

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of County Coordinator

April 10, 2013

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 10, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: add Chief Deputy Brian Smith and gambling approval.

Action #2 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the March 27, 2013 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #3 – 04/10/13

Evaluation Result

WHEREAS the Board has evaluated the past year’s job performance of Assessment/Tax Supervisor, and

WHEREAS the Personnel Committee has discussed its findings with McClellan;

BE IT RESOLVED that the Board finds her performance to be satisfactory.

Action #4 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following paid claims:

Vendor	Amount
City of Milaca	30.55
City of Quamba	4,954.92
East Central Energy	274.00
GMCU	3,877.95
Goodin Company	1,359.96

Great America Leasing	593.24
Holiday Credit Office	10,646.04
Kanabec Co Auditor-HRA	45,423.00
MN Dept of Finance	4,662.00
MN Dept of Finance	30.00
MN Dept of Health	637.50
MN Mutual Life Ins	38.15
Mora Municipal Utilities	14,481.55
Mora Municipal Utilities	1,421.97
MRA Trusight	185.00
Schweich, Joseph & Gina	418.00
Vaillancourt, Wesley & Bernice	68.00
Total	89,101.83

Action #5 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #5 – 04/10/13

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for MAYRA for charitable gambling to be held at Fish Lake Resort, 674 Fish Lake Rd, Mora, MN 55051.

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, April 10, 2013 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH8 – 04/10/13

Agreement for Clinical Laboratory Training

WHEREAS, the University of Minnesota is in need of Clinical Laboratory training sites for Nursing students and

WHEREAS, Kanabec County Public Health has facilities for providing suitable training experience that meets the educational needs of the students enrolled in the Nursing Program, and

WHEREAS, it is in the best interest of Kanabec County Public Health to provide a training site where nursing students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs;

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to sign an Agreement between the University of Minnesota and Kanabec County Public Health for a period of five years ending 8/31/2017.

Action #PH9 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH9 – 04/10/13

WHEREAS, Kanabec County Public Health has a Participating Provider Agreement with PreferredOne Community Health Plan, and

WHEREAS, PreferredOne Community Health Plan has made changes to the original agreement dated June 1, 2009, and

WHEREAS, it is in the best interest of Kanabec County Public Health and their clients to continue its Participating Provider status with PreferredOne and accept the changes made in the Amendment.

THEREFORE BE IT RESOLVED to approve the Amendment to the Provider Agreement with PreferredOne Community Health Plan effective March 1, 2013.

Action #PH10 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to recess the Public Health Board at 9:45am to meet in regular session on Wednesday, May 8, 2013 at 9:05am.

The Board of Commissioners meeting continued.

Action #11 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Acoustics Associates	1,507.00
Advanced Correctional Healthcare	11,981.95
AMC	817.00
AMC	225.00
AMC	225.00
AmeriPride	452.15
AmeriPride	40.75
Amherst H. Wilder Foundation	11,772.50
Amundson, Pauline	514.34
Anderson, Karen	31.64
Andres, Christine	98.31
Applied Concepts	304.59
Arnoldi, Sandra	455.28
Auto Value	110.47
Auto Value	25.20
A'viands, LLC	4,840.62
A'viands, LLC	5,488.77
BCA	120.00
BCA	770.00
Bear Graphics	278.45
Bernhardt, Maria	259.34
Biever, Laurie	141.82
Bond Trust Services Corp	450.00
Bond Trust Services Corp	252,404.75
Braham Motor Service	1,496.76
Braham Police Dept	948.22
Burski, Kathy	79.67
Buyse Roofing of St Cloud	254.00
Byrant, Donna	2,671.87
Byrant, Donna	504.34
Cassman, Deb	259.34
CDW-G	144.77
CDW-G	3,889.44
Central Fleet Service	904.37

Champ Software	7,378.00
Cheney, Melody	42.94
Christianson, Craig	865.64
CIMA	408.62
Coborns	17.05
Coborns Pharmacy	18.18
Coborns Pharmacy	127.27
Curtis, Michael	124.87
D&T Ventures	500.00
Dandelion Floral	40.58
Dex Media East	39.30
Deyta, LLC	90.00
Don's Auto	157.00
Dorau, Judy	4.00
Druar, Dan	530.79
DVS	58.75
East Central Exterminating	122.91
Elfstrum, Brenda	376.29
Ellis, Kathi	184.63
Engblom, Lori	40.00
Eustice, Todd	204.99
Faust, Patrick	709.13
Felland, Becky	190.98
Flaghouse	1,263.40
Flaghouse	98.67
Fresonke, Lew	275.00
Friday, Jenny	29.38
Frontier	65.00
Galls	180.50
Garcia, Timothy	462.50
Geisthardt, Betty	159.04
Glen's Tire	65.66
Glen's Tire	699.63
Gorham Oien Mechanical	413.67
Granite City Jobbing	1,068.74
Handyman's Inc	220.95
Hawkins, Dorothy	900.33
Hazelden	1,600.80
Health Education Associates	115.75
Health Partners	3,499.24
Hoefert, Bob	1,909.35
Holland, Jeff	74.58
Hood, Barb	616.81

Hood, Bill	634.08
Horizon Towing	154.97
Hy Tech Auto of Princeton	100.00
Image Office Service	75.14
InJoy Birth & Parenting Education	1,229.65
Isanti Co Sheriff's Office	2,696.75
Isanti Police Dept	2,491.33
Jebsen, Michelle	327.14
Johnsons Hardware	84.32
Johnsons Hardware	355.49
Johnsons Hardware	10.64
Johnsons Hardware	10.93
Johnsons Hardware	44.67
Jones, Willis	19.21
Kanabec Co SWCD	5,000.00
Kanabec Publications	231.94
Kanabec Publications	59.60
Keeps	259.65
Keeps	68.11
Kramersmeier, Wallace	675.00
Landreville, Willard	1,224.94
Landreville, Willard	150.00
Lane, Dave	39.55
Lennox, Wade	311.88
Lerrssen, Jennifer	560.71
Lindberg, Jodi	125.06
Magaard, Robert	891.32
Majeski, Annette	169.16
Manthei, Mark	121.96
Marohn, Brenda	18.08
Mattson Electric	1,857.50
MCCC	15,022.94
McIntosh, Bob	825.00
MCIT	122.00
MCIT	2,500.00
MCIT	149.00
Medtox Diagnostics	453.57
MidContinent	59.18
MidContinent	832.32
MidContinent	244.72
Mille Lacs Area Food Network	7,500.00
Mille Lacs Disposal	20.00
MN Dept of Transportation	300.00

MN Dept of Transportation	300.00
MN Monitoring	622.00
MN Monitoring	186.00
MN Sheriff's Assn	260.00
MN State Colleges and Universities	208.41
Moore Medical	1,044.44
Motorola	10,849.92
Nelson, Ansel	854.21
Nelson, Jerry	329.63
Nelson, Ronette	794.35
Newgard, Jean	523.80
Nummela, Pat	85.60
Office Depot	187.05
Office Depot	37.21
Office Depot	167.54
Office of Enterprise Technology	1,300.00
Olson, Autumn	101.14
Osterdyk, Dorothy	300.59
Owens Auto Parts	50.08
Payne, Elisabeth	15.35
Pedersen, Jerry	16.95
Perlick, Lisa	1,160.00
Phoenix Supply	881.07
Pieper, Helen	354.11
Pieper, Rollie	1,379.18
Quality Disposal	358.87
Quality Disposal	201.79
Raiche, Nancy	124.31
Raudabaugh, Carey	113.57
Reliance Telephone	3,800.00
Ringler, Jennie	105.42
Ringler, Jennie	21.47
Rittenour, Michelle	22.60
Roberts, Heather	22.04
Roberts, Heather	223.67
Roberts, Rodney	24.86
Rogers, Pearl	421.04
Rosburg, Diane	197.19
Rosemarie, Ryan	149.00
Rosemarie, Ryan	830.00
S&T	724.34
S&T	324.24
S&T	225.69

Shopko	11.72
Skramstad, Linda	209.06
St Paul Police Dept	655.00
Stahlke's	70.00
Stanley, Phyllis	50.00
State of MN	270.00
State of MN	1,654.01
Stellar Services	427.05
Stellar Services	524.45
Strandberg, Richard	654.67
Swan, Bill	64.23
Swanson, Jeremy	354.82
Swanson, Lori	34.99
Tadych, Marge	921.68
Telander, Sarah	285.33
Thompson, Wendy	684.78
Tinker & Larson	38.00
Uniforms Unlimited	138.66
Vogel, Darla	171.76
Watson Co	56.59
WorldPoint ECC	233.70
Zamora, Ray	1,806.55
Total	<u>417,661.92</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	173.14
American Pressure Inc	476.04
Ameripride	540.42
Arnold's Equipment	315.65
Astleford International Trucks	697.84
Auto Value Mora	1,381.85
Breezy Point Resort	73.84
Braun Intertec Corp	4,503.00
Central McGowan, Inc	88.15
Dave's Lawn & Snow	3,788.00
Dultmeier Sales	189.96
Federated Coops, Inc	208.44
Glens Tire	50.00
Jeff's Machine & Welding, LLC	116.63
Kanabec Publications, Inc	193.50
Kris Engineering, Inc	6,711.64

Little Falls Machine, Inc	559.07
Maney International, Inc.	558.67
MN County Engineers Assoc	270.00
National Business Institute	708.00
Northland Fire Protection	370.00
Northern Safety Co Inc	328.41
Northern States Supply	248.96
Office Depot	131.55
Owen's Auto Parts	553.04
Oxygen Service Co	171.94
Pine Lake Communications	101.00
Power Plan	327.40
Quality Disposal Systems, Inc.	148.69
Richards, Lila, The Cleaning Agent	961.88
SageQuest	505.52
Jess Stegeman	282.39
University of Minnesota	205.00
VanTech	387.14
Verizon	37.52
Widseth Smith Nolting & Assoc, Inc	934.50
Zarnoth Brush Works, Inc	1,734.63
Total:	<u>29,033.41</u>

Action #12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve sending a letter concerning the distribution of Park and Trail Legacy funding in Greater Minnesota to the legislators.

Leota Lind, CEO of South Country Health Alliance met with the County Board to present the board with the South Country Health Alliance annual report. No action was taken.

4-H Coordinator Laura Ambrose met with the County Board to discuss matters concerning summer help.

Action #13 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #13 – 04/10/13

WHEREAS the county has employed a 4-H Summer Assistant in past years, and

WHEREAS the board did budget for this position in 2013, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a 4-H Summer Assistant to refill the vacant position at \$8.20 per hour, or \$8.50 per hour if the person has prior experience as a Kanabec County 4-H Summer Assistant, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Veteran Service Officer/Emergency Management Director Lowell Sedlacek met with the County Board to discuss matters concerning public safety radios.

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #14 – 04/10/13

WHEREAS Kanabec County has received 5 Motorola APX 7000 ARMOR radios and 1 Motorola XTS 2500 ARMOR Radio and,

WHEREAS these radios need to be programmed, and

WHEREAS this is an unbudgeted cost of \$35 per radio in order to have them programmed, and

WHEREAS there is adequate funding in the E-911 account to cover the cost up to \$500;

THEREFORE BE IT RESOLVED, the County Board authorizes the Emergency Management Director to have the radios programmed using E-911 funds up to \$500.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #15 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 - 04/10/13

Vacancy

WHEREAS there is a vacancy in the position of a Part Time Intermittent Deputy, and

WHEREAS the board desires to refill this vacant position;

WHEREAS a former Deputy has expressed an interest in this position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Lance Herbst as a Part Time Intermittent Deputy to refill the vacant position at Step A, Range 11 of the pay plan which is \$19.14 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED that this former deputy, who has resigned in good standing, understands he is forfeiting his seniority.

The board took a 5 minute break.

10:33am - The Chairperson then called for public comment three times. None responded.

10:34am - The Chairperson closed public comment.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #16 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #16 - 04/10/13

Right-Of-Way Claims

WHEREAS the County Board has been presented with a request to pay right-of-way claims for SAP 33-605-018 for the reconstruction of CSAH No. 5 from CSAH No. 19 to CSAH No. 3,

BE IT RESOLVED to pay the following right-of-way claims:

Raymond & Kathryn Koch	\$4,677
Timothy & LeAnn Brault	\$2,090
Todd Nelson & Brenda Nelson	\$2,602
Duane Radeke & Curtis Radeke	\$15,038
Duane Radeke & Curtis Radeke	\$6,697
Robert Coleman & Darlene Kipela	\$3,224

Action #17 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 - 04/10/13

Right-Of-Way Condemnation

SAP 033-605-018

WHEREAS the Kanabec County Highway Department proposes to reconstruct and improve a portion of CSAH No. 5 located between CSAH No. 19 and CSAH No. 3, a distance of 5.5 miles; and

WHEREAS the improvement consists of reconstruction and resurfacing said roadway as herein determined necessary to provide for the safety of the traveling public, and

WHEREAS permanent highway easements over certain lands are required to provide for said construction as set forth in the plans for said project, which identify the parcels by number, description, and owners, and

WHEREAS Kanabec County has authority to acquire the right-of-way for said highway by eminent domain pursuant to Minnesota Statutes Section 162.02, Subd. 5, and

WHEREAS Kanabec County has the right to acquire the right-of-way prior to the filing of an award by the court appointed commissioners, pursuant to Minnesota Statutes Section 117.042, and

WHEREAS Kanabec County has approved appraisals of the properties to be taken, and

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby authorizes the acquisition of said land by eminent domain and to take title and possession of that land prior to the filing of an award by the court appointed commissioners, pursuant to Minnesota Statutes Section 162.02, Subd. 5 and 117.042, and

BE IF FUTHER RESOLVED that the Kanabec County Attorney is requesting to file the necessary Petition therefore, and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or the Court, and

BE IT FURTHER RESOLVED that in furtherance of the implementation of the Quick Take provision of the Minnesota Statutes, the County Auditor is hereby authorized and directed to deposit with the Court Administrator the sum of money equaling the approved appraisal of the properties to be taken, represented by the following table:

Parcel #	Owner	Amount
17	Lavern Huntington	\$ 13,741.00
19	Michael & Kari Boster	\$ 426.00
20	Kathleen Booth	\$ 1,356.00
21	U.S. Bank Home Mortgage	\$ 2,249.00
22	Roger & Michele Weber	\$ 651.00
23	Barb Steiner	\$ 1,245.00
27	Herman Schroeder c/o Sonia Williams	\$ 582.00
33	Eric & Angela Musa	\$ 326.00

Total \$ 20,576.00

Craig Peterson with the Ogilvie Lions Club met with the County Board to discuss matters concerning a gambling approval.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #18 – 04/10/13

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Ogilvie Lions Club for charitable gambling to be held at McBee’s Saloon & Eatery, 2196 Hwy 47, Ogilvie, MN 56358.

Action #19 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #19 – 03/27/13

BE IT RESOLVED to close the meeting at 11:03 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and Assistant County Attorney Barb McFadden.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to re-open the meeting at 11:20 a.m.

Action #21 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #21 – 04/10/13

WHEREAS the negotiating team has presented the Board with a proposed 2013-2014 bargaining unit agreement between Kanabec County and Laborers' District Council Minnesota & North Dakota Local 563, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent:

BE IT RESOLVED to approve a 2013-2014 bargaining unit agreement between Kanabec County and Kanabec County and Laborers' District Council Minnesota & North Dakota Local 563.

Action #22 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #22 – 04/10/13

WHEREAS the negotiating team has presented the Board with a proposed 2013-2014 bargaining unit agreement between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320, and

WHEREAS the Union has indicated acceptance of the bargaining agreement by signature of the Union Business Agent, and

BE IT RESOLVED to approve a 2013-2014 bargaining unit agreement between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320.

Action #23 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to adjourn at 11:30 am and to meet again in regular session on Wednesday, April 24, 2013 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk