

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

August 23, 2006

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, August 23, 2006 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Dennis McNally, Jerry Nelson, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the agenda with the following additions:

- Union negotiations
- Property

Action #2 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the August 16, 2006 minutes of the Kanabec County Board of Commissioners as corrected:

- a. Action #HS5, under purpose correct 'fro' to 'from'
- b. Action #14, correct expiration date from '2008' to '2006'
- c. Action #15, correct '10:49amam' to '10:49am'

6:36pm - County Attorney Joe Loren and Assistant County Attorney Amy Brosnahan met with the County Board to present a proposed 2007 budget. The board took the budget under advisement.

Action #3 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on Hospital Funds:

AARON KORTE	178.00
ACE HARDWARE	245.02
AIRGAS NORTH CENTRAL	2,292.09
ALAINA LEE	24.69
ALLINA HOSPITALS & CLINICS	2,485.00
AMBASSADORE COMPANY	1,406.15
AMERICAN MESSAGING	323.40
AMERICINN OF MORA	579.39
ARTHRO CARE CORPORATION	1,284.68
BACHMAN'S VARIETY & CRAFTS	7.99
BARD ACCESS	573.99
BARRY VERMILYEA	181.56
BILL KELLOGG	219.39
BIO RAD LABORATORIES	1,372.00

BLACK BEAUTY ASPHALT	250.00
BRIGGS CORP.	33.56
BUSINESS DATA RECORD SERVICES	213.41
CAREN GOBEL	65.86
CENTRAL MINNESOTA SURGEONS,LTD	2,000.00
CERIDIAN EMPLOYER SERVICES	165.00
CHANNING L. BETE CO., INC.	301.32
CHRIS KIMBLER	179.78
CLIA LABORATORY PROGRAM	1,743.00
COBORN'S INC.	48.29
COBORNS PHARMACY	63.03
COLETTE DICKINSON	27.59
CREST HEALTHCARE SUPPLY	63.78
CUYUNA REGIONAL MEDICAL CENTER	101.25
DANDELION FLORAL	22.00
DEBRA WRIGHT	73.13
DEPUY ORTHOPAEDICS, INC	36,969.35
DIANE BANKERS	68.53
DICTAPHONE-SERVICE SUPPORT CTR	137.00
DOROTHY KOHL	202.03
GORHAM-OIEN MECHANICAL	296.19
GRAINGER	798.83
GUS HELLZEN	106.75
HAPAD, INC.	376.00
HEALTHCARE WASTE SOLUTIONS	688.00
HOLLISTER, INC.	227.90
IMPRINT ENTERPRISES OF MN, LLC	105.80
INTEREUM	14,128.74
J&J HEALTH CARE SYSTEMS INC.	42,202.97
JOYCE CHRISTIANSON	481.25
KANABEC COUNTY AUD.- TREASURER	250.00
KANABEC HOSPITAL AUXILARY	300.00
KANABEC HOSPITAL/AMC-MORA	
DIAGNOST	49,828.61
KANABEC PUBLICATIONS	3,600.74
KBEK 95.5 FM	740.00
KITTY LOSINGER	1,500.00
KRISTILYNN KEMP	133.50
LAKE SUPERIOR LAUNDRY	6,091.46
LAMAZE INTERNATIONAL	95.00
LARRY BRETTINGEN, M.D.	150.00
LEE SVOBODA	28.92
LINDA KITTERMAN	224.00
LIPPINCOTT, WILLIAMS & WILKINS	44.95
LISA KYLANDER	68.53
LLOYD OTTE DAIRY DELIVERY	589.90
M.C. JOHNSON	203.85
MARY HOPKINS	44.03
MEDI BADGE, INC	35.85
MEDLEARN, INC.	332.95
MEDTOX LABORATORIES	371.10

MEDTRONIC MINIMED	163.03
MEDTRONIC USA, INC.	205.92
MELISSA MAGNUSON	144.64
MICHAEL DAHLHEIM	121.04
MICHELLE PETERSON	24.51
MILLE LACS MESSENGER, INC.	229.00
MILLER ENVIRONMENTAL, INC.	2,345.00
MINNEAPOLIS CLINIC OF NEUROLOG	453.67
MINNESOTA ELEVATOR, INC.	351.00
MINNESOTA SHREDDING LLC.	110.00
MORA BAKERY	844.34
NELSON'S MARKET	111.90
NORTHLAND FIRE PROTECTION	1,145.95
OSTEOMED CORPORATION	400.00
OWENS COMPANIES, INC.	585.93
PAMIDA, INC.	69.45
PHOTO EXPRESS PLUS	7.58
PINE CITY PIONEER	195.00
POSEY CO.	63.15
RAYMOND FORE	210.00
RICHTER TECHNOLOGY SUPPLY	1,025.00
RICK'S HOME FURNISHINGS	129.00
ROBERT PRICE	118.53
S & T OFFICE PRODUCTS	629.84
SHAWN GREEN	387.71
SOURCEONE HEALTHCARE TECHNOLOGIES	3,932.47
STRANDLUND REFRIGERATION	352.50
SUE BELFORD	104.25
SUNDOWN PAVING & EXCAVATING,LLP	13,997.00
SYSMEX AMERICA, INC.	591.94
TECHNICAL LIFE CARE MEDICAL CO.	10,242.27
THE T SYSTEM, INC.	855.00
UNITED STATES POSTAL SERVICE	1,400.00
UNIVERSAL FOOT CARE PROD. INC.	99.75
UNIVERSAL HOSPITAL SERVICES	4,698.90
WILD THINGS CATERING SERVICE	1,100.00
WLMX/WXCX MILLTOWN WISCONSIN	566.56
ZAUDTKE ELECTRICAL CONTRACTING	522.50
ZIMMER, INC.	8,812.37
TOTAL	<u>235,293.78</u>

Action #4 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following claims paid on hospital funds:

AAAAI	15.00
ABBOTT LABORATORIES	124.20
ACCURINT-ACCOUNT# 1032194	231.00
ALLINA HOSPITALS & CLINICS	2,888.46
ALLINA MEDICAL LABORATORIES	487.70

AMERICAN RED CROSS	3,917.13
AMERICAN RED CROSS	3,205.23
ARIZANT HEALTHCARE INC.	601.60
ARTHREX, INC.	121.25
ASPEN SURGICAL PRODUCTS, INC.	360.90
BAUERFEIND USA, INC	87.39
BAUERFEIND USA, INC	143.35
BAXTER HEALTHCARE, IV DIV.	1,425.18
BAXTER HEALTHCARE, IV DIV.	2,398.02
BAXTER HEALTHCARE, IV DIV.	906.40
BAY MEDICAL, INC.	37.05
BIO MERIEUX, INC.	3,324.76
BIRD & CRONIN	176.95
BIRD & CRONIN	68.01
BOSTON SCIENTIFIC CORPORATION	1,501.00
BOSTON SCIENTIFIC CORPORATION	265.80
BREAD 'N HONEY PANTRY	97.30
BRIAN NISKANEN, MD	1,116.00
BRIN SCHULER, M.D.	1,236.00
BUSINESS DATA RECORD SERVICES	213.41
CADMET, INC.	126.75
CARDINAL HEALTH (PHARMACY)	42,114.02
CARDINAL HEALTH (PHARMACY)	26,667.55
CARDINAL HEALTH (PHARMACY)	19,334.78
CARDINAL HEALTH, MED PROD & SERVIC	968.59
CARDINAL HEALTH, MED PROD & SERVIC	3,756.41
CARSTENS HEALTH INDUSTRIES	51.56
CDW DIRECT, LLC	1,366.74
CDW DIRECT, LLC	477.14
CDW DIRECT, LLC	317.40
CENTRAL MINN. DIAGNOSTIC, INC.	138,900.00
CERIDIAN EMPLOYER SERVICES	166.50
CHEETAH PRINTING	1,480.00
COMPHEALTH CONSULTING INC.	37,925.09
CONMED CORPORATION	1,080.00
DADE BEHRING, INC.	1,304.00
DADE BEHRING, INC.	2,729.00
DADE BEHRING, INC.	1,442.04
DADE BEHRING, INC.	186.20
DAVID PAULSON, MD	1,870.00
DEX MEDIA EAST LLC	143.70
DHL EXPRESS, INC	15.61
DHS MEDICAL CARE SURCHARGE	16,642.33
DISCOUNT SURGICAL STOCKINGS, INC.	334.75
DOWNTOWN DELI	28.76
ECM PUBLISHERS, INC.	552.05
ECOLAB	138.38
EMDEON BUSINESS SERVICES	2,000.38
EMERGENCY APPARATUS MAINT.	1,061.47
ENA	133.00

FAIRVIEW	449.28
FAIRVIEW HEALTH SERVICES	248,748.40
FARROW MEDICAL INNOVATIONS, INC.	120.50
FEDERATED CO-OP INC.	6.10
FEDERATED CO-OP INC.	365.25
FEDEX	21.80
FFF ENTERPRISES, INC.	16,267.23
FFF ENTERPRISES, INC.	16,267.23
FISHER HEALTHCARE	3,587.65
FRANKLIN OUTDOOR ADVERTISING	1,150.00
GRANITE ELECTRONICS	280.95
GYRUS ENT,LLC	142.14
HERC-U-LIFT	12,825.00
HESSCO THEREQUIP. INC.	153.00
HOLIDAY COMMERCIAL	1,022.96
HUNTLEIGH HEALTHCARE, INC.	432.20
IMPRINT ENTERPRISES OF MN, LLC	321.60
INSURANCE REFUNDS	2,128.93
JOSEPH BUCKLEY	1,600.00
K & H CONSTRUCTION INC.	1,750.00
KENDALL HEALTHCARE PRODUCTS CO	16.47
KENDALL HEALTHCARE PRODUCTS CO	270.10
LOWRY COMPUTER PRODUCTS, INC.	280.39
MC MASTER CARR SUPPLY CO.	25.37
MEDICAL AUDIT RESOURCE SERVICES,IN	34.00
MEDICAL TECHNOLOGIES, INC.	50.52
MEDLINE INDUSTRIES, INC.	1,778.87
MEDLINE INDUSTRIES, INC.	790.11
MEDLINE INDUSTRIES, INC.	835.90
MEDSTAT SYSTEMS, INC.	37.80
MICROAIRE SURGICAL INSTRUMENTS	10,781.71
MINNESOTA DEPARTMENT OF HEALTH	300.00
MINNESOTA ENERGY RESOURCES CORP.	16.51
MINNESOTA HOSPITAL ASSOCIATION	1,840.00
MINNESOTA SHREDDING LLC.	64.00
MINNESOTA UC FUND	2,308.33
MOBILE INSTRUMENT SERV & REP.	257.40
MORA MEDICAL ASSOCIATES, P.A.INC.	69,810.50
MORA MUNICIPAL UTILITIES	23,755.97
NELLCOR PURITAN BENNETT, INC.	259.94
NETWORK SERVICES COMPANY	158.40
NETWORK SERVICES COMPANY	6,138.55
NORTH COAST MEDICAL, INC.	60.45
NORTH STAR FOOD SERVICE	1,932.86
NORTH STAR FOOD SERVICE	2,041.99
NORTHSTAR ACCESS	4,212.06
NORTHSTAR THERAPEUTICS	144.00
NORTHWOODS ANESTHESIA, INC.	7,200.00
OLYMPUS AMERICA, INC.	150.00
OLYMPUS FINANCIAL, INC.	29,762.93

OLYMPUS FINANCIAL, INC.	6,838.48
OMNICELL, INC.	677.00
OPTP	41.45
OSLIN LUMBER CO.	36.00
OWENS & MINOR 66327205	287.52
OWENS & MINOR 66327205	5,453.61
OWENS & MINOR 66327205	8,000.70
PAL HEALTH TECHNOLOGIES, INC.	93.00
PAL HEALTH TECHNOLOGIES, INC.	550.50
PAL HEALTH TECHNOLOGIES, INC.	341.00
PATIENT REFUND	676.94
PDS, INC.	5,700.00
PDS, INC.	1,900.00
PDS, INC.	1,900.00
PHYSICIANS RECORD CO.	185.73
PINE COUNTY AG. SOCIETY	300.00
PROFESSIONAL EDUCATION CENTER	239.00
Q WEST	159.30
QUALITY DISPOSAL SYSTEMS, INC.	555.70
RANDALL BOSTROM, M.D.	3,468.00
RESOURCE TRAINING & SOL/BLUE CROSS	132,676.00
RESTORATIVE CARE OF AMERICA,INC	577.00
RURAL CELLULAR CORPORATION	659.94
RUSCH INC.	125.68
SAMMONS PRESTON, INC.	401.00
SAMMONS PRESTON, INC.	285.23
SAMMONS PRESTON, INC.	311.17
SANDRA SANDSTROM	1,000.00
SMITH & NEPHEW, INC.	341.74
SMITH & NEPHEW-ENDOSCOPY	858.40
SOURCEONE HEALTHCARE TECHNOLOGIES	96.74
SPACELABS, INC.	137.98
SPECIALTY LABORATORIES	2,594.52
ST. JOHN COMPANIES	243.14
STANDARD TEXTILE, INC.	426.59
STERIS CORPORATION	295.68
STERIS CORPORATION	680.01
STRYKER SALES CORPORATION	493.29
STRYKER SALES CORPORATION	1,239.36
STRYKER SALES CORPORATION	624.63
TALECRIS BIOTHERAPEUTICS, INC.	4,383.96
TERRY JOHNSON, M.D.	6,964.50
TOWNSEND DESIGN, INC.	83.00
TRI-ANIM HEALTH SERVICES	253.49
UNITED STATES SURGICAL	1,014.54
UNIVERSAL HOSPITAL SERVICES	3,965.76
UPS	88.75
USIS COMMERCIAL SERVICES,DEPT 130	62.10
VIKING COCA-COLA BOTTLING CO.	80.00
WCMP BROADCASTING	858.00

WYETH PHARMACEUTICALS	1,112.84
YELLOW BOOK USA	537.95
TOTAL	<u>1,002,095.56</u>

Action #5 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve payment of the following Hospital Construction claims:

AUGUSTA ELECTRIC	\$100,000.00
GORHAM-OIEN MECHANICAL	\$87,830.10
K & H CONSTRUCTION, INC	\$3,127.50
KMH ERECTORS	\$1,800.00
KNUTSON CONSTRUCTION SERVICES	\$25,734.31
NORTHERN AIR CORPORATION	\$15,895.00
QUALITY DRYWALL, INC.	\$19,950.40
ROZ JOHNSON DESIGN INC.	\$3,425.40
KNUTSON CONSTRUCTION	\$2,494.26
TOTAL	<u>\$260,256.97</u>

7:15pm - Architect Bruce Omtvedt and Consultant Al Brinkman met with the County Board to discuss matters concerning a proposed jail. Also present were County Sheriff Steve Schulz, Jail Administrator Joanne Nelson and Chief Deputy Sheriff Robert Jensen.

7:46pm - The Chairperson then called for public comment. Those who responded included:

Paulette Huddle	Asked about tunnel for the proposed jail.
Don Schmelzer	Advised the board of a complaint about another citizen.

7:50pm - The Chairperson closed public comment.

The Board resumed their discussion with Architect Bruce Omtvedt. No further action was taken at this time.

8:29pm - Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning communications and a job description.

Action #5 - It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution #5 - 08/23/06

WHEREAS the Kanabec County Sheriff's Office uses a radio repeater to keep in contact with Deputies, ambulances and other emergency service providers, and

WHEREAS the single repeater now in use does not provide adequate coverage for the county, which creates safety and service delivery problems, and

WHEREAS the board did authorize the release of a bid specification for radio repeater by Board Resolution 15-06/14/06, and

WHEREAS a bid was received from Granite Electronics which appears to meet the bid specification, and

WHEREAS the Jail Administrator recommends acceptance of the bid;

BE IT RESOLVED to accept the recommendation of the Jail Administrator and award a bid for radio repeater hardware and software to Granite Electronics in the amount of \$77,800.00, and

BE IT FURTHER RESOLVED that this approval is contingent upon the Minnesota Department of Transportation approval of the use of their Woodlund tower.

Action #6 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #6 - 08/23/06
**Resolution to Approve Job Description
and Refer for Reevaluation**

WHEREAS County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Jail Office Assistant is on the rotation schedule for 2006, and

WHEREAS the County Sheriff has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description with the education set at High School or equivalent, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the job are sufficient to warrant further review by the salary consultant.

8:42pm - Public Health Service Director Wendy Thompson met with the County Board to discuss staffing matters.

Action #7 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution #7 - 08/23/06
LEAVE OF ABSENCE

WHEREAS Sara Rossow, Children's Services Social Worker, has requested a 6 month educational leave of absence, and

WHEREAS the Article XIII of the current bargaining unit agreement provides for educational leaves of absence, and

WHEREAS the Acting Family Services Director has reviewed the importance of the request, staffing affect, and employee's service with the county and is recommending that the leave be granted;

BE IT RESOLVED to approve the requested leave for six months beginning September 11, 2007.

Action #8 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #8 - 08/23/06

WHEREAS the Children's Services Unit is short a Children Service Social Worker due to an employee on Educational Leave, and

WHEREAS the Family Services Agency has been informed that additional dollars will be made available for staffing through the MFIP Grant;

WHEREAS the Director wishes to hire a temporary Children Service Social Worker position and then continue the position as a grant-funded Social Worker following the return of the employee on Educational Leave;

BE IT RESOLVED that the County Board authorizes Acting Family Service Agency Director Wendy Thompson and the County Personnel Director to hire a Social Worker at Step A, Range 10 of the pay plan which is \$16.77 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED that authorization to fill and continue this position is contingent upon grant funds with no local tax dollars involved; approval for this position will expire concurrent with loss of grant funding.

Action #9 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution #9 - 08/23/06

WHEREAS the Personnel Director has presented the board with a regular annual step advancement for a Kanabec County Department Head;

BE IT RESOLVED to close the meeting at 8:50pm pursuant to the Open Meeting Law, Minnesota Statute §13D.05, subd.3 to evaluate the performance of Public Health Director Wendy Thompson.

Action #10 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to reopen the meeting at 9:06pm.

Action #11 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution #11 - 08/23/06

WHEREAS the board has evaluated the past year's job performance of Public Health Director Wendy Thompson, and

BE IT RESOLVED that the board finds her performance to be satisfactory, and

BE IT FURTHER RESOLVED to authorize the request to advance in base pay from \$33.64 per hour to G19G at \$34.70 per hour effective at the beginning of the pay period including September 1, 2006

BE IT FURTHER RESOLVED that this results in a total current wage rate of:

Base pay	\$34.70
FSA Director pay	\$15.00
CHS Director pay	<u>\$ 4.33</u>
Total	\$54.03

Action #12 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution #12 - 08/23/06

WHEREAS the Personnel Director has presented the board with a regular annual step advancement for a Kanabec County Department Head;

BE IT RESOLVED to close the meeting at 9:11pm pursuant to the Open Meeting Law, Minnesota Statute §13D.05, subd.3 to evaluate the performance of County Coordinator Alan Peterson.

Action #13 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to reopen the meeting at 9:29pm.

9:30pm – The Chairperson continued the meeting to conclude business.

Action #14 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution #14 - 08/23/06

WHEREAS the board has evaluated the past year's job performance of County Coordinator Alan Peterson, and

BE IT RESOLVED that the board finds his performance to be satisfactory, and

BE IT FURTHER RESOLVED to authorize the request to advance in pay from \$33.64 per hour to G19G at \$34.70 per hour effective at the beginning of the pay period including September 1, 2006.

Action #15 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution #15 - 08/23/06

BE IT RESOLVED to close at the meeting at 9:33pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis and Stan Cooper. Also present was County Coordinator Alan B. Peterson.

Action #16 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to reopen the meeting at 9:44pm.

Action #17 - It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to recess the meeting until 9:00am on Tuesday, September 12, 2006.

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, September 12, 2006 pursuant to recess with the following Board Members present: Stan Cooper, Kathi Ellis, Dennis McNally, Jerry Nelson, and Les Nielsen.

The board discussed matters related to a 2007 budget at great length.

Action #18 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to adjourn at 2:35pm to meet in regular session on Wednesday, September 13, 2006 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator