

Family Child Care Caregiver Requirements Effective 10-4-19

MN Statutes 245A.50

Definitions

- Licensed Provider..... Individual whose name is listed as the license holder on the family child care license.
- Co-applicant..... Second caregiver and licensed provider.
- Second Adult Caregiver Adult caregiver who is not listed as a licensed provider.
- Substitute >30 days..... Adult who assumes the responsibility of the provider, but is not listed as a licensed provider & works more than 30 days.
- Substitute >30 days, <30 hrs..... Adult who assumes the responsibility of the provider, but is not listed as a licensed provider & works less than 30 hrs in a 12 mo. period.
- Substitute <30 hrs..... Adult who assumes the responsibility of the provider, but is not listed as a licensed provider & works >30 days but <30 hrs in a 12 mo. period.
- Teenage Helper..... Individuals who are between 13 and 18 years of age who assist with care. They cannot be left alone with the children.

	Licensed Provider	Co-applicants	Second Adult Caregiver	Substitute >30 days	Substitute <30 days, >30 hours	Substitute <30 hours	Teenage Helper
Orientation	YES	YES	No	No	No	No	No
SUID (in person every 2 yrs, videos off year)	YES-- Before caring for infants						
AHT (in person every 2 yrs, videos off year)	YES - Before caring for children under school-age						
Infant/Child CPR (in person every 2 yrs)	YES	YES	YES - If left alone with children (must have one person in home trained at all times)			No	No
First Aid (every 2 yrs)	YES	YES	YES - If left alone with children (must have one person in home trained at all times)			No	No
Child Passenger Restraints (every 5 yrs)	YES - Before placing a child under age 9 in vehicle						Before placing a child under 9 in vehicle (but no trnspt w/o adult)
Child Development & Behavior Guidance – KCF Ic or KCF Iic (4 hrs initial, 2hrs annually)	YES - Before caring for children				No	No	No
Active Supervision (6 hrs before caring for children, 2 hrs annual)	YES – Before caring for children, then annually				No	No	No
Health and Safety I and II Must be completed by 12/31/22 & required every 5 yrs – may substitute for annual Active Supervision	YES – Must be completed by 2020				No	No	No
Total Annual Training Hours	YES - 16 total hours				No	No	6 hrs within 1 year of employ. if used more than 30 days/year
Physician’s Report	YES – Before caring for children				No	No	No
Chemical Usage Policy	YES - Trained prior to providing care						
Emergency Preparedness Plan	YES - Trained prior to providing care and then reviewed yearly thereafter						
Allergy Policy	YES - Trained prior to providing care and then reviewed yearly thereafter						

 **ALL persons listed above required to have a current background study**

 **Emergency Replacement: No training or background study needed**