

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

December 14, 2005

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 14, 2005 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Dennis McNally and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the agenda with the addition of 'toaster'.

Action #2 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the December 1, 2005 minutes of the Kanabec County Truth in Taxation Hearing as presented.

Action #3 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, December 14, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Stan Cooper, Jerry Nelson, and Dennis McNally. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business. Also present during the meeting were Taylor Beaudoin with Camel Recovery and Fiscal Supervisor Terry Price.

Action #HS4 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the agenda of the Human Service Board with the addition of a Mental Health Grant Application.

Action #HS5 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve payment of 146 claims on Welfare Funds totaling \$129,112.75.

Action #HS6 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve an agreement with Central Minnesota Jobs and Training Services for Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) employment services for January 1, 2006 through December 31, 2007.

Action #HS7 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to authorize the Family Service Agency Director to apply for a Mental Health Grant.

Action #HS8 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to recess the Human Service Board at 10:05am to meet again at 1:45pm.

10:05am - Chief Deputy Sheriff Robert Jensen met with the County Board to discuss matters concerning Sheriff's Office equipment.

Action #9 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #9 - 12/14/05

WHEREAS the Sheriff's Office has received a donation of \$9,300.75 for six electronic gun locking devices and four mobile traffic radar units, and

BE IT RESOLVED to authorize the purchase of six electronic gun locking devices and four mobile traffic radar units at a total cost of \$9,300.75.

Action #10 - - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 10:08am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **10:08am** on Wednesday, December 14, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Stan Cooper, Jerry Nelson, and Dennis McNally. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH11 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the Public Health Board Agenda with the addition of Jail Contract and signature authorization.

Action #PH12 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #PH12 - 12/14/05
ORDER OF THE BOARD

WHEREAS there is a vacancy in a nursing position, and

WHEREAS the Public Health Director wishes to refill these duties by increasing the hours of other employees rather than hiring a replacement;

BE IT RESOLVED to increase the hours of nurse Jennifer Friday from 24 per week to 40 per week effective January 7, 2006.

Action #PH13 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #PH13 - 12/14/05
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Public Health Nurse, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Public Health Service Director Wendy Thompson and the County Personnel Director to hire a Public Health Nurse at 24 hours per week to refill the vacant position at Step A, Range 11 of the pay plan plus a \$2.00 market adjustment which combined is \$19.60 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #PH14 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve an agreement between Public Health and the Family Service Agency for transportation services.

Action #PH15 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve an Jail Health Services Program contract between Public Health and the Sheriff's Office.

Action #PH16 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve a Signature Authority form, Grants and Contracts, from the Central Minnesota Council on Aging.

Action #PH17 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the Public Health Board at 11:10am to meet again in regular session on Wednesday, January 18, 2006 at 10:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

11:10am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Questions about Planning Commission
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11:19am - The Chairperson closed public comment and the board took a 10 minute break.

Action #18 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the December 7, 2005 minutes of the Kanabec County Board of Commissioners as presented.

Action #19 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim of \$19,300.00 to Vruno & Williams for asbestos abatement.

11:34am - Ronald Unger met with the County Board to discuss matters concerning alleged improper use of county equipment and materials. Following a detailed discussion, the board took the matter under advisement pending further information.

12:04am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #20 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution relating to Contract 20054--the bridge projects of SAP 33-598-14 (*CR 49, Southfork Groundhouse River*), SAP 33-598-15 (*CR 67, Mud Creek*) and SAP 33-598-16 (*CR 82, Snowshoe Brook*):

Resolution #20 - 12/14/05

WHEREAS Contract 20054 has in all things been completed and the County Board being fully advised in the premises;

NOW THEN BE IT RESOLVED; that we do hereby accept said completed project for and in behalf of the County of Kanabec and authorize final payment of \$39,724.20 to Landwehr Construction.

Action #21 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims:

Helen Linder	956.00
Tom Roeschlein	246.00

Action #22 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 22 - 12/14/05

WHEREAS the county board has been presented with a request to pay a Right-of-Way claim on SP 33-620-08: the reconstruction of County State Aid Highway 20 north from CSAH 3 to CSAH 5;

BE IT RESOLVED to pay the following Right-of-Way claim: Russell & Lynn Bruner, \$2,491.90.

Action #23 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 23 - 12/14/05

Overweight / Overwidth Vehicle Permits

WHEREAS, Minnesota Statute Section 169.86 allows Counties to issue permits for overweight and/or overwidth vehicles that travel roads under their jurisdiction, and

WHEREAS, Kanabec County recognizes the need to, under certain circumstances, allow overweight and/or overwidth vehicles on their roads, and

WHEREAS, Kanabec County must ensure the integrity of its road system;

NOW THEREFORE BE IT RESOLVED, that the Kanabec County Engineer may issue overweight and/or overwidth vehicle special permits upon application in writing and with good cause, and

BE IT FURTHER RESOLVED, that the owner/operator of the vehicle must make every effort to first comply with the weight and width provisions of Minnesota Statutes Chapter 169 and if unable to comply make application for special permit and pay applicable fees as established herein, and

BE IT FURTHER RESOLVED, that the fees for overweight and/or overwidth vehicles shall be as follows:

Overwidth

The overwidth permit application fee shall be \$25.00 per trip.

Overweight

The overweight permit application fee shall be \$25.00 per trip plus the additional fee from the schedule below as applicable.

Gross Vehicle Weight Fee Schedule

Gross Weight of Vehicle & Load (lbs)	Additional Fee (\$)
73,281 - 80,000	\$25
80,001 – 90,000	\$50
90,001 – 100,000	\$75
100,001 – 110,000	\$100
110,001 – 120,000	\$150
120,001 – 130,000	\$200
130,001 – 140,000	\$250
Over 140,000	\$325

Overweight Axle Group Fee Schedule

Weight Exceeding Group Limitation (lbs)	Additional Fee (\$)
1-2000	\$5.00
2001 – 4000	\$7.50
4001 – 6000	\$10.00
6001 – 8000	\$12.50
8001 – 10,000	\$15.00
10,001 – 12,000	\$20.00
12,001 – 14,000	\$25.00
Over 14,000	Not permitted

As an alternative to the above fee schedules, an annual permit may be issued for overweight construction equipment, machinery, and supplies. The fees for the annual permit are as follows:

Gross Weight of Vehicle & Load (lbs)	Additional Annual Fee (\$)
73,281 – 80,000	\$200
80,001 – 90,000	\$300
90,001 – 100,000	\$400
100,001 – 110,000	\$500
110,001 – 120,000	\$600
120,001 – 130,000	\$700

130,001 – 140,000	\$800
Over 140,000	No annual permit

BE IT FURTHER RESOLVED, that the permit process and fee schedule be effective January 1, 2006.

Action #24 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution relating to non-union personnel in the Highway Department:

Resolution #24 - 12/14/05
ORDER OF THE BOARD

ARTICLE 1 - EMPLOYEE SECURITY

- 1.1 The Employer shall provide employees with liability insurance against claims, judgments, and costs of litigation arising from allegedly negligent conduct within the scope of their employment. This coverage is not intended to include intentional torts, crimes, or ordinance violations.

ARTICLE II - EMPLOYER AUTHORITY

- 2.1 All benefits, pay, and other information, presented is accurate on the day ordered by the County Board of Commissioners and does not constitute a promise of future benefits, establish a contract or create a commitment to do any particular thing.
- 2.2 Kanabec County reserves the right to change policies, practices, or conditions expressed in these policies without notice as the County deems appropriate. Kanabec County management may vary from all written and unwritten policies and practices if, in its opinion, the circumstances require.
- 2.3 This set of policies does not constitute an employment contract. Neither, the offer and acceptance of employment, nor the establishment or maintenance of policies or procedures by the county create a contract of employment. All employment is that of 'at-will'.
- 2.4 This set of policies is subject to all applicable laws. In the event that any provision of these policies shall be found to be contrary to law, such provision shall be void. All other provisions shall remain in full force and effect.

ARTICLE III - HOURS OF WORK

- 3.1 The Employer is the sole authority in establishing work schedules.

- 3.2 The regular workweek will normally be forty (40) hours, Monday through Friday, unless otherwise ordered by the County Board of Commissioners.
- 3.3 The regular workday will normally be eight (8) hours, unless otherwise ordered by the County Board of Commissioners.
- 3.4 Employees shall be given a one-half (1/2) hour lunch break each workday. For each four (4) hours worked, the employees shall be given a fifteen (15) minute rest period.

ARTICLE IV - VACATIONS

4.1 Regular employees shall be granted the following vacation schedule:

Up to one (1) year's service	72 hours per year
After one (1) year's service	96 hours per year
After five (5) year's service	136 hours per year
After fourteen (14) year's service	176 hours per year
After twenty (20) year's service	200 hours per year

Any vacation not taken in accordance with the above schedule will be allowed to be accumulated up to two (2) times the employee's yearly vacation earned.

During an employee's six (6) month probationary period, they will not be eligible to take vacation.

ARTICLE V - HOLIDAYS

5.1 All regular employees shall be granted leave of absence with regular pay on all legal holidays. These are:

New Year's Day	Fourth of July	Thanksgiving Day
Martin Luther King Day	Labor Day	Friday after Thanksgiving
President's Day	Memorial Day	Veteran's Day
Christmas Day	2 Holidays of Employee's Choice	

5.2 A paid holiday occurring on Sunday shall be observed on the following Monday, and a holiday occurring on Saturday shall be observed on the preceding Friday.

5.3 In order to qualify for the holiday pay by this Article, a regular or probationary employee must be in paid status their last scheduled work day immediately before and the first scheduled work day immediately following the holiday, unless their failure to do so is for a reason acceptable to the Employer.

5.4 The Holidays granted under Section 5.1 are subject to change. The legal holidays where leave will be granted with pay shall be consistent with those holidays included in the International Union of Operating Engineers, Local No 49 contract.

- 5.5 Any of the above mentioned paid Holidays that occur during a regularly assigned ten (10) hour day, four (4) day work -week schedule shall be paid at ten (10) hours.

ARTICLE VI - SICK LEAVE, JURY DUTY, LEAVES, TEMPORARY JOB DISABILITY

- 6.1 Regular and probationary employees shall earn regular sick leave at the rate of one (1) day for each month of service.
- 6.11 Regular sick leave may accumulate up to a maximum of one hundred (100) days.
- 6.12 Sick leave may be used for the following purposes:
- a) For actual sickness or temporary physical disability.
 - b) During quarantine.
 - c) In the event of serious illness or death in the employee's immediate family, and with the employer's approval, three (3) days sick leave may be used. For purposes of this subsection immediate family shall be construed to mean the employee's spouse, children, mother, father, brother, sister, mother-in-law, father-in-law, grandparents and grandchildren.
- 6.13 For any calendar month in which the employee has an unpaid absence of more than one day from their regular work schedule, sick leave and vacation leave accrual will be prorated for that month. Example:
- Normal Earning Rate = 8 hrs/month.
 - Actual base pay hours in sample month = 168 hours.
 - Actual base pay hours paid = 126 hours.
 - Earned that month: $126 \div 68 \times 8 = 6$ hours.
- 6.2 When the maximum amount permissible has been accumulated under Subsection 6.11, additional sick leave earned will be treated as follows:
- 6.21 Four (4) hours per month will be credited to banked sick leave which may be used only when an employee's accumulated sick leave has been exhausted.
- 6.22 Four (4) hours per month will be credited to earned vacations, subject to the limitations of subsection 4.1 of Article IV.
- 6.3 **INJURED ON DUTY**
- 6.31 To ensure coverage, the Employee must report immediately upon knowledge of any job-related injury or illness to their supervisor or department head. If the supervisor or department head is not available, the report must be made to the Personnel Department.
- 6.32 An injured Employee shall keep the Employer fully informed of medical progress and work-readiness.
- 6.33 An injured Employee not able to work may select one of two compensation

options:

Option One:

6.33.01 - The Employer will transfer to the Employee any worker's compensation wage benefits, which shall be credited to the Employee's sick leave accumulation in proportion to the amount of compensation received.

6.33.01.01 - The employer will issue to the Employee a paycheck at their base hour and pay rate using sick leave. If sick leave is exhausted, vacation leave will be used.

6.33.01.02 - In no case shall the check issued by the Employer exceed normal net earnings, nor shall benefit use exceed existing earned balances.

6.33.01.03 In the event the Employee does not have sufficient benefits to maintain a full paycheck, partial payments may be made, or the Employee may then select Option #2.

6.33.01.04 Should an Employee fail to turn over Worker's Compensation payments for which they have received benefit the Employer is authorized to make appropriate deductions from future wages, benefits, or both.

Option Two:

6.33.02 - The Employee will accept Worker's Compensation payments as full reimbursement. Employment status will be treated as if the Employee were on an unpaid medical leave of absence.

- 6.34** An injured Employee will not be permitted to return to work until a written release from the attending physician is forwarded to the Employee's supervisor.
- 6.35** If limitations of work are included on the statement of release, the Employee may be utilized on light duty assignments as determined by the supervisor. The supervisor must take caution not to expose the Employee to factors that would be detrimental to his or her health.

ARTICLE VII - RESIGNATION, RETIREMENT, SEVERANCE PAY

- 7.1** Employees wishing to resign shall notify their immediate supervisor at least three (3) weeks in advance of their proposed ending date of employment. Failure to provide such notice may mean forfeiture of severance pay provided by this Article.
- 7.2** Upon retirement, or termination of service in good standing, employees who have completed five (5) years of service shall receive severance pay equal to the following:
- 7.21** Vacation earned but not used under Article IV, plus
- 7.22** A portion of accrued and unused sick leave will be applied to a Post Employment Health Care Expense Account via the Employer's HRA plan subject to the following qualifications:
- 7.221** 100% of the unused sick hours, up to 650 hours, on the last day worked

will be applied to a Post Employment Health Care Expense Account via the Employer's HRA plan for the individual employee. The hours will be converted to a dollar total using an average of the employee's January 1st wage for the last 3 years.

- 7.222 The unused sick leave hours shall be paid in annual installments of \$4,500.00 until the entire amount has been contributed to the HRA. No interest shall be paid by the Employer from the time of the first installment through the time of the last installment.
- 7.223 Nothing in this article shall extend an employee's continuation eligibility beyond that provided by State and Federal law.
- 7.224 In order to qualify for the benefit the employee must give at least three weeks notice prior to retirement, except in the case of disability, and must qualify and apply for PERA retirement benefits.

- 7.3 In the event of the employee's death, severance pay shall be paid to the employee's beneficiary as designated on the life insurance policy provided by the County.

ARTICLE VIII - LEAVE OF ABSENCE

- 8.1 Refer to Kanabec County Policy P-114, Effective April 1, 1998

ARTICLE IX - WAGES

- 9.1 Kanabec County Highway Department non-union employees shall be paid in accordance with the current county non-union wage schedule and County Policy P-117, Effective January 1, 2004.
- 9.2 In addition to the wage specified in 9.1 above, one (1) supervisory employee will be compensated an additional amount of \$100.00 per week for weekend on-call pay. This is limited to one (1) individual as determined by the County Engineer and is only applicable from January 1st to April 30th and from November 1st to December 31st.

ARTICLE X - INSURANCE

- 10.1 The Employer shall furnish employee group health insurance coverage to each regular and probationary employee. The Employer contribution shall be the same as that for all other Non-Union County Employees.
- 10.2 The Employer shall provide each regular and probationary employee with \$10,000. of group life insurance.
- 10.3 All regular and probationary employees shall also have the option of obtaining dependent group health insurance under the Employer's master policy. The Employer contribution shall be the same as that for all other non-union county employees.

ARTICLE XI - COUNTY VEHICLES

- 11.1 In addition to the County Engineer, a vehicle will be provided for the Maintenance Supervisor. This vehicle, although not for personal use, can be used to drive to and from the employee's residence and the work site. Similarly, a vehicle will also be provided for the Assistant Engineer during the construction season.
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Action #25 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #25 - 12/14/05
Equipment Rental Rates
Effective January 1, 2006

BE IT RESOLVED, that the Kanabec County Engineer is authorized to enter into agreements with municipalities and townships within the County whereby the equipment of the Kanabec County Highway department shall be rented to such municipalities and townships. Such agreements shall provide that said equipment shall be operated and maintained exclusively by the personnel of the Kanabec County Highway Department.

BE IT FURTHER RESOLVED, that the said rentals shall be paid for in accordance with the following schedule:

Unit	Cost / Hr
Motor Grader w/Operator	\$75.00
Tandem Truck w/Operator	\$57.00
Dozer w/Operator	\$75.00
Tandem Truck & Pup w/Operator	\$65.00
Single-Axle Truck w/Operator	\$48.00
Articulated Front End Loader w/Operator	\$80.00
Tractor, Backhoe-Loader w/Operator	\$55.00
Tractor, Brush Cutter w/Operator	\$75.00
Tractor, Mower w/Operator	\$45.00
Pickup w/Driver	\$35.00
Pickup w/Foreman	\$40.00
Sign Truck W/Operator	\$57.00
Power Broom w/Operator	\$90.00
Winter Salt-Sand Mix (material only)	\$25.00 / cy
Bituminous Patch Mix (material only)	\$50.00 / ton

BE IT FURTHER RESOLVED, that the following rates be charged for equipment used on county state aid highways and county roads:

Unit	Cost / Hr
Motor Grader	\$45
Single/Tandem Truck	\$45
Pickup	\$12
Loader	\$50
Tractor / Mower	\$30
Tractor / Boom Mower	\$50
Backhoe	\$40
Trailers	\$15
Tar Kettle	\$25
Power Broom	\$10 plus loader rate
Air Compressor	\$20
1-ton Dump	\$15
Pressure Washer	\$15
Brush Chipper	\$20
Dozer	\$45
Sign Truck	\$32
Culvert Steamer	\$40
Router	\$15

12:35pm - County Sheriff Steve Schulz met with the County Board to discuss the proposed 2006 budget. No action was taken at this time.

1:00pm - Hospital Administrator Randy Ulseth met with the County Board to discuss Hospital Board appointments.

Action #26 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #26 - 12/14/05

WHEREAS the terms of three Hospital Board members expire on January 2, 2006, and

WHEREAS the Hospital Board did pass a motion on November 21, 2005

recommending the reappointment of all incumbents;

BE IT RESOLVED to reappoint Larry Brettigan, Mike Fetzek and Roger Nieboer to three-year terms commencing immediately and expiring January 5, 2009.

Action #27 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #27 - 12/14/05

WHEREAS quotes for power vacuum sweepers were received as follows:

Dalco	\$2,197.00 + tax
Hillyard	\$3,600.00 + tax
A & A Enterprises	\$3,696.00 + tax

BE IT RESOLVED to approve the recommendation of the County Coordinator and Maintenance Supervisor and accept the low quote of \$2,197 + tax from Dalco.

Action #28 - Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 28 - 12/14/05

WHEREAS, Kanabec County has made significant progress in meeting the need for owner occupied housing rehabilitation in the cities and rural areas of the county, and

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and

WHEREAS, the HOME Rental Rehabilitation Program sponsored by the Minnesota Housing Finance Agency (MHFA) may provide a means for rehabilitating rental housing units in Kanabec County.

NOW THEREFORE BE IT RESOLVED, that the Central Minnesota Housing Partnership is hereby authorized to submit an "Application for Administrative Authority" to MHFA for participation in the HOME Rental Rehabilitation Program, and the Central Minnesota Housing Partnership is designated as the administrative body for implementing this program in Kanabec County.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Jerry Nelson

OPPOSED: Dennis McNally, Les Nielsen, Stan Cooper

ABSTAIN: None

whereupon the resolution failed.

Action #29 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 29 - 12/14/05

WHEREAS the county has several areas of potential capital expenditure requirements which could negatively affect the 2005 and 2006 budgets, and

WHEREAS the county will receive \$95,281 in dividends from the Minnesota Counties Insurance Trust (MCIT) as follows:

Worker's Compensation	\$51,009
Property & Casualty	<u>\$44,272</u>
Total	= \$95,281

and

WHEREAS use of the MCIT dividend for these one time expenditures will abrogate the negative budget impact of these expenditures;

BE IT RESOLVED to adopt the following distribution schedule for the MCIT dividend:

	Pro-rated Dividend	% of the total	Postage Machines	Information Systems	Multi-function copier	Distribute to indicated departments
Revenue	\$40,229.53	42.22%	\$3,596.30	\$8,647.06	\$3,665.54	\$24,320.63
Public Health	\$17,911.68	18.80%	\$1,601.38	\$3,849.99	\$1,632.22	\$10,828.09
Road & Bridge	\$32,331.77	33.93%	\$2,890.16	\$6,949.49	\$2,945.80	\$19,546.32
Welfare	\$4,808.01	5.05%	\$430.16	\$1,033.45	\$438.44	\$2,905.96
	\$95,281.00	100.00%	\$8,518.00	\$20,480.00	\$8,682.00	\$57,601.00

Action #30 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 30 - 12/14/05

WHEREAS Kanabec County did enter into a Memorandum of Agreement with the University of Minnesota for the services of a 4-H Coordinator in Kanabec County, and

WHEREAS the Memorandum of Agreement specifies that a three-month notice must be given to the Dean & Director of Extension for adjustments;

BE IT RESOLVED to direct the County Coordinator to submit a letter and this resolution to the Dean & Director of Extension as notice that the board is eliminating the 4-H Coordinator funding effective September 30, 2006.

Action #31 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 31 - 12/14/05

WHEREAS quotes for postage machines were received as follows:

	Pitney Bowes	Hasler
Purchase Price	\$3,999 with trade in	\$3,999 without trade in
Cost for first year	\$4,793 per machine	\$5,221 per machine
Cost for future years	\$1,562 per machine	\$1,222 per machine

BE IT RESOLVED to approve the recommendation of the County Coordinator and accept the quote of \$3,999 each from Hasler for a total of \$7,998.00 + tax.

2:45pm - Commissioner Jerry Nelson left the meeting.

Action #32 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 32 - 12/14/05

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2006 and the matter of providing funds to enable the County to meet its responsibilities, and

WHEREAS the Kanabec County Board of Commissioners must levy taxes to provide funds to enable the county to meet its responsibilities and obligations in the year 2006;

BE IT THEREFORE RESOLVED by the Kanabec County Board of Commissioners that the County Auditor/Treasurer is authorized and directed to levy taxes in accordance with the law on the taxable property in the County of Kanabec for taxes

due and to become payable in the year 2006 shall be in the following amounts for the following funds so stated:

Revenue Fund	\$4,597,142
Welfare Fund	\$1,919,854
Road & Bridge Fund	\$1,795,500
Building Fund	\$611,998
<u>GROSS LEVY</u>	\$8,924,494
HACA (Program Aid)	\$843,461
FINAL TAX CAPACITY 2006 LEVY	\$8,081,033
Debt Service Fund (Market Value)	\$176,838
TOTAL FINAL PAYABLE 2006 LEVY	\$8,257,871

BE IT FURTHER RESOLVED that \$350,625 of the “Building Fund” line and all of the “Debt Service Fund” line at \$176,838 are dedicated to debt service.

Action #33 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 33 – 12/14/05

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2005 and the matter of providing funds to enable the county to meet its responsibilities;

BE IT THEREFORE RESOLVED that the budget for general government purposes in total and for the individual departments listed for the year 2005 be and hereby is approved as follows:

Item	Expend.	Receipts	NET
Assessor	294,486	77,266	217,220
Attorney	463,772	70,400	393,372
Auditor/Treasurer			
Office	387,568	23,000	364,568
Elections	38,825	1,500	37,325
AS-400 Expenses	75,604	2,500	73,104
Auditor/Treasurer Total	501,997	27,000	474,997
Commissioners	153,901	2,000	151,901
Coordinator			

Building & Grounds	359,052	26,772	332,280
Coordinator	138,402	10	138,392
Personnel	81,995	1,200	80,795
Workforce Center	35,912	9,375	26,537
Vehicle Pool	10,734	9,500	1,234
County Coordinator Total	626,095	46,857	579,238
Court Administrator	28,000	6,550	21,450
Culture & Recreation	7,000	0	7,000
E Central Reg Library	145,488	0	145,488
Environmental Services			
Office	161,490	97,520	63,970
Water Plan	24,565	24,565	0
Wetlands	47,200	47,200	0
ISTS	1,500	1,500	0
Shorelands	9,320	9,320	0
Env. Services Total	244,075	180,105	63,970
Extension	66,347	1,000	65,347
Information Systems	180,834	13,500	167,334
Law Library	20,000	20,000	0
Probation			
Office	370,364	153,400	216,964
Probation Fees	13,500	13,500	0
Public Health Service	1,883,548	1,658,024	225,524
Recorder	267,695	254,000	13,695
Sanitation	157,491	141,452	16,039
Sheriff			
Law Enforcement	960,186	90,500	869,686
Boat & Water	12,374	7,143	5,231
Snowmobile	4,025	3,566	459
Reserves	1,000	0	1,000
Coroner	33,000	0	33,000
Jail	1,555,984	58,000	1,497,984
E-911 System	40,700	40,700	0
Sheriff's Total	2,607,269	199,909	2,407,360
Surveyor	20,000	0	20,000
Unallocated	243,679	879,117	-635,438
Vet's Ser, Emer Manage	59,281	13,600	45,681
Revenue Fund Totals	8,354,822	3,757,680	4,597,142
Road & Bridge Fund	4,770,504	2,975,004	1,795,500
Welfare Fund	4,433,582	2,513,728	1,919,854
Railroad Authority			
Building Fund	634,698	22,700	611,998

Bond Fund	527,751	350,913	176,838
TOTALS:	18,721,357	9,620,025	9,101,332

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #34 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to adjourn at 3:36pm to meet in regular session on Wednesday, December 21, 2005 at 6:30pm.

Signed _____
 Chairperson of the Kanabec County Board of Commissioners,
 Kanabec County, Minnesota

Attest: _____
 Kanabec County Coordinator