

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

August 8, 2001

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 8, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve the agenda as amended.

9:00am - Library Director Bob Boese met with the County Board to discuss matters concerning the Y2002 East Central Regional Library proposed budget. The board took the budget request under advisement.

9:20am - Extension Agent Terry Salmela, Extension Agent Karen Schafer, NE District Director for the U of MN Extension Service Terry Anderson and Extension Committee member Eli Barry met with the County Board to discuss a proposed new compensation agreement with the U of MN and to present the Extension Department Y2002 proposed budget. The board took the budget request under advisement.

10:00am - County Recorder Rhonda Olson met with the County Board to discuss matters concerning her Y2002 proposed budget. The board took the budget request under advisement.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve the July 25, 2001 Minutes of the Kanabec County Board of Commissioners as corrected: Resolution 2-07/25/01 show Cooper's vote and on the Bauerly resolution show all projects.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1 - 08/08/01

BE IT RESOLVED to authorize the Auditor/Treasurer to invest Hospital Clinic Bond Funds in the Association of Minnesota Counties M.A.G.I.C. fund.

10:15am – Maintenance Supervisor Bill Martin and County Coordinator Alan B. Peterson met with the County Board to discuss Y2002 budget proposals. The board took the budget requests under advisement.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve payment of the following claims on the funds indicated:

Kanabec County Revenue Fund

VENDOR	AMOUNT
Absolute Mailing & Shipping	395.00
Ace Hardware	38.30
Ace Hardware	2.93
Ace Hardware	44.64
Airgas North Central	76.96
Aitkin Medical Supply	362.44
Ala Mora Garden Center	89.94
American Business Forms	1,254.28
American Business Forms	1,195.20
American Business Forms	69.37
American Institutional Supply	83.90
AmeriPride	347.13
AmeriPride	65.60
Anderson, Karen	173.54
Armstrong, Becci	14.15
Armstrong, Becci	28.64
ASFMRA	245.00
Ashworth Audio & Electronics	9.99
Ashworth Audio & Electronics	5.31
Automation Supply	114.62
Bachman's Variety	122.92
Barno, Christine	173.29
Barno, Christine	122.48
Bear Graphics	45.13
Bearce, Teresa	33.12
Biever, Laurie	13.11
Biever, Laurie	109.37
Blaisdell, Ernie	18.90
Bob's Midwest Transmission	1,247.67

Braham Motor Service	411.18
Breastfeeding Center	100.00
Breastfeeding Center	100.00
Briggs	73.34
Briggs	148.40
Budget Lighting	154.82
Burmeister, Laura	82.80
Burmeister, Laura	140.76
Burmeister, Laura	6.21
CDW Government	242.99
Cellular One	66.14
Central MN Juvenile Center	1,858.69
CG Construction	1,677.50
Chader Business Equipment	83.17
Christianson, Debra	47.99
Circuitworks	100.00
City of Mora	40.15
Coborns	551.94
Coborns	67.10
Coborn's Pharmacy	79.66
Coborn's Pharmacy	3,231.93
Cooper, Denise	31.84
Cooper, Denise	155.25
CPS	439.16
CPS	16,927.46
Craguns Conference & Golf Resort	63.25
Cy's	42.95
Dalco	72.59
Dandelion Floral	11.25
DeJong, Harriet	38.30
DeJong, Harriet	70.04
Don's Towing	617.70
Dunkley, Carla	6.90
Ecowater Systems	107.66
Elfstrum, Brenda	85.22
Elfstrum, Brenda	138.00
Employers Association	2,730.00
Federated Coop	209.03
Federated Coop	29.36

Federated Coop	43.00
Federated Coop	248.63
Federated Coop	110.30
Fire Protection Equipment	200.19
Fire Protection Equipment	91.23
Friday, Jennifer	52.79
Friday, Jennifer	28.98
Gabrielson, Pat	279.11
Galls, Inc	52.97
Geo Comm Corp	250.00
Glen's Tire	881.73
Greater MN Credit Union	877.98
Grinnell Fire Protection	58.57
Grinnell Fire Protection	495.00
Hall Drug	17.06
Harcourt	41.02
Harcourt	37.96
Henderson, Paul	16.25
Hillyard	55.64
Holiday Credit Office	632.98
Holman, Jeffrey	19.32
Honer, Daniel	79.54
Hopkins Medical Products	605.00
Isanti County Auditor	27.28
Isham, Jessie	41.39
Johnson, Dawn	169.05
Johnson, Dawn	15.18
Johnson, Eric	100.00
Johnson, Terry	100.00
Johnson-Stassen, Debee	106.61
Kaliszewski, Sharon	152.84
Kaliszewski, Sharon	94.88
Kaliszewski, Sharon	4.14
Kanabec County Public Health	141.92
Kanabec County Public Health	318.20
Kanabec County Soil & Water	40.00
Kanabec County Soil & Water	225.00
Kanabec Hospital	4,418.80
Kanabec Hospital	5,695.00

Kanabec Hospital	521.35
Kanabec Publications	317.76
Kanabec Publications	864.00
Kanabec Publications	109.25
Kanabec Publications	62.84
Kanabec Publications	37.50
Kanabec Publications	58.81
Kanabec Publications	11.28
KBEK	220.00
Keepers, Inc	126.42
Kleven, Bud	10.05
Knudson, Larry	22.08
Kondratowicz, Sue	123.65
Krueger, Louisa	57.96
Krueger, Louisa	27.60
Lakes Area Mudjacking	300.00
Laska, Millie	503.84
Lindahl, Ronda	80.39
Lindahl, Ronda	214.94
Lindahl, Ronda	14.15
Lorman Education Services	74.00
Losinger, Jess	220.59
Magaard, Deb	188.37
Magaard, Deb	10.70
Marco	67.70
Martin, Bill	27.95
Mattson Electric	101.70
Maul, Barbara	58.31
Maul, Barbara	47.27
Maul, Barbara	13.11
McClellan, Thomas	13.80
McIllhargey, Lucille	148.01
McIllhargey, Steve	243.69
Mille Lacs Oil Co	23.17
Minncom	129.17
Minnesota Monitoring	693.00
Minnesota Real Estate Journal	75.00
MN Counties Attorney's Assoc	46.85
MN Counties Computer Coop	1,579.00

MN Dept of Admin	300.00
MN Dept of Public Safety	120.00
MN Sheriff's Assoc	150.00
MN Solid Waste Admin	50.00
MN State Auditors	9,407.42
MnScu	478.60
Moulton, Hope	33.81
Mr. D's Amoco	906.72
Munstersteiger, Arylis	13.80
National Bushing	266.95
Nat'l Imp Corp/Safety	117.36
Nelson, Marty	825.00
Nelson, Shirley	22.93
Nelson, Shirley	184.23
Nelson's Market	24.01
Nordahl Marine	67.04
Northland Communications	1,348.69
Novus	566.63
Office Depot	115.79
Office Depot	516.47
Office Depot	88.22
Office Depot	44.76
Office Depot	120.26
Office Depot	18.42
Office Depot	43.20
Office Depot	113.66
Office Max	78.77
Office Max	317.43
O'Reilly, Molly	52.44
Oslin Lumber	95.07
Pamida	87.20
Peoples National Bank	11.80
Peoples National Bank	59.80
Peterson, Alan	68.29
Peterson, Monty	100.00
Peterson, Phil	18.90
Peterson, Ronald	196.20
Peterson, Walter	178.69
Pfiffner, Betty	517.16

Pfiffner, Betty	19.67
Photo Express Plus	60.36
Photo Express Plus	162.85
Physician Sales & Service	205.00
Pottratz, Patricia	69.00
Pottratz, Patricia	75.21
PTE Inc	95.85
Quality Disposal	340.70
Raiche, Nancy	73.49
Raiche, Nancy	28.29
Regan Communications	119.00
Reliable Office Supplies	272.18
Ringler, Jennie	55.20
Ringler, Jennie	76.94
Rock Mankie Burial & Cremation	240.00
RS Eden	58.80
Rural Cellular	221.43
Rural Cellular	25.19
Rural Cellular	26.66
Rural Cellular	35.09
S&T Office Products	390.36
S&T Office Products	255.59
S&T Office Products	132.66
S&T Office Products	154.37
S&T Office Products	39.36
S&T Office Products	19.30
S&T Office Products	104.69
Sage Publications	95.00
Salmela, Terry	34.60
Salmela, Terry	100.05
Samaritan Tire	327.17
Sandberg, Bev	164.91
Sandberg, Bev	32.09
Schafer, Karen	53.30
Schlindler Elevator Corp	620.66
Schroeder, Janelle	13.11
Schroeder, Janelle	40.37
Schroeder, Janelle	16.22
Schroeder, Janelle	17.25

Schroeder, Janelle	6.56
Scofield, Rebecca	5.52
Scofield, Rebecca	155.25
Scofield, Rebecca	5.52
Secure Benefits Systems	200.00
Secure Benefits Systems	10.00
Sedlacek, Lowell	668.27
Sheriff, Benton County	4,025.00
Sheriff, Isanti County	6,545.00
Sheriff, Isanti County	1,755.00
Sheriff, Mille Lacs County	17,337.11
Sjodin, Roberta	136.97
Sjodin, Roberta	10.35
Star Tribune	144.30
State of MN	4.56
Stericycle	53.00
Stolp, Dawn	5.18
Stolp, Dawn	4.14
Storarr, Lynette	14.96
Stringer	36.49
Sunshine Flower Shoppe	10.60
Swanson, Lori	18.00
Swanson, Lori	2.76
Swanson, Lori	20.70
Swanson, Lori	5.52
Thompson, Wendy	328.44
Timm, Rena	45.20
Timm, Rena	57.96
Timm, Rena	17.94
Town & Country Oil	238.77
Treadway Graphics	2,628.23
True, Cindy	106.95
True, Cindy	147.66
True, Cindy	3.45
UHL Co	732.00
Ulstrom, David	41.40
Uniforms Unlimited	153.25
University of MN	138.75
University of WI	19.95

US Office Products	48.95
Vaughan, Geneve	264.96
Vaughan, Geneve	66.59
Villa Health Care	3,556.32
Voight, Jackie	7.25
Voight, Jackie	6.90
Voight, Jackie	20.70
Waseca Inns & Suites	138.24
Watson Co	534.33
Watson Co	499.30
WCMAP	45.00
WCMP-FM	145.64
Wells Fargo Bank	16,613.90
West Group	257.20
West Group	283.03
Wint, Mary	44.85
Ziebarth	3,057.84
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	145,843.86

ROAD & BRIDGE FUND

<u>Vendor</u>	<u>Expense</u>
Ace Hardware	869.00
Ala Mora Garden Center	87.86
Ameripride	480.01
Associated Construction Bulletin	435.21
Bauerly Companies	29,753.10
Bentley Systems, Inc.	158.28
Bergman Companies, Inc.	20,750.00
Buckley Construction II	26,263.53
CDW Government, Inc.	171.00
Cg Construction	4,140.00
Chamberlain Oil Company, Inc.	604.35
Commissioner of Transportation	1,617.78
Commissioner of Transportation-Manual Sales	90.00
Culligan of Princeton	59.95
Denny's Upholstery	120.00
East Central Solid Waste Commission	32.00
Federated Co-ops	628.00
Fire Protection Equipment	336.17
Fisher Ford	15.98
Glen's Tire	854.53
Gopher State One-Call	6.40
Gunderson Motors	55.21

Hancock Concrete Products Co., Inc.	138.88
Hass, Carl A.	7,143.03
Hoffman Filter Service	50.00
Johnston Fargo Culvert, Inc.	2,421.98
Kanabec County	800.00
Kanabec Publications	435.71
Kanabec Soil & Water Conservation District	1,316.62
Kylander, Paul & Delores	121.00
Landwehr Construction, Inc.	555.00
Lila Richards, The Cleaning Agent	639.80
Maney International, Inc.	10,181.32
Med Compass	423.00
Minnesota State Auditor	773.00
Mora Eye Center/Allina Medical Clinic	33.00
Mora Eye Clinic/ Minnesota Eye Consultants	15.23
National Bushing & Parts Co.	695.07
Northern States Supply, Inc.	40.18
Northwest Asphalt Maintenance, Inc.	3,184.50
Oslin Lumber	62.16
Pete's Auto Supply	662.58
Pomp's Tire Service, Inc.	930.34
Quality Disposal Systems, Inc.	99.06
RDO Financial Services Co.	859.76
Rogne, Keith and Sheila	9,309.29
S & T Office Products, Inc.	179.20
Sanitary Systems	85.20
Smith, Ruth	34.50
Straight Line Machine	180.00
United Rentals	367.43
Vista Eyecare, Inc.	114.70
Zep Manufacturing Co.	194.58
Total:	<u>129,574.48</u>

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Allman Jr, Charles	100.00
Anderson, David	30.54
Armstrong, Dawn	32.16
Bostrom, Randall	49.66
Bowerman, Michael	23.92
Brown, Ronald	63.78
Burr, Kenneth	20.00
Carpenter, Tracy	113.60

Chamberlain Oil Co	604.35
City of Mora	2,886.34
City of Ogilvie-Clerk	48.34
Demitroff, Valeria	20.56
East Central Reg Dev Comm	47.50
Eggert, Henry	31.35
ERA Laboratories	56.00
Fessenden, Barbara	32.70
Fore, Jane	30.27
Greater MN Credit Union	280.45
Grote, Don	46.90
Guardian Ad Litem Services	1,278.00
Gunderson, Julie	96.48
Hardy, Steven	30.54
Hass, Frederick	517.50
Haugen, Mary	34.86
Heikes, Tracy	63.62
Hinckley News	5.00
Johnson, Dawn	31.08
Johnson, Jesse	690.00
Kanabec County Auditor	150.00
Kanabec County Nursing Service	23,430.40
Kanabec Hospital	1,000.00
Kanabec Publications	6.50
Kanabec Soil & Water	14.94
Kelling, Teresa	93.24
Klejeski, Bernard	107.82
Korpi, Glen	20.00
Krob, Kenneth	100.00
Lilienthal, Troy	114.30
Medica	34,024.01
Millington, Jennifer	30.54
MN Department of Health	857.50
MN Mutal Life Insurance Co	314.45
Mollinedo, Robert	20.00
Mora Municipal Utilities	7,166.47
Nelson, Judith	106.20
Niedzielski, Jennifer	35.67
Ostrom, Donna, Deputy Treasurer	9.50
Paulson, Janel	34.05
Peoples Natural Gas	1,172.48

Pine County Auditor	69.33
Pine County Health & Human Services	46,089.88
Pomp's Tire Service	930.34
Postmaster	336.00
RDO Financial Services Co	3,876.34
RDO Financial Services Co	859.76
Refuge, The	595.00
Ripka, Peter	114.30
Scott, Mike	20.00
Secretary of State	10.00
Secretary of State	680.00
Shepherd Law Firm	112.50
Shimer, Kevin	36.75
Simpson, Coke	37.56
Smith, Carolyn	39.18
Stevens, Michael	31.62
Taylor, Theodore	32.16
Tenney Law Office	150.00
Thomazin, Michael	40.80
Thragethon, Cheryl	38.10
Treasurer, Kanbec County	48,868.00
Treasurer, State of MN	25.50
Treasurer, State of MN	110.00
Treasurer, State of MN	16,842.78
Treasurer, State of MN	5,211.63
University of MN	220.00
US Link	7,003.51
Venhuizen, Debra	40.80
Witte, Carol	35.40
Woiscke, William	100.00
TOTAL	<u>208,630.81</u>

Snake River Watershed

Era Laboratories	883.00
Kanabec Soil & Water	43.99
Kanabec Soil & Water	40.99
TOTAL	<u>967.98</u>

10:45am – Public Health Service Director Wendy Thompson met with the County Board to discuss matters concerning the Health Service.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve payment of a \$5,000 claim as Kanabec County’s contribution toward the Senior’s Mini-bus.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to authorize the Public Health Service Director to issue letters of intent to the Area Agency on Aging for grants as follows:

- transportation grant for driver’s wages
- senior care clinic

11:00am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department and Environmental Services.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1a – 08/08/01

WHEREAS Contract 20004 has in all things been completed, and the County Board being fully advised in the premises;

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Kanabec and authorize final payment as specified: \$11,143.90.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 2 – 08/08/01

WHEREAS quotes for unleaded gasoline were received as follows:

Federated Cooperative	\$1.1850/Gallon
Town & Country Oil	\$1.2063/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.1850 per gallon from Federated Coop.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 3 – 08/08/01

WHEREAS quotes for diesel fuel were received as follows:

Federated Cooperative	\$0.8800/Gallon
Town & Country Oil	\$0.8479/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$0.8479 per gallon from Town & Country Oil.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to pay the following claims on Water Plan Funds:

ERA Laboratories	\$112.00
Midwest Analytical Services	\$ 50.00

12:00noon – Architect Bob Ogdahl and members of the public met with the County Board to discuss matters concerning the roof-top chiller. Following discussion and input from the audience, the board determined that a cost and method estimate would be requested on installing a sound barrier. Furthermore, a meeting will be set up with York representatives for further options.

12:50pm – County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning the Assessor’s Office.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 4– 08/08/01

WHEREAS the County Assessor has presented abatement requests for certain properties in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the requests as required by Minnesota Statute 375.192, Subd.2 by signature on the application form, and

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board’s authority

under Minnesota Statute 375.192, Subd. 2 to approve the abatement requests for the properties listed below:

PARCEL #	NAME	TYPE	Value Change	Tax Capacity Change	Tax Payable Change
04.01250.00	Greg Skramstad	MH taxed twice	-50,200	-259	-296
04.00135.00	Dan Stamper	HS Abatement	0	-152	-530
06.00005.10	Jeff Reval	Clerical Error	0	-48	-134
22.99024.02	Shanna Terhune	Homestead-MH	0	-88	-262
22.63210.00	George Finden	Homestead-MH	0	571	676
10.90022.05	James Munsterteiger	MH Valuation	-24,800	-248	-276
02.90595.00	Nathan Brandanger	Homestead-MH	0	-71	-222
22.97012.02	Laura Reinke	Homestead-MH	0	-61	-196
22.99022.02	Shari Johnson	Homestead-MH	0	-65	-208
02.91145.00	Kenneth Gardner	Disability HS	0	-65	-58
22.99027.02	Glen Polchow	Homestead-MH	0	-99	-318

1:20pm – Jean Peterson with the Auditor/Treasurer’s Office met with the County Board to discuss matters concerning licenses and training.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 5- 08/08/01

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for alcohol and tobacco licenses within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the following for the Mustang Bowling Center in Mora, MN:

On-sale 3.2 beer

Set-up
Tobacco

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve an overnight stay for Auditor/Treasurer's staff training at a cost of \$62.00.

It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim of \$1,885.70 on the Building Fund to CG Construction for concrete work on the West Parking Lot.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve the following resolution:

Resolution 6- 08/08/01

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District Board minutes of July 21, 2001, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims on Knife Lake Improvement District funds:

Professional Lake Management	\$23,850.00
ERA Laboratories	\$ 140.00

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve an increase in the Public Service Building cleaning contract from \$1,785 per month to \$2,000 per month + \$125 per month for chemicals.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to authorize the County Coordinator to attend the MACA/MCHRMA Fall Conference and pay claims of \$302.51 for meals & lodging and \$100.00 for registration.

The Kanabec County Board of Commissioners resumed their review of Department Heads positions for compensation analysis.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the Family Service Agency position questionnaire and job description.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve the Environmental Services Director position questionnaire and job description as clarified.

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the County Attorney position questionnaire and job description as clarified.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve the County Recorder position questionnaire and job description.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve a claim of \$1,240.00 from Pine Technical College for computer software training charged to the Building Fund.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the Veteran Service Officer's attendance at a training session including an overnight stay.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to adjourn at 2:35pm and to meet in regular session on Wednesday, August 15, 2001 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
County Coordinator