

MEETING MINUTES

Kanabec County Economic Development Authority (EDA)

July 12, 2017 – 7:00am

Kanabec County Courthouse, Meeting Room #3

18 North Vine Street, Mora, MN 55051

Members Present: Gene Anderson, Ivan Black, Kathi Ellis, Lisa Holcomb, Doyle Jelsing, Sara Treiber, Dan Johnson, Jack L’Heureux, and Jerry Tvedt.

Members Absent: None

Staff Present: Patrick Christopherson, Heidi Steinmetz, Kelsey Johnson

Others Present: Beth Thorp, Marc Johnson

Action #1 – It was moved by Jack L’Heureux, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Jerry Tvedt, seconded by Ivan Black and carried unanimously to approve the 6/14/17 minutes as amended: Jack L’Heureux was present, Dan Johnson was absent.

Action #3 – It was moved by Jack L’Heureux, seconded by Gene Anderson and carried unanimously to approve the following invoices:

Vendor	Amount
Kanabec County Assessor	100.00
Franklin Outdoor Advertising	250.00
Kanabec Publications	44.55
Kennedy & Graven, Chartered	3,243.25
	<u>\$3,637.80</u>

Special guest Marc Johnson, Executive Director of ECMECC met with the EDA Board to discuss the progress and challenges of expanding broadband services within the county. Discussion only, no action was taken.

Action #4 – It was moved by Jack L’Heureux, seconded by Dan Johnson and carried unanimously to approve the Property Tax Abatement for JCF Properties as amended.

Heidi Steinmetz led a discussion regarding the City of Mora’s preliminary proposal to transfer Mora Industrial Park to the Kanabec County EDA. The consensus of the board was to continue discussions regarding the possible transfer as the Mora City Council and Mora Municipal Utilities will discuss it on July 18th.

Heidi Steinmetz led a discussion regarding the 2018 Budget Proposal. This matter will be tabled until the next meeting and discussed with the County Auditor.

The 2018 funding request to the Mora Public Utilities Commission (PUC) was discussed by the Board. It was the consensus of the Board to request \$10,000 from the PUC for 2018, which was the same amount the PUC donated in 2017.

Action #5 – It was moved by Jack L’Heureux, seconded by Jerry Tvedt and carried unanimously to approve the purchase of a window air conditioner unit for the Mora Telework Center.

It was clarified that the EDA would contribute \$2,500 towards a 2017 Economic Gardening project.

The Board offered condolences to Jerry Tvedt for the sudden loss of his daughter-in-law.

Action #6 – It was moved by Jack L’Heureux, seconded by Ivan Black and carried unanimously to adjourn the meeting at 9:30am.

The Kanabec County EDA Board will meet again on Wednesday August 9, 2017 at 7:00am.

Respectfully submitted,
Kelsey Johnson
Kanabec County Coordinator’s Assistant