

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabe }
Office of the County Coordinator

August 11, 2004

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 11, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the agenda with the following additions: Host Fee and Communications.

Action #2 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the July 28, 2004 minutes of the Kanabec County Board of Commissioners as presented.

9:05am - County Surveyor Ernie Rud met with the County Board to discuss matters concerning his Y2005 Budget Proposal. The board took the matter under advisement.

Action #3 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution 3a – 08/11/04

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following June, 2004 claims on SCORE Funds:

Quality Disposal	\$4,400.00
Arthur Township	\$1,600
Bill Donaldson	\$25
Dave Dirks	\$125
TOTAL	\$6,150

Resolution 3b – 08/11/04

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of July 8, 2004, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

MN Shoreline Restoration, Inc	\$11,600.00
MN Shoreline Restoration, Inc	\$2,000.00
Kanabec County	\$37.43
Kanabec Publications	\$26.72
ERA Laboratories	\$84.00
ERA Laboratories	\$112.00
East Central Energy	\$29.38
East Central Energy	\$34.95
Total	\$13,924.48

Resolution 3c – 08/11/04

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of June 15, 2004, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

ERA Laboratories	\$112.00
ERA Laboratories	\$84.00
ERA Laboratories	\$112.00
MN Shoreline Restoration, Inc.	\$18,400.00

Total	\$18,708.00
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9:30am - County Recorder Rhonda Olson met with the County Board to discuss matters concerning her Y2005 budget proposal. The board took the matter under advisement.

Action #4 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following paid claims:

Aquila	1,460.74
Belkholm, Paul	100.00
Bernhardt, Alvin	29.82
Book, Wade	17.34
Brown Law Office	2,718.42
Carda, Jeff	9,100.00
Carlson, Wes	100.00
Chamberlain Oil Co	1,083.28
City of Mora	2,690.31
City of Ogilvie-Clerk	25.00
Forsberg, Angeline	100.00
Fortis Benefits	2,299.44
Good, Marc	200.00
Griffith, Patricia	780.00
Hardwood Homes, Inc	100.00
Hoberman, Harry	1,250.00
Holiday Credit Office	3,193.80
Holiday Credit Office	3,829.40
MN Dept of Finance	30,197.62
MN Dept of Health	1,705.00
MN Mutual Life Ins	308.90
Mora Municipal Utilities	7,078.69
Mora Public Schools	191.28
Nelson, Gary	100.00
Northstar Access	1,504.18
Ogilvie Public Schools	191.27
Refuge, The	390.21
Secord, Linda & Roger	100.00
Soderstrom Septic Inspection	9,420.00
Supreme Court Finance	50.00
Taylor, Julie	56.80
Thomas, Connie	27.36
Tramm, Danny	100.00

Treasurer, Kanabec Co	56,781.60
Treasurer, Kanabec Co	19,440.00
Treasurer, State of MN	97.50
Treasurer, State of MN	3,006.25
Uden, Brenda	100.00
US Link	554.60
Wachsmuth, Grayling	727.92
Wachsmuth, Grayling	727.92
Window	130.07
Zinn, Charles	100.00
	<u>162,164.72</u>

Snake River Watershed

Aitkin Co Soil & Water	715.50
Dilks, Bill	102.96
ERA Laboratories	638.00
Kanabec Soil & Water District	615.86
Pine Soil & Water Cons Dist	1,396.52
Snake River Watershed-Petty Cash	50.00
Star Tribune	657.20
	<u>4,176.04</u>

9:45am - Probation Director Todd Eustice met with the County Board to discuss matters concerning his Y2005 budget proposal. The board took the matter under advisement.

Action #5 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue

Ace Hardware	43.68
Ace Hardware	22.89
Ace Hardware	27.39
Airgas North Central	97.76
Aitkin Medical	331.29
Akkerman-Ingrebrand Funeral Home	320.00
Allina Medical Clinic	75.00
Allina Medical Clinic	288.25
Alpha Video & Audio	1,230.08

Alsdurf, James	1,250.00
American Journal of Hospice	198.00
AmericInn of Mora	137.38
AmeriPride	54.26
AmeriPride	262.11
Ammerman, Kari	405.01
Anderson, Jody M	633.55
Anderson, Karen	132.00
APHA	160.00
Arbo, Marvin	280.00
Armstrong, Becci	20.26
Ashworth Audio & Electronics	26.80
Asmus, Bill	90.05
Association of MN Counties	150.00
Batteries Plus	44.91
Bearce, Teresa	117.14
Bergstadt, Melanie	239.86
Biever, Laurie	102.75
Bob Barker Co	132.79
Briggs	514.46
Briggs	446.95
Brown County Eval	4,460.00
Care Trust Publications	249.00
Cassman, Deb	81.00
Central Hearing & Air Conditioning	90.00
Central Hearing & Air Conditioning	1,949.01
Chader Business Equip	153.29
Circuitworks	100.00
Coborns	502.33
Coborns	8.57
Coborns Pharmacy	38.73
Coborns Pharmacy	126.70
Colburn, Judy	484.89
Computer Professionals Unlimited Inc	2,800.77
Consolidated Telecommunications	7.33
CPS	318.00
Dallman, Bonnie	98.14
Dave's Furniture	1,025.00
David Braslau Assoc	1,644.90
DLR Group	1,650.00
East Central Energy	40.75

East Central Regional Juvenile Center	3,630.00
East Central Regional Juvenile Center	345.00
EBSC	25.00
EBSC	834.00
ECM Publishers	325.88
Eco Water Systems	117.47
EG Rud & Sons	4,400.00
Elfstrum, Brenda	180.38
Erbstoesser, Arnie	404.26
Eustice, Todd	66.75
Fat Daddy's Auto Parts	13.25
Fat Daddy's Auto Parts	38.31
Feine, Jeff	90.00
Friday, Jenny	93.75
Garwell, Andy Locksmithing	101.20
GHA Technologies	184.89
GHA Technologies	2,957.51
Glen's Tire	406.54
Grant, Don	597.71
Hannu, Joann	152.63
Harff, Shirley	258.71
Heartland Glass	195.79
Heartland Glass	360.00
Heins, Jen	15.60
Holiday Credit	40.40
Hopkins	134.75
Horizon Towing	99.58
Inventory Trading co	229.00
Ivans	116.02
Jensen, Robert	54.35
Jim's Locksmithing	70.99
Jim's Locksmithing	10.19
Johnson, Dawn	126.76
Johnson, Jeanette	176.25
Jones, Clare	62.25
Kanabec Co Hwy Dept	51.60
Kanabec Co Hwy Dept	338.65
Kanabec Co Hwy Dept	274.11
Kanabec Co Hwy Dept	93.17
Kanabec Co Hwy Dept	20.80
Kanabec Co Hwy Dept	171.70

Kanabec Hospital	4,488.40
Kanabec Hospital	5,229.50
Kanabec Hospital	2,280.00
Kanabec Publications	1,016.74
Kanabec Publications	117.24
Kanabec Publications	15.19
Kanabec Publications	661.50
Keefe Supply Co	92.40
Keehr, Chad	181.89
KEEPRS	232.02
Kleven, Bud	4.50
Knudson, Phebe	188.42
Kondratowicz, Sue	112.50
Krueger, Louisa	5.64
Laska, Millie	702.79
Lexis Nexis	121.59
Losinger, Jess	94.53
Magaard, Deb	222.38
March of Dimes	34.95
Marco	140.48
Marco	182.56
Martin, Bill	7.88
Maul, Barb	28.88
MCCC	1,764.00
MCCC	55.00
MCCC	3,478.70
Med2000 Inc	376.00
MHCA	160.00
Mid-American Research Chemical Corp	197.51
Midwest Bank Note Co	159.00
MN BCA	90.00
MN Dept of Admin	600.00
MN Home Care Assn	160.00
MN Monitoring	744.00
MN Sheriff's Assoc	100.00
MN UC Fund	1,605.19
Moore Medical Corp	248.44
Myron	112.54
National Bushing	110.69
National Safe Kids Campaign	60.00
Nelson, Rosemary	186.10

Nelson, Rosemary	134.85
Nelson, Rosemary	16.09
Norby's Cleaning	2,400.00
Northland Fire Protection	200.00
Northland Fire Protection	95.00
Nutrition Consultants	60.00
Nyman, Sherri	156.75
Oak Gallery	6.10
Oak Gallery	8.53
Oak Gallery	10.80
Office Depot	429.98
Office Depot	69.49
Office Depot	536.01
Office Depot	231.75
Office Depot	70.51
Office Depot	32.90
Office Depot	108.60
O'Reilly, Molly	130.13
Pamida	23.98
Parker, Corrine	1,500.00
Peterson, Alan	66.64
Peterson, Walter	370.37
Pfiffner, Betty	704.63
Photo Express	10.78
Ponto, Jodi	5.25
Provistas	74.50
Quality Disposal	365.08
Quill	305.69
Raiche, Nancy	154.89
Ratwik, Roszak & Maloney, PA	5,657.71
Reliance Telephone Systems	140.00
Richards, Lila	234.30
Richter Technology Supply	35.68
Ringler, Jennie	177.01
RS Eden	85.05
Ruckle, Jessie	115.20
Rural Cellular Corp	42.71
Rural Cellular Corp	28.48
Rural Cellular Corp	56.97
Rural Cellular Corp	278.06
Rural Cellular Corp	21.89

Rural Cellular Corp	77.92
Ruttger's	336.54
S&T Office Products	12.77
S&T Office Products	5.38
S&T Office Products	78.09
S&T Office Products	675.95
Sandberg, Bev	179.26
Sawmill Inn	124.84
SBC Paging	170.67
Schroeder, Janelle	65.25
Scofield, Rebecca	75.38
Sheriff, Isanti Co	3,630.00
Sheriff, Meeker Co	468.99
Sheriff, Mille Lacs Co	15,550.50
Sheriff, Pine co	41.70
Sheriff, Sherburne Co	1,698.54
Sjodin, Roberta	201.75
Smith, Cathy	16.80
Snowflake Distributing	286.50
Sportime	493.90
Stassen, Deb	300.00
State of MN	53.88
State of MN	21.32
Streicher's	2,133.37
Stringer	2,930.08
Tamarac	20.00
Thompson Sewer Service	150.00
Thompson, Wendy	300.75
Timm, Rena	73.88
T-Mobile	65.79
Treasurer, State of MN	48.00
True Value Hardware	3.17
True Value Hardware	28.63
U of M	740.00
U of M	3,844.00
U of M	150.00
U of M	790.00
Unimed Midwest	438.78
Vaughan, Geneve	59.25
Viking Office	65.26
Viking Office	207.59

Viking Office	284.87
Vogel, Darla	115.50
Voight, Jackie	54.75
Waller, Brandon	49.99
Watson Co	361.25
Watson Co	594.15
Wells Fargo Bank	15,935.89
Yard Care	186.38
Total	<u>137,247.00</u>

Road & Bridge

Vendor	Amount
Ace Hardware	86.97
Allina Medical Clinic	15.00
Ameripride	507.66
Bauerly Companies	254.69
Bentley Systems, Inc.	696.44
Boyer Ford	51.92
Central Applicators, Inc.	18,486.44
Commissioner of Transportation	986.18
E.G. Rud & Sons, Inc.	1,719.37
Elwood Design & Installation	8,220.00
Federated Co-ops	74.55
Fluegge's Ag	516.35
Glen's Tire	111.63
Grahek, Mickey	210.80
Gunderson Motors	44.64
Hinckley Machine, Inc.	3.98
Kanabec County Petty Cash	41.09
Medtox Laboratories Inc.	264.00
National Bushing & Parts Co.	706.04
Norby, Kevin	650.00
Northern States Supply, Inc.	78.16
Northland Fire Protection	391.31
Onamia NAPA Auto Parts	857.39
Peysar, Wendi	200.00
Pine Eye Associates, P.A.	25.00
Postmaster	148.00
Power Plan	71.92
Quality Disposal Systems, Inc.	133.90
Reedsburg Hardware Company	946.11
Richards, Lila, The Cleaning Agent	809.40
Rudolph's, Inc.	213.77
Rural Cellular Corporation	28.65
S & T Office Products	13.42
Stromberg, Lester	210.80

Timmer Implement, Inc.	63.01
Traffic Marking Service, Inc.	32,486.40
Vista Safety Program	223.20
Zaudtke Electric	432.55
Zep Manufacturing Company	<u>307.20</u>
Total:	71,287.94

10:00am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #6 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve partial payment of \$1,313,111.10 on a bituminous contract to Bauerly Brothers for work on projects including:

- CSAH #6 resurfacing
- CSAH #17 paving
- CR #69 paving

Action #7 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve partial payment of \$59,458.50 to Visser Scraper Service for grading work on SAP 33-624-03, the construction of CSAH #24 from the intersection of 310th Avenue & Mahogany Street to TH 65.

Action #8 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 8 – 08/11/04

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SAP 33-624-03, the construction of CSAH #24 from the intersection of 310th Avenue & Mahogany Street to TH 65;

BE IT RESOLVED to pay the following Right-of-Way claim: The Field Company, \$329.40.

Action #9 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 9 – 08/11/04

WHEREAS quotes for diesel fuel were received as follows:

Federated Cooperative	\$1.3200/Gallon
Town & Country Oil	\$1.3255/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.32 per gallon from Federated Cooperative.

Action #10 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 10 – 08/11/04

WHEREAS quotes for unleaded gasoline were received as follows:

Federated Cooperative	\$1.5900/Gallon
Town & Country Oil	\$1.7390/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.59 per gallon from Federated Cooperative.

Action #11 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 11 – 08/11/04

BE IT RESOLVED that the meeting is closed at 10:20am pursuant to Minnesota Statutes §13D.03; the board will be meeting with County Coordinator Alan B. Peterson and County Engineer Greg Nikodym to consider strategy for labor negotiations, including negotiation developments and a review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

Action #12 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to reopen the meeting at 10:40am.

10:41am - Larry Nelson with Onanegozie RC & D met with the County Board to provide an update on Onanegozie activities. No action was taken at this time.

10:59am - Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the jail.

Action #13 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 13 – 08/11/04

ORDER OF THE BOARD

BE IT RESOLVED to change Jailer/Dispatcher Greg Baldwin from full-time to part-time status effective September 4, 2004 contingent upon a part-time position becoming available.

Action #14 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 14 - 08/11/04
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of full-time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Jailer/Dispatcher to refill the vacant position at Step A, of the pay plan which is \$12.30 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #15 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to authorize the Sheriff's Department to purchase a computer at a cost of \$600.00.

11:10am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Glad to see meth lab committee is working.
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11:12am - The Chairperson closed public comment.

11:12am - The board took a 13 minute break.

11:25am - The board resumed business.

11:37am - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning health insurance.

Action #16 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 16 - 08/11/04

WHEREAS, the County has adopted a Health Reimbursement Arrangement Plan and Trust (hereinafter "HRA") for the benefit of its employees electing the \$1,200 deductible health insurance coverage offered by the County; and

WHEREAS, the Trust consists of a Bank Account with Peoples National Bank of Mora described as the Kanabec County Employee Benefit Fund (Account Number 802388); and

WHEREAS, the Account is more thoroughly described on the County records as the Agency Employee Benefit Fund #86; and

WHEREAS, the County has agreed to pay all costs associated with the administration of the Trust for active employees; and

WHEREAS, the Bank Account is a savings account accruing monthly interest; and

WHEREAS, the County Auditor-Treasurer has requested that the Commissioners formalize a Resolution to provide that all earnings on the account will be allocated back to the participants in the HRA as of the last day of each Plan Year; and

WHEREAS, after due consideration and discussion, it has been deemed advisable and in the best interests of the County to approve the recommendation of the County Auditor-Treasurer;

THEREFORE BE IT RESOLVED, that all earnings accrued on the separate trust fund held at Peoples National Bank of Mora in the name of the Kanabec County Employee Benefit Fund and on the books of the County as the Agency Employee Benefit Fund #86 shall be allocated back to all active participants in the HRA as of the last day of each Plan Year, in accordance with the provisions of the Trust Agreement.

11:45am - County Coordinator Alan B. Peterson and Maintenance Supervisor Bill Martin met with the County Board to discuss matters concerning the courthouse chiller. No action was taken at this time.

12:12pm - Extension Committee Chairperson Eli Berry, Vice-Chair Ruth Reed and University of Minnesota Extension Educator Rod Elmstrand met with the County Board to present a Y2005 budget proposal. The board took the matter under advisement.

12:27pm - Dick Henderson, representing the Hinckley-Pine City Flames Snowmobile Club, met with the County Board to discuss a gambling renewal.

Action #17 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 17 - 08/11/04

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Renewal Application for the Hinckley Pine City Flames Snowmobile Club for charitable gambling held at Trackside, 1067 Highway 107, Braham, MN 55006.

Action #18 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to recess at 12:55pm to reconvene at 6:00pm at the same location.

The Kanabec County Board of Commissioners reconvened at 6:00pm on Wednesday, August 11, 2004 pursuant to recess with the following Board Members present: Stan Cooper, Kathi Ellis, Jerry Nelson, Les Nielsen, and Dennis McNally.

The board discussed Y2005 budget proposals at length.

Action #19 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to adjourn at 8:18pm to meet in regular session on Wednesday, August 18, 2004 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator