

# MEETING MINUTES

## Kanabec County Economic Development Authority (EDA)

March 8, 2017 – 7:00am

Kanabec County Courthouse, Meeting Room #5

18 North Vine Street, Mora, MN 55051

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Members Present: Gene Anderson, Ivan Black, Lisa Holcomb, Doyle Jelsing, Dan Johnson, Jack L'Heureux, Sara Treiber.

Members Absent: Kathi Ellis, Jerry Tvedt

Staff Present: Patrick Christopherson, Heidi Steinmetz, Kelsey Johnson

Others Present: Joel Dhein, Rose Dunn, Paul Larson

The Kanabec County EDA Board met at 7:00am on Wednesday, March 08, 2017

Action #1 – It was moved by Jack L'Heureux, seconded by Dan Johnson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dan Johnson, seconded by Ivan Black and carried unanimously to approve the minutes with the following correction: change the spelling of Sarah to Sara.

Action #3 – It was moved by Jack L'Heureux, seconded by Lisa Holcomb and carried unanimously to the following invoices: Franklin Outdoor Advertising for \$600, Nicki Kinzer for \$400.

Rose Dunn, Executive Director of the Mora HRA presented plans to expand Eastwood Senior Living Campus with the addition of Mysel House. Information only, no action was taken.

The board discussed funding requests to the Mora PUC & EDA. Heidi Steinmetz will attend the Mora EDA meeting on April 4, 2017 to request \$2,000 for a new Telework Center sign. Heidi Steinmetz, Gene Anderson, Patrick Christopherson, & Doyle Jelsing will attend the Mora PUC meeting on March 20, 2017 to request \$10,000 for general EDA activities.

The board reviewed quotes from Colors by Craig and Kevin Troupe to upgrade the Mora Industrial Park entrance sign. The motion was tabled and will be voted on via email upon reception of a quote from Tread Company.

Action #4 - It was moved by Jack L'Heureux, seconded by Lisa Holcomb and carried unanimously to approve the Kanabec County EDA Tax Abatement Policy as amended.

Action #5 – It was moved by Doyle Jelsing, seconded by Gene Anderson and carried unanimously to approve the Kanabec County EDA Tax Abatement Application with the following changes: include Mora EDA name and logo.

Action #6 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the Bylaws of the Kanabec County EDA as amended.

Action #7 – It was moved by Jack L’Heureux, seconded by Dan Johnson can carried unanimously to authorize the Kanabec County EDA as the “Host Sponsor” in the amount of \$1,000 for the Economic Development conference to be held on February 8, 2018.

Action #8 – It was moved by Dan Johnson, seconded by Ivan Black and carried unanimously to approve the expenditure of \$5,000 for the Economic Gardening Project, subject to finding a company.

Heidi Steinmetz led a discussion about written agreements for future tax abatements. Information only, no action was taken.

Heidi Steinmetz led a discussion about a request from a property owner to split lots in Fox Run. This is a zoning issue and not within the scope of the EDA.

Action #9 – It was moved by Lisa Holcomb, seconded by Dan Johnson and carried unanimously to approve the payment of \$15 per board member to attend EDA Board Member Training on March 30, 2017.

Action #10 – It was moved by Dan Johnson, seconded by Jack L’Heureux and carried unanimously to adjourn the meeting at 8:50am and to meet again in regular session on Wednesday, April 12, 2017 at 7:00am.

Respectfully Submitted  
Kelsey Johnson  
Coordinator’s Assistant