

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**December 16, 2009**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, December 16, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Roger Crawford, Kevin Troupe, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda as amended: Add commissioners wage.

Action #2 – It was moved by Roger Crawford, seconded by Les Nielsen and carried unanimously to approve the December 9, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a **Consent Agenda** including all of the following actions:

## **Resolution #3a – 12/16/09**

### **Boser Construction Claim**

**WHEREAS** Boser Construction, Inc. is the Category #7—Carpentry—contractor for the jail project, and

**WHEREAS** the board has received a claim from Boser Construction for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Boser Construction Final Application for approval as follows:

Contract Sum	= \$112,070.00
Total Completed to date	= \$112,070.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$106,466.50</u>
Current Due	= \$ 5,603.50

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$5,603.50 on Jail Bond Funds to Boser Construction, Inc.

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**Resolution #3b – 12/16/09**

Kendell Doors & Hardware Claim

**WHEREAS** Kendell Doors & Hardware is the Category #11—Standard Doors/ Frames/Hardware—contractor for the jail project, and

**WHEREAS** the board has received a claim from Kendell Doors & Hardware for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Kendell Doors & Hardware Final Application for approval as follows:

Contract Sum	= \$58,135.82
Total Completed to date	= \$58,135.82
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$56,400.17</u>
Current Due	= \$ 1,735.65

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$1,735.65 on Jail Bond Funds to Kendell Doors & Hardware.

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**Resolution #3c – 12/16/09**

St Cloud Acoustics Claim

**WHEREAS** St Cloud Acoustics, Inc. is the Category #16—Acoustical Treatments—contractor for the jail project, and

**WHEREAS** the board has received a claim from St Cloud Acoustics for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified St Cloud Acoustics Final Application for approval as follows:

Contract Sum	= \$65,360.00
Total Completed to date	= \$65,360.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$61,161.00</u>
Current Due	= \$ 4,199.00

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$4,199.00 on Jail Bond Funds to St Cloud Acoustics, Inc.

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**Resolution #3d – 12/16/09**  
Systems Management & Balancing Claim

**WHEREAS** Systems Management & Balancing is the Category #25— Testing/Adjusting & Balancing—contractor for the jail project, and

**WHEREAS** the board has received a claim from Systems Management & Balancing for payment for worked performed on the jail project, and

**WHEREAS** the Construction Manager has certified Systems Management & Balancing Final Application for approval as follows:

Contract Sum	= \$17,300.00
Total Completed to date	= \$17,300.00
5% Retainage	= \$ 0.00
Less previous payments	= <u>\$14,791.50</u>
Current Due	= \$ 2,508.50

and,

**WHEREAS** the Construction Committee has approved this claim;

**BE IT RESOLVED** to authorize payment of \$2,508.50 on Jail Bond Funds to Systems Management & Balancing.

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**Resolution #3e – 12/16/09**  
General Jail Project Claims

**WHEREAS** the board has received a claim from various vendors for payment for the jail project, and

**WHEREAS** the billing appears consistent with the service delivered and the documentation is in order, and

**WHEREAS** the Construction Committee has approved these claims;

**BE IT RESOLVED** to authorize payment of the following claims on Jail Bond Funds:

Knife Lake Sanitation	\$ 600.00
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Garage Door Store	\$ 493.00
Kendell Doors	\$ 150.00
Kanabec Co Information Systems	\$ 811.91
Gorham Oien Mechanical	\$2,544.16
American Institutional Supply	\$3,858.45
Marco	\$ 577.13
TigerDirect	\$2,234.88
Ashworth Audio	\$ 899.94
Global Equipment	\$ 404.32
Grainger	\$1,739.52
Waterloo Healthcare	\$2,713.75
CharmTex	\$3,371.70
Johnsons Hardware	\$ 68.22
Timeless Cabinets	\$ 750.00
Oslin Lumber	\$ 58.29
Galls	\$ 385.80
Milaca Unclaimed Freight	\$ 288.54
Minnesota Energy Resource	\$ 331.71

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### **Resolution #3f – 12/16/09**

#### Architect's Claim

**WHEREAS** the board has received a claim from Klein McCarthy for payment for worked performed in February and March, 2009 on a proposed jail as follows:

Professional Services	\$5,926.20
Reimbursables	\$1,667.50

and

**WHEREAS** the billing appears consistent with work performed and the documentation is in order and the Construction Committee has recommended approval;

**BE IT RESOLVED** to authorize payment of \$7,593.70 on Jail Bond funds to Klein McCarthy Architects.

*Action #4* – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #4 – 12/16/09**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Premises Permit Application for the Hinckley/Pine City Flames Snowmobile Club for charitable gambling to be held at Stello's Trackside, LLC, 1067 Hwy 107 N, Braham, MN 55006.

Action #5 – It was moved by Roger Crawford, seconded by Les Nielsen and carried unanimously to approve a rental contract with University of Minnesota Extension Service for space to be rented in the Courthouse. This contract contingent upon approval of the County Attorney's Office.

County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #6 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #6 - 12/16/09**

Partial Payment SP 33-611-21

**WHEREAS** Knife River Corp has completed work on project SP 33-611-21 from TH No. 23 to CSAH No. 19 on CSAH No. 11 in accordance with plans and specifications

**BE IT RESOLVED** to authorize partial payment in the amount of \$172,861.85 to Knife River Corp.

Action #7 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #7 – 12/16/09**

Partial Payment SP 33-601-07

**WHEREAS** Knife River Corp has completed work on project SAP 33-601-07 and SAP 33-617-09 from CSAH No. 17 to CSAH No. 11 on CSAH No. 1 and from CSAH No. 1 to TH No. 23 on CSAH No. 17 in accordance with plans and specifications

**BE IT RESOLVED** to authorize partial payment in the amount of \$9277.17 to Knife River Corp.

Action #8 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #8 - 12/16/09**

**WHEREAS** the negotiating team has presented the Board with a proposed 2010-2011 bargaining unit agreement between Kanabec County and International Union of Operating Engineers Local 49, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Manager, Business Agent and Stewards

**BE IT RESOLVED** to approve a 2010-2011 bargaining unit agreement between Kanabec County and International Union of Operating Engineers Local 49.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following Highway Department non-union Employee Order:

**Personnel Policy  
Kanabec County Highway Department  
Non-Union Employees  
Effective January 1, 2010**

This policy revokes all previous policies.

The following Articles are specific to County Highway Department Non-Union Supervisory Employees and vary from other County Policies.

### **ARTICLE I - HOLIDAYS**

**1.1** All regular employees shall be granted leave of absence with regular pay on all legal holidays. These are:

New Year's Day	Fourth of July	Thanksgiving Day
Martin Luther King Day	Labor Day	Friday after Thanksgiving
President's Day	Veteran's Day	Christmas Day
Memorial Day	2 Holidays of Employee's Choice	

The two holidays of Employee's Choice (aka Floating Holidays):

- A. Must be taken in two (2) eight (8) hour segments
- B. New employees starting after June 30<sup>th</sup> of each year receive only one Floating Holiday  
New employees starting after October 1<sup>st</sup> of each year do not receive a Floating Holiday for that year

**1.2** A paid holiday occurring on Sunday shall be observed on the following Monday, and a holiday occurring on Saturday shall be observed on the preceding Friday.

**1.3** In order to qualify for the holiday pay by this Article, a regular or probationary employee

must be in paid status their last scheduled work day immediately before and the first scheduled work day immediately following the holiday, unless their failure to do so is for a reason acceptable to the Employer.

- 1.4 The Holidays granted under Section 1.1 are subject to change. The legal holidays where leave will be granted with pay shall be consistent with those holidays included in the International Union of Operating Engineers, Local No. 49 contract.
- 1.5 Any of the above mentioned paid Holidays that occur during a regularly assigned ten (10) hour day, four (4) day work -week schedule shall be paid at ten (10) hours.

## **ARTICLE II - SICK LEAVE**

- 2.1 When the maximum amount permissible has been accumulated under County Policy P14, Leave of Absence, effective April 1, 1998, additional sick leave earned will be treated as follows:
  - 2.11 Four (4) hours per month will be credited to banked sick leave which may be used only when an employee's accumulated sick leave has been exhausted.
  - 2.12 Four (4) hours per month will be credited to earned vacations.

## **ARTICLE III - WAGES**

- 3.1 Kanabec County Highway Department non-union employees will be paid in accordance with County Policy P-117, Effective January 1, 2004.
- 3.2 In addition to the wage specified in 3.1 above, one (1) Supervisory employee will be compensated an additional amount of \$100.00 per week for weekend on-call pay. This is limited to one (1) individual as determined by the County Engineer.

## **ARTICLE IV – COUNTY VEHICLES**

- 4.1 In addition to the County Engineer, a vehicle will be provided for the Maintenance Supervisor and Assistant Engineer. This vehicle, although not for personal use, can be used to drive to and from the employee's residence and the work site.

Action #10 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #10 – 12/16/09**

**WHEREAS** the agreement for snow removal with Dave's Lawn and Snow states in part that snow be removed from parking lots when the final accumulation is 3 inches or more, and

**WHEREAS** the County Board would like to change the agreement as follows:

- 2.12 Lots will be cleared anytime there is a final snow accumulation of 2” or more; or during a snowfall event if the accumulation exceeds 4” during normal business hours. If the Vendor believes additional clearing is necessary to prevent excessive compaction or safety problems, the Vendor will get prior approval from the County.

**BE IT RESOLVED** to direct the County Engineer to amend the agreement with Dave’s Lawn and Snow.

Action #11 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #11 - 12/16/09**  
Financial Worker Evaluation

**WHEREAS** the board did by Resolution #11-10/21/09 refer the position of Financial Worker to the pay plan consultant for reconsideration, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Financial Worker” position, which results in Pay Range 7:

Category	Rank	Points
Qualifications	q24	57
Decisions	d23	43
Problem Solving	p10	41
Relationships	r13	48
Effort A	ea5	4
Effort B	eb8	12
Hazards	h2	5
Environment	n5	8
<b>TOTAL POINTS</b>		<b>218</b>

and,

**BE IT FURTHER RESOLVED** that this change is effective January 1, 2010.

Action #12 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
A&K Contracting	62,022.74
Ann Lake Twp	6,604.80

Arthur Twp	11,139.21
Astleford International	94,037.00
Braham Public Schools	26,246.62
Brunswick Twp	13,221.87
City of Braham	42.51
City of Grasston	217.17
City of Milaca	28.03
City of Mora	13,254.98
City of Ogilvie	1,918.87
City of Quamba	933.73
Comfort Twp	10,579.42
East Central Energy	150.00
East Central Reg Dev Comm	1,519.30
East Central School District	4,891.07
Ford Twp	7,031.64
Frontier	603.54
Grass Lake Twp	14,143.49
Haybrook Twp	2,605.35
Hillman Twp	11,393.87
Hinckley Finlayson Schools	10,094.55
Holiday Credit Office	8,484.63
Isle Public Schools	5,577.59
Kanabec Co	14,894.05
Kanabec Co Auditor	600.00
Kanabec Co Public Health	46,379.53
Kanabec Twp	6,724.92
Knife Lake Twp	4,750.94
Kroschel Twp	3,158.80
Milaca Public Schools	1,950.86
MN Dept of Finance	4,346.50
MN Mutual Life Ins	257.25
MN Mutual Life Ins	44.10
Mora Municipal Utilities	11,641.50
Mora Public Schools	106,115.48
Northstar Access	862.07
Ogilvie Public Schools	127,379.90
Onamia Deputy Registrar	6,157.11
Peace Twp	6,755.39
Pine City Public Schools	61.05
Pine Co Health & Human Services	70,710.92
Pomroy Twp	8,673.27
Rudquist, Barbara	331.50

Sanofi Pasteur Inc	1,385.54
Southfork Twp	10,894.95
Treasurer, Kanabec Co	87,191.50
Verizon Wireless	1,132.88
Whited Twp	4,321.55
<b>TOTAL</b>	<b><u>833,463.54</u></b>

Action #13 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to recess the board meeting at 6:43pm to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **6:43pm** on Wednesday, December 16, 2009 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Roger Crawford, and Kevin Troupe. Items discussed: approve abstract.

Action #14 – It was moved by Roger Crawford, seconded by Les Nielsen and carried unanimously to approve payment of 152 claims totaling \$273,269.97 on Welfare Funds.

Action #15 - It was moved by Roger Crawford, seconded by Kim Smith, and carried unanimously to adjourn the Human Service Board at 6:50pm.

Action #16 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following claims on the funds indicated:

### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	90.82
Ace Hardware	44.30
American Institutional Supply	32.10
AmeriPride	397.38
Anderson, Janell	180.50
Anderson, Karen	371.80
Anderson Brothers Garage	93.08
Anderson Brothers Garage	92.07
Andres, Christine	158.15
Area III TSA	25,000.00
Arens, Kayle	3.30
Armstrong, Becci	45.10
Armstrong Roofing	285.50
Auto Value	24.91
Bernicks	41.16
Bernhardt, Maria	136.40

Biever, Laurie	40.70
BLI	384.44
Bork, Laura	168.85
Briggs	909.70
Burski, Kathy	303.43
Burski, Kathy	35.20
Centerpoint Energy	83.69
Coborns	45.18
Cassman, Deb	225.50
Central Fleet Service	326.43
Coborns	35.75
Coborns Pharmacy	1,794.97
CTC	8.46
D&T Ventures	500.00
D&T Ventures	578.81
Dalco	39.29
Dandelion Floral	101.88
Don's Auto	133.59
Downtown Deli	149.49
East Central Exterminating	112.21
East Central Regional Juvenile Center	5,460.00
Elfstrum, Brenda	243.10
Elf River Ford	169.20
Ellis, Kathi	136.83
Ellis, Kathi	267.96
Elwell, Carolyn	450.00
Felland, Becky	181.50
Felger, Karen	105.92
Fresonke, Lew	165.00
Friday, Jenny	74.25
Friel, Tammy	40.00
Garcia, Timothy	165.00
Gave Garage Door Co	251.20
GeoComm	7,766.44
Glen's Tire	11.87
Glen's Tire	543.22
Gorham, Carmel	177.20
Granite City Jobbing	942.04
Gravning, Trisha	405.70
Guptil, Mackenzie	76.50
Handyman's Inc	105.14
Hazelden	1,750.62

Heikes, Olivia	188.20
Help Systems	278.77
Holiday Inn	202.16
Horizon Towing	128.25
Howard, Carey	106.15
Image Office Service	82.95
JJ Keller & Assoc	609.01
Jebsen, Michelle	66.55
Jones, Lisa	399.50
Jelsing, Doyle	142.20
Kanabec Area Chamber of Commerce	293.00
Kanabec Co Aud/Treas	18.15
Kanabec Co Aud/Treas	417.33
Kanabec Co Information Systems	20,580.00
Kanabec Co Public Health	4,489.02
Kanabec Co Public Health	10,041.20
Kanabec Co Recorder	100.00
Kanabec Hospital	3,040.00
Kanabec Hospital	1,587.30
Kanabec Publications	28.60
Kanabec Publications	127.18
Keefe Supply Co	413.08
Keeps	221.76
Keeps	221.76
Knutson, Dr James	378.00
Koch's Hardware	88.68
Kanabec Publications	743.90
Koch's Hardware	31.34
Larson Allen	2,025.00
Lenny's Service	59.90
MACO	720.00
MACO	360.00
Matthew Bender	79.74
McCann, Marie	25.69
McGee, Dr Michael	1,000.00
Milaca Area Chamber	195.00
Milaca Auto	399.57
Mille Lacs Disposal	20.00
Mora PD	339.00
Mine Safety Appliances Co	9,334.99
MN Prevention Resource Center	30.00
Mora Chevrolet Buick	225.84

Mora Schools	11,010.45
Mora Schools	200.00
Nelson, Joanne	68.98
Nelsons Market	262.39
Nielsen, Les	260.15
Oak Gallery	11.68
Ogilvie Schools	8,826.31
Office Depot	31.47
Office Depot	15.79
Office Depot	92.37
Office Depot	21.64
Office Depot	45.74
Office Depot	32.83
Office Depot	148.32
Office Depot	7.81
Office Depot	88.04
1 Better Advertising	2,500.00
O'Reilly, Molly	154.00
Osterdyk, Sue	9.90
Otte Dairy Delivery	170.50
Owens Auto Parts	21.34
PD's Embroidery	514.00
Pamida	3.74
Pamida	10.68
Pancake, Dale	120.00
Pieper, Helen	382.00
Princeton Area Chamber of Commerce	95.00
Princeton Area Chamber of Commerce	160.00
Quill	133.08
Quill	287.99
Raiche, Nancy	154.00
Ratwik, Roszak & Maloney	2,742.05
Reed, Terrie	83.60
Regents of the U of MN	12,168.75
Reliable Office Supplies	13.28
Ringer, Jennie	42.90
Risk & Needs Assessment	200.00
Rittenour, Michelle	90.20
Rosburg, Diane	53.90
RS Eden	37.50
S&T	164.09
S&T	309.43

Sanftner, Ben	114.99
Sandberg, Bev	271.70
Schmidt, Barb	424.23
Schultz, Stefani	110.00
Scofield, Becca	50.60
Schultz, Deb	114.50
Sheriff, Kanabec Co	339.00
Stenberg, Vic	156.50
Sedlacek, Lowell	209.41
Skramstad, Linda	115.50
Smith, Kim	1,720.40
Stemig, Michelle	51.70
Stericycle	117.96
Storrar, Lynette	140.00
Streichers	229.99
Streichers	357.93
Sundsvold, Kathy	82.50
Swanson, Lori	192.63
Swanson, Lori	27.50
Teal's Market	23.82
The Vernon Co	1,057.71
The Vernon Co	750.03
The Vernon Co	650.00
Thoeny, Stacy	154.30
Thompson, Wendy	503.25
TigerDirect	159.99
Trimin	1,140.25
Trimin	1,898.24
Trimin	2,661.09
Troupe, Kevin	791.45
Tvedt, Joell	402.84
UHL Co	1,595.79
Ultra Max	1,430.00
Uniform Unlimited	1,896.21
US Cable	55.79
Viking Electric	331.67
Vogel, Darla	149.05
Voight, Jackie	88.55
Watson Co	183.35
Watson Co	260.57
Weber, Dan	33.20
West Payment Center	173.02
West Payment Center	1,138.50

Ziegler Inc

3,050.00

179,453.21

**Road & Bridge Fund**

Vendor	Amount
Ace Hardware	395.99
Ameripride	564.57
Arnold's Equipment Inc.	983.10
Auto Value Mora	2,432.34
Boyer Trucks	55.90
Gopher State One-Call	8.70
Kanabec Co Highway - Petty Cash	22.05
Kanabec County Recorder	100.00
MN Secretary of State	40.00
Northern States Supply, Inc.	124.92
Northwest Lasers, Inc.	190.00
Onamia Deputy Registrar	6,157.11
Oslin Lumber	4.81
Owens Auto Parts	510.30
Pine Lake Communications of Finlayson	627.36
Pomp's Tire Service, INc.	730.51
Power Plan	324.65
	13,272.31

Action #17 – It was moved by Les Nielsen, seconded by Roger Crawford and carried unanimously to approve the following resolution:

**Resolution #17 - 12/16/09**  
**ORDER OF THE BOARD**

**BE IT RESOLVED** to approve the following wage scale for non-union employees and elected officials effective January 1, 2010:

Grade	A	B	C	D	E	F	G	Grade
1	\$10.69	\$11.09	\$11.48	\$11.90	\$12.29	\$12.69	\$13.09	1
2	\$11.33	\$11.75	\$12.18	\$12.60	\$13.03	\$13.46	\$13.88	2
3	\$12.01	\$12.46	\$12.91	\$13.36	\$13.81	\$14.26	\$14.71	3
4	\$12.73	\$13.21	\$13.68	\$14.16	\$14.64	\$15.11	\$15.59	4
5	\$13.49	\$14.00	\$14.50	\$15.01	\$15.51	\$16.03	\$16.53	5
6	\$14.30	\$14.84	\$15.37	\$15.91	\$16.45	\$16.98	\$17.52	6
7	\$15.16	\$15.74	\$16.30	\$16.86	\$17.44	\$18.00	\$18.58	7
8	\$16.08	\$16.67	\$17.27	\$17.88	\$18.48	\$19.08	\$19.69	8
9	\$17.04	\$17.67	\$18.32	\$18.95	\$19.59	\$20.23	\$20.87	9
10	\$18.06	\$18.73	\$19.41	\$20.09	\$20.76	\$21.44	\$22.12	10

11	\$19.14	\$19.86	\$20.57	\$21.29	\$22.02	\$22.73	\$23.45	11
12	\$20.29	\$21.05	\$21.81	\$22.57	\$23.33	\$24.10	\$24.86	12
13	\$21.51	\$22.31	\$23.12	\$23.93	\$24.73	\$25.54	\$26.35	13
14	\$22.79	\$23.65	\$24.51	\$25.36	\$26.22	\$27.07	\$27.92	14
15	\$24.17	\$25.07	\$25.98	\$26.88	\$27.80	\$28.70	\$29.60	15
16	\$25.61	\$26.57	\$27.54	\$28.50	\$29.46	\$30.41	\$31.38	16
17	\$27.15	\$28.17	\$29.19	\$30.20	\$31.22	\$32.25	\$33.26	17
18	\$28.78	\$29.86	\$30.94	\$32.02	\$33.10	\$34.18	\$35.25	18
19	\$30.51	\$31.65	\$32.80	\$33.94	\$35.09	\$36.23	\$37.38	19
20	\$32.34	\$33.55	\$34.76	\$35.98	\$37.19	\$38.40	\$39.62	20
21	\$34.28	\$35.57	\$36.85	\$38.14	\$39.42	\$40.70	\$41.99	21
22	\$36.33	\$37.69	\$39.06	\$40.42	\$41.78	\$43.14	\$44.52	22

Action #18 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the purchase of a vacuum cleaner for the Courthouse at a cost of \$572.88 from Dalco. This price does not include tax and shipping.

Action #19 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the purchase of 20 technical support hours from CPS Technology Solutions in the amount of \$2,300.00 for i Series.

Action #20 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

### **Resolution #20 - 12/16/09**

**WHEREAS**, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

**BE IT HEREBY RESOLVED** to set the annual wage for the year 2010 for Kanabec County Commissioners at \$20,111.00.

**7:00pm** – Public Hearing on 2010 Budget and Levy. Information was presented and handed out to the members of the audience about the 2010 budget and levy. Approximately 14 citizens attended the meeting. Several individuals asked questions about the budget, levy, and their evaluations.

After all questions and comments were made the Public hearing was adjourned at 7:54pm by Chairperson Ellis.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the Auditor/Treasurer's Office.

Action #21 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #21 - 12/16/09**

**WHEREAS**, Kanabec County has received a dividend from MCIT in the amount of \$100,479, and

**WHEREAS**, this money is currently not dedicated for any purpose,

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the County Auditor/Treasurer is authorized to utilize these funds as follows:

2010 Elections	\$20,000.00
2010 Welfare Fund – Printer	5,500.00
Howe Avenue Assessment	8,315.26
Balance to Reserves	66,663.74

**BE IT FURTHER RESOLVED** that the County Auditor/Treasurer is authorized and directed to issue payment for the Howe Avenue Assessment to the City of Mora in the amount of \$8,315.26.

Action #22 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve fund transfers as presented by the County Auditor/Treasurer. Fund transfer information is on file in the County Coordinator’s Office.

Action #23 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #23 - 12/16/09**

**WHEREAS**, Kanabec County purchased a used IBM 4230 printer from the City of Mora in 2004 in the amount of \$200 to be used as a backup in the Auditor/Treasurers Office, and

**WHEREAS**, it has been determined that this unit is no longer needed,

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the Auditor/Treasurer is authorized and directed to sell this IBM 4230 printer to CPS for \$150.

Action #24 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

### **Resolution #24 - 12/16/09**

**BE IT RESOLVED**, to authorize and direct the Kanabec County Auditor/Treasurer to roll over \$4,000 of Information Systems Department 2009 unused budget from the Staff Development line item to the 2010 budget to be used for Capital Equipment.

Action #25 – It was moved by Les Nielsen, seconded by Roger Crawford and carried unanimously to approve the following resolution:

### **Resolution #25 - 12/16/09**

**WHEREAS**, the Jail Building Committee has reviewed the invoice from Reliance Telephone in the amount of \$157,981.56 for the installation of the camera system in the new jail, and

**WHEREAS**, it has been determined that due to installation issues, the entire bill can not be paid at this time, and that negotiations have occurred with Reliance Telephone,

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the Sheriff's Department prepare a claim in the amount of \$60,000 as partial payment of this claim, with the balance of the claim yet to be finalized and negotiated at a later time, and

**BE IT FURTHER RESOLVED**, that this bill be paid out of the General Conditions line item of the Jail Building Project Fund.

Action #26 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #26 -12/16/2009**

#### Transit Claims

**WHEREAS** the Transit uses volunteer drivers for many public purposes, and

**WHEREAS** these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

**WHEREAS** the Transit Department Manager recommends approval of these claims;

**BE IT RESOLVED** to approve the following driver expense claims for reimbursement, all of which are properly documented:

	<b>AMOUNT</b>
Annette Majeski	\$ 391.60
Barb Maul	\$ 126.50

Betty Geisthardt	\$ 198.00
Bev Gustafson	\$ 282.24
Bill Hood	\$ 416.64
Bob Hoefert	\$ 833.41
Brian Prasnicky	\$ 7.48
Charlyne Grant	\$ 301.95
Gary Nelson	\$ 689.90
Jean Newgard	\$ 468.33
Jennifer Leerssen	\$ 905.43
Jerald Nelson	\$ 174.90
Joy Morrell	\$ 521.95
Judy Colburn	\$ 931.70
Karen Luberda	\$ 312.88
Ken Dery	\$ 122.10
Linda Nelson	\$ 607.95
Marlys Wolbert	\$ 214.70
Mary Lou Moriarity	\$ 197.45
Millie Laska	\$ 562.15
Ray Zamora	\$ 765.65
Rollie Pieper	\$1,414.27
Ronette Nelson	\$ 414.80
Sy Tadych	\$ 967.70
Ted Lindgren	\$ 527.38
Terrie Reed	\$ 94.60
Willard Landreville	\$ 525.31
<b>Total for Volunteer Drivers</b>	<b>\$12,976.97</b>

Action #27 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #27 -12/16/2009**

**BE IT HEREBY RESOLVED**, that \$3,207 be added to the 2010 Jail Budget for the purpose of carpet cleaning twice per year and buffing the jail area floors once per month, also for top coating of floors two times per year.

Action #28 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #28 - 12/16/09**

County Budget for 2010

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2010 and the matter of providing funds to enable the county to meet its responsibilities;

BE IT THEREFORE RESOLVED that the budget for general government purposes in total and for the individual departments listed for the year 2010 be and hereby is approved as follows:

<b>Y2010 BUDGET SUMMARY 12/05/09</b>	<b>2009 NET</b>	<b>Expend.</b>	<b>Receipts</b>	<b>from Fund Balance</b>	<b>NET 2010 BUDGET</b>
<b>Assessor</b>	212,384	307,057	91,790	0	215,267
<b>Attorney</b>	439,513	542,077	103,187	0	438,890
<b>Auditor/Treasurer</b>					
Office	408,262	434,739	23,750	0	410,989
Elections	2,750	37,000	1,800	15,000	20,200
Mainframe Expenses	98,700	94,701	3,000	0	91,701
<b>Auditor/Treasurer Total</b>	<b>509,712</b>	<b>566,440</b>	<b>28,550</b>	<b>15,000</b>	<b>522,890</b>
<b>Commissioners</b>	166,668	164,887	3,230	0	161,657
<b>Coordinator</b>					
Building & Grounds	443,523	471,180	23,236	0	447,944
Coordinator (Office)	156,597	144,413	2,026	0	142,387
Personnel	85,943	103,204	9,800	0	93,404
Workforce Center	34,549	17,675	13,000	0	4,675
Vehicle Pool	0	14,000	14,000	0	0
<b>County Coordinator Total</b>	<b>720,612</b>	<b>750,472</b>	<b>62,062</b>	<b>0</b>	<b>688,410</b>
<b>Court Administrator</b>	58,000	47,000	0	0	47,000
<b>Culture &amp; Recreation</b>	9,600	9,600	0	0	9,600
<b>E Central Reg Library</b>	159,137	144,514	0	0	144,514
<b>Environmental Services</b>					
Office	51,517	163,045	114,889	0	48,156
Water Plan	0	25,154	25,154	0	0
Wetlands	0	47,198	47,198	0	0
Shorelands & ISTS	0	9,931	9,931	0	0
<b>Env. Services Total</b>	<b>51,517</b>	<b>245,328</b>	<b>197,172</b>	<b>0</b>	<b>48,156</b>
<b>Extension</b>	72,970	63,034	0	0	63,034
<b>Information Systems</b>	218,436	274,279	50,630	0	223,649
<b>Law Library</b>	0	20,000	20,000	0	0
<b>Probation</b>					
Office	251,815	424,549	178,987	0	245,562
Probation Fees	0	12,000	12,000	0	0
<b>Public Health Service</b>	213,924	2,649,172	2,439,320	0	209,852
<b>Recorder</b>	36,341	132,982	110,000	0	22,982
<b>Sanitation</b>	-25,032	61,875	66,907	0	-5,032
<b>Sheriff</b>					



in accordance with the law on the taxable property in the County of Kanabec for taxes due and to become payable in the year 2010 shall be in the following amounts for the following funds so stated:

<b><u>FUND</u></b>	<b><u>2010 LEVY</u></b>
Revenue Fund	\$5,662,442
Road & Bridge Fund	\$2,409,000
Welfare Fund	\$2,305,848
Building Debt Service Fund	\$ 927,349
	_____
Subtotal of Tax Capacity Levies	\$11,304,639
Less 2010 State Program Aid	\$ 858,501
	_____
Subtotal After State Program Aid	\$10,446,138
Plus: Debt Service Market Value Referendum Levy	\$ 178,740
	_____
Total 2010 Levy	\$10,624,878

Transit Director Helen Pieper and Health & Human Services Director Wendy Thompson met with the County Board to discuss matters concerning the Transportation Program. No action was taken at this time.

Hospital Administrator Randy Ulseth met with the County Board to discuss matters concerning the Hospital.

Action #30 – It was moved by Kim Smith, seconded by Roger Crawford and carried unanimously to approve the following resolution:

### **Resolution #30 – 12/16/09**

#### Hospital Board Appointment

**WHEREAS** there is a vacancy on the Hospital Board, and

**WHEREAS** Paul Kent has volunteered fill the position;

**BE IT RESOLVED** to appoint Paul Kent to the Hospital Board for a three-year term, his first full term, commencing immediately and expiring January 8, 2013.

Action #31 – It was moved by Roger Crawford, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

**Resolution #31 – 12/16/09**  
Hospital Board Appointment

**WHEREAS** there is a vacancy on the Hospital Board due the expiration of term of Jack Schwinghamer, and

**WHEREAS** Schwinghamer is eligible, willing to serve another term and has been recommended by the Hospital Board;

**BE IT RESOLVED** to reappoint Dr. Jack Schwinghamer to the Hospital Board for a three-year term, his second full term, commencing immediately and expiring January 8, 2013.

Action #32 – It was moved by Les Nielsen, seconded by Roger Crawford and carried unanimously to approve the following resolution:

**Resolution #32 – 12/16/09**  
Hospital Board Appointment

**WHEREAS** there is a vacancy on the Hospital Board due the expiration of term of Kim Smith, and

**WHEREAS** Smith is eligible, willing to serve another term and has been recommended by the Hospital Board;

**BE IT RESOLVED** to reappoint Kim Smith of the Kanabec County Board of Commissioners to the Hospital Board for a three-year term, his second full term, commencing immediately and expiring January 8, 2013.

Action #33 – It was moved by Les Nielsen, seconded by Roger Crawford and carried unanimously to adjourn at 8:58pm.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk

