.00
Kanabec County Highway-Petty Cash	44.27
MN Dept of Transportation	3,005.80
MN Energy Resources	1,271.24
Northern States Supply	54.45
Nuss Truck	7,568.71
Shafer, Larry	70.16

Summit Companies	550.00
Towmaster	110,243.00
Wiarcom, Inc	618.45
Ziegler Inc.	573.71
18 Claims Totaling:	<u>140,368.54</u>

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 – 1/23/19
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$2,565.69
Quality Disposal	\$3,770.60
Arthur Township	\$400.00
Total	\$6,736.29

The Board held a discussion regarding Per Diems for County Commissioners. Information only, no action was taken.

The Board held a discussion regarding the use of a realtor for the sale of County owned property. Kris McNally will contact Barb McFadden regarding this matter and report back to the board.

The Board held a discussion regarding Shoreland Ordinance #5. A work session will be held on Wednesday February 6, 2019 at 9:00am in the Board Room of the Courthouse.

The Board held a discussion regarding committee appointments. All remaining vacancies will be advertised.

Action #13 - It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 – 1/23/19

BE IT RESOLVED to appoint Dr. Donner to the Hospital Board for a three year term commencing immediately and expiring January 3, 2022.

Action #14 – Gene Anderson introduced a consent agenda including all of the following actions and moved its adoption:

Resolution #14a – 1/23/19

BE IT RESOLVED to re-appoint Jesse Stegeman as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2022.

Resolution #14b– 1/23/19

BE IT RESOLVED to appoint Eric Johnson as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2022.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Anderson, Ellis, Smith, Nielsen

OPPOSED: McNally

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #15 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 1/23/19

BE IT RESOLVED to appoint Trent Terpstra to the Safety Committee for a three year term commencing immediately and expiring January 3, 2022.

The Board held a discussion regarding South Country Health Alliance. Information only, no action was taken.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #16 – 1/23/19

**RESOLUTION AUTHORIZING ADMINISTRATION OF
MINNESOTA HOUSING FINANCE AGENCY'S
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM**

July 1, 2019 - June 30, 2021

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Kanabec.

Action #17 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously approve the following resolution:

Resolution #17 – 1/23/19

BE IT RESOLVED to close at the meeting at 11:22am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Les Nielsen, Kathi Ellis, Dennis McNally, and Craig Smith. Also present were County Coordinator & Personnel Director Kristine McNally and HR Specialist Kim Christenson.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to re-open the meeting at 11:29am.

Action #19 - It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #19 – 1/23/19

WHEREAS the negotiating team has presented the Board with a proposed 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 107, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 107, and

BE IT FURTHER RESOLVED to accept the contract without a reopener for longevity for all three years.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #20 – 1/23/19

WHEREAS the negotiating team has presented the Board with a proposed 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106, and

BE IT FURTHER RESOLVED to accept the contract without a reopener for longevity for all three years.

Action #21 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve a memorandum of understanding regarding probationary periods between Kanabec County and the Law Enforcement Labor Services Union Local 106 and the Law Enforcement Labor Services Union Local 107.

Action #22 - It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 11:40am. The Kanabec County Board of Commissioners will meet again for a work session on Wednesday February 6, 2019 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk