

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

August 26, 2009

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, August 26, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Roger Crawford and Kevin Troupe. Commissioner Ellis was not present.

The Vice-Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the agenda as amended:

- a. Hospital Construction Claim
- b. Projector
- c. Sheriff's Vehicle sale

Action #2 - It was moved by Roger Crawford, seconded by Les Nielsen, and carried unanimously to approve the August 19, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the following resolution:

Resolution #3 - 08/26/09

PREVENTION AND RAPID RE-HOUSING
September 30, 2009 - September 30, 2011

WHEREAS the Minnesota Department of Human Services, Office of Economic Opportunity, has been authorized to undertake a program to provide assistance to low-income households to prevent homelessness and provide re-housing assistance, and

WHEREAS Lakes and Pines Community Action Council, Inc., has received a grant as an Administering Entity for the Homelessness Prevention and Rapid ReHousing Program, and

WHEREAS Lakes and Pines Community Action Council, Inc., has demonstrated the ability to perform the required activities of the Homelessness Prevention and Rapid Re-Housing Program;

NOW, THEREFORE BE IT RESOLVED that Lakes and Pines Community Action Council, Inc., is hereby authorized by the Kanabec County

Board of Commissioners as an entity to be charged with the administration of funds made available through the Minnesota Department of Human Services Homelessness Prevention and Rapid Re-Housing Program, in the County of Kanabec.

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #4 - 08/26/09
Vehicle Disposal

WHEREAS the County Sheriff has requested approval to dispose of surplus vehicles;

BE IT RESOLVED to authorize the Sheriff to sell at auction the following vehicles:

Year	Model	VIN
2005	Impala	2G1WF55K859354676
2005	Impala	2G1WF55K259353135

6:35pm – Dale Hawkins representing the Ogilvie Museum met with the county board to discuss the Ogilvie Museum and present a 2010 donation request. The board took the information under advisement.

Action #5 – It was moved by Roger Crawford, seconded by Kim Smith, and carried unanimously to approve the following resolutions:

Resolution #5a - 08/26/09
Social Service Supervisor Evaluation

WHEREAS the board did by Resolution #5-06/24/09 refer the position of Social Service Supervisor to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study, and

WHEREAS the revised rankings result in no change to the classification's pay range;

BE IT RESOLVED to accept the following ranking for the "Social Service Supervisor" position, which results in continuing in Pay Range 14:

Category	Rank	Points
Qualifications	q56	120

Decisions	d31	63
Problem Solving	p15	74
Relationships	r23	85
Effort A	ea5	4
Effort B	eb11	12
Hazards	h7	13
Environment	n5	8
TOTAL POINTS		379

Resolution #5b - 08/26/09

Financial Worker Evaluation

WHEREAS the board did by Resolution #6-06/24/09 refer the position of Financial Worker to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study, and

WHEREAS the consultant had no recommended change to the classification's rankings or pay range;

BE IT RESOLVED to accept the recommendation of the Pay Consultant and leave the current ranking unchanged.

Action #6 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #6a - 08/26/2009

Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Annette Majeski	\$ 281.65
Barb Maul	\$ 68.20

Betty Geisthardt	\$ 361.77
Bill Hood	\$ 387.40
Bob Hoefert	\$ 997.34
Charlyne Grant	\$1,040.20
Gary Nelson	\$ 464.30
Jean Newgard	\$ 511.46
Jennifer Leerssen	\$ 378.40
Jerald Nelson	\$ 551.84
Joy Morrell	\$ 654.50
Judy Colburn	\$ 275.00
Karen Luberda	\$ 419.30
Ken Dery	\$ 198.00
Linda Nelson	\$ 365.30
Marlys Wolbert	\$ 347.60
Mary Lou Moriarity	\$ 90.20
Millie Laska	\$ 450.79
Ray Zamora	\$ 510.63
Rollie Pieper	\$ 904.75
Ronette Nelson	\$ 406.05
Sy Tadych	\$ 854.00
Ted Lindgren	\$ 548.84
Terrie Reed	\$ 327.76
Willard Landreville	\$ 503.21
William Nagy	\$ 27.50
Total for Volunteer Drivers	\$11,925.99

Resolution #6b - 08/26/09

Depth Finder

WHEREAS the Sheriff has received quotes for a replacement depth finder as follows:

Prince Bait & Marine = \$614.38 including installation
Cabella's = \$533.31 not including installation

WHEREAS the Sheriff recommends the purchase from Prince Bait & Marine;

BE IT RESOLVED to authorize the Sheriff to purchase at an Eagle Model 642ci GPS/Sonar unit from Prince Bait & Marine, Inc for a total of \$614.38, including tax, from Boat & Water Funds.

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Resolution #6c - 08/26/09
Gambling Approval

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Knife Lake Sportman's Club for a bingo event to be held at Bowe's Landing, 2732 Hwy 65 Mora, MN 55051 on November 14, 2009.

Resolution #6d - 08/26/09
Claim Approval

WHEREAS the Kanabec County Board of Commissioners awarded a bid to Landmark Environmental for \$7,600.00 for a meth lab clean-up at the board's August 12, 2009 meeting, and

WHEREAS the Health & Human Service Director certifies the work as complete;

BE IT RESOLVED to approve payment to Landmark Environmental for meth lab clean up in Kroschel Township.

Action #7 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #7a – 08/26/09
Bruce's Contracting Claim

WHEREAS Bruce's Contracting, Inc. is the Category #2—Concrete—contractor for the jail project, and

WHEREAS the board has received a claim from Bruce's Contracting for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Bruce's Contracting Application #12 for approval as follows:

Contract Sum	= \$260,039.80
Total Completed to date	= \$260,039.80
5% Retainage	= \$ 13,001.99

Less previous payments = \$242,444.83
Current Due = \$ 4,592.98

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$4,592.98 on Jail Bond Funds to Bruce's Contracting, Inc.

Resolution #7b – 08/26/09

Eagle Construction Claim

WHEREAS Eagle Construction Co., Inc. is the Category #6—Steel Erection—contractor for the jail project, and

WHEREAS the board has received a claim from Eagle Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Eagle Construction Application #10 for approval as follows:

Contract Sum = \$169,587.00
Total Completed to date = \$169,587.00
5% Retainage = \$ 0.00
Less previous payments = \$161,107.65
Current Due = \$ 8,479.35

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$8,479.35 on Jail Bond Funds to Eagle Construction Co., Inc.

Resolution #7c – 08/26/09

Boser Construction Claim

WHEREAS Boser Construction, Inc. is the Category #7—Carpentry—contractor for the jail project, and

WHEREAS the board has received a claim from Boser Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Boser Construction Application #12 for

approval as follows:

Contract Sum	= \$112,070.00
Total Completed to date	= \$112,070.00
5% Retainage	= \$ 5,603.50
Less previous payments	= <u>\$ 83,089.85</u>
Current Due	= \$ 23,376.65

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$23,376.65 on Jail Bond Funds to Boser Construction, Inc.

Resolution #7d – 08/26/09

R&S Casework Claim

WHEREAS R&S Casework, Inc is the Category #7—Casework—contractor for the jail project, and

WHEREAS the board has received a claim from R&S Casework for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified R&S Casework Application #5 for approval as follows:

Contract Sum	= \$41,515.33
Total Completed to date	= \$39,448.41
5% Retainage	= \$ 1,972.42
Less previous payments	= <u>\$30,611.32</u>
Current Due	= \$ 6,864.67

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$6,864.67 on Jail Bond Funds to R&S Casework, Inc.

Resolution #7e – 08/26/09

A. J. Spanjers Company Claim

WHEREAS A. J. Spanjers Company, Inc. is the Category #10—Joint Sealants—contractor for the jail project, and

WHEREAS the board has received a claim from A. J. Spanjers Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified A. J. Spanjers Company Application #2 for approval as follows:

Contract Sum	= \$72,825.00
Total Completed to date	= \$70,825.00
5% Retainage	= \$ 3,541.25
Less previous payments	= <u>\$59,873.75</u>
Current Due	= \$ 7,410.00

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$7,410.00 on Jail Bond Funds to A. J. Spanjers Company, Inc.

Resolution #7f – 08/26/09

Mid-State Tile Claim

WHEREAS Mid-State Tile Co is the Category #15—Tile—contractor for the jail project, and

WHEREAS the board has received a claim from Mid-State Tile for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Mid-State Tile Application #3 for approval as follows:

Contract Sum	= \$10,550.00
Total Completed to date	= \$10,550.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$10,022.50</u>
Current Due	= \$ 527.50

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$527.50 on Jail Bond Funds to Mid-State Tile Co.

Resolution #7g – 08/26/09

St Cloud Acoustics Claim

WHEREAS St Cloud Acoustics, Inc, is the Category #16—Acoustical Treatments—contractor for the jail project, and

WHEREAS the board has received a claim from the St Cloud Acoustics for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified St Cloud Acoustics Application #4 for approval as follows:

Contract Sum	= \$64,380.00
Total Completed to date	= \$64,380.00
5% Retainage	= \$ 3,219.00
Less previous payments	= <u>\$56,805.25</u>
Current Due	= \$ 4,355.75

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$4,355.75 on Jail Bond Funds to St Cloud Acoustics, Inc.

Resolution #7h – 08/26/09
Multiple Concepts Interiors Claim

WHEREAS Multiple Concepts Interiors is the Category #17 —Flooring— contractor for the jail project, and

WHEREAS the board has received a claim from the Multiple Concepts Interiors for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Multiple Concepts Interiors Application #4 for approval as follows:

Contract Sum	= \$44,770.00
Total Completed to date	= \$44,770.00
5% Retainage	= \$ 2,238.50
Less previous payments	= <u>\$40,536.40</u>
Current Due	= \$ 1,995.10

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$1,995.10 on Jail Bond Funds to Multiple Concepts Interiors.

Resolution #7i – 08/26/09
Rich Prairie Painters Claim

WHEREAS Rich Prairie Painters is the Category #18—Painting—contractor for the jail project, and

WHEREAS the board has received a claim from Rich Prairie Painters for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Rich Prairie Painters Application #10 for approval as follows:

Contract Sum	= \$101,907.15
Total Completed to date	= \$101,907.15
5% Retainage	= \$ 5,095.36
Less previous payments	= <u>\$ 92,536.79</u>
Current Due	= \$ 4,275.00

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$4,275.00 on Jail Bond Funds to Rich Prairie Painters.

Resolution #7j – 08/26/09

Pauly Jail Building Company Claim

WHEREAS Pauly Jail Building Company, Inc. is the Category #20—Detention Equipment—contractor for the jail project, and

WHEREAS the board has received a claim from Pauly Jail Building Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Pauly Jail Building Company Application #16 for approval as follows:

Contract Sum	= \$1,621,955.59
Total Completed to date	= \$1,621,296.36
5% Retainage	= \$ 81,064.82
Less previous payments	= <u>\$1,534,935.07</u>
Current Due	= \$ 5,296.47

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$5,296.47 on Jail Bond Funds to Pauly Jail Building Company, Inc.

Resolution #7k – 08/26/09

Gartner Refrigeration Claim

WHEREAS Gartner Refrigeration Co is the Category #24—Controls—contractor for the jail project, and

WHEREAS the board has received a claim from Gartner Refrigeration for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Gartner Refrigeration Application #10 for approval as follows:

Contract Sum	= \$168,462.00
Total Completed to date	= \$163,204.50
5% Retainage	= \$ 8,160.22
Less previous payments	= <u>\$150,049.65</u>
Current Due	= \$ 4,994.63

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$4,994.63 on Jail Bond Funds to Gartner Refrigeration Co.

Resolution #7L – 08/26/09

Systems Management & Balancing of MN Claim

WHEREAS Systems Management & Balancing of MN is the Category #25—Testing/Adjusting & Balancing—contractor for the jail project, and

WHEREAS the board has received a claim from Systems Management & Balancing of MN for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Systems Management & Balancing of MN Application #2 for approval as follows:

Contract Sum	= \$17,300.00
Total Completed to date	= \$ 6,920.00
5% Retainage	= \$ 346.00
Less previous payments	= <u>\$ 1,643.00</u>
Current Due	= \$ 4,930.50

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$4,930.50 on Jail Bond Funds to Systems Management & Balancing of MN.

Resolution #7m – 08/26/09

Willmar Electric Service Claim

WHEREAS Willmar Electric Service Corp is the Category #26—Electrical—contractor for the jail project, and

WHEREAS the board has received a claim from Willmar Electric Service for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Willmar Electric Service Application #14 for approval as follows:

Contract Sum	= \$1,232,225.61
Total Completed to date	= \$1,224,242.99
5% Retainage	= \$ 61,212.16
Less previous payments	= <u>\$1,130,349.50</u>
Current Due	= \$ 32,681.33

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$32,681.33 on Jail Bond Funds to Willmar Electric Service Corp.

Resolution #7n – 08/26/09

All State Communications Claim

WHEREAS All State Communications is the Category #27—Communications—contractor for the jail project, and

WHEREAS the board has received a claim from All State Communications for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified All State Communications Application #4 for approval as follows:

Contract Sum	= \$70,139.58
Total Completed to date	= \$67,788.27
5% Retainage	= \$ 3,389.41
Less previous payments	= <u>\$53,880.49</u>
Current Due	= \$10,518.37

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$10,518.37 on Jail Bond Funds to All State Communications.

Resolution #70 – 08/26/09

Accurate Controls Claim

WHEREAS Accurate Controls, Inc. is the Category #28—Security Electronics—contractor for the jail project, and

WHEREAS the board has received a claim from Accurate Controls for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Accurate Controls Application #4 for approval as follows:

Contract Sum	= \$508,387.16
Total Completed to date	= \$494,605.10
5% Retainage	= \$ 24,730.26
Less previous payments	= <u>\$404,197.40</u>
Current Due	= \$ 65,677.44

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$65,677.44 on Jail Bond Funds to Accurate Controls, Inc.

Resolution #7p – 08/26/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Brian's Welding	\$2,084.96
Ecowater	\$28.42
Johnson's Hardware	\$76.37
Kendell Doors & Hardware	\$70.00

Knife Lake Sanitation	\$1,200.00
Oberg Fence Co	\$2,850.00
Sanitary Systems	\$256.50
SteelCell of North America	\$852.00

Resolution #7q – 08/26/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Global Equipment	\$965.65
Minnesota Energy	\$19.15
Schindler Elevator	\$6,528.74
HBD, Inc	\$5,009.00
Federated Coops	\$2,086.50

Resolution #7r – 08/26/09

Construction Manager's Claim

WHEREAS the board has received a claim from the Contegrity Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$23,027.68 on Jail Bond Funds to the Contegrity Group.

Resolution #7s – 08/26/09

Architect's Claim

WHEREAS the board has received a claim from Klein McCarthy for payment for worked performed in July, 2009 on a proposed jail as follows:

Professional Services	\$10,370.86
Reimbursables	\$ 3,335.00

and

WHEREAS the billing appears consistent with work performed and the documentation is in order and the Construction Committee has recommended approval;

BE IT RESOLVED to authorize payment of \$13,705.86 on Jail Bond Funds to Klein McCarthy Architects.

7:00pm – Wayne Anderson, member of the Kanabec Soil & Water Board of Supervisors, met with the county board to discuss the Kanabec Soil & Water Board’s proposed 2010 budget and request for assistance. Also present was Soil & Water District Manager Kelly Osterdyk. The board took the information under advisement.

Action #8 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve payment of a Hospital Construction bill on Hospital Funds as follows: Gorham-Oien Mechanical - \$25,902.46

Action #9 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #9 - 08/26/2009

Projector

WHEREAS the Health & Human Service Director has requested approval to purchase a projector and laptop computer, and

WHEREAS the Public Health Board approved the purchase by Resolution #PH7-08/12/09, and

WHEREAS the approval as recommended by Information Systems Director was for an NEC NP60 projector that costs \$975.90 + tax, and

WHEREAS this projector is no longer available, and

WHEREAS a newer model projector is available for an additional \$13.65;

BE IT RESOLVED that the County Board authorizes the purchase of an NEC NP61 projector for \$975.90 + tax from Statewide Health Improvement Program grant funds, and

BE IT FURTHER RESOLVED that this approval is contingent upon the projector authorized in Resolution # PH7-08/12/09 not being purchased.

7:30pm - The Vice-Chairperson then called for public comment three times. None responded.

7:34pm - The Vice-Chairperson closed public comment.

7:40pm – Mora City Administrator Joel Dhein met with the county board to discuss a trail route near the airport. No action was taken at this time.

7:48pm – Keith Butcher with Southern Minnesota Municipal Power Association and Mora City Administrator Joel Dhein met with the county board. Also present were Maintenance Supervisor Bill Martin and Assistant Maintenance Supervisor Jerry Pedersen.

Mr. Butcher recognized Kanabec County as well as Martin and Pedersen in particular for their efforts in including energy saving equipment in the new jail project. He also presented a check in excess of \$19,000 in rebates for this work.

Action #10 – It was moved by Les Nielsen, seconded by Roger Crawford, and carried unanimously to adjourn at 7:52pm to meet again in regular session on Wednesday, September 9, 2009 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Alan B. Peterson, Kanabec County Coordinator