

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabe }
Office of the County Coordinator

April 28, 2004

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, April 28, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the agenda and optional agenda.

Action #2 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the April 21, 2004 minutes of the Kanabec County Board of Commissioners as presented.

6:35pm - The board discussed a possible insurance settlement with the Hospital. Present was Hospital Administrator Randy Ulseth.

Action #3 - Stan Cooper introduced the following resolution and moved its adoption:

Resolution 3 - 04/28/04

WHEREAS Kanabec County entered into a health insurance contract in 1999 which included the county hospital, and

WHEREAS the hospital's inclusion was based upon the promise that hospital's health care benefit plan would be changed to a system more compatible with the rest of the county employees, and

WHEREAS, instead the hospital chose to operate their health care plan in a manner inviting adverse impact, and

WHEREAS the hospital's decision to operate in a manner inviting adverse impact did cause financial harm to the employees and taxpayers of Kanabec County, and

WHEREAS there is now a \$260,016.62 balance in the combined health insurance fund including the most recent cash flow infusions of \$100,000 from the General Revenue Fund and \$300,000 from a Hospital Fund, and

WHEREAS the County Coordinator has estimated that the inclusion of the hospital in the county plan has cost the county an additional \$202,535.87 over the four year period and has cost the hospital an additional \$40,498.20 over the four year period;

BE IT RESOLVED to return to each group its loss over the four-year period:

Revenue Fund = \$202,535.87

Hospital Fund = \$ 40,498.20

and,

BE IT FURTHER RESOLVED that the remaining \$16,982.55 will be divided proportional to each groups total contributions over the four years:

Revenue Fund: 56.54% of \$16,982.55 = \$9,601.93

Hospital Fund: 43.46% of \$16,982.55 = \$7,380.62

and,

BE IT FURTHER RESOLVED to request the Chairperson to conduct a roll call vote by district.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

District	Commissioner	YEA	NAY	ABSTAIN
District #1	Dennis McNally	X		
District #2	Jerry Nelson		X	
District #3	Les Nielsen		X	
District #4	Kathi Ellis		X	
District #5	Stan Cooper	X		

whereupon the resolution failed.

Action #4 - Les Nielsen introduced the following resolution and moved its adoption:

Resolution 4 - 04/28/04

WHEREAS Kanabec County entered into a health insurance contract in 1999 which included the county hospital, and

WHEREAS there is now a \$260,016.62 balance in the combined health insurance fund including the most recent cash flow infusions of \$100,000 from the General Revenue Fund and \$300,000 from a Hospital Fund, and

BE IT RESOLVED to return to Hospital Fund \$200,000.00, and

BE IT FURTHER RESOLVED that the remaining \$60,016.62 be retained by the Revenue Fund as partial compensation for losses estimated to have occurred during

the four year mutual contract, and

BE IT FURTHER RESOLVED that the \$31,507.94 of interest accrued during the four-year agreement shall remain with the county as payment for administration.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

District	Commissioner	YEA	NAY	ABSTAIN
District #1	Dennis McNally		X	
District #2	Jerry Nelson	X		
District #3	Les Nielsen	X		
District #4	Kathi Ellis	X		
District #5	Stan Cooper		X	

whereupon the resolution was declared duly passed and adopted.

Action #5 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 5 - 04/28/04

WHEREAS the Kanabec County Board of Commissioners has approved a final financial settlement between the County's Revenue and Hospital Funds;

BE IT RESOLVED that all future claims or refunds arising out of this agreement shall be attributed to the fund from which generated the reason for the claim or refund.

Action #6 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on Hospital Funds:

ACE HARDWARE	\$704.97
ADT MEDICAL WASTE SYSTEMS	\$336.00
AIRGAS NORTH CENTRAL	\$1,789.70
ALLINA HOSPITALS & CLINICS	\$12,768.75
ANDREW WESTEREN	\$22.50
ARTHRO CARE CORPORATION	\$1,168.00
BARBARA MILLER	\$31.50
BARRY VERMILYEA	\$77.00
BEACON-MEDAES, LLC	\$3,051.00
BEVERLY FORE	\$231.00
BILL KELLOGG	\$265.25
BREAD 'N HONEY PANTRY	\$38.53
BRENT THOMPSON	\$313.81

BRIGGS CORP.	\$1,290.00
CANDACE ANDERSON	\$18.44
CENTRAL MINN. DIAGNOSTIC, INC.	\$3,935.08
CENTRAL MINNESOTA SURGEONS,LTD	\$2,000.00
COBORN'S INC.	\$372.12
COLETTE DICKINSON	\$27.00
CREST HEALTHCARE SUPPLY	\$69.40
CUSTOMIZED COMMUNICATIONS, INC	\$239.80
CUYUNA REGIONAL MEDICAL CENTER	\$100.50
DANA OSTROM	\$146.64
DANDELION FLORAL	\$413.50
DANIEL L. MC CARTHY, CPA	\$2,875.51
DEAD STOCK UPHOLSTERY	\$778.80
DEPUY ORTHOPAEDICS, INC	\$1,329.23
DIRECT DIGITAL CONTROLS	\$447.75
DMX MUSIC-MINNEAPOLIS	\$162.00
DOROTHY KOHL	\$112.50
EAGLES WING FLORAL & DESIGN	\$250.00
FAIRVIEW	\$20,681.50
G-NEIL	\$177.53
GARDNER HARDWARE	\$1,829.35
GOODWAY TECHNOLOGIES CORP	\$3,055.50
GRACE AKKERMAN	\$51.19
GRAINGER	\$1,133.71
GRANITE ELECTRONICS	\$28.33
GUS HELLZEN	\$80.50
HC PRO	\$2,059.00
HEALTH FORUM, INC.	\$378.00
HILL-ROM AIR SHIELDS CO., INC.	\$8,237.00
HOWARD HOLMES	\$203.00
INTERNATIONAL AQUATIC TRADES	\$44.60
INTERNET DEPOT	\$60.00
JAMES EARL MARTINEAU	\$503.80
JANYCE NESTRUD	\$122.50
JC GRAPHICS	\$25.00
JEAN ENTNER	\$9.00
JENNIFER RUNYAN	\$225.17
JOHN SKILLICORN	\$150.00
KANABEC COUNTY AUD.- TREASURER	\$38,967.00
KANABEC PUBLICATIONS	\$2,999.40
KAREN KIRSCHNER	\$150.00
KBEK 95.5 FM	\$240.60
KITTY LOSINGER	\$56.06
LAKE SUPERIOR LAUNDRY	\$6,728.34
LANDAUER, INC.	\$1,006.15
LARRY BRETTINGEN, M.D.	\$150.00
LAUREL BURLEIGH	\$182.50
LIFE MANAGEMENT, INC.	\$859.60

M.A. RALLIS	\$186.63
MARSUZ, LLC	\$40.00
MARY HOPKINS	\$96.25
MARY KATHI ELLIS	\$72.30
MEDI BADGE, INC	\$284.90
MEDICAL AUDIT RESOURCE SERVICES,IN	\$3,465.00
MEDTOX LABORATORIES	\$290.95
MEDTRONIC USA, INC.	\$185.76
MICHAEL GRACE	\$130.00
MICHELE ROTHBAUER	\$194.13
MICROSURGERY DISTRIBUTING INC.	\$3,387.58
MIKE FETZEK	\$150.00
MINNEAPOLIS CLINIC OF NEUROLOG	\$1,043.74
MINNESOTA ELEVATOR, INC.	\$192.15
MINNESOTA SHREDDING LLC.	\$189.00
MINNESOTA SIGN CO.	\$100.00
MORA BAKERY	\$657.39
MORALINK.COM	\$400.00
NDIC	\$35.00
NORTHLAND DIABETES EDUCATORS GROUP	\$20.00
OWENS COMPANIES, INC.	\$4,372.10
PAMIDA, INC.	\$39.84
PINE CITY HEALTH AND FITNESS	\$800.00
Q WEST	\$84.48
RADIO SHACK	\$116.96
RANDY ULSETH	\$5,000.00
REVELATION MEDICAL INC.	\$56.83
RICK'S HOME FURNISHINGS	\$494.75
ROBERT JENSEN	\$150.00
ROBERT LAKEBERG	\$825.00
ROBERT PRICE	\$232.75
ROGER NIEBOER	\$425.25
ROSE RYAN	\$145.50
S & S WORLDWIDE	\$37.95
S & T OFFICE PRODUCTS	\$1,004.01
SCHAERER MAYFIELD USA, INC.	\$102.89
SHARON LIDSTROM	\$10.13
SHELLEY BRAGELMAN	\$425.00
SISU MEDICAL SYSTEMS	\$22,526.00
SNOWFLAKE DISTRIBUTING, INC.	\$495.98
ST. CLOUD OVERHEAD DOOR CO.	\$230.75
STAN COOPER	\$30.00
STATE OF MN, DEPT OF ADMINIST.	\$109.67
STEVE NESTRUD	\$80.50
SUE BELFORD	\$77.11
SURE MARK	\$60.00
SWENSON PHOTOGRAPHY	\$2,590.62
THE LAMAR COMPANIES	\$505.00

THE T SYSTEM, INC.	\$855.00
THREE RIVERS PATHOLOGY	\$752.00
UNIVERSAL HOSPITAL SERVICES	\$4,982.31
VAN NORMAN & ASSOCIATES	\$400.00
VIRGINIA MEDICAL CENTER	\$3,854.20
WCMP BROADCASTING	\$4.80
WLMX/WXCX MILLTOWN WISCONSIN	\$350.00
XYGENT, INC./QDC	\$7,920.00
ZIMMERMANS	\$80.43
TOTAL	<u>\$197,109.20</u>

Action #7 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

ABBOTT LABORATORIES	\$1,102.53
ABBOTT LABORATORIES	\$168.07
ABBOTT LABORATORIES	\$2,118.88
ACCURINT	\$16.00
ACMI	\$1,115.00
ACMI	\$1,214.00
ACMI	\$299.00
ACMI	\$419.00
ADVANCE MEDICAL DESIGNS, INC.	\$73.36
ADVANCE MEDICAL DESIGNS, INC.	\$172.18
ALCO SALES & SERVICE CO.	\$67.29
ALIMED, INC.	\$1,169.90
ALLEN MEDICAL SYSTEMS	\$481.75
ALLINA HOSPITALS & CLINICS	\$120.10
ALLINA LABORATORIES	\$4,130.00
ALLINA LABORATORIES	\$1,090.80
AMERICAN RED CROSS	\$576.66
AMERICAN RED CROSS	\$3,447.88
AMERICAN RED CROSS	\$1,315.25
AMERICA'S PPO	\$33.96
APPLE MEDICAL CORPORATION	\$275.92
AQUILA (PNG)	\$1,140.08
AQUILA (PNG)	\$9,844.66
ARIZANT HEALTHCARE INC.	\$422.50
ARIZANT HEALTHCARE INC.	\$477.60
ASPEN MILLS	\$80.62
ASPEN PUBLISHERS, INC.	\$576.03
ASPEN SURGICAL PRODUCTS, INC.	\$352.90
AT&T	\$1,063.94
AT&T	\$1,063.94
AT&T WIRELESS	\$35.60
AVENTIS PASTEUR	\$1,024.85
BARD PERIPHERAL TECHNOLOGIES	\$370.60
BAXTER HEALTHCARE, IV DIV.	\$828.71

BAXTER HEALTHCARE, IV DIV.	\$2,201.45
BAXTER HEALTHCARE, IV DIV.	\$710.60
BAXTER HEALTHCARE, IV DIV.	\$2,414.14
BAXTER HEALTHCARE, IV DIV.	\$722.96
BAYER CORPORATION	\$3,306.24
BIO MED PLUS, INC,	\$930.15
BIO MERIEUX, INC.	\$1,664.98
BIODEX MEDICAL SYSTEMS, INC.	\$74.07
BIRD & CRONIN	\$339.76
BIRD & CRONIN	\$283.14
BIRD & CRONIN	\$149.85
BIRD & CRONIN	\$181.82
BOSTON SCIENTIFIC CORPORATION	\$204.00
BOSTON SCIENTIFIC CORPORATION	\$2,508.50
BOSTON SCIENTIFIC CORPORATION	\$423.00
BREAD 'N HONEY PANTRY	\$13.20
BRIN SCHULER, M.D.	\$1,220.00
BUSINESS DATA RECORD SERVICES	\$173.33
CAMP HEALTHCARE INC.	\$72.81
CARDINAL HEALTH (PHARMACY)	\$20,691.86
CARDINAL HEALTH (PHARMACY)	\$12,205.49
CARDINAL HEALTH (PHARMACY)	\$19,121.67
CARDINAL HEALTH (PHARMACY)	\$12,128.01
CARDINAL HEALTH (PHARMACY)	\$6,748.61
CARDINAL HEALTH, MED PROD & SERVICE	\$959.85
CARDINAL HEALTH, MED PROD & SERVICE	\$1,621.94
CARDINAL HEALTH, MED PROD & SERVICE	\$2,935.69
CARDINAL HEALTH, MED PROD & SERVICE	\$1,129.75
CARDINAL HEALTH, MED PROD & SERVICE	\$2,364.75
CARSTENS HEALTH INDUSTRIES	\$32.72
CDW DIRECT, LLC	\$142.49
CDW DIRECT, LLC	\$57.18
CDW DIRECT, LLC	\$734.19
CELLULAR ONE	\$86.43
CENTRAL MINN. DIAGNOSTIC, INC.	\$101,017.50
CERIDIAN EMPLOYER SERVICES	\$234.00
CHEETAH PRINTING	\$1,025.20
CHERE WOOD, STRATIS HEALTH	\$90.00
COMPHEALTH CONSULTING INC.	\$24,309.50
CONMED CORPORATION	\$307.40
CONMED CORPORATION	\$360.00
CONMED CORPORATION	\$111.60
COOK MEDICAL INCORPORATED	\$45.25
COOK MEDICAL INCORPORATED	\$164.49
CULLIGAN	\$158.90
DADE BEHRING, INC.	\$612.94
DADE BEHRING, INC.	\$28.03
DADE BEHRING, INC.	\$92.59

DADE BEHRING, INC.	\$971.65
DADE BEHRING, INC.	\$9,113.04
DAVID PAULSON, MD	\$3,724.00
DAVOL/BARD, INC.	\$1,328.76
DELTA DENTAL PLAN OF MINNESOTA	\$13,173.76
DEX MEDIA EAST LLC	\$84.92
DEX MEDIA EAST LLC	\$271.60
DHS MEDICAL CARE SURCHARGE	\$14,024.84
DISCOUNT SURGICAL STOCKINGS, INC.	\$137.85
DOROTHY & ASSOCIATES	\$158.00
DOUG BROWN & ASSOCIATES	\$208.40
DULUTH NEWS TRIBUNE	\$448.47
DULUTH NEWS TRIBUNE	\$199.24
ECM PUBLISHERS, INC.	\$76.95
ECM PUBLISHERS, INC.	\$669.42
ECM PUBLISHERS, INC.	\$273.16
EMERGENCY APPARATUS MAINT.	\$1,173.48
EMERGENCY MEDICAL PRODUCTS,INC	\$161.86
EMERGENCY MEDICAL PRODUCTS,INC	\$126.74
EMERGENCY MEDICAL PRODUCTS,INC	\$66.18
ENRICA FISH BOOKS, INC.	\$52.00
EXPRESS BILL	\$920.10
EZ EM, INC.	\$217.10
FAIRVIEW	\$449.28
FEDERAL EXPRESS CORP	\$13.52
FEDERAL EXPRESS CORP	\$29.24
FEDERAL EXPRESS CORP	\$54.21
FEDERATED CO-OP INC.	\$8.00
FEDERATED CO-OP INC.	\$7.17
FISHER HEALTHCARE	\$1,593.50
FISHER HEALTHCARE	\$2,296.00
FRED PRYOR SEMINARS	\$79.00
FREDRICKSON & BYRON, P.A.	\$2,078.50
FULL CIRCLE IMAGE	\$93.00
GE MEDICAL SYSTEMS INFORMATION TECH	\$160.00
GETINGE CASTLE	\$188.71
GNR HEALTH SYSTEMS, INC.	\$47.45
GREATER MINNESOTA CU	\$809.39
GREATER MINNESOTA CU	\$508.73
GYRUS ENT,LLC	\$5,863.13
HANDYMAN'S, INC.	\$713.60
HAPAD, INC.	\$129.75
HESSCO THEREQUIP. INC.	\$125.00
HFA TRAUMA SERVICES	\$90.00
HIGHSMITH CO., INC.	\$149.76
HILL-ROM CO., INC.	\$58.88
HOLIDAY COMMERCIAL	\$224.27
HOLLISTER, INC.	\$155.00

HORIZON MEDICAL PRODUCTS, INC.	\$338.62
HSF CLINIC ONCOLOGY PHARMACY	\$1,368.57
HULL ANESTHESIA, INC.	\$104.07
HUNTLEIGH HEALTHCARE, INC.	\$648.30
IDEACOM MID-AMERICA, INC.	\$1,593.50
IMMUCOR, INC	\$102.52
INSURANCE REFUNDS	\$10.77
INSURANCE REFUNDS	\$115.31
INSURANCE REFUNDS	\$131.36
INSURANCE REFUNDS	\$3.02
INTEGRA TELECOM	\$37.66
INTEGRA TELECOM	\$38.34
JAYS COMPANY	\$94.27
JIM'S MACHINE & WELDING	\$75.00
KANABEC AREA CHAMBER OF COMMERCE	\$50.00
KENDALL HEALTHCARE PRODUCTS CO	\$444.40
KENDALL HEALTHCARE PRODUCTS CO	\$564.00
KENDRO LABORATORY PRODUCTS, LP	\$199.00
KEOMED ANESTHESIA SERV., INC.	\$1,173.50
KEOMED ANESTHESIA SERV., INC.	\$237.89
KRAMES/STAYWELL	\$41.20
KRAMES/STAYWELL	\$129.40
LA LECHE LEAGUE INTERNATIONAL	\$244.00
LA LECHE LEAGUE INTERNATIONAL	\$26.00
LARSON, ALLEN, WEISHAIR & CO.	\$3,091.73
LARSON, ALLEN, WEISHAIR & CO.	\$940.00
LOFTON LABEL, INC.	\$684.74
M.C. JOHNSON	\$203.85
MAMSS	\$150.00
MARCO BUSINESS PRODUCTS	\$2,106.50
MARCO BUSINESS PRODUCTS	\$658.00
MARCO FINANCING	\$3,256.43
MATTSON ELECTRIC, LLC	\$8,438.11
MED-ED	\$370.00
MEDELA, INC.	\$78.00
MEDIA MASTR CPI	\$256.10
MEDIA MASTR CPI	\$109.73
MEDIA MASTR CPI	\$66.29
MEDIA MASTR CPI	\$459.40
MEDICAL AUDIT RESOURCE SERVICES, INC	\$7,447.00
MEDLINE INDUSTRIES, INC.	\$1,007.69
MEDLINE INDUSTRIES, INC.	\$109.90
MEDLINE INDUSTRIES, INC.	\$2,209.54
MEDLINE INDUSTRIES, INC.	\$241.50
MEDLINE INDUSTRIES, INC.	\$3,231.42
MEDTRONIC USA, INC.	\$2,219.36
MEDTRONIC, USA INC	\$77.00
MEDTRONIC, USA INC	\$1,212.50

MERCY HOSPITAL & HEALTH CENTER	\$1,960.00
MICROAIRE SURGICAL INSTRUMENTS	\$19.73
MIDWEST STONE MANAGEMENT	\$2,300.00
MIDWEST SURGICAL SERVICES - 0476	\$7,570.00
MILEX PRODUCTS, INC.	\$57.31
MILEX PRODUCTS, INC.	\$57.31
MINNESOTA BOARD OF PHARMACY	\$105.00
MINNESOTA UC FUND	\$23,423.80
MN APTA	\$335.00
MORA MEDICAL ASSOCIATES, P.A.	\$19,935.00
MORA MUNICIPAL UTILITIES	\$8,729.72
MORA PTAC	\$500.00
MSHP	\$165.00
MSRC	\$70.00
NELLCOR PURITAN BENNETT, INC.	\$328.92
NELLCOR PURITAN BENNETT, INC.	\$210.97
NELLCOR PURITAN BENNETT, INC.	\$514.43
NETWORK SERVICES COMPANY	\$539.60
NETWORK SERVICES COMPANY	\$48.41
NETWORK SERVICES COMPANY	\$120.70
NORLIGHT TELECOMMUNICATIONS	\$593.20
NORLIGHT TELECOMMUNICATIONS	\$593.20
NORTHSTAR ACCESS	\$4,635.38
NORTHSTAR THERAPEUTICS	\$36.50
NOVAMED	\$232.00
NOVAMED	\$71.00
OLYMPIC MEDICAL	\$2,215.00
OLYMPUS AMERICA, INC.	\$2,215.00
OLYMPUS AMERICA, INC.	\$211.11
OMNICELL	\$614.00
OPTP	\$86.40
OPTP	\$67.00
OPTP	\$250.00
OWENS & MINOR 66327205	\$4,003.73
OWENS & MINOR 66327205	\$4,092.02
OWENS & MINOR 66327205	\$3,236.53
OWENS & MINOR 66327205	\$3,008.95
OWENS & MINOR 66327205	\$2,209.29
OXOID, INC.	\$640.70
PAL HEALTH TECHNOLOGIES, INC.	\$249.00
PAL HEALTH TECHNOLOGIES, INC.	\$36.50
PAL HEALTH TECHNOLOGIES, INC.	\$645.75
PAL HEALTH TECHNOLOGIES, INC.	\$661.50
PARK NICOLLET HEALTHSOURCE	\$441.22
PATIENT REFUND	\$8,832.01
PDS	\$1,900.00
PDS	\$2,375.00
PINE CITY HEALTH AND FITNESS	\$800.00

PINE CITY PIONEER	\$384.99
PINE TECHNICAL COLLEGE	\$50.00
Q WEST	\$87.00
QUALITY DISPOSAL SYSTEMS, INC.	\$602.37
QUEST DIAGNOSTICS INCORPORATED	\$2,585.09
QUEST DIAGNOSTICS INCORPORATED	\$1,798.47
QUINTON INSTRUMENT INC.	\$214.00
RANDALL BOSTROM, M.D.	\$2,352.00
RESOURCE TRAINING & SOL/BLUE CROSS	\$121,932.00
RURAL CELLULAR CORPORATION	\$146.69
SAMMONS PRESTON, INC.	\$81.87
SAMMONS PRESTON, INC.	\$188.98
SAMMONS PRESTON, INC.	\$288.66
SAMMONS PRESTON, INC.	\$470.93
SCOTT A. PAULSEN	\$2,380.00
SETON IDENTIFICATION PRODUCTS	\$135.18
SETON IDENTIFICATION PRODUCTS	\$84.97
SHERIF ROUSHDY, MD	\$8,595.00
SISU MEDICAL SOLUTIONS LLC	\$145.00
SISU MEDICAL SOLUTIONS LLC	\$45.00
SKILLPATH SEMINARS	\$199.00
SOURCEONE HEALTHCARE TECHNOLOGIES	\$91.57
SOURCEONE HEALTHCARE TECHNOLOGIES	\$4,027.26
ST. CLOUD HOSPITAL	\$870.00
ST. CLOUD TIMES	\$972.95
ST. JOSEPH'S MEDICAL CENTER	\$40.00
STANDARD REGISTER	\$64.09
STANDARD REGISTER	\$62.00
STRANLUND REFRIGERATION	\$80.00
STRECK LABORATORIES	\$420.12
STRYKER SALES CORPORATION	\$619.15
STRYKER SALES CORPORATION	\$1,589.07
STRYKER SALES CORPORATION	\$86.52
STRYKER SALES CORPORATION	\$316.72
SUCCESSORIES, LLC	\$521.95
SUMMIT FIRE PROTECTION	\$330.00
SURGIPATH MEDICAL INDUST., INC	\$209.15
SYSCO	\$510.83
TAMI BENDICKSON	\$459.00
TERRY JOHNSON, M.D.	\$1,988.00
THERATECH, INC.	\$33.67
THREE RIVERS PATHOLOGY	\$730.00
TREASURER, STATE OF MINNESOTA	\$3,050.00
TRI-ANIM HEALTH SERVICES	\$236.21
TRI-ANIM HEALTH SERVICES	\$514.64
TRI-ANIM HEALTH SERVICES	\$258.32
UNITED PARCEL SERVICE	\$197.97
UNITED STATES SURGICAL	\$625.94

UNITED STATES SURGICAL	\$909.20
UNIVERSAL FLOOR COATINGS	\$4,719.75
UNIVERSAL FOOT CARE PROD. INC.	\$219.45
US CABLE	\$282.34
US CABLE	\$39.93
US FOODSERVICE	\$1,739.40
US FOODSERVICE	\$2,034.06
US FOODSERVICE	\$1,486.12
US FOODSERVICE	\$1,825.47
US FOODSERVICE	\$1,444.81
VICTORIA BEHREND	\$284.69
VIKING COCA-COLA BOTTLING CO.	\$76.00
VIKING COCA-COLA BOTTLING CO.	\$96.00
WAPITI MEDICAL GROUP-LAKELAND	\$2,452.00
WAPITI MEDICAL GROUP-LAKELAND	\$2,112.00
WAPITI MEDICAL GROUP-LAKELAND	\$4,313.75
WAPITI MEDICAL GROUP-LAKELAND	\$2,184.00
WOODS ANESTHESIA SERVICES, INC.	\$2,280.00
WOUND CARE ASSOC.	\$375.00
WOUND CARE ASSOC.	\$50.00
XYGENT, INC./QDC	\$5,430.00
	<u>\$681,672.88</u>

Action #8 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment of the following Hospital Construction claims:

AUGUSTA ELECTRIC	\$17,209.10
COMMERCIAL DRYWALL, INC.	\$46,359.50
ENVIRON-CON, INC.	\$425.00
HEARTLAND GLASS CO., INC.	\$14,962.10
INTERNATIONAL TEST & BALANCE	\$16,965.00
MERRIMAC CONSTRUCTION CO., INC	\$11,526.90
MULTIPLE CONCEPT INTERIORS	\$5,672.80
RJ MECHANICAL INC.	\$200.00
VANDERVEGT ELECTRIC	\$8,229.00
TOTAL	<u>121,549.40</u>

Action #9 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 9 - 04/28/04

RESTATED BYLAWS OF KANABEC HOSPITAL
PREAMBLE

WHEREAS, pursuant to Minnesota Statutes, Chapter 376, as amended, the county board of Kanabec County, Minnesota, has established a county hospital and has committed the care, management and operation of Kanabec Hospital to a hospital board consisting of nine 9 members; and

WHEREAS, the hospital board of Kanabec Hospital must be governed by a comprehensive set of bylaws in order to carry out the duties delegated to it by the county board; and

WHEREAS, the hospital board of Kanabec County has prepared this set of restated bylaws for adoption by the county board of Kanabec County.

NOW, THEREFORE, the county board of Kanabec County does hereby adopt these bylaws under which the Kanabec Hospital Board shall operate as follows:

DEFINITIONS

The following terms shall have the meanings indicated whenever used herein:

1. The term "county board" means Kanabec County Board of Commissioners.
2. The term "hospital board" or "board" means the Kanabec Hospital Board, as appointed by the Kanabec County Board of Commissioners.
3. The term "medical staff" means the medical staff of Kanabec Hospital which is governed by its own set of bylaws, subject to approval by the Hospital Board.
4. The term "bylaws" means these bylaws of Kanabec Hospital, whether in the form originally adopted or as the same are amended or restated from time to time.
5. The term "hospital" shall mean the general acute care hospital called Kanabec Hospital, located at 301 S. Hwy 65, Mora, Minnesota, 55051.

ARTICLE I

NAME

Section 1. Name. The name of the Hospital shall be: **Kanabec Hospital**

ARTICLE II

PURPOSES

Section 2. Purposes. The purpose of the hospital shall be:

- a. To operate a hospital to care for the whole person recognizing physical, emotional and spiritual needs which require the patients to receive emergency, inpatient and outpatient hospital care without regard to age, sex, disability nationality, color or religious creed.
- b. To carry on educational activities related to rendering care of the sick and injured and for the promotion of health, which in the opinion of the hospital board may be justified by the facilities, personnel, funds or other requirements that are, or can be, made available.

- c. To promote and carry on scientific research related to the care of the sick and injured, which in the opinion of the hospital board, may be justified by the facilities, personnel, funds or other requirements that are, or can be, made available.
- d. To participate, so far as circumstances may warrant, in any activity designed and carried on to promote the general health of the communities served.
- e. To receive in furtherance of the aforesaid objects, donations, gifts, and voluntary contributions for its maintenance and development.

ARTICLE III
HOSPITAL BOARD

Section 1. Operating Standards. In carrying out its purposes, the Hospital shall act to assure that services are provided with safety, dignity and privacy to patients and personnel; with respect for the psychological, social, spiritual and physical beliefs and needs of patients and their families; in a way that fosters self-respect, mutual respect and personal and professional development of employees and medical staff; and that the Hospital will be operated in a fiscally-responsible manner through constant attention to efficient and economical operation and by actively seeking funds for hospital programs and facilities. The Hospital shall also develop and maintain the ability to address conflicting values and ethical dilemmas as well as complaints and disputes among patients, families, medical staff, employees, the institution and the community.

Section 2. Powers. The Hospital shall have those powers described in Minnesota Statutes, Sections 376.009-376.08, 144.581 and 317A.161 (or the corresponding provisions of any future statutes relating to the powers of the Hospital), and all explicit and implied powers necessary to carry out the purposes of the Hospital.

Section 3. Composition. The Kanabec Hospital Board shall be composed of nine (9) members, each of whom shall be a bona fide resident of the County of Kanabec. The membership shall be two (2) duly elected Commissioners of the County of Kanabec and seven (7) members appointed from the community at large pursuant to Minnesota Statute §376.06. One of the appointed members will be an active member of the Medical Staff. The Kanabec Hospital Chief Executive Officer and the Chief of Medical Staff shall serve in an ex officio capacity only and shall not be entitled to vote.

Section 4. Appointment of County Commissioners: Terms. Kanabec County Board of Commissioners shall be represented on the Kanabec Hospital Board by the Chairperson and the Vice-Chairperson of the County Board of Commissioners.

Section 5. Appointment of Community-At-Large Members: Terms. Kanabec Hospital Board members appointed from the community-at-large shall be recommended for appointment by the Nominating Committee. When a vacancy occurs, public notices will be published stating that any resident in Kanabec County interested in serving on the Hospital Board must complete and submit an official application to the Nominating Committee. The Nominating Committee will recommend one candidate for

each open community-at-large position on the Board. The Kanabec County Board of Commissioners will appoint from the slate recommended by the Nominating Committee. The community-at-large Hospital Board members shall serve three (3) year terms. A community-at-large member shall not serve more than three (3) consecutive terms. Completion of an unexpired term shall not be considered in applying this provision. The County Board may reappoint a community-at-large member for a second and/or third term. Terms shall expire on January 1 of the appropriate year. If reappointment is not made, the Nominating Committee shall recommend a candidate for appointment by the County Board to fill the vacancy.

Section 6. Education. Each board member will be expected to receive eight (8) hours of Continuing Education every two years, relating to the health care industry. Board members will be asked to review with the entire board what they have learned at the sessions.

Section 7. Termination: Vacancies. Termination as a Kanabec County Commissioner, death, resignation, a failure to reside in Kanabec County, or a failure to be re-appointed, or removal as a community-at-large member shall constitute termination of membership on the Kanabec Hospital Board and committees of the Hospital Board. Furthermore, any Kanabec Hospital Board member with two (2) consecutive unexcused absences from official Board meetings or not meeting the education requirements of Section 6, Article III, may be removed by the Kanabec Hospital Board. In the event of a vacancy, the County Board shall fill the vacancy pursuant to Sections 3,4 & 5. If the position being filled was vacated before the end of a term, the new Board member will fill the unexpired portion of the term.

Section 8. Authority and Power. The Kanabec Hospital Board is empowered to take any action which, in the reasonable exercise of its discretion, is necessary for the furtherance of the purposes for which the Hospital exists, such powers to include, but not be restricted to, approval of operating and capital budgets, establishment of Hospital and Medical Staff policy, rules and regulations, approval of organization and personnel policies, hire and employ a chief executive officer, establish and collect fees for services and facilities provided and approve and pay bills and debts of the hospital.

Section 9. Reservation of Rights: Kanabec County. The Kanabec County Board of Commissioners retains and reserves the power to lease or let unto a responsible hospital association, the Kanabec Hospital grounds and buildings or to sell same. The authority to purchase and construct any hospital buildings, or to pay therefore, shall be governed by Minnesota Statute § 376.06. Nothing in these bylaws shall be construed as in any manner limiting the authority granted the Hospital Board by Minnesota Statutes § 376.06.

Section 10. Compensation of Directors. The Kanabec Hospital Board members may be compensated and reimbursed for expenses as authorized in Minnesota Statute §376.06.

ARTICLE IV BOARD MEETINGS

Section 1. Regular Meetings. The hospital board shall hold regular monthly meetings at the hospital prior to the last scheduled county

board meeting of each month, the exact date to be set by the hospital board at the previous meeting.

Section 2. Special Meetings. Special meetings may be called by the chairman or by any three (3) members at any time and place and for any purpose. Notice of special meetings shall be given in person or in writing not less than 3 days in advance of the time of the meeting addressed to board members at their residences or usual place of business. The notice shall state the business to be transacted at any special meeting as specified by law.

Section 3. Quorum. The presence in person of a majority of all the voting members of the board shall be necessary to constitute a quorum of any meeting. In the absence of a quorum, a majority of the members present may adjourn a meeting until a quorum is present, and notice of any adjourned meeting need not be given other than by announcement at the meeting at which adjournment is taken. Notwithstanding the foregoing, when a quorum has been present at a meeting of the board, but members have withdrawn from a meeting so that less than a quorum remains, the members still present nevertheless may continue to transact business until adjournment. The action of a majority of the members present at any meeting at which business may be lawfully transacted as herein provided shall constitute the action of the board, and the validity of such action in no respect shall be impaired solely in the event that there shall exist one or more unfilled vacancies in the board at the time such action is taken.

Section 4. Proxies. A board member shall not appoint a proxy for himself or herself nor shall he or she vote by proxy.

ARTICLE V OFFICERS

Section 1. Election. The officers of the hospital board shall be a chairman; a vice-chairman, a secretary and such other officers as the board may authorize. All officers shall be elected by the board from among the board members at its first regular meeting of each year. These officers shall hold office for a period of one (1) year.

Section 2. Chairman. The chairman of the board, when present, shall preside at all meetings of the board of directors and the executive committee, if one is constituted, and shall serve, ex officio but without voting rights (unless specifically vested with voting rights by action of the board), on all standing and special committees appointed by the board. He or she shall perform such other duties and have such other powers as the board from time to time may prescribe.

Section 3. Vice Chairman of the Board. The vice chairman of the board, in the absence of the chairman of the board or in the event of his or her inability or refusal to act, shall perform the duties of the chairman of the board, and when so acting, shall have all the powers of the chairman. He or she shall perform such other duties and have such other powers as the board, from time to time, may prescribe.

Section 4. Secretary. The secretary shall be secretary of, and when present, shall record proceedings of all meetings of the board and the executive committee, if one is constituted. He or she shall keep a register of the names and addresses of all the members and shall at all times keep on file complete copies of the bylaws. He or

she shall give, when directed to do so, proper notice of meetings of the board. He or she shall perform such other duties and have such powers as may, from time to time, be prescribed by the board, and in general, shall perform all duties and have those powers usually incident to the office of secretary of a corporation. The secretary shall be aware of all the financial transactions of the hospital, shall work with the accounting officer in reporting to the board at each regular meeting the financial condition of the hospital and its financial operations for the most recent period and shall have such other duties as the board may from time to time assign. Such secretary shall be responsible for keeping minutes of all meetings of the hospital board, a copy of which shall be filed with the county auditor to be presented to the county board for their approval. The secretary may delegate the notice of meetings and recording of minutes to a recording secretary.

Section 7. Removal. Any officer may be removed at any time, with or without cause, by the affirmative vote of a majority of the total number of members at a meeting of the board called for that purpose, which purpose shall be stated in the notice or waiver of notice of such meeting unless all the members shall be present thereat. Such removal shall be without prejudice to the employment or contract rights, if any, of the officer so removed.

Section 8. Vacancies. A vacancy among any of the officers because of death, disqualification, resignation, removal or any other cause shall be filled for the unexpired portion of the term in the manner prescribed in these bylaws for election to such office, except that such action may be taken at any meeting of the board.

ARTICLE VI COMMITTEES

Section 1. In General. The board may appoint an executive committee and such other standing and special committees as it shall deem necessary or appropriate. Any committee appointed by the board that deliberates issues affecting the discharge of medical staff responsibilities shall include one or more members of the hospital's medical staff.

Section 2. Executive Committee. The executive committee, if one is constituted, shall be comprised of two (2) or more board members, and in all events, shall include the chairman of the board. The chairman of the board shall serve as chairman of the executive committee. The executive committee shall have all of the power and authority of the board to the extent such power and the board delegates authority to it. In all events, the executive committee shall have power to act only in the intervals between meetings of the board and shall at all times be subject to the control and direction of the board.

Appointees to the executive committee shall be made by the entire board, which shall also specify the term of office.

Section 3. Special Committees. Special committees may be appointed by the board for such special duties as circumstances warrant. Such special committees shall limit their activities to the accomplishment of the task for which created and appointed, and shall have no power to act except as is specifically conferred upon each by action of the board. Upon completion of the task for which appointed,

each special committee shall stand discharged. Chairmen for special committees shall be members of such committee and shall be elected by the members of that committee. The committee chairman shall serve for the life of the committee or term of office of the member. Non-hospital board members may be appointed at the discretion of the hospital board chairman. The committee shall meet as often as necessary to complete its assigned task. Minutes shall be taken and submitted at the next regular hospital board meeting along with any other reports as requested by the hospital board.

Section 4. Appointments. Appointments to special committees shall be made by the hospital board chairman, with board approval, from the members of the hospital board or from persons who are not members of the hospital board. The appointment shall be for three years or the life of the committee, whichever is less. Members may be removed from his or her position by a majority vote of the board. A member may serve no more than three consecutive, three years terms.

Section 5. Joint Conference Committee. A joint conference committee consisting of the hospital board, the administrative staff and the active medical staff shall meet as needed or at the discretion of the hospital board to ensure communication between all parties of important organizational issues. The day and time, which such meetings shall be called to order, shall be set by the hospital board. The chairman of the hospital board shall act as chairman of the committee. Minutes of the meetings shall be taken and become a permanent record in the minutes of the hospital medical staff and the hospital board office. The joint conference committee shall be a forum for communication between the hospital board, the medical staff and administration.

Section 7. Nominating Committee

- (a) **Purpose.** The Nominating Committee shall nominate persons for Hospital Board community-at-large positions as set forth in Article III, section 5.
- (b) **Membership.** The membership of the Nominating Committee shall consist of seven (7) members: one appointed by each of the five (5) County Commissioners, the Chief of the Medical Staff and the President of the Hospital Auxiliary. The individual County Commissioner appointees on the Nominating Committee shall be appointed each time the committee is convened.
- (c) **Meetings.** Meetings shall be held when called by the committee chair or the Chair of the Hospital Board.

Section 7: Proxies. A committee member shall not appoint a proxy for himself or herself nor shall he or she vote by proxy.

ARTICLE VII

NOTICE AND WAIVER: WRITTEN ACTION: ELECTRONIC MEETINGS

Section 1. Notice and Waiver. Whenever any notice whatsoever is required to be given by these bylaws, or the laws of the state of Minnesota, such notice shall be given by the secretary, or in his or her absence or failure or inability to act, by any other officer of the hospital board; provided, however, such notice may, in all events, be waived in writing, signed by the person or persons entitled to such

notice, whether before, at, or after the time stated therein or before, at, or after any meeting referred to therein. Appearance at any meeting by any person otherwise entitled to notice thereof shall be deemed a waiver of notice unless such appearance is solely for the purpose of asserting the illegality of the meeting.

Section 2. Action without a Meeting. Any action that may be taken at a meeting of the board or the executive committee, if one is constituted, may be taken without a meeting when authorized in writing signed by all members of the board or the executive committee, as the case may be.

Section 3. Electronic Meetings. A conference among board members or among members of any standing or special committee designated by the board, by any means of communication through which the participants may simultaneously hear each other during the conference constitutes a meeting of the board, the executive committee, or such other committee, if the same notice is given of the conference as would be required for a meeting, and if the number of persons participating in the conference would be sufficient to constitute a quorum at a meeting. Participation in a meeting by that means constitutes presence in person at the meeting. A member may participate in any other meeting of the board or the executive committee, and a member of any standing or special committee designated by the board may participate in any other meeting of that committee, by any means of communication through which the member, other persons so participating, and all persons physically present at the meeting may simultaneously hear each other during the meeting. Participation in such meeting by that means constitutes presence in person at the meeting.

ARTICLE VIII

Chief Executive Officer

Section 1. Appointment. The Hospital Board shall employ a competent chief executive officer with such qualifications and experience as it deems suitable and proper, who may have the "Chief Executive Officer, President," or such other title as determined by the Hospital Board. The Chief Executive Officer shall be given the necessary authority and held responsible for the administration of the hospital in all its activities and departments. He or she shall act as the duly authorized representative of the hospital board in all matters in which the board has authorized him so to do. His or her performance shall be reviewed annually by the hospital board.

Section 2. Authority and Duties. The authority and duties of the chief executive officer shall be:

- a. To prepare and submit to the hospital board for approval a plan of organization of the personnel and others concerned with the operation of the hospital.
- b. To prepare detailed estimates for use in preparing the annual budget and to furnish such assistance as is required in formulating said budget.
- c. To be responsible to the hospital board for employment control and discharge of all employees.

- d. To see that all physical properties are kept in good state of repair and operating condition.
- e. To supervise business affairs such as the establishment of effective information management system, collection of accounts, and the purchase and issuance of supplies and to ensure that all funds are collected and expanded to the best possible advantage.
- f. To cooperate with the medical staff and to secure like cooperation on the part of all those concerned with the rendering of professional service to the end that the best possible care may be rendered to all the patients.
- g. To assure the regular submission to the hospital board or its authorized committee's monthly reports showing the professional service of the hospital and to prepare and submit such special reports as may be required by the board.
- h. To attend all meetings of the board and its committees except when otherwise requested by the hospital board or committee.
- i. To perform any other duty that may be necessary in the best interest of the hospital.
- j. To serve as a liaison office and channel of communications for all official communications between the hospital board and its committees and the medical staff.
- k. To report on corporate compliance issues.
- l. To be available to give a report to the Hospital Board and/or County Commissioners as requested.
- m. To be responsible for compliance with applicable laws, regulations and requirements and act upon any reports/recommendations from authorized agencies as appropriate.

Section 3. Quality Assessment and Performance Improvement. The hospital board requires the chief executive officer to provide an update on the quality improvement process, which involves the medical staff, hospital staff and board. Regular reports shall be made to the board on a timely basis.

ARTICLE IX
MEDICAL CARE

Section 1. Organized Medical Staff. The hospital board shall appoint a medical staff comprised of qualified physicians to render medical care in the hospital. In addition, at the option of the board, the medical staff may include other licensed individuals permitted by law and the board to provide patient care services independently, that is, (without supervision or direction) or dependently, that is, (with supervision or direction) within the scope of their licenses and delineated privileges. Medical students may also be granted delineated privileges under the supervision or direction of a medical staff member. The board shall ensure that the medical staff is organized in accordance with bylaws, rules and regulations approved by the board as shall provide satisfactory results in the care of

patients and hospital operations. Each member of the medical staff shall have professional authority and responsibility for the care of his or her patients, subject only to such limitations as are contained in these bylaws, and in the bylaws, rules and regulations for the medical staff and subject to any limitations attached to his or her appointment.

Section 2. Delegation of Authority. While recognizing that ultimate responsibility rests with the hospital board, the board delegates to the medical staff, authority and responsibility for the care of all hospital patients, subject to the bylaws, rules and regulations of the medical staff and subject to such limitations as the board may impose, and within all legal and ethical principles of the medical profession.

Section 3. Authority to Admit. The authority to admit patients shall be placed solely in the hands of the practitioners duly appointed to the medical staff.

Section 4. Applications. All applications for appointment or reappointment to the medical staff shall be in writing and addressed to the chief executive officer. They shall contain full information concerning the applicant's licensure, relevant training or experience, current competence, personal health, insurance, the ability to perform the privileges requested, and such other information as the board may require for appointments or reappointment. Further procedures on appointment and reappointment shall be set forth in the medical staff bylaws.

Section 5. Appointments and Hearings. All appointments to the medical staff shall be for a maximum of two years, renewable by the board. The board in its discretion may set shorter terms from time to time. When an appointment is denied or is not to be renewed, or when privileges have been denied or are proposed to be reduced, suspended, or terminated, the staff member shall be afforded the opportunity of a hearing before a committee of the medical staff, so designated in the medical staff bylaws. The recommendation of this committee shall be considered by the board prior to taking final action on the matter. Such hearing shall be conducted informally under procedures adopted by the board so as to assure the full opportunity for the presentation of all pertinent information. The staff member shall also be entitled to appellate review by the board under those circumstances set forth in the medical staff bylaws. When the board does not concur with a recommendation of the medical staff concerning the clinical privileges or medical staff status of a medical staff member, the board shall meet and confer with the medical staff executive committee, if it so requests, concerning the hospital board's decision including its reasons therefore, and the board in its sole discretion may consider the matters discussed at that meeting in rendering or reconsidering its final decision.

Section 6. Administrative Responsibility. The medical staff shall be organized into a responsible administrative unit and adopt such bylaws, rules and regulations for hospital board approval for the government of its practice in the hospital as the hospital board deems to be of greatest benefit to the care of patients within the hospital. These bylaws, rules and regulations shall be reviewed annually.

Neither the medical staff nor the hospital board may unilaterally amend the bylaws, rules and regulations.

Section 7. Physician Available. There shall be a physician from the medical staff on 30-minute call to the hospital at all times.

Section 8. Medical Records. In the event a patient's medical record is not completed within 14 days of the patient's discharge or transfer, the attending doctor shall be notified of such delinquency by written notice from the Medical Records/Information Management Department. Such delinquency shall be processed as provided in the Medical Staff Bylaws.

Section 9. Supervision. The hospital chief executive officer, the board and/or chief of medical staff shall have the right of emergency action to suspend hospital privileges of any medical or allied health care staff member pending hearing, if applicable, as further set forth in the Medical Staff Bylaws.

Section 10. Medical Care and its Evaluation.

- a. The medical staff shall have overall responsibility for the quality of the medical practice carried on in the hospital and for the maintenance and improvement of applicable professional and ethical standards.
- b. The medical staff shall conduct a continuing review and appraisal of the quality of professional care rendered in the hospital and shall regularly report such activities and their results to the board.
- c. The medical staff executive committee shall make recommendations to the board concerning:
 1. The medical staff role in performance improvement of clinical and non-clinical organization processes that requires medical staff leadership or participation;
 2. Appointments, reappointment and modifications of staff status;
 3. Granting of clinical privileges
 4. Disciplinary actions;
 5. All matters relating to professional competency; and
 6. Such specific matters as may be referred to it by the board.

ARTICLES X and XI not used.

ARTICLE XII

AUXILIARIES AND RELATED ORGANIZATIONS

Section 1. The board may from time to time, authorize the formation of auxiliaries or other related organizations, the purposes of which shall be to support and further the purposes of the hospital. Each such organization shall be governed by its own bylaws, rules and regulations; provided, however, that such bylaws, rules and regulations and any amendments thereto shall not become effective until first approved by the board.

ARTICLE XIII
BOOKS AND RECORDS: FINANCIAL MATTERS

Section 1. Books and Records. The board of directors shall cause to be kept:

- a. Records of all proceedings of the hospital board, the executive committee (if one is constituted), and such other standing and special committees as may from time to time be constituted by the board; and
- b. Such other records and books of account as shall be necessary and appropriate to the conduct of the business of the hospital;
- c. Financial statements of the hospital.

Section 2. Accounting System; Audit. The board shall cause to be established and maintained, in accordance with generally accepted accounting principles applied on a consistent basis, an appropriate accounting system for the hospital. The board shall cause the records and books of account of the hospital to be audited by a firm of certified public accountants of recognized standing at such times, as it may deem necessary or appropriate.

Section 3. Fiscal Year. The fiscal year of the hospital shall be determined by the board.

Section 4. Checks, Drafts and Other Matters. All checks, drafts or other orders for the payment of money and all notes, bonds or other evidences of indebtedness issued in the name of the hospital shall be signed by such officer or officers, agent or agents, employee or employees of the hospital and in such a manner as specified in these bylaws.

ARTICLE XIV
POLICIES

Section 1. Policies. The board from time to time may adopt policies relevant to the governance of the board, such as policies dealing with conflict of interest and discharge of information. Those policies shall be attached to the bylaws and are hereby incorporated by reference.

ARTICLE XV
REVIEW OF BYLAWS AND AMENDMENTS

Section 1. Review. These bylaws shall be reviewed at least every year by the hospital board.

Section 2. Amendments. Any proposed amendments to the bylaws shall be discussed by the hospital board and a recommendation made to adopt such amendments. The recommendation shall be sent to the county board of commissioners. The bylaws may then be amended by an affirmative vote of a majority of the county board of commissioners of Kanabec County, Minnesota, present at any regular or special meeting of the county board at which notice of the entire substance of the proposed amendment shall have first been given to all members of the county board.

7:45pm - The Chairperson then called for public comment. Those who responded included:

Jim Strandlund	Whatever rules the county has about ATVs, it needs more enforcement
Bob Swetz	- Comments about health insurance - County needs a meth ordinance
Karen Longerbone	- Questions about the sale of meth lab property - In support of Railroad

8:03pm - The Chairperson closed public comment.

Action #10 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to authorize the expenditure of \$2,500.00 from the Miscellaneous Unallocated line item for an examination in preparation for a possible civil commitment.

Action #11 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to adjourn at 8:21pm to meet in regular session on Wednesday, May 12, 2004 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator