

MEETING MINUTES

Kanabec County Economic Development Authority (EDA)

January 10, 2018 – 7:00am

Kanabec County Courthouse, Meeting Room #3

18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Dan Johnson, Sara Treiber, Jerry Tvedt, Doyle Jelsing, Jack L'Heureux

Members Absent: None

Staff Present: Heidi Steinmetz

Others Present: Beth Thorp

Action #1 – It was moved by Jack L'Heureux, seconded by Dan Johnson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Jack L'Heureux, and carried unanimously to retain the officers for 2018 as is:

Doyle Jelsing – Chairman
Jerry Tvedt – Vice Chairman
Sara Treiber – Treasurer
Lisa Holcomb - Secretary

Action #3 – It was moved by Dan Johnson, seconded by Gene Anderson, and carried unanimously to appoint Heidi Steinmetz as the Executive Director.

Action #4 – It was moved by Kathi Ellis, seconded by Ivan Black, and carried unanimously to designate the Kanabec County Times as the official newspaper and Kanabec County as the official depository.

Action #5 – It was moved by Sara Treiber, seconded by Jerry Tvedt, and carried unanimously to designate the meeting location as the Kanabec County Courthouse on the second Wednesday of each month at 7:00 a.m.

Action #6 – It was moved by Kathi Ellis, seconded by Jerry Tvedt and carried unanimously to approve the December 13, 2017 minutes as presented.

Action #7 – It was moved by Dan Johnson, seconded by Jack L'Heureux, and carried unanimously to approve the following invoices:

Vendor Amount	
EDAM	295.00
GPS 45:93	1000.00
Kanabec Publications	21.63
LHB, Inc.	460.00
LHB, Inc.	540.00
Network Solutions	<u>15.99</u>
	<u>\$2,332.62</u>

Action #8 – It was moved Jack L’Heureux, seconded by Dan Johnson and carried unanimously to adopt the 2018 Strategic Action Plan.

County EDA Director, Heidi Steinmetz gave a verbal report regarding the following project updates: International Economic Development Conference, Shovel Ready Certification, Creative MN Economic Profile, Kwik Trip, Telework Center, and Newspaper Advisory Group.

Chairman, Doyle Jelsing, adjourned the meeting at 7:50am. The Kanabec County EDA will meet again on Wednesday February 14, 2018 at 7:00am.

Respectfully submitted,
Lisa Holcomb
EDA Secretary