

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**December 3, 2008**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 3, 2008 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Jerry Nelson, and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the agenda with the following additions:

- a. Grievance Mediation

Action #2 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the November 25, 2008 minutes of the Kanabec County Board of Commissioners with the following corrections:

1. Correct the date of the meeting from “Wednesday, November 19” to “Tuesday, November 25.”
2. Resolution 4, correct:
  - a. API Garage Door Resolution, correct paid amount from \$14,828.54 to \$8,290.65.
  - b. Gartner Refrigeration Resolution, correct retainage from \$12,890.75 to \$678.56.
  - c. Gartner Refrigeration Resolution, correct paid amount from \$7,355.85 to \$5,534.85.

Action #3 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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## **Resolution #3a – 12/03/08**

### **SCORE CLAIMS**

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following October, 2008 claims on SCORE Funds:

Quality Disposal	\$3,249.00
Arthur Township	\$400.00
TOTAL	\$3,649.00

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**Resolution #3b - 12/03/08**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Part-Time Jailer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a Part-time, Intermittent Jailer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$14.72 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Action #4 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Anderson Legal, LLC	790.50
Ann Lake Township	22,233.94
Arnold/David	100.00
Arthur Township	400.00
Arthur Township	81,313.48
Assurant Employee Benefits	1,196.10
Bostrom/Randall	43.51
Braham Public Schools	32,262.04
Brunswick Township	46,754.65
City of Braham	225.25
City of Grasston	5,063.72
City of Mora	6,500.00
City of Mora	332,829.22
City of Ogilvie-Clerk	23,265.98
City of Quamba	9,749.54
Comfort Township	36,980.17
Comm. Of Finance-Treas. Div.	252.74

Dahlen Dwyer & Foley Inc.	4,500.00
Downtown Deli	73.33
East Central Energy	90.78
East Central Reg. Dev. Comm.	6,919.50
East Central School District	14,993.95
ERA Laboratories	1,280.50
Fagerstrom/Margery	103.40
Federated Cooperative	21,036.31
Ford Township	24,389.31
Grass Lake Township	28,490.65
Greater Minnesota Credit Union	5,101.14
Haybrook Township	11,597.90
Hillman Township	21,633.16
Hinckley News	8.57
Hinckley-Finlayson Schools	7,567.61
Humana Dental	3,535.08
Humana Dental	3,639.80
Isle Public Schools	10,247.24
Jones/Lisa	824.50
Kanabec County	283,620.76
Kanabec County Auditor	60.00
Kanabec County Auditor	2,497.94
Kanabec County Environmental	12,500.00
Kanabec County Public Health	50,873.64
Kanabec County Treasurer	69,355.00
Kanabec County Treasurer	12,700.00
Kanabec Publications	10.73
Kanabec Soil & Water District	520.00
Kanabec Township	18,523.63
Knife Lake Sanitation	944.00
Knife Lake Township	37,596.25
Kroschel Township	11,425.35
Krueger/Louisa	90.53
McNally/Jeanne	49.36
Milaca Public Schools	2,863.76
Minnesota County Attorneys Assoc.	20.00
Minnesota Department of Finance	5,766.50
Minnesota Energy Resources Corp.	2,119.28
Minnesota Mutual Life Ins. Co.	262.20
Minnesota Mutual Life Ins. Co.	46.20
Montbriand/Ed	61.06
Mora Municipal Utilities	1,009.04
Mora Municipal Utilities	9,264.59

Mora Public Schools	325,495.84
Nielsen/Les	7.02
Northstar Access, LLC	834.99
Northstar Access, LLC	51.77
Ogilvie Public Schools	183,652.46
Peace Township	37,559.51
Pine County Health & Human Srv.	66,805.86
Pomroy Township	21,838.61
Quality Disposal	3,456.00
Roche/Karen	100.00
Rockwood Log Homes	10,000.00
Rudquist/Barbara	68.00
Rural Cellular Corporation	1,306.46
Schindler Elevator Corporation	2,176.25
Southfork Township	18,864.70
Sunshine Printing	83.76
Tomlinson Law Office	531.25
Werner/Julie	103.40
<u>Whited Township</u>	<u>15,076.14</u>
<b>TOTAL</b>	<b>1,976,185.41</b>

Action #5 –It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:08am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, December 3, 2008 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Jerry Nelson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH6 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the Public Health Board Agenda with the following additions:

- a. Update on a Federal grant
- b. Medica Contract
- c. General Mills Grant

Action #PH7 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to authorize the Health & Human Service Director to apply for a 21<sup>st</sup> Century Community Learning Center Grant in cooperation with the Mora and Ogilvie School Districts.

Action #PH8 –It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve a contract between Public Health and the Sheriff’s Office for Jail Health Services for calendar year 2009.

Action #PH9 –It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

**Resolution #PH9-12/03/08**

Lead QAPI

**BE IT RESOLVED** to designate Molly O'Reilly as the individual to lead Quality Assessment and Performance Improvement (QAPI) in Kanabec County Public Health Hospice.

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Action #PH10 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve a Participation Agreement between Medica and Kanabec County Public Health and authorize Health & Human Service Director Wendy Thomson to sign the agreement for Kanabec County.

Action #PH11 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to authorize Health & Human Service Director to apply for a General Mills Grant to continue the Heart Healthy Kids Program collaborating with the school district's latchkey programs on healthy eating and exercise.

Action #PH12 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to adjourn the Public Health Board at 10:10am.

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The meeting of the Kanabec County Board of Commissioners resumed.

Action #13 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

**Resolution #10-12/03/08**

Approve Job Description

**WHEREAS** Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

**WHEREAS** the position of Financial Assistance Supervisor is on the rotation schedule for 2008, and

**WHEREAS** the County Coordinator has submitted an updated job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the updated information, and

**WHEREAS** the board finds that the updates are largely clarifications rather than changes;

**BE IT RESOLVED** that it is the decision of the board to accept and approve the proposed changes in the Financial Assistance Supervisor job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

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**10:15am** – Kelly Osterdyk with Kanabec Soil & Water met with the board to present an update of Impaired Waters Study in Kanabec County. The board took the matter under advisement.

**10:43am** - The Chairperson then called for public comment. Those that responded included:

Russ with Bjorklund	Kelly Osterdyk with Kanabec Soil & Water Conservation has been very helpful in restoring a former gravel pit.
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**10:45am** - The Chairperson closed public comment.

Action #11 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve payment of the following claims on the funds indicated:

**Revenue Fund**

ACE HARDWARE	59.32
ALCANTER, LORI	15.80
AMERICAN LUNG ASSOC. OF MN.	175.00
AMERICAN SOLUTIONS FOR BUSINESS	661.17
AMERIPRIDE	332.02
AMERIPRIDE	47.34
ANDERSON, KAREN	226.40
ANDRES, CHRISTINE	294.40
ARENS, KAYLE	49.14
ARMSTRONG, BECCI	27.50
ASHWORTH APPLIANCE & ELECT	10.69
ASSOCIATION OF MN COUNTIES	30.00
AUTO VALUE	14.61
BARBARA SCHNEIDER FOUNDATION	360.00
BEAR GRAPHICS	1,128.14
BERGSTADT, RHONDA	114.04
BERNHARDT, MARIA	314.73
BIENIEK, ROBERT C.	765.00
BIEVER, LAURIE	196.56
BLI LIGHTING SPECIALISTS	283.62
BOB BARKER	415.84

BOS, JOEL	10.01
BRIGGS CORPORATION	50.79
BRIGGS CORPORATION	229.02
BRYANT, GARY	1,597.50
BURSKI, KATHY	76.05
CASSMAN, DEB	232.25
COBORN'S	210.51
CPS TECHNOLOGY SOLUTIONS	423.32
CREATIVE FORMS & CONCEPTS INC.	238.05
DAHLSTROM COMPANY	124.00
DALCO	93.12
DONNA OSTROM	11.25
EAST CENTRAL EXTERMINATING	111.83
EAST CENTRAL REGIONAL JUVENILE CENTER	2,587.00
EAST CENTRAL SOLID WASTE COMMISSION	8.00
EBSC	1,357.00
ECM PUBLISHERS	183.20
ELECTION SYSTEMS & SOFTWARE INC.	6,509.33
ELFSTRUM, BRENDA	478.54
EMPLOYERS ASSOCIATION	390.00
ERBSTOESSER, ARNIE	377.34
EUSTICE, TODD W.	24.24
FASTSERV MEDICAL	2,124.00
FELGER, KAREN	177.01
FELLAND, BECKY	103.55
FRIDAY, FRIDAY	203.58
GORHAM OIEN MECHANICAL INC.	194.00
GRAINGER	59.34
GREATAMERICA LEASING CORP.	999.00
GUNDERSON MOTORS	122.84
GUSTAFSON, BEV	255.03
HANDYMAN'S INC.	235.98
HANNU, JO ANN	188.37
HARFF, SHIRLEY	259.17
HAZELDEN	150.00
HEBEISEN, DAVID	2,117.88
HELP/SYSTEMS - IL, LLC	275.00
HOHN'S AUTO BODY & GLASS	2,367.27
HOLIDAY INN HOTELS & SUITES	167.88
HORIZON TOWING	218.33
HOWARD, CAREY	50.90
INTAB INC.	25.78
IVANS	60.71

JANOUSEK, ROBIN	94.78
JOHNSON'S HARDWARE	118.06
KANABEC COUNTY INFORMATION SYSTEMS	35.00
KANABEC COUNTY INFORMATION SYSTEMS	358.25
KANABEC COUNTY PUBLIC HEALTH	4,525.72
KANABEC PUBLICATIONS	110.83
KANABEC PUBLICATIONS	128.70
KANABEC PUBLICATIONS	239.78
KANABEC SWCD	15,844.50
KEEFE SUPPLY COMPANY	549.68
KEEPRS	22.02
KETTER, MARILYN	102.34
LAMAR COMPANIES	700.00
LASKA, MILLIE	1,103.97
LEAF'S TOWING & RECOVERY	111.83
LENNOX, WADE D.	26.24
LOKEN, KAREN	231.08
M & I LOCKBOX MCCC	130.00
M & I LOCKBOX MCCC	444.20
M & I LOCKBOX MCCC	2,821.47
MACO	255.00
MACO	35.00
MAJESKI, ANNETTE	110.05
MARCO	4,047.00
MARTIN, BILL	14.04
MATTHEW BENDER & CO./LEXIS NEXIS	285.22
MATTSON ELECTRIC OF MORA, LLC	866.78
MAUL, BARB	90.68
MAUL, BARB	38.61
MCGEE, DR.	400.00
MCLAIN, GENE	343.35
METHVEN FUNERAL HOMES	300.00
MINNESOTA COUNTY ATTORNEYS ASSOCIATION	350.00
MINNESOTA DEPT. OF HEALTH	2,187.50
MINNESOTA MONITORING	434.00
MINNESOTA MONITORING	408.00
MINNESOTA PREV. RESOURCE CTR.	30.00
MINNESOTA SHERIFF'S ASSOCIATION	1,656.00
MINNESOTA WEST COMMUNITY & TECH COLLEGE	398.00
MONTANA INSTITUTE LLC	2,000.00
MOORE MEDICAL	156.95
MORA POLICE DEPT.	384.00
MORA PSYCHOLOGICAL SERVICES	750.00

MORA SCHOOLS	10,827.24
MORRELL, JOY	991.86
MPELRA	150.00
NAGY, WILLIAM	246.29
NDAA	95.00
NELSON, GLADYS	158.40
NELSON'S MARKET MORA	493.24
NEW URBAN RESEARCH	495.00
NORTHERN DOOR & HARDWARE INC.	15.00
NORTHLAND FIRE PROTECTION	300.00
NWA PUBLICATIONS	764.45
OAK GALLERY	9.68
OFFICE DEPOT	265.98
OFFICE DEPOT	59.98
OFFICE DEPOT	172.30
OFFICE DEPOT	18.81
OFFICE DEPOT	42.15
OFFICE DEPOT	208.54
OFFICE DEPOT	26.61
OFFICE OF ENTERPRISE TECHNOLOGY	600.00
OGILVIE SCHOOLS	10,014.46
ON THE WAY PIZZA CAFÉ	142.12
O'REILLY, MOLLY	231.08
OSTERDYK, SUE	56.75
PEDERSEN, JEROLD	37.44
PRINTER INK WAREHOUSE	320.45
PRINTING SERVICES	203.90
QUILL	74.51
RAICHE, NANCY	194.81
RAMSEY COUNTY	1,400.00
REED, TERRIE	382.01
REGIONS HOSPITAL	60.00
RINGLER, JENNIE	198.90
RITTENOUR, MICHELLE	82.49
ROSBURG, DIANE	201.83
RS EDEN	52.50
S & T OFFICE PRODUCTS	828.19
SANDBERG, BEV	176.67
SANDERS, GLADYS	111.70
SANDSTONE DISTRIBUTING CO.	13.00
SCHMIDT, BARB	451.04
SCOFIELD, BECCA	187.79
SEDLACEK	539.18

SHERIFF'S OFFICE, KANABEC COUNTY	1,852.00
SHERIFF'S OFFICE, PINE COUNTY	150.00
SKRAMSTAD, LINDA	200.66
STEMIG, MICHELLE	56.63
STERICYCLE	215.15
STREICHERS	513.96
STRELOW, LOIS	144.36
SUNSHINE PRINTING	258.48
SWANSON, LORI	166.31
THOMPSON, WENDY	288.41
TVEDT, JOELL	371.42
UHLHORN, DON	215.00
ULTRAMAX	296.00
UNDERTHUN, CLARK	477.36
UNDERTHUN, ZELPHIA	599.04
VOGEL, DARLA	250.38
VOIGHT, JACKIE	95.95
WASCHENBECKER, DIANA	29.25
WATSON CO.	151.01
WATSON CO.	671.75
WEBER, DAN	9.28
WEST PAYMENT CENTER/THOMSON WEST	527.00
WEST PAYMENT CENTER/THOMSON WEST	178.92
WILKENS, ELIZABETH	96.74
ZAMORA, RAY	<u>1,229.77</u>
<b>TOTAL</b>	<b>115,384.10</b>

### Road & Bridge Fund

Allina OCC Med, NW 5685	27.50
Ameripride	548.43
Auto Value Mora	1,648.49
Bjorklund Trucking	5,697.27
Boyer Ford	102.45
Central McGowan, Inc.	28.76
Clark Equipment Co. d/b/a/Bobcat Company	43,897.35
Commissioner of Transportation MS 215	1,850.12
Craig Bjorklund	11,957.50
Federated Co-ops, Inc.	106.95
First Lab	74.00
Highway Technologies, Inc.	1,059.12
Jim's Machine & Welding	161.98
Johnson Crushing, Inc.	58,493.72
Newman Traffic Signs	2,881.82
Northern States Supply, Inc.	171.31
Northpost, Inc.	112.50
Office Depot	36.39
Owens Auto Parts	457.21
Oxygen Service Company	24.31
Quality Disposal Systems, Inc.	133.51
Pomp's Tire Service, Inc.	761.12

Reedsburg Hardware Company	837.54
Richards, Lila, The Cleaning Agent	809.40
S & T Office Products	129.78
Truck Bodies & Equipment International, Inc.	81,506.58
Vista Safety Program	323.78
Wilkens, Daniel & Elizabeth	10,836.70
Total:	224,675.59

**10:50am** – The board considered the matter of County Ordinance #23, including public comment made at the November 12, 2008 Public Hearing.

Action #12 – Les Nielsen introduced the following resolution and moved its adoption:

## **Resolution #12 – 12/3/08**

### **Ordinance #23 Repeal**

**WHEREAS** the board did adopt Ordinance #23, Aggregate Removal Tax, in December of 2003 based upon Minnesota Statute as it existed at that time, and

**WHEREAS** the Minnesota State Legislature and Governor passed changes to MANDATE an increase of the aggregate production tax more than doubling the tax from 10¢ per cubic yard to 21.5¢ per cubic yard, and

**WHEREAS** these changes require Kanabec County to either repeal or update County Ordinance #23, and

**WHEREAS** an increase in the tax is an inflationary measure that increases the cost of road and building construction, and

**WHEREAS** passage of these statutory changes by the Minnesota State Legislature and Governor was an ill-conceived action done without input from the counties, townships and pit operators it affects, and

**WHEREAS** this tax increase passed by the Minnesota State Legislature and Governor that was not requested and would be burdensome to those affected;

**BE IT RESOLVED** that the County Board of Kanabec County ordains that County Ordinance #23 be rescinded effective at 12:00pm (midnight) on December 31, 2008, and

**BE IT FURTHER RESOLVED** that taxes accrued in 2008 prior to abolishment of Ordinance #23 are still due and payable under the conditions expressed in Ordinance #23 even if paid in 2009.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kevin Troupe, Les Nielsen, Kathi Ellis, Kim Smith  
**OPPOSED:** Jerry Nelson  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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*Action #13* – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve a donation of \$2,375.00 to the Initiative Foundation.

*Action #14* – It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

**Resolution #14 - 12/03/08**  
Work Week Legislation

**WHEREAS** Minnesota Statute §373.052 requires county offices to be open five days per week, Monday through Friday, and

**WHEREAS** this requirement applies to all county offices regardless of need or financial consideration, even to non-essential auxiliary functions, and

**WHEREAS** this artificially restricts county operation options, and

**WHEREAS** the county board cannot foresee whether relief from this statute would be a viable alternative for Kanabec County, but the board can see that it takes options away from the citizens of Kanabec County;

**BE IT THEREFORE RESOLVED** that the Kanabec County Board of Commissioners supports repeal of §373.052, Subd. 1.

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*Action #15* - Chairperson Ellis adjourned the meeting at 11:37am to meet in regular session on Wednesday, December 10, 2008 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Alan B. Peterson, Kanabec County Coordinator