

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

August 11, 1999

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 11, 1999 pursuant to adjournment with the following Board Members present: Dennis McNally, Dennis Schulz, and Stan Cooper.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to approve the agenda as amended.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to pass the following resolution:

Resolution 99-8/11-1 **ORDER OF THE BOARD**

WHEREAS there is a law enforcement vacancy in the Sheriff's Office, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED to rescind Board Resolution 99-7/28-1 and replace it with the following action, and

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Deputy Sheriff at \$12.91 per hour.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to pass the following resolution:

Resolution 99-8/11-2 **ORDER OF THE BOARD**

WHEREAS there is a vacancy in the position of Part-time Deputy, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a to refill the vacant position at \$12.91 per hour.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to pass the following resolution:

Resolution 99-8/11-3
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Full-time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Full-time Jailer/Dispatcher to refill the vacant position at the appropriate contract wage scale.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to pass the following resolution:

Resolution 99-8/11-4
ORDER OF THE BOARD

WHEREAS the Kanabec County Board of Commissioners have authorized the County Sheriff and the County Personnel Director to hire two Full-time Jailer/Dispatchers (Board Resolutions 99-8/11-4 and 9-7/21-5), and

WHEREAS refilling these vacant positions may result in vacancies in Part-time Jailer/Dispatcher positions;

BE IT RESOLVED to refill subsequent vacancies if either or both of these two positions are filled internally with current part-time Jailer/Dispatchers.

9:20am - Commissioner Roeschlein arrived.

The Board was presented with the proposed budget and wages of the County Sheriff. Following discussion and consideration of the proposed budget and wages, the Board took the budget request under advisement.

9:50am - Kanabec County Economic Development Commission Director Cindy Peterson met with the County Board to discuss matters concerning the KCEDC proposed budget. No action was taken.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to approve the June 26, 1999 minutes of the Knife Lake Improvement District and pay the following claims on the Knife Lake Improvement District account:

R & J Aquatics	\$6,046.25
Kanabec Publications	\$ 161.90
ERA Laboratories	\$ 224.00

10:00am - Library Director Bob Boese met with the County Board to present the Y2000 budget request. The Board took the budget request under advisement.

10:30am - County Assessor Sue Kondratowicz and O'Dean Hokanson met with the County Board to discuss matters concerning the Assessor's Office.

11:00am - Kelvin Howieson with MN Department of Transportation and County Engineer Greg Nikodym met with the County Board for a bid opening on CSAH 3, Project SP 33-603-20. Howieson read the bid request aloud and opened bids. Bids received were:

Gladen Construction	\$2,103,633.29
Kern & Tabery, Inc.	\$1,976,612.39

Bids were taken by Kelvin Howieson for checking.

11:07am - County Assessor Sue Kondratowicz resumed and completed her presentation. No action was taken.

11:21am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to make partial payment to Kern & Tabery, Inc in the amount of \$57,049.07.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to approve payment of Right-of-Way claims for SAP 33-603-20 as follows:

Curtis & Elizabeth Orr, Richard Orr and Lorraine Hanson	\$3,539.70
Curtis & Elizabeth Orr, Richard Orr and Lorraine Hanson	\$1,654.40

County Engineer Greg Nikodym presented the Road & Bridge Y2000 budget request. The Board took the budget request under advisement.

11:30am - County Recorder Rhonda Olson met with the County Board to discuss matters concerning her Y2000 Budget.

The Board was presented with the proposed budget and wages of the County Recorder. Following discussion and consideration of the proposed budget and wages, the Board took the budget request under advisement.

It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to approve the July 28, 1999 Minutes of the County Board of Commissioners as corrected.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to approve the purchase and installation of four (4) batteries for the AS-400 UPS at \$100.00 plus installation and tax.

11:40am - County Zoning Administrator Tim Anderson and Arthur Township Clerk & Zoning Official Lucy Schultz met with the County Board to discuss the Arthur Township recycling program.

It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to allow Arthur Township to apply for up to \$400.00 per month in Recycling Center incentives providing county requirements for a recycling center are maintained.

Zoning Administrator Tim Anderson presented and discussed the Zoning Office proposed Y2000 budget. The Board took the budget request under advisement.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to request the Labor Management Committee leave the County Coordinator an *ex-officio*, non-voting member.

12:45pm - Kelvin Howieson with MN Department of Transportation and County Engineer Greg Nikodym returned to the County Board meeting to report that the bids appear to be accurately tallied.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to recommend that the State of Minnesota award the bid on CSAH 3, Project SP 33-603-20, to Kern & Tabery, Inc. at \$1,976,612.39.

1:00pm - County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her offices.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to set the 1999 Tax-Forfeited property sale at:

September 14, 1999

10:00am

Lower Level Meeting Room, Mora Library

The Board was presented with the proposed budget and wages of the County Auditor/Treasurer. Following discussion and consideration of the proposed budget and wages, the Board took the budget request under advisement.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to approve the Auditor/Treasurer's attendance at the State Association of County Treasurer's Conference September 21 - 23, 1999.

1:20pm - Court Administrator Lu Ann Blegen met with the County Board to discuss matters concerning the courts budget and the courthouse renovation/expansion project.

Court Administrator Lu Ann Blegen presented and discussed the Court Administrator's proposed Y2000 budget. The Board took the budget request under advisement.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to approve a change order on the courthouse renovation/expansion project for the contractor to proceed on a time and material basis to add two quad electric outlets in each courtroom with the locations to be verified by the Court Administrator.

1:55pm - Architect Bob Ogdahl met with the County Board to discuss matters concerning the courthouse renovation/expansion project.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve Change Order PR-34 on the courthouse renovation/expansion project to provide mechanical equipment access panels at a cost of \$2,188.00.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve Change Order CE-10 on the courthouse renovation/expansion project to demolish an existing sump pump basin at a cost of \$847.00.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve Change Order CE-11 on the courthouse renovation/expansion project to approve various electric, voice and data changes at a cost of \$9,424.00.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to approve Change Order PR-45 on the courthouse renovation/expansion project to change the key pattern on the holding cell area at a cost of \$201.00.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve Change Order PR-46 on the courthouse renovation/expansion project to clean the exposed interior brick wall (old east side of building) at a cost of \$2,499.00.

2:30pm - Duane Munstentieger met with the County Board to discuss matters concerning water plan disbursements for a feedlot project. No action was taken.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to pay the following claims on the Courthouse Bond Fund:

U.S. Bank	\$160,238.00
Architecture One	\$ 6,404.92
Parallel Technologies	\$ 16,486.00
Mora Utilities	\$ 651.48

Tom Roeschlein introduced the following resolution and its adoption:

BE IT RESOLVED to appoint a furniture selection committee for the courthouse renovation/expansion project consisting of Alan Peterson, Dennis McNally, Stan Cooper and two Department Heads to be selected from the departments to be housed in the courthouse.

Chairperson temporarily stepped down from the chair and handed the meeting over to Vice Chairperson Tom Roeschlein. The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the motion **carried** unanimously.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to send a letter to the other members of the Kanabec County Economic Development Commission giving notice of intent to withdraw.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to approve the following paid bills:

VENDOR	AMOUNT
American Medical Security	168.47
Berkley Admin	48.50
Bierl, Tammy	76.20
Black, Dawn	62.16
Blue Cross	275.00
Buskey, Russel	150.67
Carrigan, Leo	78.72
Carten, PH.D, Roger L	450.00
Ceda	741.75
Chromey, Thomas	18.00
City of Mora	1,264.58
City of Ogilvie-Clerk	13.33
Corporate Trust Services	160,866.25
Cross, James	10.00
Department of Corrections	25.00
Department of Human Services	2,464.53
Duncan, Terry	100.00
East Central Drug Task Force	238.00
Ennis, Barb	134.00
Epple, Elizabeth	82.68

Era Laboratories	765.00
Fleetgo	41.00
Frontier Communications Services	833.41
Gall, LuAnn	200.00
Gall, Luann	106.25
Gaurdian Ad Litem Services, Inc	525.00
Graber, Jr. Ray	38.37
Gravich, Verona	61.62
Griner, Dale	324.17
Guardian Ad Litem Services, Inc	201.25
Gutzmer, Lloyd	100.00
Hall Drug	19.17
Hass, Fredrick	292.50
Healthcare Recoveries	3,711.12
Heins, Mavis	40.80
Henkel, Lea	35.40
Hunt, Judith	66.48
Johnson, Dennis	37.56
Johnson, Merle	30.27
Johnson, Russel	36.48
Kanabec County Auditor	1,054.28
Kanabec County Family Services	360.00
Kanabec Publications	27.20
Kanabec Soil & Water District	26.60
Kapinos, Sandra	68.10
Karg, Mary Ann	39.18
Kelling, Steve & Nicole	100.00
Klippen, John	172.50
Koenig, Patricia	9.09
Kohlgraf, Tracy Jo	71.34
Lang, Cindy	10.00
Libra, Kathryn	59.00
Lindblom, Jay	65.40
Lobdell, Pearl	20.50
Ludwigs, Paula	32.16
Lykins, Ronald	32.16
Medica	517.90
Minnesota Department of Health	1,837.50

Minnesota Mutual Life Ins Co	466.45
Mohn, Hazel	66.48
Mora Municipal Utilities	5,338.03
Morre, John	100.00
Nelson, Ordell	10.25
Newstrom, Steven	20.00
Norstrom, Denise	31.08
Norwest Bank MN, N.A.	102,507.50
Noyes, Dick	38.44
Peak Admin	22.28
Pemble, Kimberly	60.00
Peoples Natural Gas	203.81
Peterson, Alan	10.00
Peterson, Donald	86.62
Peysar, Bryan	30.81
Pokegama Lake Association	15,000.00
Poulakes, John	5.64
Pre One Comm. Health	120.08
Pro-West & Associates, Inc	314.18
Pulscher/Barbara Johnson	2,328.00
Raymond, Jeffrey	100.00
Refuge	154.00
Renslo, Shelly	77.43
Reppentrop, Roy	331.87
Reynolds, Jody	260.96
Richert, Donna	77.27
Riedel, Robert G	320.00
Roeschlein, John	32.00
Rowland, Cory	147.12
Rowley, Larary	67.56
Royal Ins	8.92
S&T Office Products	9.48
Schmidt, Robert	25.35
Secretary of State	10.00
Simonson, Geraldine	72.96
Skramstad, Glen	32.70
Skramstad, Kasey	100.00
Slaikeu, Margaret	65.40
Slavik, Michael	402.00
Snake River Watershed-Petty Cash	29.57
State Farm	227.50
Stoffel, Harleene	8.60
Stucky, Clint	100.00
Telander, Bryan	61.08
Thomsen, Sharon	476.00

Tinius, Tim	457.70
Treasurer, Kanabec County	26,496.80
Treasurer, State of MN	3,909.69
Treasurer, State of MN	14,020.47
Treasurer, State of MN	30,915.72
Treasurer, State of MN	95.00
Trongard, Beatrice	50.00
US West Communications	112.70
Vermulen Law Office	375.00
Weber, Roger	35.40
Wickeham, Michael	38.10
Wiechman, Steven	340.32
Williams, Caren	30.54
TOTAL	<u><u>\$386,071.46</u></u>

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to pay the following regular claims:

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	215.21
Ameripride	619.71
B & J Painting	433.00
Blum Sand & Gravel	48.99
Boyer Ford Trucks	125.56
Brad Ragan, Inc.	900.66
Central Applicators	18,990.80
Commissioner of Transportation	228.85
Construction Bulletin Magazine	839.55
Deluxe Business Forms and Supplies	59.76
Doyle Equipment Inc.	182.50
Earl F. Andersen, Inc.	2,541.62
Earl's Welding and Industrial Supply	36.29
Erickson Engineering	1,700.00
Fire Protection Equipment	623.87
FleetGo	15.02
Glen's Tire	451.98
Gopher State One-Call, Inc.	5.25
Industries, Inc.	480.00
Jakes's Quality Tire, Inc.	2,130.00
Kanabec Coop	824.89

Kanabec County - Petty Cash	48.00
Kanabec Publications	432.00
KCR Construction	96.00
Klar, Larry	400.00
Marco Business Products, Inc.	60.45
Medtox Laboratories	92.00
Minnesota Petroleum Marketers Association	390.00
Minnesota State Auditor	1,341.76
MN Dept of Transportation Manual Sales G-19	80.00
M-R Sign Co., Inc.	35.76
National Bushing	300.54
Northern Safety Co., Inc.	157.76
Northern States Supply Inc.	11.44
Northwest Asphalt Maintenance, Inc.	21,529.74
Peterson, Kevin C.	20.00
Pete's Auto Supply	715.52
Quality Disposal Systems, Inc.	107.31
Quill Corporation	61.99
RDO Equipment Co.	325.34
S & T Office Products, Inc.	26.78
Warning Lites	700.86
Ziegler, Inc.	15.51
	58,402.27

It was moved by Dennis McNally at 4:05pm to adjourn to meet in regular session on Wednesday, August 18, 1999 at 9:00am; motion **carried** unanimously.

signed _____
Chairperson of the Kanabec County Board of Commissioners, Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator