

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**April 22, 2015**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 22, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: delete 10:45am appointment, add gazebo discussion.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the April 8, 2015 minutes of the Kanabec County Board of Commissioners as corrected: add cab and loader to tractor purchase in resolution 7 and add Dennis McNally to list of people that spoke at public hearing.

Action #3 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
City of Milaca	41.85
East Central Energy	167.92
Enventis Telecom	1,065.86
Health Partners	4,858.35
Johnson, Samuel	850.00
Kanabec Co Auditor-HRA	4,631.68
MCCC	100.63
Midcontinent Communications	872.22
MN Energy Resources Corp	6,819.46
Mora Municipal Utilities	14,306.15
Mora Psychological Services	3,500.00
Office of Enterprise Technology	1,300.00
Total	<u>38,514.12</u>

Action #4 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

## Revenue Fund

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	51.19
Alkire, Alyce	1,405.25
Area III Envirothon	100.00
Assurant Employee Benefits	632.91
Auto Value	51.29
A'viands, LLC	7,010.30
Bachman, Fran	190.06
Bartz CPA, Jere	175.00
BCA-State of MN	370.00
Billings Service	280.60
Billings Service	405.51
Billings, Margaret	593.32
Bob Barker	631.26
Brenny, Laurel	790.28
Carrot-Top Industries	152.61
Carrot-Top Industries	61.00
Christianson, Craig	1,270.28
CIMA	445.22
City of Mora	630.00
Coborns Pharmacy	4.00
Curtis, Michael	1,674.02
Dept of Public Safety	270.00
Don's Auto	175.00
East Central Exterminating	240.00
East Central Solid Waste Commission	52.31
East Central Solid Waste Commission	50.00
Emma's Pizza	60.00
Environmental Systems Research Institute	400.00
Fairview Diagnostic Laboratories	226.00
Faust, Patrick	849.60
FBG Services	584.80
FBG Services	6,410.24
Federated Coop	272.72
Federated Coop	22.50
First RE Holdings, LLC	950.00
Fore Chiropractic	150.00
Gerdin Auto & Tire	315.69
Glen's Tire	612.88
Handyman's Inc	207.84

Hoefert, Bob	1,959.95
Hohn's Auto Body	874.35
Horizon Towing	154.97
Industrial Health Services Network	84.80
Innovative Office Solutions	64.29
Jensen, Cassie	200.00
Johnsons Hardware	44.97
Johnsons Hardware	26.99
Jones, Willis	665.64
Kanabec/Pine Community Health	19,191.51
Kanabec Publications	128.00
Kanabec Publications	438.75
Keepsr	2,351.98
Keepsr	165.74
Keepsr	397.92
Kennedy Jr, Kerry	483.45
Krippner, Brittany	7.50
Landreville, Willard	902.88
Lerrssen, Jennifer	839.03
Magaard, Derek	200.00
Manthie, Jessi	72.45
Manthie, Mark	359.95
Manthie, Wendy	1,424.15
Marco	165.49
Mastercare Outdoors	200.00
Mattson Electric	275.00
Mattson Electric	30.00
Menards	21.99
MidContinent	69.70
Milaca Chiropractic Center	225.00
MN CLE	45.00
MN Co Attorneys Assn	95.00
MN Monitoring	312.00
MN Unemployment	450.20
Moore Medical	399.60
Moore Medical	106.28
Mora Psychological	600.00
Mora Unclaimed Freight	9.34
National Neighborhood Watch	208.50
Nelson, Ansel	1,157.54
Nelson, Ronette	325.10
Neopost Great Plains	1,070.88
Neopost USA Inc	171.01

Newgard, Jean	1,214.76
Northspan Group Inc	2,085.27
Oak Gallery	16.45
Office Depot	162.02
Owens Auto Parts	7.15
PD's Embroidery	40.00
Pieper, Helen	367.89
Prairie River Home Care	390.00
Printeez & Promotion	1,337.50
Reliance Telephone	1,000.00
Ringler, Jennie	132.88
Rogers, Pearl	915.19
RS Eden	114.00
RS Eden	1,006.99
Rum River Promotions	145.59
Schneider Corp	7,600.00
SelectAccount	371.28
State of MN-BCA	120.00
Stellar Services	698.53
Stenstrom Collision	200.00
Strandberg, Richard	78.78
Strelow, David	41.40
Struffert, Delores	180.03
Swanson, Jeremy	229.31
Swift	48.79
Teal's Market	9.80
Telander, Jenilee	177.91
The Hartford	1,442.75
The Odyssey Group	125.00
Thomas Sno Sports	634.95
Thompson, Brent	1,032.34
Thomson Reuters-West	269.89
Tinker & Larson	466.70
Tinker & Larson	34.50
Touch & Go	98.52
Tri-County Action Program	120.00
Uniforms Unlimited	101.00
Visser, Maurice	840.85
Wickeham, Teresa	169.68
Wiitala, David	2,016.83
Zamora, Ray	1,284.00
Total	<u>93,079.11</u>

## Road & Bridge Fund

Vendor	Amount
Joseph Flascher & Carrie Flascher	6,958.00
William E Carson & Emily J Carson	1,189.00
Brock White Company LLC	138.70
Crawford's Equipment	64.08
Dultmeier Sales	167.13
Federated Co-ops, Inc	50.30
Fleetmatics	559.00
Kanabec Co Hwy Dept-Petty Cash	46.24
Konrad Material Sales, LLC	1,375.00
Novus Glass	60.00
Total	10,607.45

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the purchase of property located at 354 Clark St, Mora from Hospital Funds.

Action #6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:15am to a time immediately following the Human Service Board.

---

The Kanabec County **Human Service Board** met at **9:15am** on Wednesday, April 22, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the Human Service Board agenda as amended: add gazebo discussion.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to accept the donation of a gazebo from Dorothy Parsons.

Action #HS9 – It was moved by Kath Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #HS9 - 04/22/15** SCHA Delegation Agreement Resolution

**WHEREAS**, South Country Health Alliance (SCHA) desires to delegate the care coordination services to Kanabec County, and

**WHEREAS** the care coordination is intended to work as a team member to foster communication among SCHA members, providers, staff and other organizations, and

**WHEREAS** Kanabec County desires to provide the delegated services in accordance with SCHA policies and procedures and in compliance with applicable federal and state laws and regulations and the National Committee for Quality Assurance accreditation standards.

**THEREFORE BE IT RESOLVED** to approve a Delegation Agreement between South Country Health Alliance and Kanabec County effective February 1, 2015 through December 31, 2015.

*Action #HS10* – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #HS10 - 04/22/15**

#### Procentive Agreement Resolution

**WHEREAS**, the Kanabec County Family Service Agency has purchased an electronic health record system for its mental health services from Procentive, and

**WHEREAS**, as part of the system an ePrescribe option is available for providers, and

**WHEREAS**, Kanabec County Family Services wishes to subscribe to the ePrescribe option to create, track and review client prescriptions to better serve clientele.

**THEREFORE BE IT RESOLVED** to approve a Service Agreement with Procentive for ePrescribe services effective April 1, 2015 and for the Health & Human Services Director to sign such an Agreement.

*Action #HS11* – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 157 claims totaling \$225,096.07 on Welfare Funds.

*Action #HS12* – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Human Service Board at 10:00am and to meet in regular session on Wednesday, May 27, 2015 at 9:05am.

---

The Board of Commissioners meeting continued.

Kelly Osterdyk with the Kanabec Soil & Water Conservation District met with the County Board to give an update on projects that are currently going on and projects that are completed.

Information Systems Director Lisa Blowers met with the County Board to give an update on her department.

**10:32am** - The Chairperson then called for public comment three times. Those that responded included:

Court Administrator Sharon Schubert	Introduce herself to the board.
Andrew Smith	Comments on proposed pay plan.

**10:42am** - The Chairperson closed public comment.

Probation Director Todd Eustice met with the County Board to discuss matters concerning staffing. No action was taken.

Public Works Director Chad Gramentz met with the County Board to discuss his annual performance evaluation.

Action #13 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #13 – 04/22/15**

#### Evaluation Result

**WHEREAS** the board has evaluated the past year’s job performance of Public Works Director Chad Gramentz, and

**WHEREAS** the board has discussed its findings with Gramentz;

**BE IT RESOLVED** that the board finds his performance to be satisfactory and approves his step movement from 20D to 20E.

Action #14 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #14 – 04/22/15**

**WHEREAS** Benson Air Ag. Inc, has requested permission to spray for the tent worm caterpillars in the County of Kanabec, using a Bt insecticide called Foray 48B, and

**WHEREAS** Benson Air Ag. Inc, shall abide by FAA waivers while spraying and is granted permission to fly their aircraft low over trees per FAA waivers, and

**WHEREAS** this authorization by Kanabec County is not an endorsement of this company. Benson Air Ag. Inc, does not act on behalf of or as an agent of Kanabec County;

**THEREFORE BE IT RESOLVED** pursuant to FAA regulations, the Kanabec County Board of Commissioners hereby authorizes Benson Air Ag. Inc, to spray tent worm caterpillars in Kanabec County as related to their contract.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #15 – It was moved Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:20pm and to meet in regular session on May 13, 2015 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk