

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

August 19, 2015

The Kanabec County Board of Commissioners met in special session at 12:00pm on Wednesday, August 19, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, and Dennis McNally. Absent: Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the July 22, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
AG Excavating	11,766.91
Ann Lake Twp	2,826.30
Arthur Twp	247.99
Braham Public Schools	1,443.53
Brunswick Twp	23.85
Centerpoint Energy	109.00
Century Link	100.28
Chamberlain Oil	2,632.16
City of Milaca	35.34
Comfort Twp	754.33
Consolidated Communications	1,064.87
Consolidated Communications	996.97
Consolidated Communications	67.90
East Central Energy	782.05
East Central Energy	245.00
East Central Energy	156.25
East Central Energy	79.63
East Central Energy	947.25
East Central Reg Development	141.81

East Central School District	82.83
Ford Twp	4,165.47
Grass Lake Twp	868.28
Haybrook Twp	623.78
Health Partners	4,870.29
Hillman Twp	1,001.29
Hinckley-Finallyson Schools	2,836.06
Holiday Credit Office	9,593.05
Johnson, Samuel	909.50
Kanabec County Auditor HRA	412.00
Kanabec County Auditor HRA	1,301.87
Kanabec Twp	744.94
Knife Lake Twp	388.03
Kroschel Twp	2,587.70
Midcontinent Communcations	253.83
Midcontinent Communcations	887.40
MN Dept of Finance	6,081.00
MN Energy Resources Corp	25.97
MN Mutual Life Ins Co	9.55
Mora Municipal Utilities	1,010.60
Mora Municipal Utilities	19,525.03
Mora Public Schools	788.21
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	3,383.11
O'Heritage Contracting	10,200.00
Peace Twp	351.63
Pomroy Twp	1,861.45
Resource Training & Solutions	3,946.00
Smith, Andrew	100.00
Southfork Twp	79.66
Spire Credit Union	1,990.25
Spire Credit Union	607.61
Verizon Wireless	280.18
Verizon Wireless	708.24
Verizon Wireless	2,207.45
Whited Twp	<u>120.52</u>
Total	110,524.20

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	265.70
Ace Hardware	48.97
Ace Hardware	94.18
Advanced Correctional Healthcare	14,292.08
Alkire, Alyce	1,062.03
Altergott, Cortney	85.69
AmeriInn	78.48
Assured Security	68.00
Auto Value	43.48
A'viands, LLC	9,712.03
Bachman, Fran	548.38
BCA	75.00
Billings, Margaret	463.33
Braham Motor Service	42.22
Brenny, Laurell	962.18
Central MN Aquatics	10,425.00
Christianson, Craig	912.98
CliftonLarsonAllen, LLP	38,000.00
Cooper, Denise	152.35
Country Inns & Suites	266.76
CW Technology	515.00
Dex Media East	51.50
Digital Ally	8,050.00
East Central Exterminating	120.00
ECM Publishers	56.40
Faust, Patrick	730.39
FBG Service Corp	6,410.24
FBG Service Corp	584.80
First RE Holdings, LLC	950.00
FirstLight Health Systems	1,785.76
Fresonke, Lew	270.00
Fritz, William	800.00
G&N Enterprises	522.30
Garcia, Tim	210.00
Glen's Tire	45.00
Glen's Tire	22.00
Glen's Tire	20.00
Grand View Lodge	519.00
Granite City Jobbing	605.44
Hoefert, Bob	1,820.53
Hoglund Bus	450.66

Johnson's Auto Transport	206.80
Johnsons Hardware	42.97
Jones, Willis	253.00
Kanabec County Hwy Dept	2,946.64
Kanabec County Hwy Dept	106.56
Kanabec County Hwy Dept	319.57
Kanabec County IS	7.69
Kanabec Publications	83.00
Kanabec Publications	1,145.00
Kanabec-Pine Community Health	1,564.40
Keeps	453.54
Kennedy Jr, Kerry	1,012.45
Klein McCarthy Architects	715.00
Kramersmeier, Wallace	400.00
Lakes Area Mudjacking	6,350.00
Landreville, Willard	1,170.03
Lane, Dave	36.80
Lerrssen, Jennifer	437.23
Manthie, Scott	866.99
Manthie, Wendy	774.62
Marohn, Brenda	12.65
MatthewBender	1,323.59
Mehlhop, Ron	106.38
MN Sheriff's Assn	195.00
Mora Chevrolet	428.09
Mora Motor Vehicle	20.75
Mora Psychological Services	600.00
Nelson, Ansel	775.52
Nelson, Jerry	390.68
Nelson, Ronette	589.30
Nelson, Wanda	121.33
Neopost USA	566.34
Newgard, Jean	464.76
North Metro Signs	67.33
Office Depot	54.83
Office Depot	713.98
Office Depot	98.48
Office Depot	9.21
Office Depot	46.92
Office Depot	292.47
Owens Auto Parts	24.02
PD's Embroidery	45.00
Pedersen, Jerry	27.60

Quality Disposal	360.21
Quality Disposal	10.98
Reliance Telephone	1,100.00
Roberts, Rodney	87.40
Rocky's H2O Softeners	3,400.00
Rogers, Pearl	512.90
Scott's Lawn & Landscapes	642.05
Sedlacek, Lowell	63.25
SHI	3,784.00
SHI	23.00
SHI	841.00
Shopko Pharmacy	2.40
Stellar Services	1,129.97
Streichers	59.98
Struffert, Delores	49.40
Swanson, Jeremy	453.50
Thompson-Reuters-West	1,297.55
Tinker & Larson	794.00
Tinker & Larson	37.00
Tinker & Larson	1,565.87
Trane U.S.	1,300.00
Turner, Virginia	27.98
Twin City Hardware	614.60
UHL Company	600.50
University of MN	2,499.38
VanDall, Camille	230.00
Vissser, Maurice	1,010.63
Watson Company	200.02
Wergin, Richard	150.00
Wickeham, Teresa	139.10
Wiitala, David	2,819.05
Zamora, Ray	972.70
Total	<u>154,782.80</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	288.28
Ameripride	400.70
Auto Value Mora	2,143.86
Federated Co-ops, Inc	22.68
Fleetmatics	559.00
Glens Tire	485.50

Gopher State One-Call	56.65
Kanabec Publications	207.95
Kanabec Rental	40.00
Marco	188.00
Med Compass	525.00
MN DNR Ecological & Water Resources	1,000.00
Mora Motor Vehicle	351.25
Northern States Supply	84.21
Novus Glass	225.00
Oslin Lumber	220.00
Owens Auto Parts	380.49
Oxygen Service Co.	165.65
Pomp's Tire Service, Inc	3,668.78
Power Plan	5,896.88
Preferred Cleaning	1,110.00
Quality Disposal Systems, Inc.	152.45
Verizon	37.56
Walsh Appraisals	925.00
Wideth Smith Nolting & Assoc, Inc	1,740.25
Ziegler, Inc	336.84
Zimmer Feed & Grain	<u>278.50</u>
Total	21,490.48

Action #5 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the July 31, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Members of the Kanabec Soil & Water District met with the County Board to present the 2016 budget. Information only, no action was taken.

Action #6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #6a – 08/19/15
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,288.38
Knife Lake Sanitation	\$1,286.60
Arthur Twp	\$400.00
Total	\$3,974.98

Resolution #6b – 08/19/15

KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of July 20, 2015, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claim: Central MN Aquatics \$10,425.00.

Representative Jason Rarick met with the County Board for general discussion.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #7 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #7 – 08/19/15

SP 033-603-027

Advertise for Bids for CSAH 3 Clearing

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the clearing of CSAH 3 from CSAH 15 to TH 65, and

THEREFORE BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for this project.

Action #8 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #8 – 08/19/15
Advertisement for Bids for Snow Removal

WHEREAS the Kanabec County Board of Commissioners wish to contract for snow removal services for the removal of snow from sidewalks and parking lots at the courthouse and jail

BE IT RESOLVED to authorize the Public Works Director to advertise for proposals for snow removal services.

Action #9 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #9 – 08/19/15
Kroschel Township Park Road Bids

WHEREAS the following bids were received for SAP 033-600-003, 350th Ave and Rainbow Street in Kroschel Township:

Landwehr Construction	\$691,975.35
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WHEREAS the low bid of \$691,975.35 was provided by Landwehr Construction, and

WHEREAS Kroschel Township has reviewed bids and recommends award with project reductions, and

WHEREAS the Kroschel Town Board resolution dated August 4, 2015 was presented before the Board of Commissioners and included herein by reference, and

WHEREAS said project reductions have been agreed to by the low bidder, and

THEREFORE BE IT RESOLVED to accept the bid of \$691,975.35 by Landwehr Construction with a project reduction of \$64,570.60 for a contract total of \$627,404.75.

Action #10 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #10 – 08/19/15
Knife Lake Fishing Pier
DNR Agreement

WHEREAS the Minnesota Department of Natural Resources plans to replace the fishing pier on Knife Lake in the fall of 2015 and wishes to update the maintenance agreement with Kanabec County, and

WHEREAS a draft of the proposed maintenance agreement was presented before the Board of Commissioners, and

WHEREAS the Board of Commissioners wishes to continue the partnership with the Minnesota Department of Natural Resources to provide recreation opportunities for the public, and

THEREFORE BE IT RESOLVED to approve the maintenance agreement with the Minnesota Department of Natural Resources for maintenance of the Knife Lake Fishing Pier.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally for discussion and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith and Gene Anderson

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #11 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #11 – 08/19/15
Timber Trails Building Purchase

WHEREAS Timber Trails Public Transit wishes to purchase and improve the property it currently leases for its operations, and

WHEREAS said property is described as follows:

Parcel 1: That part of Lot 1, Block 2, Mora Industrial Park First Addition, Kanabec County, Minnesota, lying West of the East 516 feet of said Lot 1. AND

Parcel 2: The East 516 feet of Lot 1, Block 2, Mora Industrial Park First Addition, Kanabec County, Minnesota.

WHEREAS a purchase price of \$110,000.00 has been negotiated, and

WHEREAS the purchase agreement has been presented before the Board of Commissioners, and

WHEREAS the Board of Commissioners wishes to proceed with the Timber Trails facility project, and

THEREFORE BE IT RESOLVED to approve the purchase of Parcel 1 and Parcel 2 as described and in accordance with said purchase agreement to be paid from Timber Trails Transit reserves, and

BE IT FURTHER RESOLVED to approve payment of associated taxes, fees, and closing costs, and

BE IT FURTHER RESOLVED to approve solicitation of quotes for improvements to the property.

Action #12 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #12 – 08/19/15
Recycling Agreement
East Central Sanitation

WHEREAS, Kanabec County has the State-mandated responsibility of providing recycling programs for the County to minimize the amount of waste which requires disposal in the sanitary landfills serving the County, and

WHEREAS Kanabec County has been delegated the authority to enter into contracts with recyclers in order to assure recycling programs are available within Kanabec County pursuant to Minnesota Statute, section 115A.557, and

WHEREAS Kanabec County has established a SCORE funded budget to provide compensation to all qualified recyclers operating within the county, and

WHEREAS East Central Sanitation has requested to enter into a Kanabec County Recycling Program contract and said contract has been presented before the Board of Commissioners, and

THEREFORE BE IT RESOLVED to approve the recycling contract with East Central Sanitation.

Action #13 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 08/19/15

WHEREAS County Surveyor Ernie Rud will not seek another term as Kanabec County Surveyor, and

WHEREAS the County Board accepts Ernie Rud's decision, and

WHEREAS the board desires to fill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Coordinator to recruit a County Surveyor.

Action #14 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #14 – 08/19/15

WHEREAS Kanabec County offered Jerry Haroldson \$2,980.00 for right-of-way for SAP 033-603-026 highway project, and

WHEREAS Jerry Haroldson counter offered the county \$7,877.00 for said right-of-way;

WHEREAS the county countered Jerry's offered with \$5,428.50 for said right-of-way;

WHEREAS Jerry Haroldson has accepted the counter offer;

BE IT RESOLVED to accept the offer of \$5,428.50 for right-of-way.

The County Board addressed blading DNR forest roads. Consensus for Public Works Director not to respond to RFP's until local contractors are contacted.

1:39pm - The Chairperson then called for public comment three times. None responded.

1:409m - The Chairperson closed public comment.

Veteran Service Officer Lowell Sedlacek met with the County Board to discuss matters concerning an operational enhancement grant.

Action #15 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 – 08/19/15

CVSO Operational Improvement grant

BE IT RESOLVED, by Kanabec County Board of Commissioners that Lowell Sedlacek, the Veterans Service Officer be authorized to apply for, execute, administer, and sign all documents on behalf of the County in regards to this CVSO Operational Enhancement Grant.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit Office.

Action #16 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #16 – 08/19/15

BE IT RESOLVED that Kanabec County (Timber Trails) enter into an Agreement with the State of Minnesota to purchase and use computer equipment funded through the Ride Link program to provide transportation information as part of the Link Live network;

FURTHER RESOLVED that Kanabec County (Timber Trails) agrees to provide 0 percent of the total computer equipment cost; and,

FURTHER RESOLVED that authorization to execute the aforementioned Agreement and any amendments thereto is hereby given to the Transit Director and/or the Director of Health and Human Services.

Action #17 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously authorizing Transit Director Helen Pieper to write a commuter challenge grant with zero local match for the roll out of the new farecard system in the Public Transit System.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

The County Board briefly discussed the 2016 budget proposal. Information only, no action was taken at this time.

Action #18 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to adjourn at 2:02 p.m. and to meet again in regular session on Wednesday, August 26, 2015 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk