

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**April 17, 2002**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 17, 2002 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dave Ulstrom, Dennis Schulz and Dennis McNally.

It was moved by Schulz, and seconded by Cooper, and carried unanimously to approve the agenda as amended.

**9:05am** - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve payment of 143 claims totaling \$220,831.54 on Welfare Funds.

Fraud Prevention Specialist Elaine Alderink gave the board her quarterly Fraud Report.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve a Local Intervention Grant for Self Sufficiency Agreement with Economic Security which provides a \$47,156 grant to the Kanabec County Family Service Agency.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the Family Service Agency Director's overnight attendance at an annual Director's Conference at a cost of \$308.85 for lodging and meals plus \$100 for registration.

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Stan Cooper introduced the following resolution and its adoption:

## **Resolution 1 – 04/17/02**

**BE IT RESOLVED** to authorize Family Service Agency Director Phil Peterson to purchase furniture for the Family Service Agency at up to \$7,485.45 + tax from S & T Office Products.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the April 10, 2002 minutes of the Kanabec County Board of Commissioners as corrected: show Ellis as making the motion to adjourn; correct the next meeting (*April 17*) time from 6:30pm to 9:00am.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## Resolution 2 – 04/17/02

**BE IT RESOLVED** to appoint Dave Ulstrom as the alternate county board representative to the Emergency Medical Service Board for a three-year term commencing immediately and expiring January 3, 2005.

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**10:13am** – The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

**11:07am** – Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning water plan and wetland activities.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve an application to the State of Minnesota Board of Water and Soil Resources for a 2002 Natural Resources Block Grant.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to pay the following claims on Water Plan Funds:

Midwest Analytical Services	\$74.00
Environmental Services	\$184.64
Teresa Bearce	\$89.57

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim of \$465.00 for Wetland Delineation Training to the Minnesota Association of Soil & Water Conservation Districts on Wetland Funds.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the application by Kanabec County Soil & Water Conservation for up to \$400.00 to help develop an Erosion Control Plan for Alan Sigurdson, 2356 Hwy 70, Braham, MN.

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Kathi Ellis introduced the following resolution and its adoption:

## Resolution 3 – 04/17/02

**BE IT RESOLVED** to approve the application by the Mora and Ogilvie School Districts for \$3,000 in funds to promote water quality education.

The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dave Ulstrom, Kathi Ellis

**OPPOSED:** Dennis McNally, Dennis Schulz, Stan Cooper

**ABSTAIN:** None

whereupon the resolution failed.

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It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve \$150 in Water Plan Funds for the Envirothon Program.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to deny the application by Kanabec County Soil & Water Conservation for up to \$400.00 to help develop an Erosion Control Plan for Loren Barnick.

**11:42am** – Jail Administrator Joanne Nelson and Information Systems Director Jessie Isham met with the County Board to discuss matters concerning printers and copiers.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to authorize Family Service Agency Director Phil Peterson to purchase a reconditioned Sharp AR-285 multi-function networked copier/printer at a cost of \$3,200.00 + tax.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to authorize County Sheriff Ernie Blaisdell to purchase a new Hewlett-Packard Laserjet 4100MFP multi-function networked copier/printer at a cost of \$2,999.00 + tax + shipping.

**11:55am** – Dr. Janis C. Amatuzio with Midwest Forensic Pathology presented the board with a program to serve as the County Coroner in 2003. The board took the matter under advisement.

**12:30pm** – Dick Reisler met with the County Board to discuss matters concerning property tax assessments on the Paradise Theater. The board took the matter under advisement.

**1:10pm** – Court Administrator Lu Ann Blegen met with the County Board to discuss matters concerning courts employees compliance with county electronic data policies. The matter was deferred for future action.

**1:40pm** – Kelly Osterdyk with Kanabec County Soil & Water Conservation met with the County Board to present a 2001 year end report on activities, projects and accomplishments.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the application by Kanabec County Soil & Water Conservation for up to \$500.00 each to help develop a Manure Management Plan and a Feedlot Improvement Plan for Darwin Steinbrecher, 2687 Bear Street, Ogilvie, MN.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the application by Kanabec County Soil & Water Conservation for up to \$1,200.00 total to help develop an Erosion Control Plans for:

- Betty Lindstrom on Ann Lake
- Katy Smith on Ann Lake
- Terry Coplan on Ann Lake
- Annette Lilliboe on Knife Lake
- Merlin Salmonson on Knife Lake
- Don Rosnow on the Knife River
- Bonnie Dallman on the Snake River

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

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It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

## Resolution 4 – 04/17/02

**WHEREAS** Consultant George Gmach has reviewed the new position of Jail/Office Assistant, and

**WHEREAS** the board believes this to be an equitable evaluation;

**BE IT RESOLVED** to accept the following rankings of the Jail/Office Assistant:

Factor	Rank
Qualifications: 3 years related experience + High school or equivalent	q24

Decision Making	d8
Problem Solving	p5
Relationships	r13
Effort:	
Part A	ea5
Part B	eb7
Hazards	h2
Environment	n5

**BE IT FURTHER RESOLVED** to accept the final Pay Level 4 ranking as recommended by the pay consultant.

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It was moved by Stan Cooper, seconded by Dennis Schulz, and carried unanimously to authorize County Engineer Greg Nikodym to release bid specifications for grading on CSAH 26.

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It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

## Resolution 5 – 04/17/02

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Premises Permit Renewal Application for Mille Lacs Drift Skippers Snowmobile Club for pull-tab gambling held at Woodland Jack's, 3603 Highway 65, Isle, MN 56342.

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It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously at 3:40pm to adjourn to meet in regular session on Wednesday, April 24 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator