BRUNSWICK TOWNSHIP **APPROVED** MEETING MINUTES
June 9, 2008

The regular meeting of the Brunswick Town Board of Supervisors was held at the Town Hall on Monday, June 9, 2008 at 8:00 p.m. The following were in attendance: Rick Kawalek, Paul Kollar; Craig Peterson; Susan Alderink; Arlett Mizer and Gladys Nelson. A sign-in sheet was provided for those attending the meeting. The meeting was called to order by Chairman, Rick Kawalek and the flag pledge was said.

M/S/C by Kawalek and Kollar to approve the agenda. M/S/C by Kawalek and Peterson to approve the minutes of the May 12, 2008 meeting. The treasurer reported total funds available on May 31, 2008 of $ 73,027.04. M/S/C by Peterson and Kawalek to approve the treasurer report. M/S/C by Kawalek and Peterson to move $ 35,000. from the Kanabec State Bank checking to savings account. M/S/C by Kawalek and Peterson to approve the bills.

OLD BUSINESS: The Clerk was asked by the Board to check on the procedure in the Zoning Ordinance regarding CUP amendments – did the changes approved in 2007 get correctly added to the Ordinance?

NEW BUSINESS: **Zoning Report**: Susan reported 3 land use permits (Dolan, Kawalek & Hartog); is currently reviewing all temporary land use permits and will give complete report at July meeting; discussion held on CUP that are completed – Stromberg, Clough, Jones – ZA will write to landowner indicating CUP no longer valid. Paul asked about culvert permits. M/S/C by Kollar and Peterson to have Susan prepare a form to be used for driveway culverts; fee to be $ 25.00.

Road Report: 1) Paul visited with the Krueger's about the wood chips in the road ditch; Betty Krueger was present at the meeting and stated the wood chips were dug out and they were not intending to use the area as a driveway any longer.

2) Paul received complaints about 4 wheeler/dirt bike ruts on 130th Avenue and recommended that a plan be put in place for this type of damages to roads and right-of-way. A discussion was held on procedure for correction, potential costs of extra grading and gravel, and the safety of the motorists traveling on the road.

M/S/C by Kollar and Peterson to put in place the following **procedure for damage to town roads and road right-of-way**.

Once a complaint is received and verified by the Town:

Step 1: A letter from the Township will be sent to the landowner and/or responsible party describing needed corrective action. The letter will include a statement indicating any and all expenses incurred by the Township because of failure to comply will be charged to the responsible party;

In the event compliance can not be achieved with Step 1, the Board will proceed with Step 2: A letter from the Township attorney to the landowner and/or responsible party requesting corrective action;

In the event compliance can not be achieved with Step 2, the Board will proceed with Step 3: Legal action as needed.

The Clerk is asked to proceed with step one on damages incurred on 130th Avenue; letter to be mailed to Wallace Johnson.

3) Paul reported talking with Kelly Osterdyk on the Groundhouse River project; Kelly will do the survey and report back on findings so decision can be made to correct the damage and Annual Meeting can be scheduled.

Town Hall Sign: Kevin Troupe brought samples for a new sign – 4' x 4' single color sign to be $ 125. each; 4' x 4' colored sign to be $ 180. each. The Board approved Kevin to proceed with two colored sign; we should receive in July. Location was discussed – will check if possible to place west of driveway. Kevin also briefly discussed County issues – 911 signs; Sunday liquor.

Upcoming meeting: Paul will attend a meeting on June 18th put on by Kanabec Hwy Dept on Highway Safety. Arlett had officers sign new signature cards. M/S/C/ to adjourn the meeting at 9:25 p.m.

Gladys Nelson

Gladys Nelson, Clerk of Brunswick Township RK