

MEETING MINUTES

Kanabec County Economic Development Authority (EDA)

December 13, 2017 – 7:00am

Kanabec County Courthouse, Meeting Room #3

18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Dan Johnson, Sara Treiber, Jerry Tvedt, Doyle Jelsing, Jack L'Heureux

Members Absent: None

Staff Present: Heidi Steinmetz, Kelsey Johnson

Others Present: Beth Thorp

Action #1 – It was moved by Jack L'Heureux, seconded by Jerry Tvedt and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dan Johnson, seconded by Kathi Ellis, and carried unanimously to approve the following invoices:

Vendor	Amount
Mora Area Chamber of Commerce	\$25.00
Franklin Outdoor Advertising	\$250.00
Kanabec Publications	\$445.00
	<u>\$720.00</u>

Action #3 – It was moved by Gene Anderson, seconded by Dan Johnson and carried unanimously to approve the November 8, 2017 minutes as presented.

Action #4 – It was moved by Jerry Tvedt, seconded by Ivan Black and carried unanimously to adopt an EDA Sponsorship Policy.

The board held a discussion regarding an industrial park taxation inquiry from the city of Braham. The consensus was to decline at this time. Discussion only, no action was taken.

Heidi Steinmetz led a discussion regarding the purchase of EDA banners and an EDA table cover.

Action #5 – It was moved by Jack L'Heureux, seconded by Jerry Tvedt and carried unanimously to approve the purchase of four highway banners with amended changes for \$600, and one table cover for \$150.

Action #6 – It was moved by Gene Anderson, seconded by Jack L'Heureux and carried unanimously to authorize a \$100 contribution to GPS 45:93 towards its broadband advocacy efforts in 2018.

The board held a discussion regarding the 2018 Strategic Action Plan. Board members will review and provide suggestions for revisions to be considered for final adoption at the January 10, 2018 EDA Meeting.

County EDA Director, Heidi Steinmetz gave a verbal report regarding the following project updates: International Economic Development Conference, Shovel Ready Certification, Creative MN Economic Profile, Kwik Trip, Telework Center, and Newspaper Advisory Group.

Chairman, Doyle Jelsing, adjourned the meeting at 8:05am. The Kanabec County EDA will meet again on Wednesday January 10, 2017 at 7:00am.

Respectfully Submitted,
Kelsey Johnson
Kanabec County Coordinator's Assistant