

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

August 19, 2009

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 19, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Roger Crawford and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the August 12, 2009 minutes of the Kanabec County Board of Commissioners as corrected: show Les Nielsen and Kevin Troupe voting no on Resolution PH6 – 08/12/09.

Action #3 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the August 11, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #4 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, August 19, 2009 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Roger Crawford, and Kevin Troupe. Items discussed included claims and other agency business.

Action #HS5 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the Human Service Board agenda as amended: add Children's Justice Initiative meeting.

Child Support Supervisor Rose Linder presented the County Board with the Child Support annual review.

Action #HS6 – It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the following resolution

Resolution #HS6 – 08/19/09

Child Welfare- Targeted Case Management

WHEREAS the MN State Legislature requires Family Services to pay back the MN State Child Welfare Targeted case management dollars that were distributed to counties in payments in 2010 and 2011.

WHEREAS Kanabec County family Services received \$46,201.00

WHEREAS the Health and Human Services Director recommends that the Board dedicates \$46,201.00 from the Family Services Agency reserve to pay back the state when the claims come due.

BE IT RESOLVED to approve the transfer of \$46,201.00 from the Family Services reserve to a dedicated reserve for the repayment of Child Welfare Targeted Case Management funds.

Action #HS7 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS7 – 08/19/09

General Assistance Medical Care

WHEREAS the General Assistance Medical Care/Transitional MN Care Program requires the client with no income to pay \$4.00/month after the first six months of the Program

WHEREAS the General Assistance Medical Care was unallotted by the governor effective March 1, 2010

WHEREAS the client is disenrolled if the payment is not received and able to reapply to start the process over creating an increase in staff time and a period that the client may not be covered by health insurance.

WHEREAS the Health and Human Services Director recommends that the board approves continued payment by the county of the \$4.00/month after the first six months.

BE IT RESOLVED to approve continued payment by the county of the \$4.00/month after the first six months for General Assistance Medical Care/Transitional MN Care Program clients.

Action #HS8 – It was moved by Kevin Troupe, seconded by Roger Crawford, and carried unanimously to approve payment of 152 claims totaling \$189,260.25 on Welfare Funds.

Action #HS9 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to adjourn the Human Service Board at 9:50am to meet again on Wednesday, September 16, 2009 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

9:55am – Health & Human Service Director Wendy Thompson, Chief Deputy Robert Jensen, and County Engineer Greg Nikodym met with the County Board to discuss AED machines.

Action #10 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to purchase 20 Automated External Defibrillator machines at a cost of \$995.00 each and 5 cabinets at a cost of \$150.00 each from Cardiac Science.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #11 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #11 – 08/19/09
Regional Radio Board

WHEREAS, Kanabec County has entered into a Joint Powers Agreement with other counties and cities to form a Regional Radio Board, and

WHEREAS Kanabec County is entitled to membership on the governing board of the Regional Radio Board;

BE IT RESOLVED to appoint County Sheriff Steve Schulz as an alternate on the Radio Board for a partial term commencing immediately and expiring January 3, 2011.

10:10am – County Attorney Amy Brosnahan met with the County Board to discuss a proposed administrative citation ordinance. No action was taken at this time.

10:25am – Chief Deputy Robert Jensen met with the County Board to discuss matters concerning the Sheriff's Office.

Action #12 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 08/19/09
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Deputy Sheriff, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a PT Deputy Sheriff to refill the vacant position at Step A, Range 11 of the pay plan which is \$18.58 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED to use the existing applicant list, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #13 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #13 – 08/19/09
ATV Grant

WHEREAS the State Department of Natural Resources (DNR) has offered Kanabec County grant funds for training, staffing and equipment expenses related to All Terrain Vehicles (ATV), and

WHEREAS use of such grant funds for their intended purpose would be beneficial for the Citizens of Kanabec County;

BE IT RESOLVED to accept an ATV Grant from the DNR of up to \$10,700 for the two year period beginning August 15, 2009 and expiring June 30, 2011.

Action #14 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #14 – 08/19/09
Safe and Sober Grant

WHEREAS the Kanabec County Sheriff's Office has received a Safe and Sober grant of \$18,000, and

WHEREAS the Safe and Sober grant provides funding for Deputies wages for extra patrol \$16,750 specifically regarding for speed, seat belt and DWI enforcement, and \$1,250 for an in-car squad camera, and

WHEREAS the Kanabec County Board of Commissioners supports the goals of the Safe and Sober grant;

BE IT RESOLVED to authorize the Sheriff's Office to use Safe and sober grant funds for extra patrol duty and to purchase an in-car squad camera.

10:30am - The Chairperson then called for public comment three times. None responded.

10:31am - The Chairperson closed public comment.

10:31am – The board took at 5 minute break.

10:36am – Commissioners continued to give reports of the activities of the Boards and Committees in which they participate.

10:50am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 08/19/09
Partial Payment

WHEREAS Knife River Corp has completed work on project SP 33-611-21 from TH No. 23 to CSAH No. 19 on CSAH No. 11 in accordance with plans and specifications

BE IT RESOLVED to authorize payment in the amount of \$284,688.54 to Knife River Corp.

Action #16 – It was moved by Kevin Troupe, seconded by Roger Crawford and carried unanimously to approve the following resolution:

Resolution #16 – 08/19/09
Partial Payment

WHEREAS Knife River Corp has completed work on project SAP 33-601-07 and SAP 33-617-09 from CSAH No. 17 to CSAH No. 11 on CSAH No. 1 and from CSAH No. 1 to TH No. 23 on CSAH No. 17 in accordance with plans and specifications

BE IT RESOLVED to authorize payment in the amount of \$287,815.70 to Knife River Corp.

Action #17 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 – 08/19/09
Partial Payment

WHEREAS Knife River Corporation has completed work on project SAP 33-600-001, CR 90, and miscellaneous maintenance overlay projects including on CR 69 from CSAH 11 to CR 69 north, and on CSAH No. 14 from TH 65 to CR No. 62 in accordance with plans and specifications,

BE IT RESOLVED to authorize payment in the amount of \$563,070.41 to Knife River Corporation.

11:20am – County Sheriff Steve Schulz, Chief Deputy Robert Jensen, and Jail Administrator Joanne Nelson met with the County Board to discuss the new jail.

Action #18 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #18 – 08/19/09
ORDER OF THE BOARD

WHEREAS the board expects to staff the new jail in the near future, and

WHEREAS the board desires to establish a list of eligible candidates to help expedite that process should staffing be authorized;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to recruit candidates for the positions of Jail and Dispatch Sergeants, and

BE IT FURTHER RESOLVED that this is an approval to recruit and establish a list: not authority to hire.

Commissioners continued to give reports of the activities of the Boards and Committees in which they participate.

Action #19 - It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to adjourn at 12:17pm and to meet again in regular session on Wednesday, August 26, 2009 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator