

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

August 8, 2012

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 8, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, and Kevin Troupe. Absent: Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the agenda as presented.

Commissioner Troupe reported that all funding for The Refuge are now going to Pine County and all services will be covered by Pine County.

Action #2 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the July 25, 2012 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Kevin Troupe, seconded by Gene Anderson, and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:07am** on Wednesday, August 8, 2012 pursuant to public notice with the following Board Members present: Les Nielsen, Kim Smith, Gene Anderson, and Kevin Troupe. Absent: Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH4 – It was moved by Kevin Troupe, seconded by Gene Anderson, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH5 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH5 – 08/08/12

Vacancy

WHEREAS there is a vacancy in the position of a Part Time Intermittent Home Health Aide, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Part Time Intermittent Home Health Aide to refill the vacant position at Step A, Range 5 of the pay plan which is \$13.49 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Health Educator Karla Filibeck gave the County Board a presentation on the progress of the Strategic Prevention Framework State Incentive Grant.

Action #PH6 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following **Consent Agenda** including all of the following actions:

Resolution #PH6a – 08/08/12

SHIP Intervention Cambridge-Isanti Public Schools

WHEREAS Kanabec County Public Health is the lead agency for the Kanabec-Pine, Isanti-Mille Lacs Community Health Services Statewide Health Improvement Program, and

WHEREAS Kanabec County Public Health has allocated and encumbered funds for the purpose of working on improving nutrition and/or increasing physical activity within the school setting as part of SHIP 2.0.

WHEREAS, Cambridge-Isanti Public Schools agrees to ensure that the tasks outlined in the School Strategy Worksheet are accomplished in Cambridge-Isanti Public Schools.

NOW THEREFORE BE IT RESOLVED to approve this Memorandum of Agreement between Kanabec County Public Health and Cambridge-Isanti Public Schools for provision of the Statewide Health Improvement Program 2.0. effective July 1, 2012 through June 30, 2013.

Resolution #PH6b – 08/08/12

SHIP Intervention Onamia Public Schools

WHEREAS Kanabec County Public Health is the lead agency for the Kanabec-Pine, Isanti-Mille Lacs Community Health Services Statewide Health Improvement Program, and

WHEREAS Kanabec County Public Health has allocated and encumbered funds for the purpose of working on improving nutrition and/or increasing physical activity within the school setting as part of SHIP 2.0.

WHEREAS, Onamia Public Schools agrees to ensure that the tasks outlined in the School Strategy Worksheet are accomplished in Onamia Public Schools.

NOW THEREFORE BE IT RESOLVED to approve this Memorandum of Agreement between Kanabec County Public Health and Onamia Public Schools for provision of the Statewide Health Improvement Program 2.0. effective July 1, 2012 through June 30, 2013.

Resolution #PH6c – 08/08/12
SHIP Intervention Milaca Public Schools

WHEREAS Kanabec County Public Health is the lead agency for the Kanabec-Pine, Isanti-Mille Lacs Community Health Services Statewide Health Improvement Program, and

WHEREAS Kanabec County Public Health has allocated and encumbered funds for the purpose of working on improving nutrition and/or increasing physical activity within the school setting as part of SHIP 2.0.

WHEREAS, Milaca Public Schools agrees to ensure that the tasks outlined in the School Strategy Worksheet are accomplished in Milaca Public Schools.

NOW THEREFORE BE IT RESOLVED to approve this Memorandum of Agreement between Kanabec County Public Health and Milaca Public Schools for provision of the Statewide Health Improvement Program 2.0. effective July 1, 2012 through June 30, 2013.

Action #PH7 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following **Consent Agenda** including all of the following actions:

Resolution #PH7a – 08/08/12
DFC-SPF Mora Schools SIG Resolution

WHEREAS Kanabec County Public Health has a Drug Free Communities (DFC) and Strategic Prevention Framework Statewide Incentive (SPF SIG) grants; and

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of providing a comprehensive alcohol, tobacco, and other drug prevention program to serve Kanabec County residents including youth.

WHEREAS, Mora Public Schools agrees to ensure that the tasks outlined in the Memorandum of Agreement are accomplished in Mora Public Schools.

NOW THEREFORE BE IT RESOLVED to approve this Memorandum of Agreement between Kanabec County Public Health and Mora Public Schools for provision of the Drug Free

Communities and Strategic Prevention Framework Statewide Incentive grant work effective July 1, 2012 through June 30, 2013.

Resolution #PH7b – 08/08/12

DFC-SPF SIG Ogilvie Schools Resolution

WHEREAS Kanabec County Public Health has a Drug Free Communities (DFC) and Strategic Prevention Framework Statewide Incentive (SPF SIG) grants; and

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of providing a comprehensive alcohol, tobacco, and other drug prevention program to serve Kanabec County residents including youth.

WHEREAS, Ogilvie Public Schools agrees to ensure that the tasks outlined in the Memorandum of Agreement are accomplished in Ogilvie Public Schools.

NOW THEREFORE BE IT RESOLVED to approve this Memorandum of Agreement between Kanabec County Public Health and Ogilvie Public Schools for provision of the Drug Free Communities and Strategic Prevention Framework Statewide Incentive grant work effective July 1, 2012 through June 30, 2013.

Action #PH8 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH8 – 08/08/12

Wisconsin Physicians Service Electronic Media Agreement Resolution

WHEREAS Kanabec County Public Health provides services to TRICARE health plan clients, and

WHEREAS TRICARE requires its providers to submit payment requests electronically through Wisconsin Physicians Service Insurance Corporation.

BE IT RESOLVED to approve the Health and Human Services Director to enter into an agreement with Wisconsin Physicians Service Insurance Corporation to submit electronic media for reimbursement for client services.

BE IT FURTHER RESOLVED that this agreement is contingent upon review from the Attorney's Office.

Action #PH9 - It was moved by Gene Anderson, seconded by Les Nielsen, and carried unanimously to recess the Public Health Board at 10:05am to meet in regular session on Wednesday, September 12, 2012 at 9:05am.

The Board of Commissioners meeting continued.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his departments.

Action #10 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 08/08/12

WHEREAS the following bids were received for gasoline and diesel fuel:

	<u>Diesel</u>
Federated Coop	\$3.1900
Eggens Direct Service	\$3.1152

WHEREAS the quote of \$3.1152 per gallon provided by Eggens Direct Service was the lowest quote for diesel;

THEREFORE BE IT RESOLVED to accept the low quote of \$3.1152 per gallon of diesel by Eggens Direct Service.

Action #11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following Consent Agenda including all of the following actions:

Resolution #11a – 08/08/12

SP 033-604-018, SP 033-612-013 Partial Payment

WHEREAS Knife River Corporation has completed work on Projects SP 033-604-018 and SP 033-612-013, segments of CSAH 4 and CSAH 12, in accordance with plans and specifications,

BE IT RESOLVED to authorize partial payment in the amount of \$1,056,601.08 to Knife River Corporation.

Resolution #11b – 08/08/12

SAP 033-607-005, SAP 033-624-002, KCP 12-03 Partial Payment

WHEREAS Knife River Corporation has completed work on Projects SAP 033-607-005, SAP 033-624-002 and KCP 12-03, segments of CSAH 7, CSAH 24 and CSAH 4, in accordance with plans and specifications,

BE IT RESOLVED to authorize partial payment in the amount of \$1,386,277.61 to Knife River Corporation.

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 08/08/12

Senior Engineering Technician Evaluation

WHEREAS the board did by Resolution #24-07/25/12 refer the position of Senior Engineering Technician to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Senior Engineering Technician” position, which results in Pay Range 14:

Category	Rank	Points
Qualifications	q48	121
Decisions	d31	63
Problem Solving	p15	74
Relationships	r18	64
Effort A	ea7	8
Effort B	eb14	12
Hazards	h18	25
Environment	n18	26
TOTAL POINTS		393

Action #13 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #13 - 08/08/12

Vacancy

WHEREAS there is a newly created position in the Public Works Department for a Senior Engineering Technician, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Public Works Director and the County Personnel Director to hire a Senior Engineering Technician to refill the vacant position at Step A, Range 14 of the pay plan which is \$22.79 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Public Works Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Paul Hoppe with the Kanabec Soil & Water District met with the County Board to discuss the 2013 budget. No formal action was taken.

10:32am - The Chairperson then called for public comment. Those that responded included:

Bob Swetz	Comments on school bonding issue.
Tom Demoray, Chair of Soil & Water District	Discussion regarding Soil & Water District performance.

10:37am - The Chairperson closed public comment.

Deputy Auditor Roberta Anderson met with the County Board to discuss matters concerning the repurchase of two parcels in the City of Grasston.

Action #14 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to allow Robert Wojcik to repurchase tax forfeited parcels #01.01020.30 & 01.01020.40 at a cost of \$2,447.18.

The County Board discussed the sale of a commercial property in Grasston. Roberta will report back to the board with options for the sale of the property.

The County Board took a 5 minute break.

The Board discussed a previously approved agreement between Kanabec County Information Systems and Timber Trails Public Transit for technical services. Dates were edited to reflect the 2012 calendar year, no action from the board was required.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
MN Dept of Finance	5,153.00
Mora Municipal Utilities	23,536.20
Sprint	223.95
Mike Ives Realty	22.00
Parson, Dorothy	13.00
Stearns Bank	16.00
Telander, Michael	6.00
Bina Law Office	255.00
East Central Energy	327.00
GMCU	1,376.74
Guptil, Mackenzie	510.00
Holiday Credit Office	10,909.73
MN Mutual Life Ins	158.35
Resource Training & Solutions	5,431.26
Verizon Wireless	315.80
Wynn Law Firm	212.50
MN Energy Resources Corp	23.61
Ann Lake Twp	3,294.16
Arthur Twp	430.88
Braham Public Schools	1,375.34
Brunswick Twp	4.48
Comfort Twp	727.38
East Central Reg Dev Comm	57.88
East Central School District	93.39
Ford Twp	1,245.64
Grass Lake Twp	1,268.78
Haybrook Twp	533.54
Hillman Twp	117.08
Hinckley Finlayson Schools	238.73
Kanabec Twp	809.87
Knife Lake Twp	720.17
Kroschel Twp	1,014.95
Mora Public Schools	1,837.99
Ogilvie Public Schools	3,654.63
Peace Twp	249.21
Pomroy Twp	185.21
Southfork Twp	127.41
Whited Twp	154.38
Total	<hr/> 66,631.24

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Accurate Controls	110.00
Ace Hardware	9.07
Advanced Correctional Healthcare	12,855.47
Aitkin Medical	1,246.14
Allen, Mindie	435.50
Allen, Mindie	28.00
Allina Health Systems	70.00
Alpine Diversified Services	523.69
AMEM Conference Coordinator	130.00
American Public Health Assn	200.00
AmeriPride	699.69
AmeriPride	39.62
Amundson, Pauline	96.71
Anderson, Karen	56.62
Andres, Christine	108.23
A'viands	9,033.75
Benedictine Living Community of Mora	4,834.03
Beneze, Patricia	198.65
Bernhardt, Maria	201.25
Biever, Laurie	92.14
Briggs	357.72
Burski, Kathy	109.34
Byrant, Donna	2,671.87
Byrant, Donna	424.16
Carlson, Lowell	192.49
Cassman, Deb	268.07
Central Heating & Air Conditioning	170.00
Christianson, Craig	635.50
Clifton Larson Allen LLP	28,700.00
Coborns Pharmacy	299.03
Colburn, Judy	306.36
Commissioner of Finance	687.50
Craguns Conference Center	317.00
Cyber Advisors	2,074.87
D&T Ventures	500.00
Dandelion Floral	82.23

Dex Media East	29.90
Deyta LLC	90.00
Don's Auto & Towing	133.59
Druar, Dan	593.28
East Central Exterminating	122.90
ECM Publishers	797.85
Elfstrum, Brenda	456.22
Elk River Ford	584.20
Faust, Patrick	657.07
Felland, Becky	217.01
Fidelity National Technology Imaging	7,818.09
Filibeck, Karla	235.18
Filibeck, Karla	11.10
First Light Health System	855.00
First Light Health System	37.50
Fresonke, Lew	137.50
Friday, Jenny	38.85
Garcia, Timothy	247.50
Geisthardt, Betty	336.90
Glen's Tire	34.16
Golden Electronic Training & Support	963.09
Grainger	221.04
Grainger	29.94
Granite City Jobbing	877.47
Granite Electronics	85.50
Gravning, Trisha	190.96
Handyman's Inc	198.02
Hawkins, Dorothy	1,525.91
Health Partners	3,288.32
Hirschfields	39.82
Hoefert, Bob	2,098.56
Homan, Roger	27.75
Hood, Barb	596.65
Hood, Bill	532.03
Horizon Towing	224.44
Image Office Service	85.69
Isanti Co Public Health	6,140.34
Jebsen, Michelle	128.76
Johnsons Hardware	17.99
Johnsons Hardware	2.66
Kanabec Co Hwy Dept	152.26
Kanabec Co Hwy Dept	136.45
Kanabec Co Hwy Dept	111.88

Kanabec Co IS	4,200.00
Kanabec Publications	805.13
Kanabec Publications	44.10
Kanabec Publications	495.30
Kanabec Publications	18.00
Kanabec Publications	292.22
Kanabec SWCD	3,000.00
Kraemer-McFadden, Barb	232.86
Kramersmeier, Wallace	475.00
Landreville, Willard	678.37
Lane, Dave	43.29
Leerssen, Jennifer	581.70
Leininger, Dennis	49.75
Majeski, Annette	283.17
Marohn, Brenda	18.87
McClellan, Karen	459.75
McIntosh, Bob	650.00
McKesson-Medical-Surgical	155.50
MidContinent	59.18
Midwest Combustion Controls	462.50
MN Continuing Legal Education	66.26
MN Corrections Assn	178.00
MN Human Services	69.53
MN Monitoring	42.00
MN Monitoring	460.00
MN Public Transit Assn	200.00
MN Sheriff's Assn	520.00
MN Sheriff's Assn	140.00
Nelson, Ansel	670.85
Nelson, Jerry	743.18
Nelson, Linda	317.47
Nelson, Ronette	613.18
Newgard, Jean	512.87
Newman Signs	926.71
Nummela, Pat	60.50
Office Depot	63.05
Office Depot	60.31
Office Depot	84.63
Office Depot	113.96
Olson, Autumn	191.49
Osterdyk, Dorothy	327.46
Owens Auto Parts	74.51
Owens Auto Parts	74.52

Pap, Harly	397.85
PD's Embroidery	25.65
Pedersen, Jerry	11.10
Perlick, Lisa	1,160.00
Peterson, Sarah	186.79
Pieper, Helen	439.36
Pieper, Rollie	1,115.23
Postmaster	36.00
Priority Disposal	1,425.00
PSS	549.38
Quality Disposal	317.96
Quality Disposal	197.77
Raiche, Nancy	105.45
Ratwik, Roszak & Maloney	750.00
Raudabaugh, Carey	96.57
Reed, Terrie	62.16
Reliance Telephone	1,900.00
Ringler, Jennie	221.45
Ringler, Jennie	57.72
Rittenour, Michelle	200.92
Rogers, Pearl	307.23
Rosburg, Diane	77.70
Ryan, Rosemarie	830.00
S&T	133.48
S&T	33.36
S&T	8.14
S&T	58.46
S&T	589.99
S&T	207.42
S&T	40.88
Shopko	30.42
Skramstad, Linda	279.72
Stellar Services	675.76
Streichers	23.49
Super8 Motel	331.16
Swanson, Lori	161.70
Swanson, Lori	74.37
Telander, Sarah	253.09
Thompson, Wendy	431.79
TigerDirect	487.99
TigerDirect	343.99
TigerDirect	128.69
TigerDirect	339.99

Tinker & Larson	1,139.38
Tom Jones Construction	475.00
Treasurer, State of MN	80.00
Vogel, Darla	162.62
Voight, Jackie	11.66
Waschenbecker, Diana	34.41
Wergin, Richard	275.00
Zamora, Ray	990.48
Total	<u>137,662.93</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	467.98
Ameripride	578.23
Arnold's Equipment, Inc.	92.37
Auto Value Mora	1,008.90
Boyer Trucks	302.91
Federated Coops, Inc.	46.65
Fluegge's Ag, Inc	119.70
Glens Tire	236.66
Gopher State One-Call	13.05
Hass Construction	22,225.55
Kanabec Co. Sheriff Dept.	206.88
Kanabec Rental	34.20
Kirk Krist	102.94
Maney International, Inc	183.77
Med Compass	525.00
Northern States Supply, Inc.	70.93
Nuss Truck & Equipment	88.28
Office Depot	170.95
Oslin Lumber	30.78
Owen's Auto Parts	222.06
Oxygen Supply Co	26.44
Power Plan	619.98
Quality Disposal Systems, Inc.	152.12
Richards, Lila, The Cleaning Agent	942.64
Road Machinery & Supplies Co.	589.79
Sagequest	505.52
Stromberg, Donavon	7,902.42
3M	65.00
Widseth Smith nolting & Assoc, Inc.	348.00
Zarnoth Brush Works, Inc.	628.53
Zep Sales & Service	462.89
Total:	<u>38,971.12</u>

Action #17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn at 11:25am and to meet again in regular session on Wednesday, August 22, 2012 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk