

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**December 22, 1999**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 22, 1999 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Dennis Schulz, Dave Ulstrom, and Stan Cooper.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve the agenda as amended.

**7:02pm** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department and Natural Resources Block Grant.

Commissioner McNally arrived at 7:04pm.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve payment to Midwest Contracting, LLC., of \$161,923.70 for bridge replacements on SAP 33-598-13 and SAP 33-599-05.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following transactions on water plan funds:

Kanabec Soil & Water	\$4,910.16	Water Plan administration, feedlots, manure management, newsletter
Kanabec Zoning	\$4,468.00	DNR Shoreland Management
Duane Munsterteiger	\$1,762.34	Feedlot waster management system
County Coordinator	\$518.86	Water Plan administration
TOTAL	\$11,659.36	

It was moved by Dave Ulstrom, and seconded by Tom Roeschlein, and **carried** unanimously to authorize the purchase of a tandem truck off the state contract from Boyer Ford in the amount of \$62,514.00.

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It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

## Resolution 99-12/22-1

**WHEREAS**, the County of Kanabec has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction/reconstruction of County Bridge No. 33J05 over the Southfork of the Groundhouse River and:

**WHEREAS**, the amount of the grant has been determined to be \$95,356.00 by reason of the lowest responsible bid.

**WHEREAS**, the Kanabec County Board of Commissioners did pass a resolution on November 10, 1999 which incorrectly stated this amount as \$95,796.00;

**BE IT RESOLVED** to rescind Resolution 99-11/10-6, and

**BE IT FURTHER RESOLVED** that County of Kanabec does hereby affirm that any cost of the bridge in excess of the grant will be appropriated from the funds available to the County of Kanabec, and that any grant monies appropriated for the bridge but not required, based on the final estimate, shall be returned to the Minnesota State Transportation Fund.

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**7:45pm** - Family Service Agency Director Phil Peterson met with the County Board to discuss matters concerning his office.

Quotes for facsimile machines were presented to the board. It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to authorize the Family Service Agency Director to purchase a Sharp brand FAX machine from Marco Business Products at \$1,136.00.

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve a claim of \$120.00 for the Veteran Service Officer's Y2000 MACVSO dues and pre-registration fee for the Y2000 CVSO conference.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve a change of status for Connie Thomas from "Acting Supervisor-Financial Assistance" to "Supervisor-Financial Assistance" effective December 22, 1999.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to give conditional approval to the Child Support and Collections job description for purposes of recruiting.

**8:00pm** - Sheriff Ernie Blaisdell met with the County Board to discuss matters concerning the Sheriff's Department.

It was moved by Tom Roeschlein, and seconded by Dennis McNally, and **carried** unanimously to approve a transition plan for the Sheriff's Secretary to move her from union to non-union status.

**8:30pm** - County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning staffing in her office.

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Dave Ulstrom introduced the following resolution and its adoption:

**Resolution 99-12/22-2**  
**ORDER OF THE BOARD**

**WHEREAS** the County Assessor's Office clerical position has been vacant since November 19, 1999, and

**WHEREAS** the board has temporarily postponed the filling of that position;

**BE IT RESOLVED** that the County Board authorizes the County Personnel Director to hire Richelle Kondratowicz as a temporary Clerical Worker at up to 30 hours per week at \$8.03 per hour, and

**BE IT FURTHER RESOLVED** that the position be limited to the time period December 23, 1999 through January 7, 2000, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Chairperson Dennis Schulz handed over the chair of the meeting to Vice-Chairperson Tom Roeschlein.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the motion **carried** unanimously.

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Vice-Chairperson Tom Roeschlein returned the chair of the meeting to Chairperson Dennis Schulz.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the December 15, 1999 Minutes of the Kanabec County Board of Commissioners as corrected.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the minutes of the December 16 and December 20, 1999 hospital board minutes as corrected and to approve the following regular bills:

<b>VENDOR</b>	<b>AMOUNT</b>
A.M. Surgical Inc	150.00
Abbott Laboratories	535.27
Ace Hardware	237.35
Akkerman, Grace	151.57
Airgas North Central	1,812.90
All Star Service	392.00
Allegiance Healthcare Cor	2,533.32
Allina Laboratories	565.00
Angelica Uniform Group	362.70
American Red Cross	5,424.85
Americinn of Mora	183.71
United States Surgical	1,319.32
AT & T	3.40
aspen Mills	158.84
Axton, Jan	106.20
Bachman's Variety & Craft	17.47
Balego and Associates, Inc	705.75
Bard-Interventional	342.68
Bard Peripheral Technology	600.00
Bauerfeind USA, Inc	38.25
Baxter Healthcare, IV Div	1,322.67
Bergstrom, Debbie	43.50
Bionix	42.50
Bird & Cronin, Inc	406.59
Brettingen, Larry	25.00
Briggs Corp	10.37
Brissman-Kennedy	163.60
Bergen Brunswig Medical Center	1,242.71
Burmester, Richard D.D.	98.47
C.L. Benson Co, Inc	63.20
Cambridge Medical Center	1,712.00
Caswell Cycle	3,458.24
Central Minn Diagnostic	99,862.50
Channing L. Bete Co, Inc	84.25
CJA Systems, Inc	212.89
Coborn's Inc	122.00
Columbia Vital Systems, Inc	84.48
Cook Inc	50.00
Corporate Express	50.08
Curt's Dairy	687.02
Cuyuna Regional Medical Center	100.00
Dade Behring, Inc	9,812.93
Dandelion Floral	94.00
Danka Onmifax	50.19
Depuy Ace Medical Co	368.69

Digital Conections	750.00
Dictaphone	478.00
East Cntral Dental Clinic	36.50
East Central Extermination	210.00
ECM Publishers, Inc	125.50
EMPI, Inc	842.31
Emergency Apparatus Maint	492.30
Emergency Medical Product	434.28
Entner, Jean	7.50
Emery-Pratt Company	428.66
Executone Sys of St. Paul	8,511.01
Fairview	421.05
Federal Express Corp	165.00
Fenstad, Marshall A, DDS	29.50
FFF Enterprises, Inc	951.91
Fisher Healthcare	1,442.77
Flex Tax	137.75
Freedden, Gordon, DDS	123.00
Fredrickson & Byron, PA	1,995.00
F. Dohmen Company, The	2,160.86
Gadola, David, DDS	210.50
Genesis Computers, Inc	859.93
GNR Health Systems, Inc	26.43
Getinge Castle	720.10
Gustafson-Larson, Ann	40.93
Hassken, Bruce, DDS	22.50
Hall Drug Co	60.78
Handyman's Inc	207.70
Health Dimensions Rehab	1,485.00
Hellzen, Gus	761.86
Henley Healthcare, Inc	24.00
Hessco Therequip, Inc	112.53
Highlights for Children	29.64
Hollister, Inc	331.22
Holmes, Howard	12.50
Hospital Time Savers, Inc	126.65
Huntleigh Healthcare, Inc	854.05
Immucor	27.50
Infotel Communications	2,894.26
Intergrated Info Solutions	15.83
Jaytech, Inc	176.25
Junnila, Brenda, DDS	488.00
Kanabec Publications	1,987.36
Kanabec Hospital Incident	1,528.34
Kanabec Kontakt	61.50
Kaufman, Tom	172.33
KBEK 95.5 FM	280.50

Kendall-LTP	226.50
Koala Tee	488.25
Krames/Staywell	259.85
Lake Superior Laundry	4,240.98
Lancrain, Leona	35.00
Larson, Allen, Weishair	825.00
L'Heureux, Jack or Empl Fu	25.00
Lintex Corporation	93.64
Lorman Education Service	179.00
GE Marquette Medical Syst	634.96
Mattson Electric	1,404.89
Midwest Surgical Services	14,880.00
Medela, Inc	173.92
Medical Letter, Inc	49.00
Digital Medical Registrar	120.00
Owens & Minor	264.10
Medline Industries, Inc	2,609.20
Medtox Laboratories	1,034.90
Metropolitan Pediatric De	196.53
Midwest Stone Management	2,300.00
Minneapolis Clinic of Neu	345.00
MN Elevator, Inc	57,917.19
MN Pharmacists Ass	30.00
MLA Systems, Inc	140.00
Mobile Instrument Serv	75.00
Mora Bakery	490.78
Mora Medical Centr LTD	54.00
Medical Safety Sysstems	743.72
National Bushing & Parts	26.48
Nehring, Arnold	153.96
Nestrud, James	61.32
Network Services Co	23.20
Nova Biomedical	670.00
Oak Gallery & Fram Shop	239.60
Olympus Corp	2,875.75
Olympus Financial Service	4,414.96
OPTP	988.60
PAL Health Technologies	513.25
Pamida, Inc	122.45
Paulsen, Scott A.	2,943.59
Pazandak, David DDS	38.50
People's Natural Gas	4,892.30
Medtronic Pphysio-Control	857.99
Precision Business System	365.91
Price, Robert	61.32
Pro-Lab Diagnostics	79.00
Progressive Medical, Inc	566.70

Promet, Inc	68.00
PM Johnson's	292.80
Quality Disposal Systems	382.61
Quinton Instrument Co	31.55
Radiometer America, Inc	3,000.00
Ragan Communcations, Inc	99.00
Radio Shack	38.98
Reichel's	179.32
Remel, Inc	241.21
Rural cellular Corporation	22.21
S&T Office Products	1,033.65
Saunders Group	93.60
Sammons Preston, Inc	75.78
Scitec, Inc	5.99
Schultz, John	331.25
Senior Technologies, Inc	407.00
Sentry Systems , Inc	56.25
Sigma-Aldrich, Inc	84.88
Sleiter, Merle	31.25
Skillicorn, John DDS	242.50
Skillicorn, John	25.00
Smith Kline Beecham Cln	1,670.24
Standard Register	1,190.61
State of MN Dept of ADMI	13.77
Star Tribune	286.00
Steris Corporation	1,274.25
Stryker Sales Corporation	199.19
Swenson, Ralph, DDS	153.50
Stenstroms	5.25
Smith & Nephew Rehab Med	191.20
Three Rivers Pathology	655.00
Timeless Handcrafted Cabi	538.00
Tom Thumb	50.33
Treague, Robert	150.00
Tri-Anim Helath Services	120.00
United States Postal Service	1,000.00
Universal Capital Funding	1,315.00
Universal Hospital Service	3,688.18
USI, Inc	39.68
US West	1,206.95
US West Dex	394.10
Virginia Medical Center	15.00
Wallace	704.62
WCMP Broadcasting	285.98
West Group	1,444.14
Westerman, Richard	31.60

**Total 302,166.26**

It was moved by Dennis McNally, and seconded by Tom Roeschlein, and **carried** unanimously to pay the following claims on the funds indicated:

<b>REVENUE FUND</b>	
<b>VENDOR</b>	<b>AMOUNT</b>
<u>Ace Hardware</u>	138.43
<u>Arigas, Inc</u>	55.15
<u>Aitkin Medical</u>	167.96
<u>Amerpride</u>	60.82
<u>Amoco Oil</u>	19.75
<u>Apha Publications</u>	200.26
<u>Apha Publications</u>	86.50
<u>Arrowwood Radisson Resort</u>	108.00
<u>Aspen Publishers</u>	85.71
<u>Bear Graphics</u>	109.16
<u>Best Western Kelly Inn</u>	55.75
<u>Blaisdell, Ernie</u>	21.29
<u>Blaisdell, Ernie</u>	239.64
<u>Brown, Kellie</u>	29.00
<u>Centrasota</u>	18.58
<u>Coborns</u>	47.39
<u>Coborns Pharmacy</u>	56.49
<u>Cooper, Stan</u>	730.80
<u>Corporate Express</u>	71.09
<u>Corporate Express</u>	9.20
<u>Corporate Express</u>	76.08
<u>Corporate Express</u>	29.71
<u>Corporate Express</u>	4.74
<u>CPS</u>	492.60
<u>Donner, Peter</u>	100.00
<u>East Central Regional Juvenile</u>	950.25
<u>ECM</u>	82.50
<u>Frank Madden &amp; Associates</u>	72.73
<u>Gall's</u>	65.96
<u>Gall's</u>	18.49
<u>GE Capital</u>	288.58
<u>GE Capital</u>	1,626.51
<u>Glen's Tire</u>	12.83
<u>Hains, Judy</u>	200.00
<u>Henderson, Paul</u>	6.37
<u>Hennepin Co Community Health Dept</u>	17.00
<u>Hennepin Co Medical Center</u>	142.35

Hewitt Packard Co	456.00
Hopkins Medical	718.00
Hopkins Medical	451.70
Hopkins Medical	371.80
Hopkins Medical	30.00
Hopkins Medical	583.95
Hopkins Medical	33.95
Ikon	245.30
Jolstad, Lisa	9.86
Kanabec County Co-op	90.02
Kanabec County Co-op	246.13
Kanabec County Co-op	168.35
Kanabec County Co-op	63.80
Kanabec County Hwy Dept	213.54
Kanabec County Hwy Dept	87.91
Kanabec Hospital	5,475.00
Kanabec Hospital	199.00
Kanabec County Public Health	452.94
Kanabec Publications	81.42
Keepsrs	215.75
Kondratowicz, Sue	179.13
Larry's Printing	35.75
Larson, Mark	139.41
Kanabec Publications	520.00
Kanabec Publications	12.80
Kanabec Publications	30.40
Knudson, Phebe	12.18
Lilienthal, DeAnna	96.28
McNally, Dennis	318.42
Medical Safety Systems	40.06
Metro Land Surveying & Engineering	150.00
MN County Attorney's Assn	1,137.00
MN Hospice Org	230.00
Mora Heating	196.00
MPELRA	150.00
MPHA	50.00
National Bushing	67.50
Norrlander, Ann DDS	150.00
Northland Communications	4,046.10
Office Max	229.99
Office Max	232.64
Olson, Kenneth	48.43
Olson, Kenneth	111.94
Pamida	13.50
Peterson, Alan B	261.97
Peterson, Jean	34.69
Pryor Resources, Inc	129.00

Quill	16.04
Quill	16.03
Quill	169.98
Reentry Services	458.85
Reichels	30.83
Reichels	5.63
Reichels	151.68
Reliable	31.97
Reliable	81.12
Reliance Data Corp	472.50
Reliance Data Corp	1,118.25
Reliance Data Corp	251.49
Roberts Business Forms	215.31
Roe, Susan MD	200.00
Roeschlein, Tom	142.68
Rural Cellular	43.88
Rural Cellular	26.95
S & T Office Products	216.46
S & T Office Products	6.88
S & T Office Products	31.59
Schulz, Dennis	13.92
Smith, Beatrice	5.80
Schwaab, Inc	32.06
Sheriff Mille Lacs County	3,358.00
Sheriff Mille Lacs County	3.83
Siegel Display	366.00
Siegel Display	211.95
Sirchie	74.40
Star Tribune	65.00
True Value	16.10
TSR Wirelesss	179.87
Ulstrom, Dave	44.08
University of MN	200.00
University of WI	18.50
Watson, Co	143.17
Watson, Co	89.39
West Group	646.74
<b>TOTAL</b>	<b>34,472.21</b>

### Road & Bridge Fund

Cq Construction	3,600.00
Commissioner of Transportation	85.94
Econo Sales & Service	45.30
Erickson Engineering	4,617.44
Isanti County Equipment, Inc	2,114.00
Jake's Quality Tire, Inc	5,736.00

KCR Construction	51,839.00
M-R Sign Co., Inc.	1,786.59
Mattson Electric Company	2.62
Mora Unclaimed Freight	109.83
Oslin Lumber	194.09
Peterson, Tim	120.00
RDO Equipment	683.86
Timmer Implement, Inc.	383.40
Vista Eyecare, Inc.	367.83
Watson Co., Inc., The	130.43
<b>TOTAL</b>	<b>71,816.33</b>

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-3**

**BE IT RESOLVED** to establish the following schedule of pay ranges and steps for calendar year 2000 for non-union employees and elected officials:

Step	A	B	C	D	E	F	G	H	I	J	K
1	5.68	5.78	5.88	5.99	6.08	6.18	6.29	6.39	6.48	6.58	6.69
2	6.29	6.43	6.57	6.73	6.86	6.99	7.14	7.28	7.41	7.56	7.70
3	7.18	7.35	7.54	7.72	7.91	8.09	8.27	8.44	8.63	8.81	9.00
4	8.27	8.48	8.68	8.90	9.11	9.31	9.52	9.73	9.94	10.16	10.35
5	9.46	9.72	9.97	10.24	10.51	10.76	11.03	11.30	11.56	11.82	12.09
6	10.91	11.20	11.50	11.81	12.11	12.42	12.71	13.02	13.34	13.64	13.94
7	12.42	12.81	13.19	13.58	13.95	14.33	14.72	15.10	15.47	15.86	16.24
8	15.09	15.45	15.82	16.21	16.60	16.99	17.40	17.82	18.25	18.69	19.14
9	19.45	19.78	20.11	20.44	20.79	21.14	21.49	21.85	22.22	22.59	22.97
10	24.52	24.92	25.34	25.76	26.19	26.63	27.07	27.52	27.98	28.45	28.92

**BE IT FURTHER RESOLVED** to set the wages of County Commissioners for calendar year 2000 at \$16,141.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-4**

**WHEREAS** the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2000 and the matter of providing funds to enable the county to meet its responsibilities;

**BE IT THEREFORE RESOLVED** that the budget for general government purposes in total and for the individual departments listed for the year 2000 be and hereby is approved as follows:

	<b>Expenditures</b>	<b>Revenues</b>	<b>Net Budget</b>
REVENUE FUND	\$4,976,207	\$2,441,806	\$2,534,401
WELFARE FUND	\$3,507,064	\$2,154,506	\$1,352,558
ROAD & BRIDGE FUND	\$3,971,200	\$2,686,200	\$1,285,000
BUILDING FUND	\$380,062	\$30,900	\$349,162
DEBT SERVICE FUND	\$176,838	\$0	\$176,838
	\$13,011,371	\$7,313,412	\$5,697,959

It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-5**

**WHEREAS** the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2000 and the matter of providing funds to enable the County to meet its responsibilities, and

**WHEREAS** the Kanabec County Board of Commissioners must levy taxes to provide funds to enable the county to meet its responsibilities and obligations in the year 2000;

**BE IT THEREFORE RESOLVED** by the Kanabec County Board of Commissioners that the County Auditor/Treasurer is authorized and directed to levy taxes in accordance with the law on the taxable property in the County of Kanabec for taxes due and to become payable in the year 2000 shall be in the following amounts for the following funds so stated:

REVENUE FUND	\$2,534,401
ROAD & BRIDGE FUND	\$1,285,000
WELFARE FUND	\$1,352,558

BUILDING FUND	\$349,162
GENERAL OBLIGATION BOND	\$176,838
GROSS LEVY	\$5,697,959
HACA	(\$1,208,600)
NET LEVY	\$4,489,359

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It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to pay the following claims on the courthouse renovation/expansion project bond fund:

W. Gohman Construction	\$287,680.00
U.S. Bank	\$ 15,141.00

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It was moved by Tom Roeschlein, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-6**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application to Conduct Excluded Bingo for the Knife Lake Sportsmans Club, 2825 Highway 65 N, Mora, MN 55051; bingo events to be on January 15<sup>th</sup>, April 15<sup>th</sup>, October 7<sup>th</sup>, and November 18, 2000 and held at Crow's Nest, 2743 Highway 65 N, Mora, MN 55051.

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It was moved by Tom Roeschlein, and seconded by Dennis McNally, and **carried** unanimously to approve a letter in support of funding to obtain a new senior citizens van.

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It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-7**

**WHEREAS** the Job Evaluation Committee has evaluated the position of Hospice Social Worker in accordance with County Policy, and

**WHEREAS** the recommendation appears consistent with county policy and practice;

**BE IT RESOLVED** to adopt the recommendations of the Job Evaluation Committee and approve the following rankings:

<u>Factor</u>	<u>Ratings</u>	<u>Points</u>
Education	5	99
Experience	2	36
Mental Effort	5	126
Physical Effort	1	0
Accuracy	4	119
Supervision Given	1	0
Independent Judgement	4	105
Contact with Others	4+	70
Working Conditions	2+	12
	TOTAL	567

which results in pay range 7.

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It was moved by Tom Roeschlein, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 99-12/22-8**

**WHEREAS** the Job Evaluation Committee has evaluated the position of Clerical Worker/Computer Technician in accordance with County Policy, and

**WHEREAS** the recommendation appears consistent with county policy and practice;

**BE IT RESOLVED** to adopt the recommendations of the Job Evaluation Committee and approve the following rankings:

<u>Factor</u>	<u>Ratings</u>	<u>Points</u>
Education	4	77
Experience	2	36
Mental Effort	3+	84
Physical Effort	2	8
Accuracy	3	85
Supervision Given	1	0
Independent Judgement	2+	60
Contact with Others	3	40

Working Conditions	1+	4
	TOTAL	394

which results in pay range 5.

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It was moved by Dave Ulstrom, and seconded by Tom Roeschlein, and **carried** unanimously to approve the following resolution:

**Resolution 99-12/22-9**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the County Coordinator's Office, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Personnel Director to hire a Clerical Worker/Computer Technician to refill the vacant position at Step A, Range 5 of the pay plan which is \$9.46 per hour,

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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The meeting was adjourned pursuant to board resolution at 10:10pm.

*signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners, Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator