BRUNSWICK TOWNSHIP **APPROVED** MEETING MINUTES
December 8, 2008

The regular meeting of the Brunswick Town Board of Supervisors was held at the Town Hall on Monday, December 8, 2008 at 8:00 p.m. The following were in attendance: Rick Kawalek, Paul Kollar; Craig Peterson; Arlett Mizer; Gladys Nelson; Susan Alderink. A sign-in sheet was provided for those attending the meeting. The meeting was called to order by Chairman, Rick Kawalek and the flag pledge was said.

M/S/C by Kollar and Peterson to approve the agenda. M/S/C by Peterson and Kollar to approve the minutes of the November 10, 2008 meeting. The treasurer reported total funds available on November 30, 2008 of $ 115,853.52 M/S/C by Peterson and Kollar to approve the treasurer report. M/S/C by Kawalek and Kollar to approve payment of the claims.

BUSINESS FROM THE FLOOR: Gary Runquist asked about PC meeting findings re: combined Planning Commission and Board for amendment decision. Nothing to report at this time.

OLD BUSINESS: None

NEW BUSINESS: Zoning Administrator report:

1) Susan reported issuance of 3 land use permits: David Arnold-storage building; Kevin Fore-assisted living residence and pole building.
2) A discussion was held on the question from Redstone/Clough; it was determined the township CUP requests the area to be restored. If Clough wants topsoil added, he must negotiate with Redstone Construction.
3) Luann Miller property has 3 mobile homes – 2 used as homes. Susan to send a certified letter on March 1st re: noncompliance
4) Winkelman property has a mobile home without a permit and is not hooked to sewer. The Board asked Susan to issue a temporary permit with a deadline of May 1st for compliance.
5) Ron Johnson inquired about putting a convenience store at the corner of Hwy 65/Wren Way

Arlett met with a representative of the Twp Insurance Agency. He reviewed the building value and a report will come with changes noted.

Year-end review of Administrative Policy:

1) M/S/C by Kollar and Peterson to set the 2009 permit fee for driveway culverts at $ 40.00
2) M/S/C by Kawalek and Peterson to set the 2009 fee for Conditional Use Permit Amendments and Interim Use Permit Amendments at $ 200.00
3) M/S/C by Peterson and Kawalek the 2009 fee for Conditional Use Permit Applications; Interim Use Permit Applications; Variances and Appeals remain at $ 700.00
4) M/S/C by Peterson and Kawalek to set the 2009 Land Use Permit Fee – Dwelling new to property at $ 125.00
5) M/S/C by Peterson and Kollar the 2009 fee for Land Use Permit Fee – all structures other than dwelling new to property to remain at $ 25.00
6) M/S/C by Kawalek and Peterson the regular board meeting dates to remain as the second Monday of the month beginning at 8:00 pm
7) M/S/C by Kollar and Kawalek the Planning Commission is to meet with the Board twice a year (April and October) and other meetings as needed

Paul asked about snowplowing policy; he will call County Secretary, Dave Patenaude. A discussion was held regarding retention of meeting CD's – a review of Paul's copy of the administrative policy states they can be recycled. No change noted. M/S/C to adjourn the meeting at 9:00 pm.

Gladys Nelson, Clerk of Brunswick Township

Gladys Nelson Rick Kawalek