

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

April 28, 2010

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 28, 2010 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, Roger Crawford, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith seconded by Kevin Troupe, and carried unanimously to approve the agenda as amended. Add: Sheriff's Temporary Full Time position.

Action #2 – It was moved by Roger Crawford, seconded by Kathi Ellis and carried unanimously to approve the April 21, 2010 minutes of the Kanabec County Board of Commissioners meeting as presented.

Action #3 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

Resolution #3 – 4/28/2010 Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Annette Majeski	\$ 490.00
Barb Peterson	\$ 112.00
Betty Geisthardt	\$ 283.89
Bev Gustafson	\$ 117.00
Bill Hood	\$ 641.13
Bob Hoefert	\$1,225.38

Gary Nelson	\$ 568.74
Jean Newgard	\$ 564.56
Jennifer Leerssen	\$ 807.50
Jerald Nelson	\$ 442.73
Joy Morrell	\$1,392.00
Judy Colburn	\$ 178.00
Karen Luberda	\$ 376.86
Linda Nelson	\$ 364.00
Marlys Wolbert	\$ 54.00
Mary Lou Moriarity	\$ 421.95
Millie Laska	\$ 602.50
Ray Zamora	\$ 384.50
Rollie Pieper	\$ 878.09
Ronette Nelson	\$ 446.50
Sy Tadych	\$ 907.50
Ted Lindgren	\$ 295.00
Willard Landreville	\$ 459.00
Total for Volunteer Drivers	\$12,012.83

Jennifer Wolf from MCIT met with the County Board to present a MCIT yearly overview report. No formal action was taken.

County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #4 – It was moved by Roger Crawford, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #4 – 4/28/10

Road Striping

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the completion of project SP 88-070-18, striping of bituminous surfaced roads in Isanti and Kanabec Counties, and

WHEREAS plans, specifications, and proposals have been prepared for this project, and

WHEREAS Federal funding in the amount of \$283,500 is available for this project,

BE IT RESOLVED that the County Engineer is authorized to advertise for bids for project SP 88-070-18.

Action #5 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #5 – 4/28/10
Agency Agreement

BE IT RESOLVED that pursuant to Minnesota Stat. Sec 161.36, the Commissioner of Transportation be appointed as Agent of Kanabec County to accept as its agent, federal aid funds which may be made available for transportation related projects.

BE IT FURTHER RESOLVED the Chairperson and the County Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 96766,” a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Action #6 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #6 – 04/28/10
Pine County Cooperative Agreement

WITNESSETH: This agreement by and between the County of Pine, a political subdivision of the State of Minnesota hereinafter referred to as “Pine County”, and the County of Kanabec, a political subdivision of the State of Minnesota hereinafter referred to as “Kanabec County.”

WHEREAS, Kanabec County has requested Pine County to act of their behalf in the opening of bids, award of contracts, and the inspection of construction activities for the proposed improvement known as County Project 33-23-01 for the Bituminous Reclamation and Surfacing of CSAH 23, and

WHEREAS, the Minnesota Department of Transportation shall determine the level and scope of specification preparation, construction plan detail, and materials inspection, and

WHEREAS, Kanabec County has expressed its willingness to execute a cooperative agreement with Pine County to mutually identify responsibilities and obligations for CP 33-23-01.

NOW THEREFORE IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. Pine County shall take bids and make recommendation for award of the construction contract, shall perform the construction administration (advertisement of bids, partial and

final estimates, and final reports), plan design, and field work (surveying, staking, construction inspection).

2. Pine County will not charge Kanabec County for services outlined in Item #1.
3. Kanabec County shall reimburse Pine County all construction costs and the cost for all permits (ie. BNSF RR permit) and after the contract is finalized.
4. Kanabec County and Pine County agree to indemnify each other and hold each other harmless from any and all claims, causes of action, lawsuits, judgments, charges, demands, costs and expenses including, but not limited to, interest involved therein, attorneys' fees and costs and expenses connected therewith arising out of or resulting from the failure of any party to satisfy the provisions of this agreement or for damages caused to fourth parties as a result of the manner in which Kanabec County or Pine County perform or fail to perform duties imposed on each party by the terms of this agreement.
5. Nothing herein shall constitute a waiver by any party of the limits of liability provided in Minnesota Statutes No. 466 or other applicable law.

Assistant County Attorney Barb McFadden met with the County Board to discuss matters concerning the Kanabec County Hospital.

Action #7 – It was moved by Roger Crawford, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #7 – 04/28/10

Affiliation Agreement

WHEREAS, a draft of an Affiliation Agreement between Allina Health System, Allina Medical Clinic, Kanabec County Hospital and Kanabec County has been presented to the Board, and

BE IT RESOLVED, that the Kanabec County Board of Commissioners grant authority to the County Chairperson to sign the Affiliation Agreement providing there are no substantive points or changes, and

BE IT FURTHER RESOLVED that copies of the Affiliation Draft are kept in the County Coordinator's office and copies may be requested by the public at anytime.

Action #8 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #8 – 04/28/10
Purchase Agreement

WHEREAS, a draft of an Purchase Agreement between Kanabec County and Allina Medical Clinic has been presented for the property located at 620 Fire Monument Road, Hinckley, Minnesota and legally described as Lot 3, Block 1, Hinckley Medical Addition, Pine County, Minnesota, according to the recorded plat thereof, and

BE IT RESOLVED, that the Kanabec County Board of Commissioners grant authority to the County Chairperson to sign the Purchase Agreement providing there are no substantive points or changes, and

BE IT FURTHER RESOLVED that copies of the Purchase Agreement draft are kept in the County Coordinator's office and copies may be requested by the public at anytime.

Operations Supervisor Karen McClellan met with the County Board to discuss equipment upgrades and contract extensions.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to authorize Operations Supervisor Karen McClellan to proceed with an upgrade of the IBM iSeries 520 Server to an IBM 8203-E4A Power 6 Server at a cost not to exceed \$23,350 plus sales tax and to extend the IBM Hardware Maintenance and IBM Software Maintenance at a cost not to exceed \$5,880 plus sales tax with the source of the funds coming from the Land Technology Fund.

Transit Director Helen Pieper and Human Services Director Wendy Thompson met with the County Board to discuss matters concerning the Transit program. No formal action was taken at this time.

10:35am - The Chairperson then called for public comment three times. None responded.

10:37am - The Chairperson closed public comment.

Chief Deputy Robert Jensen met with the County Board to discuss hiring a temporary full time Deputy to replace a Deputy on Military leave.

Action #10 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

Resolution #10 – 04/28/10
Temporary Full Time Deputy

WHEREAS there is a temporary vacancy due to a Military Leave in the position of Full Time Deputy, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Temporary FT Deputy to refill the vacant position at Step A, Range 11 of the pay plan which is \$19.14 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to fill the position using applicants from the existing applicant pool.

County Coordinator Dan Weber met with the County Board to discuss the 4-H Summer Assistant.

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 – 04/28/10
4-H Summer Assistant

WHEREAS the county has employed a 4-H Summer Assistant in past years, and

WHEREAS the board did budget for this position in 2010, and

WHEREAS the board desires to fill this position, and

WHEREAS it is the recommendation of the County Personnel Director to rehire the 4-H Summer Assistant from 2009;

BE IT RESOLVED that the County Board re-appoints Ashton Stenberg to the position of Kanabec County 4-H Summer Assistant for 2010 at a pay rate of \$8.80 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Commissioner Ellis gave an update on the South County Health Alliance.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to adjourn at 11:35am and to meet again on Wednesday, May 12, 2010 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk