

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabe }
Office of the County Coordinator

April 14, 2004

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 14, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the agenda as modified.

Action #2 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the March 24, 2004 minutes of the Kanabec County Board of Commissioners as revised: Resolution 11-03/24/04, item 3d, change '2003' to "in the last 12 months."

Action #3 – It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution 3a – 04/14/04

BE IT RESOLVED to approve a claim of \$50.00 to the Minnesota Association of County Officers as fee for a regional meeting.

Resolution 3b – 04/14/04

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following February, 2003 claims on SCORE Funds:

Quality Disposal	\$3,520.00
Stanley Nelson	\$ 175.00
Jeff O'Brien	\$ 25.00
Knife Lake Sanitation	\$ 880.00
TOTAL	\$4,600.00

Resolution 3c – 04/14/04

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of March 17 2004, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kanabec County Treasurer	\$37.43
East Central Energy	\$24.00
East Central Energy	\$5.57
Bob Johnson	\$52.87
Total	\$119.87

9:05am – Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning Household Hazardous waste collection.

Action #4 - Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 4 – 04/14/04

WHEREAS the Environmental Services Director has requested approval to hold and set a date for a Household Hazardous Waste collection day, and

WHEREAS the Kanabec County Board of Commissioners support such an event;

BE IT RESOLVED to authorize holding a Household Hazardous Waste collection day on May 22, 2004, and

BE IT FURTHER RESOLVED that county costs will be paid with solid waste surcharge funds.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis
OPPOSED: Dennis McNally, Stan Cooper
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #5 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Aquila	6,771.90
Brown Law Office	210.00
Brown Law Office	4,426.25
Chamberlain Oil Co	581.80
Chamberlain Oil Co	842.35
City of Mora	2,818.82
City of Ogilvie-Clerk	41.33
Comm of Finance	24,774.07
Duncan, Terilynn	20.28
Durand, Paul	20.00
Five Co Mental Health Center	737.50
Fortis Benefits	2,121.19
Holiday Credit Office	3,256.23
Johnson, Jesse	592.50
Kanabec Co Auditor	300.00
Kanabec Co Nursing Service	19,435.34
Lyons, Danielle	20.28
MN Mutual Life Ins Co	1,500.13
Mora Municipal Utilities	7,737.67
Mora Public Schools	84.00
Northstar Access	1,498.78
Ogilvie Public Schools	84.00
Pine Co Health & Human Services	24,533.34
Postmaster	150.00
Refuge, The	183.75
Secretary of State	10.00
Supreme Court Finance	509.85

Treasurer, Kanabec Co	58,065.22
Treasurer, State of MN	121.25
Treasurer, State of MN	3,645.31
US Link	557.96
Window	61.25
Total	<u>165,712.35</u>

Snake River Watershed

Aitkin Co Soil & Water Dist	5,000.00
Neuman, Jason	131.63
Total	<u>5,131.63</u>

Action #6 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on the Revenue Fund:

A&A Enterprises	106.28
Ace Hardware	13.18
Ace Hardware	29.69
Ace Hardware	51.15
Advanced Systems Concepts	250.00
Airgas North Central	97.76
Aitkin Medical	944.46
ALA of MN	85.00
Allina Home Oxygen	2,208.00
Allina Medical Clinic Cambridge	105.14
Allina Medical Clinic Mora	132.00
AmeriPride	254.14
AmeriPride	54.26
Ammerman, Kari	535.88
Anderson, Karen	236.25
Arbo, Marvin	260.00
Armstrong, Becci	57.00
Automation Supply	44.50
Bear Graphics	165.00
Bearce, Teresa	24.35
Bearce, Teresa	154.50
Bergstadt, Melanie	65.63
Biever, Laurie	183.01
Braham Motor Service	668.10
Breezy Point Resort	266.40
Briggs	296.10

Brosnahan, Amy	88.20
Brown Law Office	2,272.50
Brown Law Office	67.50
Cale's Plumbing	60.00
Camera Trader	15.00
Cassman, Deb	122.26
CDW	168.99
CDW	70.00
CDW	900.00
CDW	640.70
CDW	129.99
CDW	71.99
CDW	79.77
CDW	113.99
CDW	90.70
Cima Corp	235.00
CLIA Laboratory	150.00
Coborn's Pharmacy	5.63
Coborn's Pharmacy	1,115.29
Colburn, Judy	469.50
Consolidated Telecommunications	4.35
Corborn's	1,085.31
Corborns Long Term Care Pharmacy	1,382.59
CPS	159.00
Crawford Supply	40.56
Dakota Co Court Admin	20.00
Dalco	95.04
Dandelion Floral	36.62
Decker, Juanita	49.50
DLR Group	1,950.00
DLR Group	1,950.00
Dorothy & Assoc	79.00
Drug Detection Devices	119.25
Drug Detection Devices	83.00
East Central Energy	37.75
East Central Regional Juvenile Center	2,076.36
East Central Regional Juvenile Center	3,135.00
ECM Publishers	71.00
Ecowater Systems	65.39
Elfstrum, Brenda	184.50
Erbstoesser, Arnie	169.89
Etter, Robin	4.50
Eustice, Todd	99.23
Friday, Jen	66.75
Gabrielson, Pat	220.50

Geo-Comm Corp	4,300.00
Glen's Tire	331.45
Global Equipment Co	252.31
Grainger	39.94
Granite Electronics	284.20
Grant, Don	578.05
Handyman's Inc	106.60
Hannu, JoAnn	264.00
Harff, Shirley	169.27
Hasler, Inc	562.32
Heins, Jen	15.60
Heins, Jen	15.60
Henderson, Paul	218.00
Henderson, Paul	15.00
Henderson, Paul	15.00
Hewlett-Packard Co	530.37
Horizon Towing	40.00
Hospice MN	360.00
Interstate Supply Co	24.94
Inter-Tel Technologies	250.00
Inter-Tel Technologies	231.11
It Takes Two	51.74
Ivans	35.43
Jerry's Bait	59.50
Johnson, Dawn	144.75
Johnson, Jeanette	244.88
Jones, Clare	17.25
Kanabec Co Auditor/Treasurer	32.00
Kanabec Co Auditor/Treasurer	32.00
Kanabec Co Public Health Nursing Service	2,963.32
Kanabec Hospital	5,428.40
Kanabec Hospital	2,185.00
Kanabec Hospital	2,375.00
Kanabec Publications	265.19
Kanabec Publications	131.00
Kanabec Publications	1,309.96
Kanabec Publications	30.00
Kanabec Publications	2,065.50
Kanabec Publications	1,485.68
Keefe Supply Co	365.24
KEEPRS	26.61
Kientop, Sheila	110.30
Kleven, Bud	15.37
Knudson, Phebe	168.00
Kondratowicz, Sue	83.88

Krueger, Louisa	341.63
Ladens	167.50
Larson Allen Weishair Co	3,500.00
Laska, Millie	744.54
Loffler Co	375.00
MACPO	300.00
Magaard, Deb	289.88
Marco	175.00
Martin, Bill	18.68
Martinson, Krishona	43.50
Mattson Electric	379.27
Maul, Barb	128.63
MCCC	9,430.55
MCCC	1,764.00
MCCC	1,764.00
McGee MD	400.00
McGee MD	1,200.00
McGee MD	73.00
MCIT	50.00
MDH	120.00
Medics Training	1,150.00
Midwest Bank Note	159.00
MinnComm	161.14
MN Book Store	14.86
MN Bureau of Criminal Apprehension	322.50
MN Dept of Admin	600.00
MN Dept of Commerce	40.00
MN Dept of Public Safety	30.00
MN Dept of Public Safety CJIS	270.00
MN Monitoring Inc	220.00
MN Monitoring Inc	145.00
MN Monitoring Inc	110.00
MN Supreme Court Information Technology	23.25
MN Supreme Court Information Technology	87.21
MN UC Fund	8,462.29
MOAPP	100.00
Moore Medical Corp	157.49
Mora Bakery	74.10
Motor Vehicle Registry	43.00
MuSCU MRTC	98.98
National Bushing & Parts	404.77
National Information Data Center	48.90
Norby's Cleaning	2,250.00
North Memorial Health Care	960.00
Northland Chemical	88.19

Nyman, Sherri	59.63
Oak Gallery	24.16
Office Depot	722.42
Office Depot	91.42
Office Depot	185.19
Office Depot	63.74
Office Depot	13.46
Office Depot	92.14
Office Depot	28.24
Office Depot	69.34
Office Depot	46.93
Office Depot	929.96
Ogilvie Collison & Auto Body	570.25
Onanegozie	300.00
Orazem, Carol	16.20
Orazem, Carol	35.70
O'Reilly, Molly	82.50
Pamida	25.56
Pamida	4.00
Parker, Corinne	750.00
Peterson, Walter	328.05
Pfiffner, Betty	1,054.13
Pine Lake Communications	1,667.79
Polar Chevrolet	20,133.08
Ponto, Jodi	21.00
Postmaster	150.00
Priority Dispatch	2,160.00
Provista Inc	76.50
Quality Disposal	320.01
Raiche, Nancy	163.88
Ratwik, Roszak & Maloney, PA	1,220.91
Reliance Telephone Systems	1,080.00
Richter Technology Supply	126.74
Ringler, Jennie	321.76
RS Eden	56.70
Ruckle, Jessie	35.38
Rural Cellular Corp	55.80
Rural Cellular Corp	283.81
Rural Cellular Corp	18.20
Rural Cellular Corp	392.68
Rural Cellular Corp	21.37
Rural Cellular Corp	17.52
S&T	144.79
S&T	27.20
S&T	62.77

Sandberg, Bev	208.88
Schroeder, Janelle	99.75
Schwaab Inc	37.33
Scofield, Rebecca	252.00
Secure Benefits Systems Corp	151.75
Secure Benefits Systems Corp	283.50
Sedlacek, Lowell	81.75
Shaw, Phebe	51.00
Sherburne Co Auditor/Treasurer	3,960.00
Sherburne Co Auditor/Treasurer	3,592.04
Sheriff, Douglas Co	35.00
Sheriff, Isanti Co	3,825.00
Sheriff, Mille Lacs Co	14,700.00
Sheriff, Stearns Co	35.00
Sjodin, Roberta	210.00
Snowflake Distributing	276.00
State of MN	77.14
Stericycle	146.00
Strandberg, Becky	76.63
Streicher's	893.58
Streicher's	152.00
Stringer Business Systems	140.62
Swanson, Lori	53.25
Thomas Sno Sports	74.50
Thompson, Wendy	312.75
Thomson-Thelen, Jocelyn	260.00
Timm, Rena	79.51
T-Mobile	130.69
Trend Letter	195.00
TriMin	305.12
True Value Hardware	4.72
True Value Hardware	11.51
U of MN	7,688.00
Uniforms Unlimited	68.39
US Bank	211,335.00
Vaughan, Geneve	101.26
Viking Office	63.30
Viking Office	270.29
Vogel, Darla	144.75
Voight, Jackie	196.51
Voight, Jackie	63.00
Watson Co	385.16
Watson Co	674.75
West Payment Center	955.05

Total

379,563.89

Action #7 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 7 – 04/14/04

WHEREAS the Kanabec County Board of Commissioners recognize that employees are a valuable asset in a customer service oriented county government, and

WHEREAS the board wishes to recognize the service of these employees;

BE IT RESOLVED to approve a “Recognition Policy” effective January 1, 2004 and designate it Personnel Policy P-110:

Policy #P-110

Approved: April 14, 2004

Effective: January 1, 2004

Supersedes (Eff) : n/a - new

Employee Recognition

I. POLICY STATEMENT

It is the policy of Kanabec County to recognize that employees are a valuable asset in a customer service oriented county government. In order to demonstrate this belief and ensure positive employee relations that meet the needs of the county, employees and the public, the Kanabec County Board of Commissioners has adopted this policy.

II. LENGTH OF SERVICE

Awards of nominal value will be presented to employees based on length of continuous service to Kanabec County for the following years of service. The type of award will be selected periodically in a manner determined by the Department Heads Committee.

Years of Service
1
5
10
15
20

25
30
35

Awards at the 30 & 35 year level will be done at a Kanabec County Board of Commissioners meeting with a release to the news media.

III. SPECIAL ACHIEVEMENT

A. It is the duty of supervisors to train, coach and encourage employees. A corollary of this requirement is a responsibility to show the employee appreciation of their efforts.

B. 1. The county further chooses to annually recognize an employee whose performance substantially exceeds standards in contributions and accomplishments in service to the public, community, and Kanabec County.

2. Nominations for an achievement award can be initiated by any employee. All nominations must include at a minimum the following information:

a. A short statement which summarizes the intangible contributions of increased efficiency, better working conditions, better service or improved public relations.

b. A short statement which summarizes the tangible contributions followed by specific examples relating how the contributions provided measurable savings in time, materials, personal effort or other cost.

3. The nominees name, department and a brief history of the development of the accomplishments.

4. Department Heads and elected officials are not eligible for this award.

5. Nominations for an achievement award will be made to the Department Heads Committee through the County Coordinator's Office. Nominations will be accepted through January 31st for the previous year. The Department Heads will establish selection methods with the final choice being made by majority vote of the whole committee. The Committee may designate other nominees as Honorable Mentions.

6. The county board chair will present the Annual Achievement Award at a regular meeting of the Kanabec County Board of Commissioners. The award will be determined by the Department Heads and funded by donations not to exceed a total of \$50.00. The recipients name will be added to a publicly displayed plaque.

7. A press release noting the event will be prepared by the Department Heads Committee.

Action #8 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on Road & Bridge Funds:

Ace Hardware	261.81
Allina Medical Clinic	15.00
American Pressure Inc	738.68
Ameripride	609.94
Auto Glass Center, Inc.	218.38
Boyer Ford Trucks	325.04
Brit Enterprises	134.31
Brock White Co.	1,635.07
Chamberlain Oil Company, Inc.	581.80
Copy Equipment Inc.	186.90
Crysteel Manufacturing, Inc.	745.84
Dultmeier Sales	28.74
Erickson Engineering Company	1,780.00
Federated Co-ops Inc.	9.84
Glen's Tire	1,267.61
Gopher State One-Call	1.15
Jerry's Sport and Bait Shop	398.16
Jones, William R. & Donna J.	325.00
Kanabec County - Petty Cash	75.00
Kanabec Publications	348.27
Lakes Gas Co. No. 36	80.00
National Bushing & Parts Co.	1,097.46
Newman Traffic Signs	6,690.97
Northwest Lasers, Inc.	133.60
Onamia NAPA Auto Parts	1,015.63
Oslin Lumber	20.52
Oxygen Service Co., Inc.	354.58
Pine Lake Communications	83.07
Pomp's Tire Service, Inc.	1,959.60
Power Plan	2,318.00
Quality Disposal Systems, Inc.	148.24
Reed Business Information	177.63
Richards, Lila, The Cleaning Agent	910.58
Rural Cellular	30.63
S & T Office Products	92.21
Safety-Kleen	224.49
Schindler Elevator Corporation	441.39
Smith, Ernest S. & Carol J.	240.00
State of Minnesota	32.00
Straight Line Machine	300.00
Tech-Lab Industries, Inc.	1,596.76
University of Minnesota	70.00

Watson Co. Inc., The
Total:

145.63
27,849.53

Action #9 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 9 – 04/14/04

WHEREAS the HIPAA Steering Committee is in the process of developing forms, procedures and policies in compliance with the requirements of the Health Insurance Portability and Accountability Act, and

WHEREAS the HIPAA Steering Committee has presented the board with a policy with their recommendation for approval;

BE IT RESOLVED to approve the following HIPAA Health Plan Policy, Policy A-129, Effective April 14, 2004 as follows:

Section	Description
1a	Policy Overview
2a	Not used
3a	Notice of Privacy Practices
4a	Use or Disclosure of PHI
5a	Minimum Necessary Standard
6a	Individual Rights to Access & Copy PHI
7a	Individual Rights to Amend
8a	Accounting of Disclosures of PHI
9a	Individual Requested Restrictions on Use or Disclosure of PHI
10a	Individual Requested Restrictions on Confidential Communications
11a	Administrative Safeguards
12a	Authorization for Use or Disclosure of PHI
13a	Revocation of an Authorization
14a	Business Associates & Business Associates Agreements
15a	Retention of PHI Documentation
16a	Training Program
17a	Personal Representative
18a	Coordination with Other Laws
19a	Disclosures to Plan Sponsor
20a	Duty to Mitigate
21a	Discipline Policy

22a1	Computer Terminals & Workstations
22a2	Electronic Mail
22a3	FAX

The above list is the Table of Contents, actual policies are on file in the County Coordinator's Office.

Action #10 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 10 – 04/14/04

WHEREAS the Kanabec County Board of Commissioners wishes to update the description of the Kanabec County Privacy Officer to demonstrate that it includes the Health Plan;

BE IT RESOLVED to approve an updated Kanabec County Privacy Officer effective April 14, 2004 to include Health Plan responsibilities.

9:51pm - Kim Pautsch, Robert Jensen and Greg Nikodym with the Insurance Committee met with the County Board to discuss recommendations of the Committee.

Action #11 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 11 – 04/14/04

WHEREAS the Kanabec County Insurance Committee remains on course to implement an HRA option to the county health insurance plan on July 1, 2004, and

WHEREAS there are certain decisions the county board must make regarding allocation of benefits;

BE IT RESOLVED that the Kanabec County Insurance Committee recommends that the Kanabec County Board of Commissioners take the following actions:

1. Set the employer contribution to the non-union HRA at an amount equal to \$60 per month with the balance of the employer contribution to the Cafeteria Plan, and
2. set at zero (0) the amount of employee benefits diverted to the HRA at separation of employment for the first year.

Action #12 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 12 – 04/14/04

WHEREAS the Kanabec County Insurance Committee remains on course to implement an HRA option to the county health insurance plan on July 1, 2004, and

WHEREAS there are certain decisions the county board must make regarding distribution of employer contributions;

BE IT RESOLVED that the Kanabec County Insurance Committee recommends that the Kanabec County Board of Commissioners take the following actions:

1. Set the initial employer contribution to the HRA at a 6 month rate, and
 2. set employer contributions to the HRA at quarterly intervals beginning Jan 1, 2005.
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10:00am - PUBLIC HEARING, Rail Authority

The Chairperson reopened the continued Public Hearing and called for public comment. Comment was accepted until all who wished to speak had the opportunity. Those that responded were:

Joel Dhein, Mora City Administrator
Karen Longerbone
Dick Roesler, Arthur Township Supervisor
Tom McClellan, Whited Township Supervisor
A letter from the City of Quamba was read

It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to close the Public Hearing at 10:15am.

Action #13 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 13 – 04/14/04

WHEREAS it is desirable and appropriate to create a Regional Railroad Authority in accordance with the provisions of Minnesota Statutes, Chapter 398A, to obtain the necessary funding for the operation of such an Authority within Kanabec County, Minnesota, for the purpose of enhancing the current and future quality of life of the citizens of the County; and

WHEREAS a public hearing was held by the Board of Commissioners of Kanabec County on a proposal to create a Regional Railroad Authority, in the Kanabec County Courthouse on the 10th day of March, 2004, and again on April 14, 2004 pursuant to Minnesota Statutes Section 398A.03, Subdivision 2; and,

WHEREAS, Notice of said public hearing has been published in the Kanabec County Times, which is a newspaper of general circulation in Kanabec County and its municipalities, and the Notice had been mailed to each city or town in the county, at least 30 days before the April 14, 2004 hearing.

NOW THEREFORE, BE IT RESOLVED THAT:

- (1) The Board of Commissioners of Kanabec County, Minnesota, does hereby create a Regional Railroad Authority under the powers granted by Chapter 398A of Minnesota Statutes, which Regional Railroad Authority shall act as a political subdivision and local government unit of the State of Minnesota to exercise and render a part of the sovereign power of the State of Minnesota under the provisions of such laws and other laws that may apply to it.
- (2) The name of the Authority shall be “Kanabec County Regional Railroad Authority.”
- (3) The powers of the Authority shall be exercised by a board of commissioners.
- (4) The board of commissioners of this Authority shall consist of five (5) members to serve in accordance with the provisions of Minnesota Statutes Chapter 398A. Said commissioners shall be appointed by the Kanabec County Board of Commissioners. Commissioners shall serve for a term of one (1) year beginning January 1 of each year and ending December 31 of each year. To qualify to serve as an appointee, an individual must be a county commissioner of the appointing authority.
- (5) The names and addresses of the first board of commissioners who will serve until December 31, 2004, shall be:

Dennis McNally
1463 Harbor Street
Ogilvie, MN 56358

Jerry Nelson
330 Watkins St
Mora, MN 55051

Les Nielsen
1472 210th Ave
Ogilvie, MN 56358

Kathi Ellis
2634 Rainbow Street
Brook Park, MN 55007

Stan Cooper
1772 Highway 27
Isle, MN 56342

- (6) The registered office of the Authority shall be in the City of Mora, Kanabec County, Minnesota.
- (7) Neither the State of Minnesota, nor Kanabec County, Minnesota, nor any other municipality or political subdivision shall be liable for any obligations of this Regional Railroad Authority.
- (8) This Authority shall come into being upon the adoption of this resolution by the Board of Commissioners of Kanabec County, Minnesota, in the manner provided for by Minnesota Statutes Chapter 398A.03, Subdivision 2.

Action #14 - It was moved by Stan Cooper and seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution 14 – 04/14/04

WHEREAS the East Central Solid Waste Commission has presented the board with a revised Draft Host Fee Agreement, and

WHEREAS the Kanabec County Board of Commissioners wish to adjust certain portions of the proposal;

BE IT RESOLVED to submit an adjusted Host Fee Agreement to the East Central Solid Waste Commission with the waste source, fee exceptions and contingency redefined.

Action #15 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to table Resolution 14 -- 04/14/04.

11:00am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #16 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 16 – 04/14/04

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SAP 33-624-03, the construction of CSAH #24 from the intersection of 310th Avenue & Mahogany Street to TH 65:

BE IT RESOLVED to pay the following Right-of-Way claims:

Pay To	Amount
Terry & Linda Pierson	\$1,674.20
Kenneth & Kathryn VonBank	\$710.00
Mathew & Kimberly Krohn	\$834.20
Mark & Joyce Sawatzky	\$7,815.60
Jason Kneiszler	\$340.40
Gary & Betty Ladda	\$2,318.00
Richard & Linda Simpson	\$682.90
Steven & Kathy Kerr	\$281.00
Roger Lakeberg (2 parcels)	\$5,222.85
Eloise, Dan & Lori Grunke	\$8,075.10
Marna & Robert Palmen, Sandra & Greg Olson (2 parcels)	
Eric Weinberg & Susan Barrett (2 parcels)	\$1,881.30

Action #17 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 17 – 04/14/04

WHEREAS the board was advised of the results of a request for bid on equipment rental;

BE IT RESOLVED to approve the recommendation of the County Engineer and accept all bids.

Action #18 - Stan Cooper introduced the following resolution and moved its adoption:

BE IT RESOLVED to authorize County Engineer Greg Nikodym to advertise for 2004 bituminous projects, including: SAP 33-617-08, SAP 33-606-20 and CR 69.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #19 - It was moved by Jerry Nelson and seconded by Les Nielsen to support the application of dust control in front of homes on the portions of CSAH 17 and CSAH 8 under construction; motion failed by unanimous vote.

11:36am - Information Systems Director Jessie Ruckle met with the County Board to discuss matters concerning county computer systems.

Action #20 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to authorize the purchase of a portable optical scan system at a cost of \$1,060 with the cost split: \$636.00 from the Welfare Fund and \$424.00 from the Information Systems Department.

11:47am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Don't do dust control on CSAH 17 or CSAH 8
Karen Longerbone	What is dust control material made from?

11:57am - The Chairperson closed public comment.

11:58am - The board took a break.

12:15pm - The board resumed business.

Continuation of Action #14 - The Chairperson untabled the Host Fee resolution which is restated here:

Resolution 14 – 04/14/04

WHEREAS the East Central Solid Waste Commission has presented the board with a revised Draft Host Fee Agreement, and

WHEREAS the Kanabec County Board of Commissioners wish to adjust certain portions of the proposal;

BE IT RESOLVED to submit an adjusted Host Fee Agreement to the East Central Solid Waste Commission with the waste source, fee exceptions and contingency redefined.

Upon a vote being taken thereon, all voted in favor whereupon the resolution was declared duly passed and adopted.

Action #20 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 20 – 04/14/04

WHEREAS the Kanabec County Board of Commissioners have been presented with a renewal notice for the county Dental Insurance, and

WHEREAS the Personnel Director has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Personnel Director and renew the Dental Insurance at the following rates:

	<u>Current Rate</u>	<u>Renewal Rate</u>
Employee	\$15.90	\$17.33
Employee + 1 Dependent	\$30.36	\$33.09
Employee + 2 or more dependents	\$55.56	\$60.56
Employee	\$27.35	\$29.81
Employee + 1 Dependent	\$50.81	\$55.38
Employee + 2 or more dependents	\$78.22	\$85.26

Action #21 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 21 – 04/14/04

WHEREAS the Kanabec County Board of Commissioners have been presented with a renewal notice for the county Life Insurance, and

WHEREAS the Personnel Director has recommended approval of the renewal;

BE IT RESOLVED to accept the recommendation of the Kanabec County Personnel Director and renew the Life Insurance at the following rate:

Basic Life	19¢ per month
AD & D	3¢ per month

Action #22 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to transfer to the hospital \$51,547.20 due from the MCIT Dividend paid in 2003.

Action #23 - It was moved by Jerry Nelson to establish a committee of County Hospital and County Government representatives to draft a recommendation for settling the joint insurance contract; motion failed for lack of a second.

1:10pm - County Sheriff Steve Schulz and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff's Office.

Action #24 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 24 – 04/14/04

WHEREAS the County Sheriff has requested approval to replace two vehicles in law enforcement service, and

WHEREAS the Kanabec County Board of Commissioners believe this to be a necessary expenditure;

BE IT RESOLVED to approve the recommendation of the County Sheriff and authorize the purchase of the following vehicles from the State Contract:

1. 2004 Dodge Dakota quad cab at \$18,520.00 including tax
 2. 2004 Ford Crown Victoria at a \$19,469.00
-

Action #25 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 25 – 04/14/04

WHEREAS there is a vacancy in the position of Part-Time Jailer, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a Part-Time Jailer to refill the vacant position at \$12.30 per hour or the rate set by rule for internal promotion.

Action #26 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 26 – 04/14/04

WHEREAS the board did authorize the Jail Administrator to spend up to \$1,000 to purchase and install an outside fire alarm and strobe on the jail by Board Action #5 on March 10, 2004, and

WHEREAS this is a necessary and important project and the actual cost is anticipated to be \$1,200;

BE IT RESOLVED to authorize the Jail Administrator to contract with Northland and spend \$1,200 to purchase and install an outside fire alarm and strobe on the jail.

1:30pm - Carl Johnson of Brunswick Township met with the County Board to discuss concerns about design elements of the CSAH 17 reconstruction. The board took the matter under advisement.

1:40pm - County Engineer Greg Nikodym met with the County Board to discuss further matters concerning the Highway Department. No action was taken at this time.

Action #27 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 27 – 04/14/04

WHEREAS the Kanabec County Board of Commissioners intend to offer an optional HRA plan to county employees on July 1, 2004, and

WHEREAS certain pieces of this plan require bargaining unit approval;

BE IT RESOLVED to approve a Benefit Agreement between Kanabec County

and Teamsters Local 320 for the time period July 1, 2004 and December 31, 2004, and

BE IT RESOLVED to authorize the Chairperson to sign the aforesaid Letter of Agreement.

Action #28 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to adjourn at 2:45pm to meet in regular session on Wednesday, April 21, 2004 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Kanabec County Coordinator