

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**April 19, 2000**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 19, 2000 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Dennis Schulz, Stan Cooper and Dennis McNally.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and carried unanimously to approve the agenda as presented.

**9:05am** - The Board convened as the Human Services Board. Phil Peterson, Family Service Agency Director, presented the Human Services Board agenda. Items discussed included finances, staffing, equipment needs, conferences, and other agency business.

Chairperson Tom Roeschlein presented Phil Peterson with a plaque recognizing 30 years of service to the county.

---

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

## RESOLUTION 1-04/19/00 ORDER OF THE BOARD

**WHEREAS** there is a vacancy in the position of Case Aide, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Case Aide to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.27 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

---

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to authorize payment of a claim of \$55.85 for an overnight conference stay for two Financial Workers.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously

to authorize the Financial Worker Supervisor and two Financial Workers to attend an MFIP conference in Rochester.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to authorize purchase of the following computer equipment from food stamp grant dollars:

(11) 17" KDS SVGA monitors	\$3,135.00
(8) Epson 440 ink jet printer	\$ 691.36
(1) HP R40 printer/scanner/copier	\$ 509.08
(20) Stereo headphones	<u>\$ 165.00</u>
	\$4,500.44

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the April 12, 2000 Minutes of the Kanabec County Board of Commissioners as presented.

Each Commissioner gave a report of the activities of the Boards and Committees in which they participate.

---

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### RESOLUTION 2-04/19/00

**WHEREAS** the County Board did pass a resolution on April 12, 2000 to set a Public Hearing on May 10, 2000 to receive public comment, and

**WHEREAS** that date conflicts with other events;

**BE IT RESOLVED** to rescind the motion of April 12, 2000 setting a Public Hearing on May 10, 2000, and

**BE IT FURTHER RESOLVED** to set a public hearing for a notice of intent to adopt an ordinance "Solid Waste Management Fee for Kanabec County" and "Resolution Establishing Y2000 Solid Waste Management Fee To Be Collected by Haulers," and

**BE IT FURTHER RESOLVED** to set the date, time and place of the hearing as:

Wednesday, May 17, 2000

1:00pm

Kanabec County Public Service Building, Room 101.

---

**10:05am** - The Board convened as the Public Health Board. Wendy Thompson, Public Health Service Director, presented the Health Board agenda. Items discussed included agency

finances, contracts, staffing, public health events, and other agency business.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to increase mileage reimbursement under the transportation program to 32½¢ per mile.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve a request for Personal Leave of Absence of up to 6 months for Jennifer Erck.

---

It was moved by Stan Cooper, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

**RESOLUTION 3-04/19/00**  
**ORDER OF THE BOARD**

**WHEREAS** there is a temporary vacancy in the position of Home Care Supervisor, and

**WHEREAS** the board desires to provide support during this vacancy;

**BE IT RESOLVED** that the County Board authorizes Public Health Director Wendy Thompson and the County Personnel Director to hire a temporary Public Health Nurse to provide nursing support, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

---

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

**RESOLUTION 4-04/19/00**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Home Health Aide, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Public Health Director Wendy Thompson and the County Personnel Director to hire a Home Health Aide to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.27 per hour.

---

It was moved by Stan Cooper, and seconded by Dennis Schulz, and **carried** unanimously

to authorize Karen McClellan to attend an MCCC conference at a cost of \$417.46.

---

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

**RESOLUTION 5-04/19/00**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Custodian, and

**WHEREAS** the board desires to fill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Personnel Director to hire a to fill the vacant position at Step A, Range 3 of the pay plan which is \$7.18 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

---

**11:05am** - The board resumed discussion of the Hillman-Knife Lake Townships road question.

Dennis McNally introduced the following resolution and its adoption:

**RESOLUTION 6-04/19/00**

**WHEREAS** a Petition was filed with the Kanabec County Board requesting the County Board to determine the proper division of responsibility regarding maintenance on the town line road between Hillman Township and Knife Lake Township, and

**WHEREAS** a hearing pursuant thereto was held on March 8, 2000, which hearing was subsequently continued to March 22, 2000, and

**WHEREAS** the Board having heard the evidence presented thereat hereby finds that said road described as: Commencing at the Southeast corner of Section 34, Hillman Township and running West along the town line to that certain point commonly known as the "cross roads" approximately at the South Quarter corner of Section 33, Hillman Township, has been established in the past and has continued to be maintained and used in some measure;

**THEREFORE BE IT RESOLVED** that Hillman Township and Knife Lake Township shall share in the expense of maintenance of said road.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis

Schulz and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Tom Roeschlein

**OPPOSED:** Dennis Schulz

**ABSTAIN:** Stan Cooper

Motion **fails**.

---

Dennis Schulz introduced the following resolution and its adoption:

## RESOLUTION 7-04/19/00

**WHEREAS** a Petition was filed with the Kanabec County Board requesting the County Board to determine the proper division of responsibility regarding maintenance on the town line road between Hillman Township and Knife Lake Township, and

**WHEREAS** a hearing pursuant thereto was held on March 8, 2000, which hearing was subsequently continued to March 22, 2000, and

**WHEREAS** the Board having heard the evidence presented thereat hereby finds that said town line road described as: Commencing at the Southeast corner of Section 34, Hillman Township, and running West along the Hillman/Knife Lake town line to the West corner of Knife Lake Township has been established in the past and has continued to be maintained and used in some measure;

**THEREFORE BE IT RESOLVED** that Hillman Township and Knife Lake Township shall share in the expense of maintenance of said road.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Dennis Schulz

**OPPOSED:** Tom Roeschlein, Stan Cooper

**ABSTAIN:** None

Motion **fails**.

---

It was moved by Stan Cooper, and seconded by Dennis Schulz, and **carried** unanimously to table the discussion of the Hillman-Knife Lake Townships road question to 7:30pm on April 26, 2000.

**12:15pm** - Kelly Osterdyk with Kanabec County Soil & Water Conservation met with the County Board to do an activity report.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to authorize early payment of \$12,500, an amount equal to one-half of their annual county support.

**12:40pm** - Roger Ames and Scott Wadeson with East Central Regional Development met with the County Board to discuss matters concerning the ECRDC.

---

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

## RESOLUTION 8-04/19/00

**WHEREAS** the East Central Regional Development Commission (ECRDC) and the five counties included in Region 7E are designated by the Federal Economic Development Administration (EDA) as an approved economic development district of the EDA, and

**WHEREAS** the ECRDC is responsible for developing and maintaining an economic development plan, the CEDS, for the District which is approved by the EDA and keeps the District an approved District of the EDA, and

**WHEREAS** as a designated District of the EDA, the ECRDC is responsible for planning for the economic expansion of the area and providing technical assistance to local units of government, business and industry to assist in business expansion which results in maintaining current jobs and in the creation of new jobs, and

**WHEREAS** the Kanabec County Board of Commissioners supports the economic development expansion of the county.

**NOW THEREFOR BE IT RESOLVED** that the Kanabec County Board of Commissioners support the strategies for economic development outlined in the Comprehensive Economic Development Strategies Plan of the District and continued designation of the ECRDC as an approved District of the Economic Development Administration.

---

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve a letter in support of the application submitted by the East Central Regional Development Commission to continue the Area Agency on Aging Program as the designated Area Agency on Aging for the five county region.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to approve purchase of a work surface for the Coordinator's reception area at a cost of \$240.50 + tax.

**1:00pm** - Court Administrator Lu Ann Blegen met with the County Board to request conference approval.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to authorize attendance at a MACA conference for two Court Administration employees.

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to authorize the addition of keyboard trays in the Sheriff's Offices at a cost of \$1,884.16 + tax.

It was moved by Dennis McNally, and seconded by Dennis Schulz, and **carried** unanimously to authorize the extension of two work stations in the Auditor/Treasurer's Office by two feet at a cost of \$691.75 + tax.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to authorize the Building Maintenance Supervisor to purchase \$600.00 in tools charged to the building project.

**1:20pm** - Architect Bob Ogdahl met with the County Board to discuss matters concerning the courthouse renovation/expansion project.

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve Change Order PR-88, provision of a 30amp electric circuit, at a cost of \$206.00.

---

It was moved by Stan Cooper, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

**RESOLUTION 9-04/19/00**  
**ORDER OF THE BOARD**

**WHEREAS** the County Attorney has requested that the board add a second Assistant County Attorney position, and

**WHEREAS** the board desires to fill this new position;

**BE IT RESOLVED** that the County Board authorizes the County Attorney and the County Personnel Director to hire an Assistant County Attorney to fill the position at Step A, Range 9 of the pay plan which is \$19.45 per hour.

---

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to adjourn at 1:10pm to meet in regular session on Wednesday, April 26, 2000 at

7:00pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator