

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

December 17, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 17, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Dennis McNally and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as amended: add commissioner reports.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the December 3, 2014 minutes as presented.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	5,348.07
Arthur Twp	10,761.46
Beaudry Oil Co	23,055.00
Braham Public Schools	28,110.38
Brunswick Twp	22,011.18
Carrie Doom Law Firm	1,155.00
Children's Cancer Research Fund	100.00
City of Grasston	595.95
City of Mora	13,485.13
City of Ogilvie	1,652.41
City of Quamba	4,898.05
Comfort Twp	15,259.62
East Central Energy	250.00
East Central Energy	177.75
East Central Energy	181.58
East Central Reg Dev Comm	2,037.87
East Central School District	6,991.54
Enventis Telecom	1,058.78
Feine, Jeff	142.00

Ford Twp	7,555.28
Grass Lake Twp	14,122.72
Haybrook Twp	4,312.85
Health Partners	4,552.42
Hillman Twp	5,615.87
Hinckley-Finlayson Schools	10,393.55
Isle Public Schools	6,703.37
Kanabec Co Auditor-HRA	2,336.26
Kanabec County	11,248.75
Kanabec Twp	9,547.03
Knife Lake Twp	6,004.79
Kroschel Twp	5,264.93
Midcontinent Communications	861.70
Milaca Public Schools	2,198.53
Mn Dept of Finance	4,177.50
MN Mutual Life Ins	29.00
Mora Municipal Utilities	1,088.57
Mora Municipal Utilities	13,854.60
Mora Public Schools	109,494.32
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	100,137.28
Peace Twp	6,205.43
Pine City Schools	78.18
Pomroy Twp	12,917.74
Resource Training & Solutions	3,004.00
Southfork Twp	13,221.69
Spire Credit Union	609.42
Verizon Wireless	777.43
Verizon Wireless	1,777.93
Whited Twp	7,178.35
Total	503,841.26

Action #4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Accurate Controls	14,376.25
Advanced Correctional Healthcare	71.00
Alkire, Alyce	510.68
Allen, Joseph	100.00

American Solutions for Business	479.33
AmeriPride	556.14
Amundson, Pauline	127.20
Andres, Christine	238.56
Anoka Co Human Services	236.00
Arthur Twp	400.00
Assured Security	24.50
Athey, Luke	87.92
Auto Value	197.95
Auto Value	12.00
Auto Value	32.99
Auto Value	52.93
A'viands, LLC	9,733.23
A'viands, LLC	60.00
Bachman, Fran	101.36
Bartsch, MEGANNE	95.76
Berg, Ashley	105.39
Bernhardt, Maria	249.20
Biever, Laurie	176.40
Billings Service	777.84
Billings, Margaret	690.93
Bob Barker	1,003.56
Braham Police Dept	3,659.82
Braiedy, Kevin	120.68
Brenny, Laurel	35.28
Burski, Kathy	153.44
Cambridge Police Dept	2,512.14
Chaffee, Steve	83.52
Christianson, Craig	1,218.80
Christopherson, Pat	301.62
Coborns	16.18
Coborns Pharmacy	86.63
Cooper, Denise	67.20
Cooper, Denise	12.87
Copies Plus	41.00
Creative Forms & Concepts	281.19
Creative Forms & Concepts	835.26
Curtis, Michael	2,014.38
Dex Media East Inc	50.00
Deyta, LLC	90.00
Digital Ally	395.00
Downtown Deli	75.01
E911 IES	8.77

East Central Energy	56.27
East Central Exterminating	120.00
ECM Publishers	434.32
Election Systems & Software	7,538.27
Elfstrum, Brenda	484.40
Ellis, Kathi	267.30
Ellis, Kathi	162.40
Eustice, Todd	237.44
Faust, Patrick	1,110.64
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Federated Coops	386.71
Federated Coops	47.73
Felland, Becky	140.56
FirstLight Health Systems	2,564.45
Fore Chiropractic	75.00
Geared Up Apparel	369.00
Glen's Tire	626.96
Glen's Tire	5,000.84
Grainger	254.88
Granite City Jobbing	27.83
Granite City Jobbing	688.32
Granite Electronics	180.40
Ground House Coffees	55.73
Hallan, Steve	82.40
Handyman's Inc	279.14
Handyman's Inc	203.88
Health Dimensions Rehabilitation	10,871.96
Heins, Mary	118.16
Hinckley News	10.50
Hirschfield's	354.65
Hoefert, Bob	2,034.98
Hoglund Bus & Truck Co	16,076.34
Hohn's Auto Body	1,377.44
Holland, Jeff	246.96
Horizon Towing	181.69
Image Office Services	84.53
Isanti Co Sheriff's Office	3,705.52
Isanti PD	4,302.36
ISD #332, Mora Public Schools	3,500.00
Jerry Goebel Upholstery	345.35
Johnsons Hardware	9.99
Johnsons Hardware	14.99

Juettner Marketing	5,820.34
Kaiser, Patt	63.36
Kanabec Co Auditor	120.00
Kanabec Co Auditor	120.00
Kanabec Co Soil & Water	5,000.00
Kanabec Co Soil & Water	15,176.00
Kanabec Publications	133.00
Kanabec Publications	165.00
Kanabec Publications	332.13
Kanabec Publications	11.61
Kanabec Publications	159.24
KBEK	35.00
Keepsrs	1,348.10
Kennedy Jr, Kerry	726.44
Knife Lake Sanitation	417.00
Koch's Hardware	28.30
Krippner, Brittany	41.44
Landreville, Willard	610.84
Lee's Pro Shop	39.00
Lerrssen, Jennifer	610.28
Luberda, Karen	269.76
Ludwig, Matt	93.94
Marco	127.99
Marco	79.00
Marco	710.65
Mastercare Outdoors	200.00
McFadden, Barb	201.52
McFadden, Barb	78.40
McNally, Dennis	26.88
MEI Total Elevator	1,356.15
Mestnik, Kate	15.12
Midcontinent Communications	243.70
Midcontinent Communications	69.70
Mille Lacs Disposal	20.00
Mora Chevrolet Buick	531.81
Nelson, Ansel	932.49
Nelson, Jerry	46.48
Nelson, Ronette	372.40
Newgard, Jean	433.92
Nielsen, Les	147.84
Novus Glass	615.00
Nummela, Pat	61.04
O'bert, Nichole	105.28

Office Depot	53.68
Office Depot	129.38
Office Depot	104.86
Office Depot	23.78
Office Depot	84.68
Office Depot	4.28
Office Depot	7.96
Office Depot	48.21
Office Depot	19.19
Ogilvie Public Schools	3,500.00
Olson, Autumn	555.52
O'Reilly, Molly	334.88
Osterdyk, Dorothy	252.56
Osterdyk, Sue	33.60
Payne, Liz	56.00
PD's Embroidery	45.00
Pedersen, Jerry	119.80
Petersen, Renee	53.59
Podvin, Eric	100.00
Precision Frame & Alignment	395.90
Quality Disposal	3,251.82
Quality Disposal	200.17
Quality Disposal	10.98
Raiche, Nancy	194.32
Ramsey County	1,400.00
Rancour, Jenifer	180.85
Ratwik, Roszak & Maloney, PA	2,655.55
Raudabaugh, Carey	96.88
Regents of the University of MN	13,472.34
Ringler, Jennie	98.00
Ringler, Jennie	53.76
Rogers, Pearl	45.59
Rosburg, Diane	187.04
RS Eden	62.30
Rupp, Anderson, Squires & Waldspurger, PA	1,078.28
S&T	167.32
S&T	43.81
S&T	118.55
S&T	538.15
SHI	576.00
Shopko	26.28
Skramstad, Linda	272.72

Smith, Kim	616.00
Smith, Kim	547.68
Stellar Services	1,030.70
Strandberg, Richard	249.73
Swanson, Lori	33.60
Telander, Sara	165.76
Thomson Reuters-West	61.61
Thomson Reuters-West	269.89
Tinker & Larson Inc	125.90
Tinker & Larson Inc	508.00
Tinker & Larson Inc	342.25
Tinker & Larson Inc	863.18
Touch & Go	37.94
Trimin	1,275.00
Trimin	2,558.42
Van Hale, LaRae	39.98
Verizon Wireless	278.16
Visser, Maurice	678.48
Vogel, Darla	209.44
Voight, Jackie	101.36
Wallskog, Jenilee	266.97
Wallskog, Jenilee	67.54
White, Ellen	31.54
Wickeham, Teresa	87.36
Wiitala, David	1,572.48
Woods, Danna	61.12
Zaiser, Kelly	239.12
Zamora, Ray	911.32
Total	<u>195,761.50</u>

Road & Bridge Fund

Vendor	Amount
ACS	5,212.57
Auto Value Mora	128.10
East Central Energy	767.16
Frontier Precision	250.00
Chad Gramentz	509.04
Granite Ledge Electrical	890.77
Hardrives	255,327.29
Kirk Krist	95.81
LiftPRO International Inc	630.06
North American Salt	27,914.76

Oak Gallery	12.00
Office Depot	87.75
Oxygen Service Co.	292.74
Power Plan	7,265.16
Jeremy Ringler	150.77
E.G. Rud & Sons, Inc	315.00
SageQuest, LLC	559.00
Scott's Lawn & Landscapes	3,810.00
University of Minnesota	165.00
Rod Wulfekuhle	38.86
Zep Sales & Service	861.35
Total	305,283.19

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the November SCORE report as presented.

Action #6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, December 17, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Gene Anderson, Dennis McNally, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HSS - 12/17/14

Group Residential Housing Resolution

WHEREAS, the Family Services Agency does enter into agreements for GRH services in the community, and

WHEREAS, the agreements are subject to the provisions of section 256.101 to 256.106 of Minnesota Statutes, and entered into for housing recipients that are eligible for the program, and

WHEREAS, the rates are established by the state and state funds are utilized to pay for the services. The agreement is between the County and the provider.

WHEREAS, if Agreements have been signed within the year, a list of the Facilities will be delivered to the Board every six months and if a new Facility opens, discussion will be had with the Board previous to the signing of an Agreement.

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves the Health and Human Services Director to sign the annual Group Residential Housing agreements with established providers.

Action #HS9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HS9 - 12/17/14
Revised Psych Services Agreement Resolution

WHEREAS, the Family Services Agency does contract for Psych services; and

WHEREAS, Kanabec County Human Services Board was presented with an Agreement with Karissa Ignaszewski at the November 19, 2014 Board meeting which was approved; and

WHEREAS, the Health and Human Services Director has received the resignation of another Psych services provider and Karissa Ignaszewski is willing and able to absorb the additional hours into her schedule; and

WHEREAS, the Health and Human Services Director is recommending revising Ms. Ignaszewski's agreement to include the additional hours of service.

THEREFORE BE IT RESOLVED to approve revising Karissa Ignaszewski's agreement as amended in Exhibit A.

Action #HS10 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS10 - 12/17/14
Procentive/BillCare Service Agreement Resolution

WHEREAS, the Family Services Agency does provide Psychiatric services to the region through its CNSs, and

WHEREAS, it is mandated that all health records be electronic by 2015; and

WHEREAS, Procentive/BillCare is willing and able to provide the needed electronic health record system and electronic prescribing system required for the Psychiatric services provided by the CNSs;

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves entering into a Service Agreement with BillCare for electronic health records and prescribing for a fee of 6% of collected revenue or \$295.00 per month whichever is larger and also approves the Health and Human Services Director signing such an agreement.

Action #HS11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 131 claims totaling \$301,595.23 on Welfare Funds.

Action #HS12 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to adjourn the Human Service Board at 9:39am.

The Board of Commissioners meeting continued.

County Assessor Karen McClellan met with the County Board to discuss matters concerning her office.

Action #13 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #13 – 12/17/2014

Pictometry aerial flight project

WHEREAS Kanabec County is in need of updated aerial photography, and

WHEREAS Pictometry International Corp, has provided us with a contract to provide Mosaic 9” GSD and 3” GSD per Sector as shown on map, Media Drive EXTPOWER, Electronic Field Study software, Oblique Imagery Bundle with 3 years of Electronic Field Study Maintenance & Support, Pictometry Connect Custom Access 50, GSD Mosaic Tiles in TIFF format, EAP Program per project, and

WHEREAS the cost of the First Project is \$44,694.75, and

WHEREAS the cost of the Second Project is \$55,932.25, and

WHEREAS, contract allows an opt out for the second project, and

WHEREAS, the contract allows for a contingency to allow us to match a pending MCCC contract for free Connect software for three years, and

WHEREAS, this aerial photography meets the needs of the Assessor’s office and the needs of the GIS Mapping System that is currently being developed in the County Highway department,

BE IT RESOLVED that Kanabec County sign the order form and contract with Pictometry International Corp.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Les Nielsen, Kathi Ellis, Gene Anderson
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning timber permit.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution # 14 – 12/17/2014

Informal Timer Sale – A. Smith

WHEREAS Andrew Smith has requested a permit to remove timber on tax forfeited property (08.00010.00), and

WHEREAS the request has been reviewed and appraised by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions, including but not limited to:

- 1) Remove only trees within the permit area.
- 2) Permit area is the area designated by the DNR within the E ½ of SW SE, Section 1, Hillman Township (41-24).
- 3) Kept at least 50 feet from trail.
- 4) Timber to be removed is under the direction of the DNR and limited to: 46 cords Aspen, 135 cords Maple, 200 cords Basswood, 110 cords Ash, 30 cords Birch, and 95 cords Oak.

and,

WHEREAS this permit shall expire March 15, 2016;

BE IT RESOLVED to approve an informal timber sale and issue timber permit #33.14.178 for Andrew Smith to remove approved timber within the E ½ of SW of Section 1, Hillman Township, and

BE IT FURTHER RESOLVED that all conditions set forth by the DNR Forester, except for paragraph referencing scaling; sold at appraised value be met.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit department.

Action #15 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #15 – 12/17/2014

WHEREAS the Transit Department has a need to house buses and office personnel in Mora, and

WHEREAS, First Citizens National Bank has contacted the Transit Director about a property located in the Industrial Park in Mora that could accommodate this need, and

WHEREAS, the Bank is willing to enter into a two year lease agreement with Timber Trails with the possibility to purchase the property in the future,

BE IT RESOLVED that the Kanabec County Board of Commissioners approves the Transit Director to enter into a two lease beginning January 1, 2015 and ending December 31, 2016 with the First Citizens National Bank for the purpose of housing Timber Trails buses and office personnel at a cost of \$950.00 per month.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson

OPPOSED: Dennis McNally, Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Transit Director to write a grant to MN/DOT for facility furnishings.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #17 – 12/17/2014

WHEREAS there is a need for an additional Part Time Transit Dispatcher due to additional call volume, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a Part Time Dispatcher to fill the position at Step A, Range 5 of the pay plan which is \$13.69 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Transit Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #18 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #18 – 12/17/2014

WHEREAS there is a need for two additional Part Time Bus Drivers due to expanded hours, and

WHEREAS the board desires to fill these positions;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire two Part Time Bus Drivers to fill the positions at Step A, Range 5 of the pay plan which is \$13.69 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Transit Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #19 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a 2015 Public Transit Participation Program Grant Contract, CFDA No. 20.509 between the State of Minnesota and Kanabec County.

Action #20 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve hiring Thomas Gerads as a temporary Part Time Dispatcher for a period not to exceed 10 weeks.

The board took a 5 minute break.

Action #21 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #21a – 12/17/14
 Certified County Levy for 2015

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2015 and the matter of providing funds to enable the County to meet its responsibilities, and

WHEREAS the Kanabec County Board of Commissioners must levy taxes to provide funds to enable the county to meet its responsibilities and obligations in the year 2015:

BE IT THEREFORE RESOLVED by the Kanabec County Board of Commissioners that the County Auditor/Treasurer is authorized and directed to levy taxes in accordance with the law on the taxable property in the County of Kanabec for taxes due and to become payable in the year 2015 shall be in the following amounts for the following funds so stated:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	14,805,417	6,215,509
<i>b.</i> Welfare Fund	5,345,737	2,189,732
<i>c.</i> Road & Bridge Fund	6,574,521	2,331,023
<i>d.</i> Railroad Authority Fund	1,623	1,623
<i>e.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	849,870	849,870
<i>f.</i> SUB-TOTALS (<i>total of a. through e.</i>)	27,577,168	11,587,757
<i>g.</i> - County Program Aid Y2014		1,048,543.00
<i>h.</i> Sub Total (total of f-g)		10,539,214
<i>i.</i> + Debt Service For Market Based Referendum Levy		178,740
<i>j.</i> TOTAL FINAL PAYABLE Y2014 LEVY (total h+i)		10,717,954

Resolution #21b – 12/17/14
 County Budget for 2015

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2015 and the matter of providing funds to enable the county to meet its responsibilities;

BE IT THEREFORE RESOLVED that the budget for general government purposes in total and for the individual departments listed for the year 2015 be and hereby is approved as follows;

2015 BUDGET SUMMARY 9/24/2014	Expend.	Receipts	from Fund Balance	NET 2015 BUDGET
Assessor	\$ 298,066.00	\$ 87,800.00		\$ 210,266.00
Attorney	\$ 572,712.00	\$ 100,400.00		\$ 472,312.00
Auditor/Treasurer				
Office	\$ 459,301.00	\$ 25,350.00		\$ 433,951.00
Elections	\$ 27,245.00	0		\$ 27,245.00
Mainframe Expenses	\$ 119,547.00	\$ (4,500.00)		\$ 124,047.00
Auditor/Treasurer Total	\$ 606,093.00	\$ 20,850.00	0	\$ 585,243.00
Commissioners	\$ 173,732.00	\$ 2,500.00		\$ 171,232.00
Coordinator				
Maintenance	\$ 592,765.00	\$ 41,776.00		\$ 550,989.00
Coordinator (Office)	\$ 282,882.00	\$ 24,825.00		\$ 258,057.00
County Coordinator Total	\$ 875,647.00	\$ 66,601.00	0	\$ 809,046.00
Court Administrator	\$ 33,000.00			\$ 33,000.00
Culture & Recreation	\$ 8,750.00	0		\$ 8,750.00
E Central Reg Library	\$ 145,802.00			\$ 145,802.00
Environmental Services				
Office	\$ 126,535.00	\$ 124,012.00		\$ 2,523.00
Water Plan	\$ 18,064.00	\$ 18,064.00		0
Wetlands	\$ 41,568.00	\$ 41,568.00		0
Shorelands	\$ 8,180.00	\$ 8,180.00		0
ISTS	\$ 18,941.00	\$ 18,941.00		0
Env. Services Total	\$ 213,288.00	\$ 210,765.00		\$ 2,523.00
Extension	\$ 64,139.00	\$ 75.00		\$ 64,064.00
Information Systems	\$ 285,506.00	\$ 48,818.00		\$ 236,688.00
Law Library	\$ 12,500.00	\$ 12,500.00		0
Probation				
Office	\$ 450,766.00	\$ 150,580.00		\$ 300,186.00
Probation Fees	\$ 12,500.00	\$ 12,500.00		0
Probation Total	\$ 463,266.00	\$ 163,080.00		\$ 300,186.00
Public Health Service	\$ 4,069,575.00	\$ 3,808,492.00		\$ 261,083.00
Recorder	\$ 149,744.00	\$ 111,000.00		\$ 38,744.00
Sanitation	\$ 108,468.00	\$ 108,468.00		0
Sheriff				

Law Enforcement	\$ 1,852,170.00	\$ 783,600.00		\$ 1,068,570.00
Boat & Water	\$ 12,305.00	\$ 8,080.00		\$ 4,225.00
Snowmobile	\$ 4,193.00	\$ 4,193.00		0
ATV	\$ 5,545.00	\$ 5,545.00		0
Reserves	0	0		0
Coroner	\$ 40,000.00	0		\$ 40,000.00
Jail	\$ 2,675,210.00	\$ 352,000.00		\$ 2,323,210.00
E-911 System	\$ 83,049.00	\$ 88,300.00		\$ (5,251.00)
Sheriff's Total	\$ 4,672,472.00	\$ 1,241,718.00	0	\$ 3,430,754.00
Surveyor	\$ 2,500.00	0		\$ 2,500.00
Transit	\$ 1,712,749.00	\$ 1,712,749.00		\$ -
Unallocated	\$ 280,650.00	\$ 1,786,223.00		\$ (1,505,573.00)
Vet's Ser, Emer Manage	\$ 56,758.00	0		\$ 56,758.00
Revenue Fund Totals	\$14,805,417.00	\$ 9,482,039.00	\$156,412.00	\$ 5,166,966.00
Road & Bridge Fund	\$ 6,574,521.00	\$ 4,243,498.00		\$ 2,331,023.00
Welfare Fund	\$ 5,345,737.00	\$ 3,031,005.00	\$125,000.00	\$ 2,189,732.00
Railroad Authority	\$ 1,623.00		\$ -	\$ 1,623.00
Bond Fund	\$ 1,031,010.00	\$ 2,400.00		\$ 1,028,610.00
TOTALS:	\$27,758,308.00	\$16,758,942.00	\$281,412.00	\$10,717,954.00

NET LEVY = NET LEVY = \$10,717,954.00

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #22 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #22 – 12/17/14

City of Mora Maintenance Agreement

WHEREAS the City of Mora has provided routine maintenance on portions of CSAH No. 6 and CSAH No. 27 within the Mora City limits during 2014, and

WHEREAS this has been in the best interest of both units of government

BE IT RESOLVED that the Kanabec County Board of Commissioners approve the Maintenance Agreement with the City of Mora for 2014.

BE IT ALSO RESOLVED that the Chairperson is directed to sign the agreement.

Action #23 – Dennis McNally introduced the following resolution and moved its

adoption:

Resolution #23 - 12/17/14

BE IT RESOLVED to approve the 2015 Highway Department Non-Union personnel policy.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Les Nielsen, Gene Anderson

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #24 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #24 - 12/17/14

WHEREAS the Jail is in need of a new transport van in 2015, and

WHEREAS the 2014 Jail budget will have some excess revenues at the end of 2014, and

WHEREAS the Jail Administrator would like to use the excess revenues from 2014 to purchase a new van in 2015, and

BE IT RESOLVED to approve the request to roll over any excess 2014 revenues for the purpose of buying a transport van in 2015.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Dennis McNally, Les Nielsen, Gene Anderson

OPPOSED: Kathi Ellis

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #25 – It was moved by Kathi Ellis, seconded by Kim Smith and carried

unanimously to approve the following resolution:

Resolution #25 - 12/17/14
ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2015:

2015								
Grade	A	B	C	D	E	F	G	Grade
1	\$11.01	\$11.42	\$11.83	\$12.25	\$12.67	\$13.08	\$13.49	1
2	\$11.67	\$12.11	\$12.55	\$12.98	\$13.43	\$13.86	\$14.30	2
3	\$12.38	\$12.84	\$13.30	\$13.77	\$14.23	\$14.69	\$15.16	3
4	\$13.11	\$13.61	\$14.09	\$14.59	\$15.09	\$15.57	\$16.07	4
5	\$13.90	\$14.42	\$14.94	\$15.46	\$15.98	\$16.51	\$17.03	5
6	\$14.73	\$15.29	\$15.84	\$16.39	\$16.95	\$17.49	\$18.05	6
7	\$15.62	\$16.21	\$16.79	\$17.37	\$17.97	\$18.55	\$19.14	7
8	\$16.56	\$17.18	\$17.80	\$18.42	\$19.04	\$19.66	\$20.29	8
9	\$17.55	\$18.21	\$18.87	\$19.53	\$20.18	\$20.84	\$21.50	9
10	\$18.61	\$19.30	\$20.00	\$20.70	\$21.39	\$22.09	\$22.79	10
11	\$19.72	\$20.46	\$21.20	\$21.93	\$22.68	\$23.42	\$24.16	11
12	\$20.90	\$21.69	\$22.47	\$23.25	\$24.04	\$24.82	\$25.61	12
13	\$22.16	\$22.99	\$23.82	\$24.66	\$25.48	\$26.31	\$27.15	13
14	\$23.48	\$24.36	\$25.25	\$26.13	\$27.01	\$27.89	\$28.77	14
15	\$24.90	\$25.83	\$26.76	\$27.69	\$28.64	\$29.57	\$30.50	15
16	\$26.39	\$27.38	\$28.37	\$29.36	\$30.35	\$31.33	\$32.33	16
17	\$27.97	\$29.02	\$30.07	\$31.12	\$32.17	\$33.22	\$34.26	17
18	\$29.65	\$30.76	\$31.88	\$32.99	\$34.10	\$35.22	\$36.32	18
19	\$31.43	\$32.60	\$33.79	\$34.96	\$36.15	\$37.32	\$38.51	19
20	\$33.32	\$34.56	\$35.81	\$37.07	\$38.31	\$39.56	\$40.82	20
21	\$35.31	\$36.64	\$37.96	\$39.29	\$40.61	\$41.93	\$43.26	21
22	\$37.43	\$38.83	\$40.24	\$41.64	\$43.04	\$44.45	\$45.86	22

Action #26 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #26 - 12/17/14

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

BE IT HEREBY RESOLVED to set the annual wage for the year 2015 for Kanabec County Commissioners set at \$20,402.00.

Action #27 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #27– 12/17/14

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Knife Lake Sportsmen’s Club for a raffle event to be held at Pink Diamond Bar 7 Grille, 1434 Ann Lake Rd Ogilvie, MN 56358 on January 24, 2015.

Action #28 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #28– 12/17/14

WHEREAS there is a vacancy in the position of an Administrative Sergeant, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire an Administrative Sergeant to refill the vacant position at Step A, Range 13 of the pay plan which is \$21.84 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #29 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #29– 12/17/14

WHEREAS there is a vacancy in the position of an Correctional Officer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Correctional Officer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.39 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #30 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #30– 12/17/14

BE IT RESOLVED to close at the meeting at 11:51a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis, McNally, and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #31 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to re-open the meeting at 12:05 p.m.

Action #32 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to adjourn at 12:16pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk