

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

December 17, 2008

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, December 17, 2008 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Jerry Nelson, and Kevin Troupe. Members absent: Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the meeting agenda as revised:

- a. add City Police Technology Contract to the 6:35pm agenda of Information Systems Director Jessie Kehn.
- b. 8:15pm, add Joe Loren to the agenda
- c. Add Item #13, Rail Bed
- d. Add Item #14, Washer & Dryer purchase
- e. Add Item #15, Knife River Claim
- f. Add Hospital Construction Bills
- g. Add Commissioner Committee Report

Action #2 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the December 10, 2008 minutes of the Kanabec County Board of Commissioners as presented.

6:35pm – Information Systems Director Jessie Kehn met with the County Board to discuss matters concerning her department.

Action #3 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #3 - 12/17/08

Electronic Data Storage

WHEREAS the current county electronic data storage system was originally installed in the middle-1990s, and

WHEREAS enhancements to this system could reduce operating costs and improve employee efficiency, and

WHEREAS a multi-department team has researched other opportunities and made a recommendation to the county board to purchase the Alchemy and Data Grabber software at a total cost of \$31,133.18, and

WHEREAS funding is available for this system, and

WHEREAS the multi-department team also recommended to the county board to purchase the Workflow component at a cost of \$10,195.00 if funding is available;

BE IT RESOLVED to authorize Information Systems Director Jessie Kehn to purchase Alchemy/Captaris electronic data storage system from Marco Business Systems at a cost of \$31,133.18 from Land Office Technology Funds, the Information Systems budget, the Mainframe Budget, and

BE IT FURTHER RESOLVED to approve payment of a claim of \$29,783.18 to Marco Business Systems, and

BE IT FURTHER RESOLVED to authorize Information Systems Director Jessie Kehn to purchase the Workflow component at a cost of \$10,195.00 if funding is available from Health and Human Services, and

BE IT FURTHER RESOLVED approve payment of a claim of \$10,195.00 to Marco Business Systems for the Workflow component if the funding provision is met.

Action #4 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following paid claims:

Ann Lake Twp	6,007.10
Arthur Twp	11,525.56
Braham Public Schools	23,963.18
Brunswick Twp	10,906.30
CDW Government, Inc.	1,596.44
Chamberlain Oil Company, Inc.	233.42
City of Braham	43.22
City of Grasston	254.65
City of Mora	13,108.16
City of Ogilvie-Clerk	2,245.40
City of Quamba	795.84
Comfort Twp	9,005.64
D&M Excavating	20,845.00
East Central Reg Dev Commission	1,366.33
East Central School District	7,703.07
Ford Twp	8,245.71
Grass Lake Twp	12,266.40
Guptil/MacKenzie P	212.50
Haybrook Twp	2,426.74
Hillman Twp	8,005.63

Hinckley-Finlayson Schools	6,148.33
Holiday Credit Office	5,894.68
Isle Public Schools	4,779.02
Jones/Lisa	760.75
Kanabec County	16,098.78
Kanabec Twp	7,164.77
Knife Lake Twp	4,339.51
Kroschel Twp	3,888.33
Ladda/Betty Jean	100.00
Metix	13,900.00
Milaca Public Schools	2,224.58
MN Department of Finance	3,713.50
Mora Municipal Utilities	7,423.23
Mora Public Schools	85,833.83
Ogilvie Public Schools	115,625.60
PC Mall Gov	221.07
Peace Twp	5,191.51
Pine City Public Schools	15.56
Pomroy Twp	8,200.82
Public Employees Retirement Assoc.	1,193.48
Riverside Excavating	12,415.00
Rudquist/Barbara	93.50
Rural Cellular Corporation	1,318.65
Southfork Twp	10,329.62
TDS Metrocom	339.09
Tomlinson Law Office	191.25
Whited Twp	<u>3,919.60</u>
TOTAL	462,080.35

Action #4 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #4a – 12/17/08
Knife Lake Improvement District Claims

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of October 11, 2008 and November 8, 2008, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Jeremy Wiberg	\$250.00
ERA Laboratories	\$183.00
Kanabec Publications	\$16.00
East Central Energy	\$150.00
East Central Energy	\$150.00
Ray Wipson	\$75.80
Mattson Electric	\$2,351.59
Mora Post Office	\$42.00
Mora High School	\$630.00

Resolution #4b – 12/17/08

Gambling Approval

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Knife Lake Sportsman’s Club for raffle and bingo events to be held at Bowe’s Landing, 2732 Highway 65 N, Mora, MN 55051 on January 17, 2009.

Action #5 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #5a – 12/17/08

Landwehr Construction Claim

WHEREAS Landwehr Construction is the Category #1—Earthwork/Utilities—contractor for the jail project, and

WHEREAS the board has received a claim from the Landwehr Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Landwehr application #8 for approval as follows:

Contract Sum = \$478,439.13

Total Completed to date	= \$477,029.13
5% Retainage	= \$ 23,851.46
Previously paid	= <u>\$449,141.54</u>
Current Due	= \$ 4,036.13

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$4,036.13 on Jail Bond Funds to Landwehr Construction.

Resolution #5b – 12/17/08

Harbor City Masonry Claim

WHEREAS Harbor City Masonry is the Category #4—Masonry—contractor for the jail project, and

WHEREAS the board has received a claim from the Harbor City Masonry, Inc for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Harbor City Masonry Application #5 for approval as follows:

Contract Sum	= \$347,073.85
Total Completed to date	= \$343,889.85
5% Retainage	= \$ 17,194.49
Less previous payments	= <u>\$314,739.61</u>
Current Due	= \$ 11,955.75

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$11,955.75 on Jail Bond Funds to Harbor City Masonry, Inc.

Resolution #5c – 12/17/08

Eagle Construction Claim

WHEREAS Eagle Construction Co., Inc is the Category #6—Steel Erection—contractor for the jail project, and

WHEREAS the board has received a claim from the Eagle Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Eagle Construction Application #4 for approval as follows:

Contract Sum	= \$167,749.00
Total Completed to date	= \$126,843.50
5% Retainage	= \$ 6,342.18
Less previous payments	= <u>\$119,171.32</u>
Current Due	= \$ 1,330.00

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$1,330.00 on Jail Bond Funds to Eagle Construction Co., Inc.

Resolution #5d – 12/17/08

Boser Construction

WHEREAS Boser Construction is the Category #7—Carpentry—contractor for the jail project, and

WHEREAS the board has received a claim from the Boser Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Boser Construction Application #6 for approval as follows:

Contract Sum	= \$109,190.00
Total Completed to date	= \$ 64,561.00
5% Retainage	= \$ 3,228.05
Less previous payments	= <u>\$ 52,434.30</u>
Current Due	= \$ 8,898.65

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$8,898.65 on Jail Bond Funds to Boser Construction, Inc.

Resolution #5e – 12/17/08

Regal Contractors

WHEREAS Regal Contractors, Inc is the Category #14—Gypsum Board—contractor for the jail project, and

WHEREAS the board has received a claim from the Regal Contractors for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Regal Contractors

Application #3 for approval as follows:

Contract Sum	= \$156,084.00
Total Completed to date	= \$ 46,400.00
5% Retainage	= \$ 2,320.00
Less previous payments	= <u>\$ 15,580.00</u>
Current Due	= \$ 28,500.00

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$28,500.00 on Jail Bond Funds to Regal Contractors, Inc.

Resolution #5f – 12/17/08

Pauly Jail Building Company, Inc.

WHEREAS Pauly Jail Building Company is the Category #20—Detention Equipment—contractor for the jail project, and

WHEREAS the board has received a claim from the Pauly Jail Building Company, Inc. for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Pauly Jail Building Application #8 for approval as follows:

Contract Sum	= \$1,619,346.59
Total Completed to date	= \$1,414,404.21
5% Retainage	= \$ 70,720.21
Less previous payments	= <u>\$1,227,532.17</u>
Current Due	= \$ 116,151.83

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$116,151.83 on Jail Bond Funds to Pauly Jail Building Company, Inc.

Resolution #5g – 12/17/08

Brothers Fire Protection Claim

WHEREAS Brothers Fire Protection is the Category #21—Fire Protection—contractor for the jail project, and

WHEREAS the board has received a claim from Brothers Fire Protection for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Brothers Fire Protection Application #4 for approval as follows:

Contract Sum	= \$111,225.00
Total Completed to date	= \$ 43,552.95
5% Retainage	= \$ 2,177.65
Less previous payments	= <u>\$ 32,887.76</u>
Current Due	= \$ 8,487.54

and,

WHEREAS the board has received an additional claim from Brothers Fire Protection for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Brothers Fire Protection Application #5 for approval as follows:

Contract Sum	= \$111,225.00
Total Completed to date	= \$ 53,143.35
5% Retainage	= \$ 2,657.17
Less previous payments	= <u>\$ 41,375.30</u>
Current Due	= \$ 9,110.88

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$17,598.42 on Jail Bond Funds to Brothers Fire Protection.

Resolution #5h – 12/17/08

Alexandria Plumbing & Heating

WHEREAS Alexandria Plumbing & Heating is the Category #22—Mechanical/Plumbing—contractor for the jail project, and

WHEREAS the board has received a claim from Alexandria Plumbing & Heating for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Alexandria Plumbing & Heating Application #6 for approval as follows:

Contract Sum	= \$995,215.00
Total Completed to date	= \$883,592.98
5% Retainage	= \$ 44,179.65
Less previous payments	= <u>\$804,738.33</u>
Current Due	= \$ 34,675.00

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$34,675.00 on Jail Bond Funds to Alexandria Plumbing & Heating.

Resolution #5i – 12/17/08

McDowall Company

WHEREAS the McDowall Company is the Category #23—HVAC—contractor for the jail project, and

WHEREAS the board has received a claim from the McDowall Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified McDowall Company Application #6 for approval as follows:

Contract Sum	= \$526,441.00
Total Completed to date	= \$319,945.20
5% Retainage	= \$ 15,997.26
Less previous payments	= <u>\$238,890.99</u>
Current Due	= \$ 65,056.95

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$65,056.95 on Jail Bond Funds to the McDowall Company.

Resolution #5j – 12/17/08

Willmar Electric Service Corp

WHEREAS Willmar Electric is the Category #26—Electrical—contractor for the jail project, and

WHEREAS the board has received a claim from Willmar Electric Service Corp for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Willmar Electric Application #5 for approval as follows:

Contract Sum	= \$1,251,336.12
Total Completed to date	= \$ 457,472.13
5% Retainage	= \$ 22,873.61
Less previous payments	= <u>\$ 363,345.71</u>

Current Due = \$ 71,252.81
and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$71,252.81 on Jail Bond Funds to Willmar Electric Service Corp.

Resolution #5k – 12/17/08

Accurate Controls, Inc

WHEREAS Accurate Controls is the Category #28—Security Electronics—contractor for the jail project, and

WHEREAS the board has received a claim from Accurate Controls, Inc. for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Accurate Controls Application #6 for approval as follows:

Contract Sum	= \$501,482.64
Total Completed to date	= \$ 78,314.34
5% Retainage	= \$ 3,915.72
Less previous payments	= <u>\$ 64,274.66</u>
Current Due	= \$ 10,123.96

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$10,123.96 on Jail Bond Funds to Accurate Controls, Inc.

Resolution #5l – 12/17/08

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

Ecowater Systems	\$ 17.04
------------------	----------

Knife Lake Sanitation	\$ 1,200.00
Milaca Building Center	\$ 293.27
Sanitary Systems	\$ 265.54
Kanabec County Highway Dept	\$ 6,955.16
Smart Public Software	\$ 26,825.00

Resolution #5m – 12/17/08

Construction Manager's Claim

WHEREAS the board has received a claim from the Contegrity Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$23,318.14 on Jail Bond Funds to the Contegrity Group.

6:50pm – Information Systems Director Jessie Kehn returned to the meeting.

Action #6 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve a contract between Kanabec County Information Systems and the City of Mora Police Department for technology services for the time period January 1, 2009 through December 31, 2009.

Action #7 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to recess the board meeting at 6:55pm to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **6:55pm** on Wednesday, December 17, 2008 pursuant to recess with the following Board Members present: Kathi Ellis, Kim Smith, Jerry Nelson, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, finances, and other agency business.

Action #HS8 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #HS9 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS9 – 12/17/08

EEO/AA Plan

WHEREAS the Minnesota State Department of Human Services has offered a draft Equal Employment Opportunity/Affirmative Action Plan as a suggested policy to ensure equal employment opportunity and affirmative action in the Kanabec County Family Service Agency, and

WHEREAS it is the intent of the Kanabec County Board of Commissioners to operate an Equal Employment Opportunity workplace;

BE IT RESOLVED that the Equal Employment Opportunity And Affirmative Action Guidelines for Kanabec County Family Services 2008-2010 be approved as presented.

Action #HS10 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS10 – 12/17/08

WHEREAS the Kanabec County Family Service Agency, pursuant to Minnesota Rules, 9505.0065 Sub Part 5, item D must provide transportation service for eligible clients, and

WHEREAS, the County, has chosen to contract for services to arrange and provide transportation for eligible clients, and

WHEREAS Timber Trails Public Transit, Inc represents that it is duly qualified and willing to perform the services;

BE IT RESOLVED to approve a volunteer transportation program between Kanabec County Family Services and Timber Trails Public Transit, Inc for the time period January 1, 2009 through December 31, 2009.

Action #HS11 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #HS11 – 12/17/08

Phone Contract

WHEREAS, Minnesota Statutes, sections 245.461 to 245.486 and 245.4887 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Children's Mental Health Act, and

WHEREAS, the Kanabec County Public Health is required to provide mental

health services in accordance with the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act, including crisis phone services, and

WHEREAS, the Allina Health System, Cambridge Medical Center currently employs hospital staff to provide crisis phone services, and

WHEREAS, the Allina represents that it is duly qualified and willing to perform such services;

BE IT RESOLVED to enter into an agreement with Allina Health System, Cambridge Medical Center for crisis phone services for the time period January 1, 2009 through December 31, 2009.

Action #HS12 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #HS12 – 12/17/08
Agreement to Provide CNS Services

WHEREAS Five County Mental Health Center (Five County) provides Mental Health Services

WHEREAS Five County has a need to obtain psychiatric Clinical Nurse Specialist services for their clients, of an Advanced Nurse Practitioner and a supervising Psychiatrist for the Advanced Nurse Practitioner services, and

WHEREAS the Kanabec County Family Service Agency offers the expertise and professional discipline to provide the needed services, including:

- Psychiatric assessments and medication management.
- Regular supervision of an advanced nurse practitioner by an MD psychiatrist.
- Referrals to other Contractor services and/or community services as clinically appropriate;

BE IT RESOLVED to approve an agreement between Kanabec County Family Service Agency and Five County Mental Health for the provision of psychiatric services to Five County Mental Health for the time period January 1, 2009 through December 31, 2009.

Action #HS13 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #HS13 – 12/17/08

Detox Agreement

WHEREAS the Family Service Agency refers clients for assessment and detoxification;

BE IT RESOLVED to approve an agreement with Central Minnesota Mental Health Center at 1321 13th Street North St. Cloud, MN 56303-2613 for Detoxification services for the time period January 1, 2009 through December 31, 2009.

Action #HS14 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the purchase of \$3,128.24 in furniture from S & T Office Products.

Action #HS15 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve payment 179 claims totaling \$264,949.60 on Welfare Funds.

Action #HS16 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to authorize expenditure of \$10,195.00 in Welfare Funds to purchase the Workflow component of an electronic data storage system authorized by the board in Resolution #3-12/17/07.

Action #HS17 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to adjourn the Human Service Board.

The meeting of the Kanabec County Board of Commissioners resumed.

7:30pm - The Chairperson then called for public comment three times. None responded.

7:32pm - The Chairperson closed public comment.

7:32pm – Jail Administrator Joanne Nelson met with the County Board to discuss staffing matters. No action was taken at this time.

Action #18 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

Ace Hardware	98.75
Allina Hospitals	1,743.63
American Public Health Assoc	195.00
AmeriPride	47.34
AmeriPride	164.35
AMC	25.00
Anderson, Janelle	149.36
Auto Value	524.03

Auto Value	19.75
Bear Graphics	903.08
Bearce, Teresa	86.58
Barker, Bob	272.75
Car/Truck City	17,541.28
Coburn's Pharmacy	15.50
CDW	36.51
CPS Technology	480.00
Craguns	302.00
CTC	5.98
Coburns	53.05
Dalco	615.57
Dalco	51.38
Denny Hecker's Pine City Auto Mall	160.54
Dandelion Floral	32.91
D & T Ventures	578.81
D & T Ventures	500.00
Deluxe Business Checks	41.93
Don's Auto Towing	203.13
East Central Terminating	111.83
East Central Water Testing	35.00
ECM Publishers	320.60
EG Rud & Sons	1,000.00
Ellis, Kathi	285.01
Ellis, Kathi	577.07
Eustice, Todd	117.94
Fesonke, Lew	165.00
Frank Madden & Assoc	55.68
Garcia, Timothy	110.00
Galls	88.65
Galls	47.85
Glen's Tire	406.69
Glen's Tire	481.01
Glen's Tire	224.66
Gorham, Carmel	151.70
Grainger	69.87
Granite Electronics	754.00
GreatAmerica Lease Corp	999.00
Handyman's, Inc	350.81
Heart Beat for America	15.00
Holiday Inn, Duluth	89.28
Howard, Carey	24.66
Image Office Service	77.13

Isanti County	6,534.15
Indianhead Specialty Co Inc	24.92
Isanti County	1,650.00
Jelsing, Doyle	186.70
Journal of Perinatal & Neonatal Nursing	69.00
Johnson Hardware	16.81
Johnson, Wallace	394.29
Kanabec County Public Health	6,892.18
Kanabec County Public Health	5,922.40
Kanabec County Highway Dept	291.86
Kanabec County Highway Dept	190.52
Kanabec Hospital	3,457.50
Kanabec Hospital	3,895.00
Kanabec County Information Systems	20,000.00
Kanabec County Information Systems	3,941.82
Kanabec County Information Systems	99.00
Kanabec County Information Systems	99.00
Kanabec Publications	228.98
Kanabec Publications	335.45
Kanabec Publications	199.40
Kanabec Publications	541.61
Keefe Supply Co	129.66
Keefe Supply Co	131.48
Lamar Companies	5,415.02
Larson Allen LLP	2,450.00
MACA	185.00
MACO	720.00
MACO	360.00
MACO	265.00
American Journal of M/C Nursing	39.00
McDonald, Jim	196.16
Dr. Michael McGee	400.00
Metro Sales	97.84
M & I Lockbox, MCCC	600.00
Mille Lacs Health Systems	128.00
MN County Attorney's Association	50.71
Minnesota Monitoring	140.00
Minnesota Supreme Court	217.00
Mora Schools	600.00
Moore Medical	119.65
Munstersteiger, Duane	233.50
Nelson, Joanne	71.24
Newark	108.99

Nielsen, Les	263.84
Northland Chemical	233.56
Novus Glass	45.00
Office Depot	8.90
Office Depot	18.09
Office Depot	94.10
Office Depot	34.15
Office Depot	63.04
Office Depot	188.91
Office Depot	29.04
Office Depot	296.58
Office of Enterprise Technology	600.00
Orange Tree Employment Screening	48.00
Otte Dairy Delivery	280.50
Owen's Hardware	14.78
Pacific Banknote	220.00
Pamida	26.09
Peterson, Alan	12.06
Pizza Hut	138.40
Printing Services	334.14
Quality Disposal	485.28
Qwest	150.00
Ramsey County (Autopsy)	1,400.00
Regents of the University of MN	14,107.50
Regions Hospital	190.00
Richards, Lila	372.75
Reliance Telephone	50.00
S & T Office Products	291.81
Sandstone Distributing	32.50
Schindler Elevator	2,917.33
Sedlacek, Lowell	171.13
Sherburne County Aud/Treas	5,168.19
Sheriff's Youth Programs	813.85
Smith, Kim	1,530.37
Stenberg, Victor	262.75
Stericycle	215.15
Streichers	184.98
Sundsvold, Kathy	71.66
Sunshine Printing	72.45
Tiger Direct	105.39
Trimin	1,841.63
Troupe, Kevin	393.12
Twin City Hardware	203.65

UHL	10,000.00
University of MN	500.00
Watson Co	630.88
Watson Co	361.99
Weber, Dan	47.61
Weepie, Diane	48.67
West Payment Center	117.15
West Payment Center	312.60
West Payment Center	1,488.00
WorldPointECC	90.00
YAHOO! Custodian of Records	20.42

Total = 146,633.48

Road & Bridge

Ace Hardware	249.61
Alamo Sales Corp.	77.09
Allina OCC Med, NW 5685	27.50
Aspen Equipment Co.	236.07
Chamberlain Oil - St. Cloud Whse.	233.42
Clinton Steffen	335.00
Deluxe Business Checks	75.15
Fluegge's Ag, Inc.	30.32
Gopher State One-Call	15.95
Jim's Machine & Welding	161.99
Kanabec County Highway - Petty	
Cash	21.23
North American Salt Company	5,280.72
Northern States Supply, Inc.	79.59
Pomp's Tire Service, Inc.	835.53
Power Plan	4,701.66
Zep Sales & Service	341.00

TOTAL = 12,701.83

Action #19 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #19 - 12/17/08 ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2009:

Grade	A	B	C	D	E	F	G	Grade
1	\$10.69	\$11.09	\$11.48	\$11.90	\$12.29	\$12.69	\$13.09	1
2	\$11.33	\$11.75	\$12.18	\$12.60	\$13.03	\$13.46	\$13.88	2
3	\$12.01	\$12.46	\$12.91	\$13.36	\$13.81	\$14.26	\$14.71	3
4	\$12.73	\$13.21	\$13.68	\$14.16	\$14.64	\$15.11	\$15.59	4
5	\$13.49	\$14.00	\$14.50	\$15.01	\$15.51	\$16.03	\$16.53	5
6	\$14.30	\$14.84	\$15.37	\$15.91	\$16.45	\$16.98	\$17.52	6
7	\$15.16	\$15.74	\$16.30	\$16.86	\$17.44	\$18.00	\$18.58	7
8	\$16.08	\$16.67	\$17.27	\$17.88	\$18.48	\$19.08	\$19.69	8
9	\$17.04	\$17.67	\$18.32	\$18.95	\$19.59	\$20.23	\$20.87	9
10	\$18.06	\$18.73	\$19.41	\$20.09	\$20.76	\$21.44	\$22.12	10
11	\$19.14	\$19.86	\$20.57	\$21.29	\$22.02	\$22.73	\$23.45	11
12	\$20.29	\$21.05	\$21.81	\$22.57	\$23.33	\$24.10	\$24.86	12
13	\$21.51	\$22.31	\$23.12	\$23.93	\$24.73	\$25.54	\$26.35	13
14	\$22.79	\$23.65	\$24.51	\$25.36	\$26.22	\$27.07	\$27.92	14
15	\$24.17	\$25.07	\$25.98	\$26.88	\$27.80	\$28.70	\$29.60	15
16	\$25.61	\$26.57	\$27.54	\$28.50	\$29.46	\$30.41	\$31.38	16
17	\$27.15	\$28.17	\$29.19	\$30.20	\$31.22	\$32.25	\$33.26	17
18	\$28.78	\$29.86	\$30.94	\$32.02	\$33.10	\$34.18	\$35.25	18
19	\$30.51	\$31.65	\$32.80	\$33.94	\$35.09	\$36.23	\$37.38	19
20	\$32.34	\$33.55	\$34.76	\$35.98	\$37.19	\$38.40	\$39.62	20
21	\$34.28	\$35.57	\$36.85	\$38.14	\$39.42	\$40.70	\$41.99	21
22	\$36.33	\$37.69	\$39.06	\$40.42	\$41.78	\$43.14	\$44.52	22

Action #20 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve payment of the following claims on Hospital Construction Funds:

Direct Digital Controls	\$641.60
Dynamic Steel	\$2,175.00
East Side Glass	\$393.10
Grazzini Brothers	\$24,091.00
K & H Construction	\$4,514.00
K Johnson Construction	\$3,096.10
Kadlec Excavating	\$1,415.17
Life Safety Systems	\$335.00
Mattson Electric	\$1,693.82
MCI Carpet One	\$1,143.00
Overhead Door Co of Northland	\$1,646.50
Regal Contractors	\$10,048.00
Roden Iron	\$5,005.90
Roy C, Inc	\$735.65

Specialty Systems	\$6,102.00
Summit Fire Protection	\$395.75
Sundown Paving	\$351.10
Thelan	\$510.00
Timeless Cabinets	\$2,655.50
Virnig Painting	\$753.50
W.L. Hall	\$168.75
Glewwe Doors	\$252.00
RJ Mechanical	\$2,975.60
Williams Construction	\$1,620.00
TOTAL =	\$72,718.04

Commissioner Jerry Nelson gave a report of the activities of the Boards and Committees in which he participates.

7:50pm – Representatives of the Mora HRA met with the County Board to discuss the planned Eastwood Senior Congregate Housing project. Steve Mork with Dalmark Development gave the board a project presentation. Carolyn Drude with Ehlers and Associates explained the bonding requested.

Action #21 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #21 - 12/17/08
Mora HRA Bonding

WHEREAS the Mora HRA is working to create a new affordable senior living community on the east side of Mora, and

WHEREAS the Mora HRA has studied the need, owns the property and has a plan of action supported by a \$425,000 Small City Development Program Grant, and

WHEREAS the Mora HRA has asked that the county lend its bonding authority to the project to augment its financial planning, and

WHEREAS there is no expectation that the county would make a direct financial contribution to the project;

BE IT RESOLVED that the Kanabec County Board of Commissioners supports in principle the county’s General Obligation credit support for approximately \$1.8 million to the Eastwood Senior Congregate Housing project subject to the feasibility of the partnership.

8:45pm – Joe Loren met with the County Board to present his opinion of the title on the rail bed from Mora to the Pine County line. The board took the information under advisement.

Action #22 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve payment of a claim totaling \$900.00 on Rail Authority funds to Norman (Joe) Loren for title opinion work.

Action #23 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #23 – 12/17/08
Rail Bed Claim

WHEREAS the Kanabec County Regional Rail Authority has negotiated a price of \$124,000 for the purchase of the Burlington Northern Sante Fe Rail Bed from Mora to the Pine County line, and

WHEREAS funds are dedicated to this purpose;

BE IT RESOLVED to authorize payment of a claim of \$124,000.00 to Burlington Northern Sante Fe or its designee for the purchase of the from rail bed from MP 47.6 (Walnut Street) in Mora easterly to the Pine County line.

Action #24 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to Partial Payment to Knife River Corporation on project SAP 33-601-07 from CSAH No. 17 to CSAH No. 11 and KCP 8003, the jail project, a total of \$308,221.23.

Action #25 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #25 – 12/17/08
Washer & Dryer

WHEREAS the Construction Committee has reviewed options and specifications for washers & gas dryers for the new jail, and

WHEREAS the Construction Committee has received the following quotes, including delivery and installation but not including tax:

SUPPLIER	PRODUCT	COST
E. Weinberg Supply	(1) Wascomat 55# Washer, Model SU665CC	\$9,550.00
	(2) Wascomat 75# Dryers, Model TD75	\$6,700.00
	(2) Dryer Fresh Air Intakes	<u>\$930.00</u>
	TOTAL =	\$17,180.00
Darling Sales	(1) Continental 55# Washer, Model EM055	\$9,270.00
	(2) Continental 75# Dryers, Model	<u>\$9,790.00</u>

	KT075NRCG	TOTAL =	\$19,060.00
BDS	(1) Unimac 60# Washer, Model UW60AV		\$10,623.00
	(2) Unimac 75# Dryers, Model UT075NQT		<u>\$6,290.00</u>
	TOTAL =		\$16,913.00
Minnesota Chemical	(1) Milnor 60# Washer, Model 30022T5		\$8,970.00
	(2) Huebsch 75# Dryers, Model HT075NQT		<u>\$7,970.00</u>
	TOTAL =		\$16,940.00

WHEREAS Wienberg Supply was the only firm with the fresh air intake option available, a very desirable option for this project, and was the low bidder without this option, and

WHEREAS the Construction Committee recommends acceptance of the E. Wienberg Supply proposal;

BE IT RESOLVED to accept the recommendation of the Construction Committee and award and issue a Purchase Order for:

(1) Wascomat 55# Washer, Model SU665CC	\$9,550.00
(2) Wascomat 75# Dryers, Model TD75	\$6,700.00
(2) Dryer Fresh Air Intakes	<u>\$930.00</u>
TOTAL =	\$17,180.00 + tax

Action #26 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #26 – 12/17/08
Commissioner's Wage

WHEREAS Minnesota Statute §375.055 requires that any change in County Commissioners' compensation be set by resolution in the year preceding the action;

BE IT RESOLVED to set the annual wage for Kanabec County Commissioners at \$20,889.00.

Action #27 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #27 - 12/17/08
County Levy for 2009

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2009 and the matter of providing funds to enable the County to meet its responsibilities, and

WHEREAS the Kanabec County Board of Commissioners must levy taxes to provide funds to enable the county to meet its responsibilities and obligations in the year 2009:

BE IT THEREFORE RESOLVED by the Kanabec County Board of Commissioners that the County Auditor/Treasurer is authorized and directed to levy taxes in accordance with the law on the taxable property in the County of Kanabec for taxes due and to become payable in the year 2009 shall be in the following amounts for the following funds so stated:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	11,736,640	5,471,278
<i>b.</i> Welfare Fund	5,309,517	2,415,931
<i>c.</i> Road & Bridge Fund	5,027,760	2,539,760
<i>d.</i> Building Fund (not including market value levy)	1,892,561	995,606
<i>e.</i> SUB-TOTALS (<i>total of a. through d.</i>) Includes Levy Limit exemptions except Market Based Levy	23,955,445	11,422,575
	<i>f.</i> Y2009 Program Aid	\$976,437
	<i>g.</i> Sub-Total (<i>total of e – f</i>)	\$10,446,138
	<i>h.</i> + Debt Service for Market Based Referendum Levy	\$178,740
<i>i.</i> TOTAL FINAL PAYABLE Y2009 LEVY (<i>total of g + h</i>)=		\$10,624,878
Levy Limit Exceptions:		
<i>j.</i> Jail Budget:	\$2,075,438	
<i>k.</i> Sheriff's Wage & Benefit Increase	\$830,764	
<i>l.</i> Bonded Indebtedness	\$986,538	
<i>m.</i> Market Based Referendum Levy	\$178,740	
<i>n.</i> Sub-Total of Exempt Funds	\$4,071,480	
<i>q.</i> Budget Subject to Levy Limit (<i>Levy Line i less Line n</i>)		\$6,553,398
<i>r.</i> State Levy Limit = \$6,553,398		

BE IT FURTHER RESOLVED that \$986,538 of the "Building Fund" line and all of the "Debt Service Fund" line at \$178,740 are dedicated to debt service.

Action #28 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #28 - 12/17/08

County Budget for 2009

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2009 and the matter of providing funds to enable the county to meet its responsibilities;

BE IT THEREFORE RESOLVED that the budget for general government purposes in total and for the individual departments listed for the year 2009 be and hereby is approved as follows:

Y2009 BUDGET SUMMARY	Expend.	Receipts	from Fund Balance	NET 2009 BUDGET
Assessor	303,296	90,912	0	212,384
Attorney	542,200	102,687	0	439,513
Auditor/Treasurer				
Office	432,262	24,000	0	408,262
Elections	3,750	1,000	0	2,750
Mainframe Expenses	101,200	2,500	0	98,700
Auditor/Treasurer Total	537,212	27,500	0	509,712
Commissioners	169,898	3,230	0	166,668
Coordinator				
Building & Grounds	466,759	23,236	0	443,523
Coordinator (Office)	158,623	2,026	0	156,597
Personnel	94,943	9,000	0	85,943
Workforce Center	40,158	5,609	0	34,549
Vehicle Pool	14,000	14,000	0	0
County Coordinator Total	774,483	53,871	0	720,612
Court Administrator	58,000	0	0	58,000
Culture & Recreation	12,000	0	0	12,000
E Central Reg Library	159,137		0	159,137
Environmental Services				
Office	164,337	112,820	0	51,517
Water Plan	23,662	23,662	0	0
Wetlands	47,200	47,200	0	0
Shorelands & ISTS	19,120	19,120	0	0
Env. Services Total	254,319	202,802	0	51,517
Extension	72,970	0	0	72,970
Information Systems	271,506	53,070	0	218,436

Law Library	20,000	20,000	0	0
Probation				
Office	425,060	173,245	0	251,815
Probation Fees	17,500	17,500	0	0
Public Health Service	2,368,863	2,154,939	0	213,924
Transit	687,800	668,833	0	18,967
Recorder	238,341	202,000	0	36,341
Sanitation	61,875	86,907	0	-25,032
Sheriff				
Law Enforcement	1,305,518	203,900	0	1,101,618
Boat & Water	13,504	6,331	0	7,173
Snowmobile	1,125	0	0	1,125
ATV	4,939	4,748	0	191
Reserves	100	0	0	100
Coroner	30,000	0	0	30,000
Jail	2,146,438	71,000	0	2,075,438
E-911 System	208,150	208,150	0	0
Sheriff's Total	3,709,774	494,129	0	3,215,645
Surveyor	20,000	0	0	20,000
Unallocated	351,209	1,288,503	0	-937,294
Vet's Ser, Emer Manage	681,197	625,234	0	55,963
Revenue Fund Totals	11,736,640	6,265,362	0	5,471,278
Road & Bridge Fund	5,027,760	2,488,000	0	2,539,760
Welfare Fund	5,309,517	2,893,586	0	2,415,931
Railroad Authority	0	0	0	0
Building Fund	1,013,206	17,600	0	995,606
Bond Fund	1,058,095	879,355	0	178,740
TOTALS:	24,145,218	12,543,903	0	11,601,315

Program Aid 976,437

NET BUDGET = NET BUDGET = 10,624,878

Action #29 – Chairperson Kathi Ellis adjourned the meeting at 9:17pm.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Alan B. Peterson, Kanabec County Coordinator