

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

April 8, 2015

The Kanabec County Board of Commissioners met at 5:30pm on Wednesday, April 8, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: add Ogilvie tower discussion.

Action #2 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the March 25, 2015 minutes of the Kanabec County Board of Commissioners as corrected: add Planning Commission member to Board of Adjustment appointment.

Action #3 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #3 - 04/08/15

BE IT RESOLVED to approve the following paid claims:

| <u>Vendor</u> | <u>Amount</u> |
|-------------------------------|---------------|
| Centerpoint Energy | 109.00 |
| Century Link | 97.34 |
| Chamberlain Oil | 3,229.44 |
| East Central Energy | 222.00 |
| East Central Energy | 81.40 |
| East Central Energy | 63.33 |
| East Central Energy | 164.39 |
| Holiday Credit Office | 7,928.42 |
| MN Dept of Finance | 5,560.50 |
| MN Dept of Finance | 34.50 |
| MN Dept of Health | 850.00 |
| MN Mutual Life Ins | 252.34 |
| Mora Municipal Utilities | 1,589.58 |
| Resource Training & Solutions | 1,093.00 |
| Select Account | 369.07 |

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| Spire Credit Union | 2,642.98 |
| Verizon Wireless | 1,850.65 |
| Verizon Wireless | <u>812.46</u> |
| Total | 26,950.40 |

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kim Smith, Kathi Ellis, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #4 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

| VENDOR | AMOUNT |
|----------------------------------|---------------|
| A&A Septic Service | 300.00 |
| Ace Hardware | 17.99 |
| Ace Hardware | 58.44 |
| Ace Hardware | 48.22 |
| Advanced Correctional Healthcare | 12,600.75 |
| Alkire, Alyce | 1,601.93 |
| American Solutions for Business | 508.39 |
| American Solutions for Business | 1,861.97 |
| Arrowwood Resort | 84.82 |
| Arthur Twp | 400.00 |
| Ashworth Appliance | 3.97 |
| A'viands, LLC | 14,594.62 |
| Bachman, Fran | 189.21 |
| BCA Criminal Justice | 150.00 |
| Billings, Margaret | 546.47 |
| Bob Barker | 1,127.87 |
| Bond Trust Services Corp | 450.00 |
| Bond Trust Services Corp | 296,832.50 |
| Braham Motor Service | 87.69 |
| Brenny, Laurel | 924.48 |
| Bryant, Gary | 250.00 |
| Bulbs.com | 135.47 |
| Chase on the Lake | 155.83 |

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| Christianson, Craig | 1,284.53 |
| Curtis, Michael | 2,218.82 |
| Cutting Edge Automobile | 2,537.16 |
| CW Technology | 395.60 |
| Dex Media East | 51.00 |
| East Central Exterminating | 120.00 |
| Election Systems & Software | 922.35 |
| Environmental Systems Research Institute | 400.00 |
| Faust, Patrick | 934.23 |
| Fresonke, Lew | 283.50 |
| Fritz, William | 1,025.00 |
| Garcia, Tim | 495.00 |
| Geared Up Apparel | 1,346.00 |
| Grainger | 379.48 |
| Granite City Jobbing | 731.83 |
| Granite Electronics | 71.25 |
| Griffin, Seth | 400.34 |
| Haasken Dental | 200.00 |
| Hoefert, Bob | 2,281.69 |
| Indianhead Specialty Co | 142.60 |
| Innovative Office Solutions | 1,347.60 |
| Innovative Office Solutions | 102.00 |
| Innovative Office Solutions | 39.63 |
| Johnsons Hardware | 241.97 |
| Kanabec Co Hwy Dept | 18.01 |
| Kanabec Co Public Health | 107,392.18 |
| Kanabec County | 464.30 |
| Kanabec County Abstract | 2,706.00 |
| Kanabec Publications | 1,996.32 |
| Kanabec Publications | 294.00 |
| Kanabec Publications | 22.35 |
| Kanabec Publications | 309.94 |
| Kanabec Publications | 10.95 |
| Kanabec-Pine Community Health | 1,251.52 |
| Keeps | 11.29 |
| Kennedy Jr, Kerry | 1,122.85 |
| Knife Lake Sanitation | 676.00 |
| Lamar Companies | 7,000.00 |
| Landreville, Willard | 1,213.59 |
| Lane, Dave | 47.22 |
| Lerrssen, Jennifer | 597.65 |
| Manthie, Mark | 110.98 |
| Manthie, Wendy | 902.90 |

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| Marco | 486.00 |
| Marohn, Brenda | 17.25 |
| MatthewBender Co | 124.43 |
| MCCC | 14,937.04 |
| McClellan, Dan | 60.00 |
| McClellan, Karen | 61.30 |
| MCIT | 86.00 |
| Midwest Protection Agency | 19,385.43 |
| Midwest Radar & Equipment | 600.00 |
| Mille Lacs Co Community & Veteran Services | 160.00 |
| Mille Lacs Disposal | 34.82 |
| MN County Attorney Assn | 390.00 |
| MN Sheriff's Assn | 2,315.00 |
| MN SWAA | 50.00 |
| Mora Chevrolet Buick | 88.64 |
| Mora Motor Vehicle | 18.00 |
| Nelson, Ansel | 943.02 |
| Nelson, Jerry | 376.99 |
| Nelson, Ronette | 679.98 |
| Newgard, Jean | 679.06 |
| Oak Gallery | 12.13 |
| Office Depot | 58.04 |
| Office Depot | 25.47 |
| Office Depot | 71.15 |
| Office Depot | 162.89 |
| Office Depot | 120.45 |
| Office Depot | 26.27 |
| Owens Auto Parts | 87.07 |
| Pine Co Health & Human Services | 30,202.11 |
| Priority Dispatch | 503.00 |
| Quality Disposal | 370.01 |
| Quality Disposal | 203.55 |
| Quality Disposal | 10.98 |
| Ramsey County | 1,400.00 |
| Regents of the U of MN | 13,674.84 |
| Regions Hospital | 205.00 |
| Reliance Telephone | 1,700.00 |
| RJ Mechanical | 1,400.00 |
| Rogers, Pearl | 934.17 |
| RS Eden | 38.00 |
| Sedlacek, Lowell | 30.23 |
| Sirchie | 101.90 |
| Stahlke's | 85.00 |

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|----------------------------|-------------------|
| Stellar Services | 1,555.27 |
| Strandberg, Richard | 456.57 |
| Strategic Custom Solutions | 250.00 |
| Struffert, Delores | 275.66 |
| The Northspan Group | 581.00 |
| The Odyssey Group | 125.00 |
| Turner, Virginia | 123.93 |
| Twin City Hardware | 312.39 |
| Verizon Wireless | 278.16 |
| Visser, Maurice | 1,021.18 |
| Watson Co | 166.02 |
| Weepie, Diane | 60.70 |
| Wickeham, Teresa | 341.60 |
| Wiitala, David | 1,957.83 |
| Zamora, Ray | 887.68 |
| Total | <u>578,338.46</u> |

Road & Bridge Fund

| Vendor | Amount |
|-----------------------------------|---------------|
| Ace Hardware | 81.94 |
| American Engineering Testing, Inc | 6,475.30 |
| Ameripride | 566.06 |
| Auto Value Mora | 1,688.00 |
| Braham Motor Service, Inc | 653.70 |
| Brock White | 302.59 |
| Central McGowan, Inc | 419.10 |
| Crawford's Equipment, Inc | 304.87 |
| Dultmeier Sales | 160.71 |
| Fluegge"s Ag | 96.00 |
| Force America, LLC | 55.29 |
| Frontier Precision, Inc | 1,000.00 |
| Glens Tire | 433.38 |
| Grainger | 139.08 |
| Chad Gramentz | 257.41 |
| Granite City Jobbing | 267.27 |
| Kanabec Publications | 334.00 |
| Locators & Supplies, Inc | 990.99 |
| Maney International, Inc | 198.32 |
| Moffatt Appraisals, Inc | 8,990.00 |
| Nuss Truck & Equipment | 837.94 |
| Office Depot | 107.79 |
| Owens Auto Parts | 649.95 |

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|--------------------------------|---------------|
| Postmaster | 490.00 |
| Power Plan | 288.26 |
| Preferred Cleaning | 1,100.00 |
| Quality Disposal Systems, Inc. | 155.12 |
| Towmaster | 104,919.00 |
| Verizon | 37.52 |
| Zarnoth Brush Works, Inc | <u>528.35</u> |
| Total: | 132,527.94 |

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the February SCORE report.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #6 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #6 – 04/08/15

Equipment Rental Bids

WHEREAS bids were received and opened on March 31, 2015 for equipment rental rates and services, and

WHEREAS long term equipment rental quotes were received and presented before the board, and

WHEREAS Kanabec County may require various equipment and services throughout the year;

THEREFORE BE IT RESOLVED to accept all bids and quotes as submitted, and

BE IT FURTHER RESOLVED that the Public Works Director is directed to utilize the bids as necessary based on the availability of the lowest responsible bid.

Action #7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #7 – 04/08/15

Purchase Tractors

WHEREAS equipment funds were included in the 2015 budget for purchasing two tractors for ditch mowing and maintenance, and

WHEREAS Arnold's Equipment submitted a quote of \$47,500/each for 2015 Kubota L6060 tractors based on the lowest available State of Minnesota Cooperative Purchasing Contract price, and

WHEREAS the specifications and warranty information were presented before the Board;

THEREFORE BE IT RESOLVED to authorize the Public Works Director to purchase two (2) 2015 Kubota L6060 HSTC 4wd tractors with cab and loaders as quoted by Arnold's Equipment at \$47,500/each for a total price of \$95,000.

Action #8 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #8 – 04/08/15
Surplus Equipment

WHEREAS the Kanabec County Public Works Department has the following surplus equipment:

1996 John Deere 5300 Tractor
1992 Ford ¾ Ton Truck
1992 Dump Box

WHEREAS the Kanabec County Board wishes to dispose of this equipment by public auction;

THEREFORE BE IT RESOLVED to authorize the Public Works Director to make arrangements with a public auction service to dispose of the equipment.

Action #9 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #9 – 04/08/15
Engineering Services for Culvert Design KCP 14-04

WHEREAS a culvert replacement on CSAH 19, 460 FT. East of CR 72, is planned for replacement in 2015, and

WHEREAS a hydraulic study and detailed construction plans are necessary for environmental permitting, and

WHEREAS Widseth Smith Nolting submitted a proposal for professional engineering services with a quote of \$12,250 for hydraulic report, plans, and permitting, and

WHEREAS said proposal was presented before the Board;

THEREFORE BE IT RESOLVED to accept the quote of \$12,250 by Widseth Smith Nolting for professional engineering services.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 04/08/15

Advertise for Bids – SP 033-070-006
Township Signing

WHEREAS the Kanabec County Board of Commissioners wish to receive bids for federally funded township signing project, and

WHEREAS plans and specifications have been prepared;

THEREFORE BE IT RESOLVED to authorize the Public Works Director to advertise for bids for SP 033-070-006.

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 – 04/08/15

Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire three (3) seasonal employees to perform seasonal maintenance work on county highways and assist with construction staking, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire three(3) full-time seasonal workers for the 2015 season, and

BE IT FURTHER RESOLVED that the rate of pay will be set at the time of hire by the Public Works Director and Personnel Director at \$11.01, \$11.67, \$12.38, or \$13.11 per hour, respective to seasons worked, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 04/08/15

SP 033-070-004, Intersection Lighting Final Payment

WHEREAS Project SP 033-070-004 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Granite Ledge Electrical Contractors Inc. in the amount of \$15,068.70

Action #13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #13 – 04/08/15

KCP 14-01, Microsurfacing Final Payment

WHEREAS Project KCP 14-01 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises;

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Asphalt Surface Technologies Corp. (ASTECH) in the amount of \$13,771.79

Action #14 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #14 – 04/08/15

BE IT RESOLVED to appoint Terry Salmela to the Extension Committee for a three year term commencing immediately and expiring on January 2, 2018.

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a 3 year lease agreement between Kanabec County and the State of Minnesota for office space for the state patrol.

Action #16 – It was moved by Dennis McNally, seconded by Kim Smith to accept a gazebo donated by a citizen to Family Services. Action failed and tabled due to commissioners wanting more information about the item.

6:30pm - The Chairperson then called for public comment three times. None responded.

6:32pm - The Chairperson closed public comment.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #17 – 04/08/15

WHEREAS the Economic Development Advisory Committee has recommended a tax abatement to Northland Process Piping, and

WHEREAS the Kanabec County Board of Commissioners has reviewed this recommendation, and

WHEREAS the county is required by Minnesota Statute to hold a public hearing on this matter;

BE IT RESOLVED to hold a Public Hearing on May 27, 2015 at 6:35pm in the Commissioner Board Room (Room 164) of the Kanabec County Courthouse for the tax abatement.

7:00pm – A Public Hearing was held to discuss a DNR Land Exchange. Those that spoke included:

| | |
|-----------------|----------------|
| Elmer Klar Jr | Greg Kroschel |
| Tommie Kleinman | John Bradley |
| William Roche | Bonnie Morphew |
| Steve Marudas | Jarrold Brown |
| Tyler Kroschel | Wendy Kroschel |
| Dennis McNally | |

Action #18 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn the Public Hearing at 8:51pm.

Action #19 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn at 8:52pm and to meet in regular session on April 22, 2015 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk