

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

November 2, 2016

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 2, 2016 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, and Kathi Ellis. Absent: Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

9:01am – Commissioner Nielsen arrived.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: add Assessor appointment, add Transit vacancy.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the October 19, 2016 minutes of the Kanabec County Board of Commissioners as corrected: add location of property in Ann Lake Township, add “minimum prices were discussed for the upcoming tax forfeited tax sale”.

The County Board discussed a spring road restriction request from Brandon Besser.

Action #3 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #3 – 11/02/16

WHEREAS Brandon Besser made a request to the County Board for an exemption from road restrictions on County Road #55 during spring road limit restrictions, and

WHEREAS Public Works Director Chad Gramentz has made a recommendation to the board, and

WHEREAS the County Board has discussed this request;

BE IT RESOLVED that based upon a recommendation from the Public Works Director, the County Board denies the request to allow an exemption from road restrictions.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Dennis McNally, Les Nielsen, Gene Anderson

OPPOSED: Kathi Ellis
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Braham Public Schools	46,182.24
Centerpoint Energy	45.00
City of Quamba	1,324.95
Dearborn National Life Ins	663.89
East Central Energy	805.52
East Central Energy	153.94
East Central Energy	200.88
East Central School District	15,577.99
Health Partners	5,026.63
Hinckley-Finlayson Schools	14,493.63
Isle Public Schools	20,191.30
Johnson, Aaron	225.93
Kanabec Co Auditor-HRA	618.00
Kanabec County	138,464.78
Kanabec County Court Admin	102.00
Milaca Public Schools	3,379.30
Mora Public Schools	509,189.24
Ogilvie Public Schools	153,980.91
Pine City Public Schools	238.10
Resource Training & Solutions	5,039.30
Totalfunds By Hasler	<u>6,000.01</u>
Total	921,903.54

Action #5 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
1st Choice Document Destruction	72.00
1st Choice Document Destruction	72.00
1st Choice Document Destruction	36.00
1st Choice Document Destruction	144.19

1st Choice Document Destruction	12.00
1st Choice Document Destruction	24.00
1st Choice Document Destruction	24.00
1st Choice Document Destruction	48.06
A'viands	9,514.09
A'viands	18.00
Abate Tek	6,500.00
Ace Hardware	41.98
Ace Hardware	140.96
Ace Hardware	99.98
Accurate Controls Inc	348.83
Advanced Correctional Healthcare	13,943.97
Alkire, Alyce	1,060.90
Ambrose, Laura	89.13
Anoka County Corrections	1,673.00
Barker, Bob	451.74
Breath is Limited	1,000.00
Brenny, Laurell	633.96
Century Link	109.67
Christianson, Craig	1,353.24
City of Mora	26.00
Consulting Radiologists	55.29
Curtis, Michael	1,082.63
CW Technology	203.00
Dex Media East Inc	54.75
Dresser Methven Funeral Homes	350.00
E Weinberg	664.00
Fairview Health Services	109.00
Faust, Patrick	777.60
First Light Health System	118.26
Granite City Jobbing Company	116.35
Haasken Dental	930.00
Hoefert, Robert	1,179.34
Hennepin County Medical Ctr	558.00
Hoglund Bus & Truck Company	264.73
Horizon Towing	208.41
Hood, Barb	387.00
Itsavvy	575.67
Johnson, Neil	207.31
Kanabec County Highway Dept	3,326.50
Kanabec County Highway Dept	108.36
Kanabec County Highway Dept	42.65
Kanabec Publications	501.30

Kanabec-Pine Community Health	6,722.74
KEEPRS	1,956.30
KEEPRS	799.16
Kennedy, Kerry Jr	73.44
Landreville, Willard	466.93
League of MN Cities	225.00
Lerrssen, Jennifer	321.84
Manthie, Mark	142.56
Manthie, Scott	984.42
Manthie, Wendy	1,035.18
Mattson Electric	4,882.55
Medical Disposal Systems	183.39
Minnesota County Attorney's Assoc	22.00
Minnesota County Attorney's Assoc	390.00
Money Gram International	15.00
Mora Unclaimed Freight	52.12
MRA Trusight	3,047.01
Nelson, Ansel	1,078.43
Nelson, Jerald	330.73
Nelson, Ronette	647.70
Newgard, Jean	673.63
Norhtland Fire Protection	662.99
O'Donovan, Barbara	717.50
Office Depot	18.37
Office Depot	223.44
Office Depot	280.12
Office Depot	53.09
Office Depot	58.20
Olson, Rhonda	197.42
P-D's Embroidery	150.00
Pieper, Helen	230.09
Premier Outdoor Services	5,050.00
Prophoenix Corporation	2,500.00
Ramsey County	2,800.00
Ranweiler, Sabrina	393.12
Reid, Greg	191.70
Reliance Telephone	3,800.00
Roberts, Rodney	619.92
Risk & Needs Assessment	200.00
Rogers, Pearl	708.85
Russell, Mary	186.84
Scott's Lawn & Landscapes	1,205.86
Scott's Lawn & Landscapes	178.24

SelectAccount	362.92
Kanabec County Sheriff	650.57
Smith, Larry	581.04
Strelow, David	33.60
Stellar Services	1,273.85
Summit Companies	395.00
Summit Companies	1,270.00
Summit Companies	651.00
The Plaza Hotel & Suites	310.42
Thompson-Reuters-West	863.85
Turner, Virginia	51.27
VanDall, Camille	800.60
Verizon Wireless	315.15
Visser, Maurice	926.10
West Title	435.75
Wickeham, Teresa	277.40
Wiitala, David	718.88
Total	<u>103,651.13</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	102.54
Auto Value	2,557.63
Beaudry	12,935.19
Blaine Brothers Truckaline	10,990.51
Boyer Trucks	646.98
Brockwhite	143.60
Citi Lites	280.00
Chamberlain Oil Co	282.60
Compass Minerals	3,157.34
Contech	13,009.68
E-Z Excavating LLC	39,035.00
Fluegge's Ag, Inc.	396.27
Frontier Precision	1,300.00
Hardrives	278.30
J A Smith Companies	3,080.00
Kanabec County Times	69.00
Lake Superior College	1,200.00
Mora Chevrolet Buick	264.29
Mora Municipal Utilities	1,023.56
Novus Glass	225.00
Nuss Truck	2,549.31

Office Depot	51.76
Oxygen Service Company	98.64
Premier Outdoor Services, LLC	51,652.00
Quality Disposal Systems	149.78
State of MN Department of Transportation	939.49
Summit Companies	450.00
USDA	904.46
Ziegler Cat	<u>5,250.00</u>
Total	153,022.93

The County Board discussed the 2017 Budget. The Board will have a budget meeting on November 14, 2016 at 12:30pm in the county board room for this purpose.

The board took a 5 minute break.

Transit Director Helen Pieper met with the County Board to discuss matters concerning her office.

Action #6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a Memorandum of Agreement between the City of Princeton and Timber Trails Public Transit for payment of service provided to seniors going to senior dining.

Action #7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #7 – 11/02/16

WHEREAS there is a vacancy in the position of an Full Time Bus Driver, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a full time Bus Driver to refill the vacant position at Step A, Range 5 of the pay plan which is \$14.32 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Transit Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

10:40am - The Chairperson then called for public comment three times. None responded.

10:42am - The Chairperson closed public comment.

Action #8 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #8 – 11/02/16

WHEREAS, the Kanabec County Board of Commissioners (the “County Board”) has the authority to organize various departments and divisions to promote efficiency in operations and to enhance service to the public, pursuant to laws of Minnesota; and,

WHEREAS, the County Board, in accordance with Minnesota Statutes Section 273.061, subd. 1, intends to re-appoint the county assessor conditioned upon confirmation by the State Commissioner of Revenue; and,

WHEREAS, the terms of county assessors, in accordance with Minnesota Statutes Section 273.061, subd. 2, shall be four years beginning on January 1, 2017 and ending on December 31, 2020; and,

WHEREAS, Tina Diedrich-Von Eschen has served in the capacity of Kanabec County Assessor since August 8, 2016, hold the Senior Accredited Minnesota Assessor (SAMA) licensure from the Minnesota State Board of Assessors, and has experience working in a variety of positions in the assessment field including, but not limited to, Senior Appraiser with Stearns County;

NOW, THEREFORE, BE IT RESOLVED that Tina Diedrich-Von Eschen is hereby appointed to serve as the Kanabec County Assessor effective January 2, 2017 for the four-year term ending on December 31, 2020.

Action #9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #9 – 11/02/16

Kanabec County Resolution Requesting Governor to Request
Federal Declaration of County Disaster Area

WHEREAS, the County of Kanabec, Minnesota has sustained severe losses of major proportion, brought on by severe weather and rainfall resulting in extensive flooding on the date(s) of July 9th and continuing, and;

WHEREAS, Kanabec County is a public entity within the State of Minnesota, and;

WHEREAS, substantial damage to public and private property occurred, as outlined in the attached damage assessment forms, and;

WHEREAS, the cost of recovery from this disaster is beyond the resources available within the county and state and federal resources are necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Kanabec County, acting on behalf of and for the people of Kanabec County, request the Governor of the State of Minnesota to petition the President of the United States to declare the County of Kanabec, Minnesota, to be a major disaster area, through appropriate channels.

BE IT FURTHER RESOLVED that this request is for:

1. The Public Assistance (Infrastructure Support) and Individual Assistance Programs as offered under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
2. The Hazard Mitigation Program as offered under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

BE IT FURTHER RESOLVED that the County Emergency Management Director is authorized to coordinate the damage survey teams with the local government and assist in the administration of the disaster recovery process, as needed.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 11/02/16

Resolution Declaring a Local
State Of Emergency for Kanabec County

WHEREAS, Kanabec County's population and cities have sustained, and were impacted by, severe losses of a major proportion, by severe weather and rainfall resulting in extensive flooding on the date(s) of July 9 and continuing, and;

WHEREAS, Kanabec County is a public entity within the State of Minnesota, and;

WHEREAS, the severe weather and rainfall resulting in extensive flooding caused a significant amount of public property damage, and;

WHEREAS, the Kanabec County Department of Emergency Management requests the Kanabec County Board of Commissioners to declare a local emergency for Kanabec County for the severe weather and rainfall resulting in extensive flooding on the date(s) of July 9 and continuing.

NOW, THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners, acting on behalf of and for the people of Kanabec County, declares a Local Emergency for Kanabec County in response to the public property damages resulting from the

flooding events of July 9, 2016 and continuing, with all the powers and responsibilities attending thereto as provided by Chapter 12 of Minnesota Statutes.

Action #11 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #11 – 11/02/16

Kanabec County Resolution Requesting Reimbursement of
Property Tax Relief Provided Under Sections 273.1231 - 273.1235

WHEREAS, the County of Kanabec experienced a disaster on July 9, 2016 and the days following, and;

WHEREAS, said disaster caused extensive property damage to residential, agricultural, seasonal and commercial properties in the County of Kanabec, and;

WHEREAS, the County of Kanabec has been declared a disaster area by the Governor of Minnesota declaration, and;

WHEREAS, Minnesota Statutes, sections 273.1231-273.1235 provide for property tax relief upon reassessment of properties damaged by disaster, and upon application to the Governor of the State of Minnesota and the Executive Council, and;

WHEREAS, the minimum requirements of the aforementioned statutes have been met as demonstrated in the attached damage assessment reports;

NOW, THEREFORE, BE IT RESOLVED by the County of Kanabec that the County of Kanabec hereby requests that the property tax abatements and credits granted to property owners under sections 273.1231-273.1235 for the disaster that occurred on July 11, 2016 and the days following be reimbursed pursuant to the provisions of Minnesota Statutes, section 273.1231-273.1235.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Les Nielsen, Kathi Ellis, Gene Anderson

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 11/02/16

BE IT RESOLVED to close the meeting at 10:48am pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 2 to discuss matters related to discuss employee data that is not public under the Minnesota Government Data Practices Act.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to open the meeting at 12:17pm.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to accept the recommendation of the County Attorney and approve an updated policy P-110, Guide for Members of the Pubic and Data Subjects for Requesting Information.

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to decrease the hours of Registered Nurse Laura Bork to 32-40 hours per week effective October 29, 2016 per employee’s request.

Action #16 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a “Community Health Board Grant Project Agreement” between the State of Minnesota and the Kanabec County Community Health Board for screening/rescreening for hearing and special health needs of infants and children whom the state has determined to be “lost to follow-up” and are residents of Kanabec County.

Action #17 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 – 11/02/16
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$1,015.00
East Central Sanitation	\$1,366.85
Arthur Township	\$400.00
Total	\$2,781.85

Action #18 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to designate Friday, December 22, 2017 and Monday, December 25, 2017 as paid holidays for the 2017 Christmas Eve and Christmas Day holidays per county policy.

Action #19 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 11/02/16

BE IT RESOLVED to close at the meeting at 12:26pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson.

Action #20 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to open the meeting at 12:31pm.

Action #21 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #21 – 11/02/16

WHEREAS the negotiating team has presented the Board with a proposed 2016-2018 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 107, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2016-2018 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 107.

Action #22 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #22 – 11/02/16

WHEREAS the Personnel Director has presented the board with an annual performance evaluation for a Kanabec County Department Head;

BE IT RESOLVED to close the meeting at 12:33pm am pursuant to the Open Meeting Law, Minnesota Statute §13D.05, subd. 3 to evaluate the performance of County Coordinator Pat Christopherson.

Action #23 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to open the meeting at 12:43pm.

Action #24 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn at 12:45 p.m. and to meet again in regular session on Wednesday, November 16, 2016 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk