

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

December 10, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 10, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the agenda and optional agenda as presented.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the November 26, 2003 minutes of the Kanabec County Board of Commissioners as corrected: in Resolution 8, correct the vote to delete Commissioner Nelson from "In Favor" and add Commissioner Nielsen to "In Favor".

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #1 - 12/12/03

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of November 22, 2003, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

ERA Laboratories	\$112.00
ERA Laboratories	\$84.00
ERA Laboratories	\$112.00
ERA Laboratories	\$84.00

East Central Energy	\$1.00
East Central Energy	\$22.30
East Central Energy	\$33.95
East Central Energy	\$17.32
East Central Energy	\$28.97
TOTAL	\$495.54

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution #2 - 12/12/03
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Extension Secretary, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire an Extension Secretary to refill the vacant position at Step A, Range G3 of the pay plan which is \$10.54 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

Ace Hardware	81.76
Ace Hardware	13.39
Ace Hardware	33.48
Adkins, Janet	28.05
Adkins, Janet	201.24
Advanced Filing Concepts	9.49
Advanced Filing Concepts	486.31
Airgas North Central	94.60
Aitkin Medical	552.54
AmeriPride	259.84
Ammerman, Kari	405.00
Amoco	16.20
Anderson, Karen	98.64

Applied Concepts	2,640.00
Arbo, Marvin	240.00
Armstrong, Becci	36.00
Athey, Lucas	75.00
Athey, Lucas	95.41
Bachman Printing	286.25
Barno, Christine	86.04
Barno, Christine	468.72
Batteries Plus	45.57
Bear Graphics	950.91
Biever, Laurie	123.12
Braham Motor Service	134.99
Budget Lighting	202.73
Budget Lighting	273.37
Cabela's	171.00
CareerTrack	149.00
Cassman, Deb	97.20
Caswell, Gary	80.00
Christianson, Deb	27.93
Coborn's	557.17
Coborn's	53.24
Coborns Long Term Care Pharmacy	1,209.86
Colburn, Judy	329.23
Computer Professionals Unlimited	2,066.09
CPS	159.00
Creative Forms & Concepts	272.66
Dalco	113.37
Dandelion Floral	12.05
Decker, Juanita	87.60
DeJong, Harriet	21.24
Dell Marketing	318.44
Dell Marketing	220.44
DLR Group	1,950.00
East Central Energy	42.81
East Central Juvenile Center	1,506.00
East Central Juvenile Center	3,503.00
East Central Solid Waste Comm	1.00
Ecowater Systems	65.39
Elfstrum, Brenda	232.92
Erbstoesser, Arnie	595.01

Erdahl, Linda	60.48
Eustice, Todd	75.00
Eustice, Todd	84.58
Fat Daddy's Auto Parts	108.37
Federated Coop	31.50
Federated Coop	65.02
Gabrielson, Pat	195.48
Geo-Comm Corp	358.00
GHA Technologies	33.02
Glen's Tire	626.05
Glen's Tire	346.72
Grant, Don	432.65
Haeg, John	1,700.00
Hannu, JoAnn	115.92
Harff, Shirley	131.04
Hillyard	46.40
Holiday Credit Office	22.09
Indianhead Specialty	19.92
Interstate Supply	26.63
Ivans	63.70
Johnson, Dawn	106.92
Johnson, Jeanette	167.76
Jones, Clare	102.96
Kanabec Co Hwy	111.72
Kanabec Co Hwy	1,662.08
Kanabec Co Hwy	82.13
Kanabec Co Hwy	79.56
Kanabec Co Hwy	110.26
Kanabec Co Hwy	157.90
Kanabec Co Hwy	104.29
Kanabec Co Public Health Nursing Service	1,025.85
Kanabec Hospital	10,540.00
Kanabec Hospital	19,817.10
Kanabec Publications	43.71
Kanabec Publications	256.11
Kanabec Publications	1,051.18
Kanabec Publications	31.00
Kanabec Publications	101.18
Kanabec Publications	10.13
Kientop, Sheila	30.00

Kleven, Bud	7.38
Kondratowicz, Sue	91.88
Krueger, Louisa	59.04
Laska, Millie	375.56
Leonard, Amber	75.00
Leonard, Amber	22.93
Lepinski, Penny	250.00
Lexis Nexis	359.58
Lippincott	231.95
Machovec Marine	164.17
Magaard, Deb	163.44
Marco	149.64
Martin, Bill	17.99
Maul, Barbara	117.00
MCCC	1,700.00
McClellan, Karen	28.42
McGee, MB	3,800.00
MHS SADD	1,000.00
Midwest Radar & Equip	315.00
Miller, Laurie	82.80
Miller, Matthew	32.48
MN Bureau of Criminal Apprehension	172.00
MN Copy Sytems	59.55
MN DARE	57.85
MN Dept of Admin	600.00
MN Homecare Assn	1,580.14
MN Monitoring Inc	374.00
MN Public Health Assn	33.36
MN Sheriff's Assoc	250.00
Morgan, Lou Ann	67.93
Moulton, Hope	82.08
MPELRA	150.00
MPELRA	45.00
National Bushing	189.44
Nelson, Marty	275.00
Nelson's Market	5.00
Northland Fire Protection	650.00
Nyman, Sherri	84.24
Oak Gallery	5.90
Oak Gallery	16.94

Oak Gallery	7.71
Office Depot	65.41
Office Depot	50.06
Office Depot	41.71
Office Depot	78.23
Office Depot	37.02
Office Depot	2.26
Office Depot	27.08
Orazem, Carol	43.50
O'Reilly, Molly	10.80
Oslin Lumber	46.01
Pamida	13.18
Parker, Corrine	600.00
Peak Development	175.00
Peoples National Bank	30.85
Peterson, Ron	144.88
Peterson, Walter	192.90
Pfiffner, Betty	574.56
Ponto, Jodi	34.56
Powerphone, Inc	1,156.00
Quality Disposal	314.89
Quality Disposal	400.00
Ragan Communications	159.00
Raiche, Nancy	138.60
Ramsey County	2,400.00
Regions Hospital	231.00
Reliable	59.27
Reliance Data Group	10.00
Reliance Telephone	914.43
Richter Technology	20.24
Ringler, Jennie	191.88
RS Eden	141.75
Rudolph's	4.15
Rural Cellular Corp	58.46
Rural Cellular Corp	282.88
Rural Cellular Corp	44.90
Rural Cellular Corp	150.58
Rural Cellular Corp	17.55
Rural Cellular Corp	17.59
Rural Cellular Corp	23.74

S&T	60.63
S&T	23.01
S&T	13.29
S&T	142.81
S&T	18.68
Samaritan Tire	674.10
Sammons Preston Rolyan	2,192.84
Sandberg, Bev	80.28
Schlinder Elevator	750.00
Schroeder, Janelle	69.84
Schulz, Steve	154.36
Schwabb	10.50
Schwabb	37.07
Second Harvest Heartland	38.32
Secure Benefits Systems	288.00
Sedlacek, Lowell	90.19
Sheriff, Aitkin Co	3,061.25
Sheriff, Isanti Co	1,053.32
Sheriff, Mille Lacs	33,606.50
Sjodin, Roberta	98.64
Snowflake Dist	300.00
State of MN	62.65
State of MN	25.80
Stericycle	69.52
Streicher's	3,315.42
Stringer Business Systems	42.65
Sunshine Printing	52.29
SuperOne	18.52
Swanby, Belle	139.60
Tamarac Medical	30.00
Technical Products	214.00
The Office Shop	62.84
Thompson, Wendy	365.84
Thomson, Jocelyn	390.00
Thrivent Financial	1,000.00
Thunstrom, Ruth	102.24
Thunstrom, Ruth	26.47
Timm, Rena	54.72
Treasurer, Sherburne Co	413.52
Treasurer, Sherburne Co	240.00

Tri Min Systems Inc	1,798.07
True Value Hardware	38.63
True Value Hardware	10.64
Two Harbors Super One	185.11
U of M	1,007.78
UHL Co	732.00
Uniforms Unlimited	1,439.57
US Postal Service	1,500.00
Vanguard Appraisals	10,370.00
Vaughan, Geneve	122.76
Vogel, Darla	108.00
Voight, Jackie	13.68
Watson Co	448.47
Watson Co	332.29
West Group	1,807.28
West Group	2,132.16
Wint, Mary	57.24
Wistrom, Betty	25.73
Wistrom, Betty	73.08
WRS Group	183.73
TOTAL	<u><u>156,345.96</u></u>

Road & Bridge Fund

Ace Hardware	598.03
Ameripride	473.01
Anderson, Stanley	6,007.58
Boyer Ford Trucks	399.41
Buckley II	21,326.92
Chamberlain Oil Co., Inc.	641.05
Commissioner of Transportation	1,671.39
Copy Equipment, Inc.	45.13
E.G. Rud & Sons, Inc.	7,757.00
Englewood Nursery & Landscape	765.00
Federated Co-Ops, Inc.	87.24
Glen's Tire	186.63
Gopher State One-Call	4.65
Grainger	69.96
H & L Mesabi	711.66
KAR Products	114.35
Lawson Products, Inc.	43.28
Lila Richards, The Cleaning Agent	724.20
National Bushing & Parts Co.	1,254.19

Northern States Supply, Inc.	89.63
Office Depot	6.00
Onamia NAPA Auto Parts	958.48
Oslin Lumber	10.65
Power Plan	1,243.22
Quality Disposal Systems, Inc.	132.18
Roeschlein, Tom	305.00
Rural Cellular Corporation	24.89
Schindler Elevator Corporation	413.43
Snap-On Tools	89.19
Smith, Ruth	36.00
Tokles Real Estate, Inc.	1,600.00
Traffic Marking Service, Inc.	1,645.74
Tri-City Paving, Inc.	2,218.53
Zep Manufacturing Company	248.74
Ziegler Inc.	60.59
Total:	<u>51,962.95</u>

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution #3 - 12/12/03

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following February, 2003 claims on SCORE Funds:

<u>Quality Disposal</u>	<u>\$2,547.33</u>
<u>Arthur Township</u>	<u>\$ 400.00</u>
<u>Knife Lake Sanitation</u>	<u>\$1,370.40</u>
<u>TOTAL</u>	<u>\$4,317.73</u>

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to direct the County Coordinator to send a letter to Pine County expressing the board's wish to leave the library budget at present.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve a Memorandum of Intent between Kanabec County and the University of Minnesota Extension Service Nutrition Education Program for the time period October 1, 2003 and September 30, 2004.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following paid claims:

Ann Lake Twp	3,684.96
Aquila	2,401.57
Arthur Twp	9,334.20
Braham Public Schools	18,703.10
Brockner, Joey	100.00
Brunswick Twp	5,059.67
Carda, Jeff	7,800.00
City of Braham	59.28
City of Grasston	534.66
City of Mora	8,701.37
City of Ogilvie-Clerk	2,642.73
City of Quamba	1,249.36
Comfort Twp	5,539.62
East Cent Reg Dev Comm	1,272.50
East Central Public Schools	1,626.05
East Central Water Testing	35.00
EC Riders	3,028.20
Endicott, Dave	100.00
Ford Twp	2,375.45
Fortis Benefits	2,128.19
Grass Lake Twp	10,347.72
Haybrook Twp	709.06
Hillman Twp	4,414.24
Hinckley-Finlayson Schools	2,899.23
Isle Public Schools	3,510.74
Johnson, Michael	100.00
Kanabec County	12,796.91
Kanabec Hospital	887.10
Kanabec Twp	8,566.12
Knife Lake Twp	3,358.82
Kroschel Twp	2,657.88
Milaca Public Schools	687.14
MN Mutal Life Ins	322.50

Mora Fire Dept	215.97
Mora Municipal Utilities	6,610.98
Mora Public Schools	61,613.07
Northstar Access	1,614.99
Ogilvie Public Schools	58,910.22
Peace Twp	2,948.63
Peters, Marshall	100.00
Peterson, Richard	100.00
Pine City Public Schools	183.55
Pomroy Twp	6,073.91
Southfork Twp	11,236.85
Stromquist, Gregor	28.40
Szucs, Jeff	100.00
Tessneer Law Office	15.00
Tessneer Law Office	15.00
Treasurer, Kanabec Co	57,116.70
Treasurer, State of MN	6,369.22
Whited Twp	2,237.29
Total	<u>343,123.15</u>

10:16am - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the 2003 audit. It was decided by consensus to allow the Auditor/Treasurer to waive the RFP process and directly hire a 2003 auditor with the intent to do formal RFPs for the 2004 and subsequent audits.

10:35am - County Engineer Greg Nikodym and County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning a possible Aggregate Tax. Nikodym and County Attorney Joe Loren will make revisions to the proposed ordinance and bring it back to the December 17, 2003 meeting for further discussion.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #4 - 12/12/03

WHEREAS the Kanabec County Board of Commissioners has been presented with a list of property acquisition valuation standards for SP 33-604-15, the reconstruction of CSAH #4 from TH 47 to CSAH #12;

BE IT RESOLVED to accept the values and authorize County Engineer Greg Nikodym to make offers as required for SP 33-604-15 based on these values:

Parcels of 5 to 10 acres	\$6,500 per acre
Homestead	\$6,500 per acre
Tillable Land	\$2,000 per acre
Timber Land	\$1,900 per acre
Pasture Land	\$1,900 per acre
Waste Land	\$300 per acre
Slope Easements	\$300 per acre
Slope Easements (yard areas)	\$3,000 per acre

11:45am - The Chairperson then called for public comment. Those who responded included:

Don Schmeltzer	Concerns about the filling in of alleged wetlands.
Bill Ohlmstead	In favor of county-wide zoning and economic development.
Bob Swetz	Concerns about the filling in of alleged wetlands.
Paul Kylander	- Questioned the 600,000 yards of gravel estimated to be excavated. - Does the tax apply to aggregate being shipped that was paid for before the ordinance?

12:11pm - The Chairperson closed the public comment period.

12:12pm - County Engineer Greg Nikodym returned to the podium.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve a 2004 Employee Order for non-union Highway Department employees.

12:28pm - The board took a short break.

12:42pm - The board resumed business.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$1,543.82 to Sean Connolly as reimbursement of initial equipment.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following notice:

NOTICE OF INTENT TO ADOPT AN ORDINANCE AMENDING
THE KANABEC COUNTY COMPREHENSIVE PLAN

NOTICE IS HEREBY GIVEN that the Kanabec County Board of Commissioners intends to adopt an ordinance amending the Kanabec County Comprehensive Plan. A hearing will be held on this question on the 14th day of January, 2004 at 7:05 o'clock p.m., at the Kanabec County Board Room.

The subject matter and general purpose of the ordinance is to amend the Kanabec County Comprehensive Plan by adding thereto the following subsection:

2.8.8 Kanabec County has joined with the City of Mora and formed a joint planning board to address common land use issues. Adult orientated businesses are addressed by County Ordinance and the Joint Planning Board.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following notice:

NOTICE OF INTENT TO ADOPT AN ORDINANCE REGARDING
KANABEC COUNTY ADULT ORIENTATED BUSINESSES

NOTICE IS HEREBY GIVEN that the Kanabec County Board of Commissioners intends to adopt an ordinance regarding Kanabec County adult oriented businesses. A hearing will be held on this question on the 14th day of January, 2004 at 8:15 o'clock p.m. at the Kanabec County Board Room.

The subject matter and general purpose of the ordinance will be to regulate the conduct and location of adult orientated businesses within Kanabec County.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to adjourn at 1:25pm to meet again in regular session on Wednesday, December 17, 2003 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator