

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

April 9, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, April 9, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Gene Anderson, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: Add Veteran Service Officer Lowell Sedlacek.

Action #2 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the March 26, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

Vendor	Amount
East Central Energy	288.00
GMCU	3,992.56
Holiday Credit Office	10,207.70
Kanabec Co Auditor-HRA	6,000.00
Kanabec Co Auditor-HRA	47,277.00
Lakeland Construction Finance	34.00
MN Dept of Finance	4,354.00
MN Dept of Finance	27.00
MN Dept of Finance	722.50
MN Mutual Life Ins	48.40
Mora Municipal Utilities	13,957.85
Verizon Wireless	<u>777.35</u>
Total	87,686.36

Action #4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, April 9, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH5 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH6 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH6 – 04/09/14
VACANCY

WHEREAS there is a vacancy in the position of a Community Health Planner, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a Community Health Planner to refill the vacant position at Step A, Range 13 of the pay plan which is \$21.84 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #PH7 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH7 – 04/09/14
Blue Cross Addendum resolution

WHEREAS, Kanabec County Public Health has an agreement to provide services to participants of the Blue Cross Blue Plus health plan; and

WHEREAS, Kanabec County Public Health is providing services to area residents under the Nurse Family Partnership Program and is requesting the health plan to reimburse Public Health for these services.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to sign an addendum to the Blue Cross Blue Plus agreement to be reimbursed for claims made

under the Nurse Family Partnership program effective April 1, 2014 through June 30, 2014 and renewing with the original agreement annually July 1.

Action #PH8 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to recess the Public Health Board at 9:39am to meet in regular session on Wednesday, May 14, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Action #9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
A Steele	683.78
A&A Septic	200.00
A'viands LLC	10,183.34
Ability Network	156.00
Ace Hardware	3,060.00
Ace Hardware	45.25
Ace Hardware	9.96
Advanced Correctional Healthcare	14,324.50
Aha! Process Inc	208.97
Alkire, Alyce	335.04
Allen, Mindie	94.50
American Dental Assn	87.32
AmeriPride	502.59
American Solutions for Business	1,538.00
American Solutions for Business	438.44
Amherst H Wilder Foundation	14,616.50
Amundson, Pauline	1,956.50
Anderson, Karen	130.48
Andres, Christine	115.36
Arrowwood Resort	105.81
Ashworth Appliance	34.98
AMC	841.00
Auto Value	35.99
Auto Value	59.97
Auto Value	12.81
Auto Value	32.43
Bachman, Fran	158.48
Bartsch, Meganne	376.89

Baumgartens	746.50
Bear Graphics	127.70
Bernhardt, Maria	246.96
Biever, Laurie	156.80
Big Sky Racks	303.99
Bork, Laura	26.88
Braham Motor Service	242.37
Barker Bob	55.13
Bond Trust Services Corp	302,412.50
Bond Trust Services Corp	450.00
Burski, Kathy	40.88
Card Services - Coborns	84.44
Card Services - Coborns	28.54
CES Imaging	54.92
Chase on the Lake	167.02
Chisago Co Sheriff's Office	70.00
City of Milaca	31.34
Coborns	2,085.57
Coborns Pharmacy	199.90
Craguns	464.40
Christianson, Craig	978.96
Colburn, Judy	131.04
Curtis, Michael	1,589.15
Dalco	28.77
Dandelion Floral	41.65
Davis Mechancial Systems	1,673.00
Deyta	90.00
Dex Media East Inc	49.50
Druar, Dan	219.55
East Central Exterminating	120.00
Elfstrum, Brenda	366.24
Emergency Automotive Technologies	972.19
Erbstoesser, Arnold	76.84
Faust, Patrick	699.84
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Federated Coops	184.73
Felland, Becky	341.60
Filibeck, Karla	5.60
Fore Chiropractic & Wellness	75.00
Fresonke, Lew	210.00
Friday, Jenny	19.63
Galls	30.27

Galls	1,944.08
Garcia, Tim	270.00
Global Equipment Co	574.31
Gorham Oien Mechanical	255.00
Grace Lutheran Church	25.00
Granite City Jobbing	515.52
Grainger	37.90
Handyman's Inc	353.04
Handyman's Inc	713.04
Health Impressions	582.00
Health Partners	4,366.54
Heins, Mary	34.72
Hoefert, Bob	1,930.10
Hoglund Bus & Truck Co	1,664.00
Holland, Jeff	192.08
Hood, Barb	429.81
Hood, Bill	503.59
Hopkins Medical Products	3,978.20
Image Office Service	82.87
Initiative Foundation	1,500.00
Johnsons Hardware	86.72
Johnsons Hardware	20.78
Kanabec County	928.60
Kanabec Co Aud/Treas	527.00
Kanabec Co Hwy Dept	3,304.79
Kanabec Co Hwy Dept	172.84
Kanabec Co Hwy Dept	37.62
Kanabec Co Hwy Dept	161.27
Kanabec Co Hwy Dept	44.24
Kanabec Co Hwy Dept	97.91
Kanabec Co Hwy Dept	33.60
Kanabec Co Hwy Dept	22.12
Kanabec Publications	1,806.00
Kanabec Publications	430.17
Kanabec Publications	340.00
Kanabec Publications	14.54
Kanabec Publications	175.00
Kanabec Publications	133.00
Kanabec Publications	9.63
Kanabec Publications	1,399.00
Kanabec Publications	408.36
Kennedy Jr, Kerry	78.96
Keepsrs	86.39

Keepsrs	399.61
Keepsrs	181.45
Kochs Hardware	120.60
Landreville, Willard	973.52
Lane, Dave	40.32
Leininger, Dennis	15.68
Lerrssen, Jennifer	839.69
Luberda, Karen	564.32
MCCC	15,296.56
Magaard, Robert	300.00
Manthie, Mark	354.92
Marco	180.61
Marohn, Brenda	13.44
McIntosh, Bob	900.00
McKesson-Medical-Surgical	165.30
MediBadge, Inc	29.95
Mehlhop, Ron	411.75
Mestnik, Kate	67.76
Mille Lacs Co Community & Veterans Service	430.00
Mille Lacs Disposal	20.00
MCIT	750.00
MN Sheriff's Assn	260.00
Moore Medical	237.41
Moore Medical	107.13
Mora Area Chamber of Commerce	250.00
Mora Motor Vehicle	12.00
Mora Public Schools	9,900.00
National Assn of Drug Diversion Invest	50.00
Ncast Programs	36.81
Nature's Way Chiropractic	75.00
Nelson, Ansel	1,210.48
Nelson, Jerry	147.84
Nelson, Ronette	580.52
Newgard, Jean	158.38
Niedzielski, Dan	57.07
Noodle Soup	330.00
Nummela, Pat	85.03
Nurse Family Partnership	4,586.00
O'Reilly, Molly	58.24
Oak Gallery	13.72
Oak Gallery	17.76
Olson, Autumn	316.96

Osterdyk, Dorothy	492.24
Office Depot	49.15
Office Depot	30.58
Office Depot	15.38
Owens Auto Parts	30.93
Owens Auto Parts	129.33
PD's Embroidery	816.00
Pedersen, Jerry	50.40
PHB	190.19
Parents' Action for Children	30.32
Pieper, Rollie	1,297.84
Priority Dispatch	754.00
Quality Disposal	338.33
Quality Disposal	193.62
Raiche, Nancy	50.40
Rancour, Jenifer	31.36
Raudabaugh, Carey	171.36
Reliance Telephone	900.00
Ringler, Jennie	31.92
Ringler, Jennie	33.60
Roeschlein, Sheri	78.79
Rogers, Pearl	518.82
Rosburg, Diane	294.33
S&T	1,066.35
S&T	30.75
S&T	20.59
S&T	561.59
S&T	163.07
Sharp, Gabe	100.00
SHI	15,951.00
SHI	994.00
Shopko	116.28
Shopko	19.17
Skramstad, Linda	247.52
State of MN	270.00
MNJIS Section - BCA	120.00
State of MN - BCA	430.00
Stearns DHIA Central Lab	40.00
Stellar Services	1,032.53
Streichers	6.00
Streichers	45.97
Swanson, Lori	46.48
Swanson, Jeremy	373.18

Telander, Sarah	269.36
Tinker & Larson	655.42
The Bulk Book Store	2,071.00
Tinker & Larson	125.62
Tiremaxx Service Center	130.90
Uniforms Unlimited	99.35
Van Hale, Brandon	100.00
Verizon Wireless	278.20
Vogel, Darla	257.60
Voight, Jackie	100.80
Water Control Corp	330.00
Watson Co	157.77
Wiitala, David	1,098.24
World Medical Government Solutions	412.04
Zaiser, Kelly	529.54
Zamora, Ray	<u>1,684.92</u>
Total	480,519.63

Road & Bridge Fund

Vendor	Amount
Ace Hardware	269.92
Ameripride	667.54
Auto Value Mora	2,337.22
Boyer Trucks	45.12
Braham Motor Service, Inc	563.79
Commissioner of Transportation	265.34
Dultmeier Sales	58.97
Federated Co-ops, Inc	2,159.16
Forestry Suppliers, Inc	202.66
Glens Tire	517.50
Gopher State One Call	2.90
Gorham Oien Mechanical, Inc	206.88
Granite City Jobbing	278.03
Hennepin Co. Sheriff Office	70.00
Kanabec Publications, Inc	95.46
Kanabec Rental	420.00
Kanabec Co Hwy-Petty Cash	48.95
Managed Design	299.00
Maney International, Inc	444.89
Mattson Electricof Mora, LLC	60.00
Mille Lacs Co Public Works	925.50
MN Board of AELSLAGID	132.00

Mora Chevrolet Buick	322.00
M-R Sign Co, Inc	1,150.17
Bob Neubauer	206.92
Newman Traffic Signs	1,001.18
North American Salt Co.	3,010.00
Northern States Supply	76.57
Nuss Truck & Equipment	127.16
Office Depot	133.63
Oslin Lumber	51.56
Owen's Auto Parts	467.58
Oxygen Service Co	415.59
Power Plan	10,024.78
Quality Disposal Systems, Inc.	146.83
Richards, Lila, The Cleaning Agent	900.00
SageQuest	559.00
Sharrow Lifting Products	239.02
Sherburne Co. Public Works	34.50
Jesse Stegeman	86.02
University of MN	210.00
Warning Lites of MN, Inc	139.80
Wideth Smith Nolting & Assoc	96.00
Zahl-Petroleum Maintenance co	<u>337.60</u>
Total	29,806.74

Action #10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a request from the Master Gardeners to use the Courthouse kiosk for informational brochures and flyers.

Executive Director Leota Lind with South Country Health Alliance met with the County Board to present their annual report. No action was taken, information only.

4-H Coordinator Laura Ambrose met with the County Board to discuss matters concerning a summer assistant.

Action #11 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #11 – 04/09/14
VACANCY

WHEREAS the county has employed a 4-H Summer Assistant in past years, and

WHEREAS the board did budget for this position in 2014, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a 4-H Summer Assistant to refill the vacant position at \$8.20 per hour, or \$8.50 per hour if the person has prior experience as a Kanabec County 4-H Summer Assistant, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Tax/Assessment Supervisor Karen McClellan met with the County Board to discuss matters concerning her office.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution # 12 - 04/09/14

Appoint Assessor

WHEREAS the term of Interim County Assessor Jodi Lindberg expired on February 11, 2014;

BE IT RESOLVED to appoint Karen McClellan as Interim Kanabec County Assessor effective immediately until such time a Certified Assessor can be hired.

10:30am - The Chairperson then called for public comment three times. None responded.

10:32am - The Chairperson closed public comment.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his office.

Action #13 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution # 13 - 04/09/14

KCP 13-01, Fish Lake Road Final Payment

WHEREAS Project KCP 13-01 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises;

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Hardrives Inc. in the amount of \$18,956.70

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution # 14 - 04/09/14
Equipment Rental Bids

WHEREAS bids were received and opened on April 1, 2014 for equipment rental rates and crushing, and

WHEREAS long term equipment rental quotes were received and presented before the board, and

WHEREAS Kanabec County may require various equipment throughout the year;

BE IT RESOLVED to accept all bids and quotes as submitted, and

BE IT FURTHER RESOLVED that the Public Works Director is directed to utilize the bids as necessary based on the availability of the lowest responsible bid.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution # 15 - 04/09/14
Culvert Inventory

WHEREAS the following quotes were received for culverts:

	<u>CMP</u>	<u>Plastic</u>
Contech	\$43,580.20	None
TrueNorth Steel	\$44,091.32	\$40,560.24
Advanced Drainage Systems	None	\$36,191.96

BE IT RESOLVED to accept the low quote of \$43,580.20 submitted by Contech for CMP, and

BE IT FURTHER RESOLVED to accept no quotes for plastic pipe.

Action #16 – Kevin Troupe introduced the following resolution and moved its adoption;

Resolution # 16 - 04/09/14
Right-Of-Way Title Services

WHEREAS right-of-way acquisition is necessary for the reconstruction of CSAH 3 from CSAH 15 to TH 65 planned for 2015, and

WHEREAS the following quotes were received for title services for right-of-way acquisition:

Kanabec County Abstract	\$80/parcel
Absolute Title Company	\$90/parcel

BE IT RESOLVED to accept the low quote of \$80/parcel submitted by Kanabec County Abstract.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Kim Smith, Gene Anderson, Kathi Ellis
OPPOSED: None
ABSTAIN: Les Nielsen

whereupon the resolution was declared duly passed and adopted.

Action #17 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 - 04/09/14

Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire three (3) seasonal employees to perform seasonal maintenance work on county highways and assist with construction staking, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire three(3) full-time seasonal workers for the 2014 season, and

BE IT FURTHER RESOLVED that the rate of pay will be set at the time of hire by the Public Works Director and Personnel Director at \$10.85, \$11.50, \$12.19, or \$12.92 per hour, respective to seasons worked, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #18 - It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to recess the board meeting at 10:49am to a time immediately following the Kanabec County Regional Rail Authority.

The Kanabec County Regional Rail Authority met at **10:49am** on Wednesday, April 9, 2014 pursuant to Public Notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson, and Kevin Troupe.

Action #RR19 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #RR20 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a survey to be done on the county property on the railroad bed. The cost of the survey to stay within budget parameters.

Action #RR21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn the Regional Rail Authority at 10:57am.

The Board of Commissioners meeting continued.

Veterans Service Officer Lowell Sedlacek met with the County Board to discuss matters concerning his office.

Action #22 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the purchase of a printer/copier/fax machine and 3 year service and supply contract through Marco for the Veterans Service Office.

Action #23 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 11:05 a.m. and to meet again in regular session on Wednesday, April 23, 2014 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk