

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

August 21, 2002

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 21, 2002 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dave Ulstrom, Dennis Schulz and Dennis McNally.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the agenda as amended.

9:05am - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business. Staff members Lowell Sedlacek and Terry Price were also present.

Veteran Service Officer/Emergency Management Director Lowell Sedlacek presented his Y2003 budget request. The board took the budget under advisement.

Family Service Agency Director Phil Peterson and Fiscal Supervisor Terry Price presented their Y2003 budget request. The board took the budget under advisement.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve payment of 146 claims totaling \$247,561.88 on the Welfare Fund.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 1 – 08/21/02

WHEREAS the Job Evaluation Committee has evaluated the position of Case Aide—Financial in accordance with County Policy, and

WHEREAS the recommendation appears consistent with county policy and practice;

BE IT RESOLVED to adopt the recommendations of the Job Evaluation Committee and approve the following rankings:

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FACTOR	Recommended	
	Value	Points
Education	2	33
Experience	3	60
Mental Effort	3	70
Physical Effort	1	0
Accuracy	2+	68
Supervision Given	1	0
Independent Judgment	2	45
Contact with Others	3	40
Working Conditions	2	8
TOTAL		324

which results in pay range 4.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 2 – 08/21/02

ORDER OF THE BOARD

WHEREAS the Family Service Agency Director has requested establishing a grant funded position of Case Aide - Financial, and

WHEREAS the board desires to fill this vacant position;

BE IT RESOLVED that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Case Aide - Financial to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.79 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to the grant funds dedicated to that purpose, and

BE IT FURTHER RESOLVED that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to fill subsequent internal vacancies which may be created due to movement into this position.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the August 14, 2002 minutes of the Kanabec County Board of Commissioners as corrected: change the award amount in Resolution **21** – 8/14/02 from \$155,800.00 to \$44,000.00; change the word ‘Health’ in Kanabec Health Board to ‘Hospital.’

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

10:17am – The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 3 - 8/21/02

WHEREAS the Health Insurance Portability and Accountability Act (HIPAA) was passed by Congress to improve the portability and continuity of health insurance, standardize electronic data exchanges between health care organizations, and protect the security and availability of health information, and

WHEREAS the County of Kanabec is subject to the provisions of HIPAA and county staff have been pursuing HIPAA compliance solutions, and

WHEREAS deadlines for compliance are approaching;

BE IT RESOLVED to designate two separate, but complementary units for Kanabec County HIPAA compliance: 1. Kanabec Hospital, 2. all other county operations (hereafter, Kanabec County), and

BE IT FURTHER RESOLVED to direct the Kanabec County Coordinator to immediately apply for a one-year extension for compliance with the uniform electronics transactions deadline.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to increase the hours of LPN Diana Waschenbecker from 24 to 32 hours a week effective September 7, 2002.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve an Agreement for Alternative Care, Elderly Waiver, and Community Alternatives for Disabled Individuals with Brighter Day Residence Inc, Mora, MN.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve an Agreement for Alternative Care, Elderly Waiver, and Community Alternatives for Disabled Individuals with Sunrise Health Services, Stacy, MN.

It was moved by Stan Cooper, seconded by Dennis Schulz, and carried unanimously to approve an Agreement for Alternative Care, Elderly Waiver, and Community Alternatives for Disabled Individuals with Intrepid U.S.A., Golden Valley, MN.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve an Agreement for Alternative Care, Elderly Waiver, and Community Alternatives for Disabled Individuals with Alliance Health Care, Burnsville, MN.

It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve a contract with the Ogilvie School District for 12 hours per week of nursing services for the school year for \$10,800.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve a Memorandum of Agreement with the Ogilvie School District to provide Life Skills Education/Training for students age 12-17.

It was moved by Stan cooper, seconded by Dennis Schulz, and carried unanimously to approve a Memorandum of Agreement with Mora School District to provide Life Skills Education/Training for students age 12-17.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve a Memorandum of Agreement with Mora School District to provide postponing sexual involvement curriculum for students 12-17.

It was moved by Stan Cooper, second by Kathi Ellis, and carried unanimously to approve the Public Health Director to write a grant to the March of Dimes for prenatal education.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 4 – 08/21/02

WHEREAS, the South Country Health Alliance, consisting of the counties of Brown, Dodge, Freeborn, Goodhue, Kanabec, Steele, Sibley, Wabasha and Waseca have formed a unique joint powers venture to offer health care options to those enrolled in public programs, and

WHEREAS, these counties have invested significant human and financial resources over the past four years to plan for this endeavor, and

WHEREAS, these efforts have led to the establishment of a first of its kind health care system in the State of Minnesota, and

WHEREAS, it is built on the premise that all involved parties (government, enrollees, providers and program administrative entities) mutually benefit from a health care plan that focuses on the whole person by coordinating public health, social services and all health care providers, and

WHEREAS, the counties participating in the South Country Health Alliance are forming new inter-county relationships that will assist them in future challenges.

NOW, THEREFORE, BE IT RESOLVED that the participating counties support the submission of an application for the 2002 County Achievement Award to the Association of Minnesota Counties highlighting the South Country Health Alliance as an outstanding example of cooperation, innovation and efficiency.

11:35am – Andrew Smith met with the County Board to discuss matters concerning the A.E. Addition Final Plat

It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 5 – 08/21/02

WHEREAS the Kanabec County Board of commissioners has been presented with a request to approve a plat titled “A.E. Smith Addition,” and

WHEREAS this plat has certified by Surveyor Ernest G. Rud, Minnesota License Number 9808 as evidenced by his notarized signature, and

WHEREAS the Township of Knife Lake have indicated their approval by their attested signatures, and

BE IT RESOLVED that the Kanabec County Board of Commissioners approves the plat titled “A.E. Smith Addition” on the property described as:

The Northeast Quarter of the Northwest Quarter of Section 13, Township 40, Range 24, Kanabec County, Minnesota, except the East 804.48 feet of the North 811.10 feet thereof.

and,

BE IT RESOLVED to authorize and direct the Chairperson to sign the plat to indicate the board's approval contingent that the County Surveyor correct the treasurer's signature line and the attest line by September 1, 2002.

11:42am – Connie Marcyes with the Initiative Foundation presented their Y2003 proposed budget to the board. The board took the budget under advisement.

12:00pm – The Chairperson invited public comment from the audience. Those that responded included: Bill Olmstead – Hospital Governance, County Road 26, & East Central Solid Waste Commission.

12:20pm – Herman Jackson, Paul Larson, and Joel Kennedy with Kanabec Soil & Water presented their Y2003 proposed budget. The board took the budget under advisement.

Kathi Ellis presented the East Central Regional Library Y2003 budget. The board took the budget under advisement.

1:05pm – County Sheriff Ernie Blaisdell and Bldg Maintenance Supervisor Bill Martin met with the County Board to discuss matters concerning the jail roof.

It was moved by Dennis Schulz, seconded by Stan Cooper, and carried unanimously to advertise for bids to replace the jail roof.

1:13pm – Public Health Director Wendy Thompson returned to the meeting.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to send the new position of Public Health Supervisor job description to the Job Evaluation Committee for review.

1:17pm – Environmental Services Director Harry Weaver met with the County Board to discuss his department.

It was moved by Dennis McNally, seconded by Stan Cooper and carried unanimously to pay the following claims from the Water Plan fund for erosion control projects:

Mr. & Mrs. Carl Miller	\$1,680.00
Annette Lilleboe	\$1,115.00
Darrell Gilmer	\$409.50
Wes Tipp	\$2,000.00

Dennis Schulz introduced the following resolution and its adoption:

Resolution 6 – 08/21/02

BE IT RESOLVED to pay \$290.05 to Ogilvie School Food Services for student lunches and drinks for the Riverwatch School Project.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dave Ulstrom, Dennis Schulz, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

1:30pm – Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the State Audit.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the state auditors contract for the 2001 audit with the total cost not to exceed \$38,000.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously at 2:10pm to adjourn to met in regular session on Wednesday, August 28, 2002 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk