

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**December 15, 1999**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 15, 1999 pursuant to adjournment with the following Board Members present: Dennis Schulz, Dave Ulstrom, Dennis McNally, and Stan Cooper.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the agenda as amended.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the December 15, 1999 Minutes of the Kanabec County Board of Commissioners as corrected.

**9:05am** - The Board convened as the Human Services Board. Phil Peterson, Family Service Agency Director, presented the Human Services Board agenda. Items discussed included agency finances, contracts, staffing, and other agency business.

Commissioner Roeschlein arrived at 9:10am.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve an agreement for services with Industries through June 30, 2000 at a rate increase of 6%, approval subject to agreement by the Industries, Inc. Board.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to renew agreements with contract psychologists Rob Linninger, Marcy Stoekel, Mike Shake and Linda Walinski for year 2000, the contracts being identical to the year 1999 agreements.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to renew a contract for Case Management services with Pat Engel for year 2000, the contract being identical to the year 1999 agreement.

It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to renew a contract for psychiatric services with Allina Behavioral Services for year 2000, the contract being identical to the year 1999 agreement.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to extend a school social worker contract through June 15, 2000.

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It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

**Resolution 99-12/15-1**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Financial Worker, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Family Service Agency Director and the County Personnel Director to hire a Financial Worker to refill the vacant position at Step A, Range 6 of the pay plan which is \$10.59 per hour,

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

**Resolution 99-12/15-2**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Supervisor Financial Assistance, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Family Service Agency Director and the County Personnel Director to hire a Supervisor Financial Assistance to refill the vacant position at Step A, Range 8 of the pay plan which is \$14.65 per hour,

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to pass the following resolution:

**Resolution 99-12/15-3**

**WHEREAS** Office Support Specialist Lynn Nelson has completed six months of

employment in a satisfactory manner;

**BE IT RESOLVED** approve completion of probation and achievement of regular employee status.

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It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to authorize the Chairperson to sign the November, 1999 Family Service Agency assistance vouchers list.

Each Commissioner gave a report of the activities of the Boards and Committees in which they participate.

**10:05am** - The Board convened as the Public Health Board. Wendy Thompson, Public Health Service Director, presented the Health Board agenda. Items discussed included agency finances, County Based Purchasing, staffing and other agency business.

It was moved by Tom Roeschlein, and seconded by Dennis McNally, and **carried** unanimously to approve a contract for calendar year 2000 between Kanabec County Public Health and Kanabec Hospital for Occupational and Physical Therapy.

It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to approve a contract for calendar year 2000 between Kanabec County Public Health and Serenity Manor to provide skilled nursing services.

Dave Ulstrom introduced the following resolution and its adoption:

**BE IT RESOLVED** to approve a contract for calendar year 2000 between Kanabec County Public Health and the following agencies for In-House Respite Care:

- \_ Villa Health Care
- \_ Green Acres Country Care Center
- \_ Kanabec Hospital

The motion for the adoption of the foregoing Resolution was duly seconded by Tom Roeschlein and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Tom Roeschlein,  
Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve a contract for calendar year 2000 between Kanabec County Public Health and the following providers for Hospice Pharmacy services:

- Midwest IV & Home Care
- Coborn's Pharmacy

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve a Hospice Program contract for calendar year 2000 between Kanabec County Public Health and Kanabec Hospital for dietary counseling.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve a Hospice Program contract for calendar year 2000 between Kanabec County Public Health and Kanabec Hospital for Occupational and Physical Therapy.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve a Hospice Program contract for calendar year 2000 between Kanabec County Public Health and Health Dimensions for Occupational and Speech Therapy.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve a contract for calendar year 2000 between Kanabec County Public Health and the following providers for Hospice durable equipment:

- Midwest Medical Services
- Aitkin Medical Service

It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried** unanimously to approve a Family Service Aide contract for calendar year 2000 between Kanabec County Public Health and Kanabec County Family Services.

It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried** unanimously to approve a transportation contract for calendar year 2000 between Kanabec County Public Health and Kanabec County Family Services.

It was moved by Tom Roeschlein, and seconded by Dennis McNally, and **carried** unanimously to approve a contract for calendar year 2000 between Kanabec County Public Health and Kanabec County Sheriff's Department for Jail Nursing Services.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to contract for calendar year 2000 between Kanabec County Public Health and Rum River Medical for billing assistance.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to revise the county non-union holiday policy to change the Columbus Holiday to Christmas Eve for Public Health employees effective January 1, 2001.

**11:05am** - Court Administrator Lu Ann Blegen met with the County Board to discuss matters concerning the Guardian ad Litem program. It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to contract for calendar year 2000 with Guardian Ad Litem Services, Inc for Guardian ad Litem Services.

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It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried**

unanimously to approve the following resolution:

## **Resolution 99-12/15-4**

**BE IT RESOLVED** to appoint Commissioner Dave Ulstrom to serve as the County Board's Representative on Mora Area Chamber of Commerce Governmental Affairs Committee the for a three year term to commence immediately and expiring January 7, 2003.

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**11:27am** - P.C. Systems Administrator DeAnna Lilienthal met with the County Board to discuss matters concerning computer services.

It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried** unanimously to approve a memorandum for release to employees and a work order form.

**12:05pm** - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

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It was moved by Dennis McNally, and seconded by Tom Roeschlein, and **carried** unanimously to approve the following resolution:

## **Resolution 99-12/15-5**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Premises Permit Application for Exempt Permit--one time raffle on January 29, 2000--at the Ann Lake Sportsman's Club, 1412 Ann Lake Road, Ogilvie, MN.

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It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve Jean Peterson to attend two days of training in St. Cloud including an overnight stay.

It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried** unanimously to pay a claim of \$33,413.09 to Custom Fit, Inc.

It was moved by Tom Roeschlein, and seconded by Stan Cooper, and **carried** unanimously to refer the position of Clerk/Computer Technician to the Job Evaluation.

It was moved by Dave Ulstrom, and seconded by Tom Roeschlein, and **carried** unanimously to award the carpet bid for the courthouse renovation/expansion project to Dave's Furniture in Mora for a total of \$16,000.00.

**12:30pm** - Rick Martens and Dale Voge of Hillman Township met with the County Board to discuss matters concerning road concerns. No action was taken at this time.

It was moved by Dave Ulstrom, and seconded by Tom Roeschlein, and **carried** unanimously to approve an agreement with the City of Mora regarding the closing of Elm Street.

It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to approve a contract for \$5,000 hours of telephone system service discounted to \$4,250.00.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously at 1:20pm to adjourn to meet in regular session on Wednesday, December 22, 1999 at 7:00pm; motion carried unanimously.

signed \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners, Kanabec County, Minnesota

Attest: \_\_\_\_\_  
County Coordinator