

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**December 8, 2004**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 8, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented.

**9:02am** - Commissioner Nelson arrived.

**9:10am** - County Sheriff Steve Schulz met with the County Board to discuss matters concerning his office.

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Action #2 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

## *Resolution 2 - 12/08/04*

**BE IT RESOLVED** to approve a Law Enforcement Mutual Aid Agreement between the Sheriffs of Mille Lacs, Cook, Aitkin, Crow Wing, Koochiching, Carlton, Pine, Kanabec, Morrison, Isanti, Itasca, Cass, St. Louis and Lake Counties.

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Action #3 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve payment of a claim of \$8,585.58 to Armstrong Roofing & Construction, Inc for work on the jail roof.

Action #4 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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## *Resolution 4a - 12/08/04*

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of November 16, 2004, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

ERA Laboratories	\$140.00
<b>Total</b>	<b>\$140.00</b>

*Resolution 4b – 12/08/04*

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Debra Beckman	\$50.00
Fred Carlson	\$25.00
Cheryl Seals	\$25.00
<b>TOTAL</b>	<b>\$100.00</b>

*Action #5* - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Anderson Legal, LLC	510.40
Ann Lake Twp	0.50
Ann Lake Twp	11,824.77
Ann Lake Twp	3,095.39
Aquila	2,453.26
Armagost, Rick	100.00
Arthur Twp	385.04

Arthur Twp	61,337.12
Arthur Twp	8,340.51
Braham Public Schools	605.90
Braham Public Schools	20,071.54
Braham Public Schools	18,557.83
Brown Law Office	817.50
Brunswick Twp	9.53
Brunswick Twp	19,297.41
Brunswick Twp	4,563.35
Carten PHD, Roger	450.00
City of Braham	58.55
City of Grasston	3,482.01
City of Grasston	675.17
City of Mora	38.24
City of Mora	2,226.53
City of Mora	215,415.66
City of Mora	5,768.79
City of Ogilvie-Clerk	11.11
City of Ogilvie-Clerk	43.21
City of Ogilvie-Clerk	22,136.47
City of Ogilvie-Clerk	858.97
City of Quamba	4,939.49
City of Quamba	896.84
Comfort Twp	6.13
Comfort Twp	19,721.18
Comfort Twp	4,852.82
Comm of Finance-Treas Div	175.83
D&M Excavating	6,500.00
East Cent Reg Dev Commission	5,952.65
East Cent Reg Dev Commission	1,164.25
East Central School Dist	157.78
East Central School Dist	8,866.74
East Central School Dist	3,813.52
Erickson, Edward	100.00
Erickson, Michael	100.00
Federated Coop	2,728.00
Five County Mental Health	708.75
Ford Twp	9,503.40
Ford Twp	2,416.09
Fortis Benefits	2,188.35
Grass Lake Twp	37.27
Grass Lake Twp	22,255.26
Grass Lake Twp	11,186.10
Haybrook Twp	2.48

Haybrook Twp	4,632.92
Haybrook Twp	908.91
Hillman Twp	1.05
Hillman Twp	10,055.34
Hillman Twp	6,280.22
Hinckley-Finlayson Schools	304.51
Hinckley-Finlayson Schools	3,286.55
Hinckley-Finlayson Schools	3,036.32
Holiday Credit Office	3,450.32
Isle Public Schools	297.29
Isle Public Schools	8,231.35
Isle Public Schools	4,956.10
Johnson, Krista	100.00
Joslin, Clark	202.50
Kanabec County	259,215.27
Kanabec County	13,939.16
Kanabec Soil & Water	761.49
Kanabec Twp	15.41
Kanabec Twp	19,245.93
Kanabec Twp	6,567.02
Knife Lake Twp	25.13
Knife Lake Twp	25,711.75
Knife Lake Twp	3,173.92
Kroschel Twp	11,109.31
Kroschel Twp	4,057.70
Larson, Mark	27.84
Lepore, Lucy	100.00
Milaca Public Schools	54.66
Milaca Public Schools	1,785.40
Milaca Public Schools	994.52
MN Commissioner of Revenue	25.60
MN Dept of Finance	23,702.31
MN Mutual Life Ins	314.10
Mora Municipal Utilities	756.31
Mora Municipal Utilities	6,487.89
Mora Public Schools	7,577.71
Mora Public Schools	38.50
Mora Public Schools	204,019.91
Mora Public Schools	56,444.08
Northstar Access	1,511.50
Northstar Access	1,495.14
Ogilvie Public Schools	1,954.48
Ogilvie Public Schools	38.50
Ogilvie Public Schools	87,662.57

Ogilvie Public Schools	61,345.79
Peace Twp	41.34
Peace Twp	26,542.50
Peace Twp	3,055.69
Pine City Public Schools	1.65
Pine City Public Schools	10.87
Pine City Public Schools	223.97
Pomroy Twp	6.56
Pomroy Twp	18,642.08
Pomroy Twp	6,640.70
Postmaster, The	309.00
Refuge, The	351.75
Rodeborg, Dave	100.00
Scholtz, Dianna	100.00
Secretary of State	15.00
Sheriff, Douglas Co	48.00
Sheriff, Stearns Co	35.00
Southfork Twp	3.22
Southfork Twp	16,863.44
Southfork Twp	11,518.28
Spear & Swanson Law Office	212.25
Stafne Construction	100.00
Supreme Court Finance	20.00
TDS Metrocom	562.06
Tetnowski, Darwin	100.00
Town & Country Oil	12,317.10
Treasurer, Kanabec County	57,831.54
Treasurer, State of MN	50.00
Treasurer, State of MN	2,475.22
Whited Twp	3.13
Whited Twp	9,091.60
Whited Twp	2,358.58
Window	117.25
Total	<u><u>1,527,057.75</u></u>

### **Snake River Watershed**

Dilks, William	11.60
Dilks, William	162.75
ERA Laboratories	1,344.00
Greater MN Credit Union	61.76
Martin, Sam	204.44
MN Pollution Control	20.00
S&T Office Products	12.62

Total

1,817.17

**9:34am** - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

Action #6 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 6 - 12/08/04***

**WHEREAS** the 2005 Natural Resources Block Grant application has been in all ways completed;

**BE IT RESOLVED** to accept a 2005 Natural Resources Block Grant, and

**BE IT FURTHER RESOLVED** to authorize the Chairperson to sign a “Kanabec County 2005 Allocation and Contribution Plan Statement” and a “State of Minnesota Board of Water and Soil Resources 2005 Natural Resources Block Grant Agreement.”

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Action #7 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 7 - 12/08/04***

**ORDER OF THE BOARD**

**WHEREAS** the position of Environmental Technician is subject to seasonal work load variation, and

**WHEREAS** Environmental Services staff are able to carry on the work of the office during the winter months January through April in the absence of the Environmental Services Technician.

**BE IT RESOLVED** to direct the County Coordinator to give notice of layoff to the Environmental Technician in the Environmental Services Department effective December 30, 2004.

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**10:00am** - Duane Mandery met with the County Board to discuss a possible Fish Lake high water speed ordinance. The board took the matter under advisement.

**10:36am** - The Chairperson opened an “Obstruction Hearing” to hear comment regarding an obstruction on County Ditch #11. The Chairperson called for public comment. Comment was accepted until all who wished to speak had the opportunity. Those that responded were:

- County Engineer Greg Nikodym
- Ralph Wahlstrom
- Lucy Schultz
- Written letter from Fred Vandervegt, Jr.

Action #8 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to close the hearing at 10:46am.

Action #9 - Not used.

Action #10 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### ***Resolution 10 - 12/08/04***

**WHEREAS** the Kanabec County Board of Commissioners had previously determined that a drainage system, County Ditch #11, has been obstructed on the property of Fred Vandervegt, Jr, and

**WHEREAS** interested parties have been afforded the opportunity to comment on this issue at a Public Hearing pursuant to Minnesota Statute §103E.075, and

**WHEREAS** evidence indicates that the obstruction has been partially removed;

**BE IT RESOLVED** to direct the Chairperson to send Fred Vandervegt, Jr a letter encouraging him to continue his efforts at removing the remainder of the obstruction, including a reasonable deadline for completion.

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**10:49am** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #11 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### ***Resolution 11 - 12/08/04***

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SAP 33-604-16, the reconstruction of County State Aid Highway 4 from CSAH 12 to CSAH 16:

**BE IT RESOLVED** to pay the following Right-of-Way claims:

1. David & Carol Peterson     \$1,971.30
2. Olson Kanabec Partners     \$2,644.30

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Action #12 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve a 2005 Employee Order for non-union Highway Department employees.

**11:13am** - The Chairperson then called for public comment. Those who responded included:

Bob Mayo	Comments regarding the slope of land to a wetland and best management practices.
Bob Swetz	Did not like the jail meetings.

**11:38am** - The Chairperson closed public comment.

**11:38am** - Interim Personnel Director Kim Pautsch met with the County Board to discuss matters concerning human resources.

Action #13 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### ***Resolution 13 - 12/08/04***

**WHEREAS** the county board decided by Resolution #4-08/25/04 to refill the impending vacancy in the position of County Assessor, and

**WHEREAS** the board has solicited candidates, examined their credentials, conducted interviews, performed background checks and is prepared to make a job offer;

**BE IT THEREFORE RESOLVED** to offer Mike Dangers the position of Kanabec County Assessor for a term beginning January 3, 2005 and expiring December 31, 2006, and

**BE IT FURTHER RESOLVED** that this offer is conditioned upon Mike Danger's ability to achieve Senior Accreditation as an Assessor within two years of employment, and

**BE IT FURTHER RESOLVED** that the starting pay will be \$17.00 per hour, and

**BE IT FURTHER RESOLVED** that there will be a 6-month probationary period, and upon successful completion of probation an increase to \$18.00 per hour, and

**BE IT FURTHER RESOLVED** that there will be an additional pay review upon achieving Senior Accreditation.

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**12:00 noon** - The board took an 8 minute break and resumed at 12:08pm

Action #14 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the November 24, 2004 minutes of the Kanabec County Board of Commissioners as corrected:

1. At the 7:55pm appointment, second sentence delete the phrase “the remainder of the” and replace with ‘additional.’
2. At the December 3<sup>rd</sup> continued meeting, show the start time as 8:07am instead of 8:00am.

**12:08pm** - The board discussed issues related to the jail. Also present were County Sheriff Steve Schulz, Chief Deputy Sheriff Robert Jensen and Jail Administrator Joanne Nelson. Following discussion, action was deferred for further information.

Action #15 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on the funds indicated:

### Revenue Fund

VENDOR	AMOUNT
Ace Hardware	97.69
Ace Hardware	13.17
Ace Hardware	35.04
Advanced Filing Concepts	193.39
Airgas North Central	94.60
Akkerman-Ingebrand Funeral Home	320.00
Allina Medical Clinic	388.50
Americlnn of Baxter	279.88
AmeriPride	419.62
AmeriPride	56.76
Ammerman, Kari	215.63
Anderson, Karen	164.63
APCO Minnesota Chapter	350.00
Arbo, Marvin	240.00
Armstrong, Becci	31.50
Aventis	437.90
Barlow, Walt	64.99
Baudville	398.85
Bear Graphics	228.21
Best Impressions	432.76
Biever, Laurie	118.88
Blackwell	439.00
Bohnen's Auto Body	2,609.52
Bos, Erica	61.31
Braham Motor Service	176.29

Briggs	646.67
Brosnahan, Amy	218.00
Budget Lighting	299.37
Cardinal Health	11.55
Cassman, Deb	94.51
Coborn's	350.08
Coborn's	40.69
Coborns Long Term Care Pharmacy	104.42
Coborn's Pharmacy	98.53
Coborn's Pharmacy	952.33
Colburn, Judy	234.00
Commercial Carpet & Tile Cleaning	500.00
Consolidated Telecommunications	8.82
Consulting Radiologists	152.00
CPS Technologies	151.97
Creative Forms & Concepts	991.97
Dalco	280.57
Dallman, Bonnie	52.50
Dandelion Floral	95.11
Don's Towing	90.53
Drug Detection Devices	134.45
East Central Energy	46.27
East Central Regional Juvenile Center	2,145.00
EBSC	546.00
ECM Publishers	265.20
ECM Publishers	120.00
Ecowater	59.51
Elfstrum, Brenda	233.63
Erbstoesser, Arnie	468.04
FastServ Medical Inc	2,189.00
Federated Coop	23.10
Fire Marshals Assoc	90.00
Friday, Jenny	82.88
Gabrielson, Pat	168.38
Galls, Inc	717.32
Glen's Tire	16.10
Glen's Tire	724.69
Gorham Oien Mechanical	292.00
Granite City Mailing Equip	50.06
Grant, Donald	581.75
G-Tel Enterprises	50.96

Hannu, Joann	193.88
Harff, Shirley	134.12
Heins, Jennifer	16.80
Hillyard	485.83
Hopkins	149.05
Horizon Towing	161.18
Hospice Minnesota	298.00
Ivans	129.36
Jim's Locksmithing	150.00
Johnson, Dawn	132.38
Johnson, Jeanette	135.00
Johnson-Stassen, Debee	160.13
Kanabec Co Hwy Dept	24.39
Kanabec Co Hwy Dept	159.12
Kanabec Co Hwy Dept	129.47
Kanabec Co Hwy Dept	47.62
Kanabec Co Hwy Dept	158.42
Kanabec Co Hwy Dept	27.04
Kanabec Co Hwy Dept	34.86
Kanabec Co Public Health	32.75
Kanabec Co SWCD	62.05
Kanabec Hospital	655.94
Kanabec Hospital	4,403.40
Kanabec Publications	1,461.59
Kanabec Publications	28.69
Kanabec Publications	43.88
Kanabec Publications	179.70
Kanabec State Bank	31.75
Keefe Supply Co	700.36
Kleven, Bud	9.00
Knutson, Michelle	227.13
Krueger, Louisa	7.88
Lab Safety Supply	102.82
Laska, Millie	724.48
Lenny's Service	290.84
M & K Yard Care	186.38
MACO	600.00
MACO	300.00
MACO	175.00
MACO	175.00
Magaard, Deb	255.75

Marco Business	71.49
Marco Business	103.05
Marco Business	485.08
Martin, Bill	9.94
Matthew Bender	434.38
Maul, Barb	111.01
MB McGee	3,000.00
MCCC	175.89
Metro Sales	7,248.39
Metro Sales	204.00
Midwest Radar & Equip	405.00
MN Co Attorneys Assoc	35.68
MN Co Attorneys Assoc	175.00
MN DARE Officers Assoc	50.00
MN Dept of Admin	600.00
MN Sheriff's Assoc	250.00
Moore Medical Corp	189.52
Mora Sadd Program	750.00
National 4-H Council	25.19
National Bushing	17.86
National District Attorneys Assoc	90.00
National Story Telling Network	220.00
Nelson, Rosemary	65.40
Norby's Cleaning	2,400.00
Northland Chemical	94.25
Northland Chemical	238.33
Novus Auto Glass	860.73
Nyman, Sherri	138.75
Oak Gallery	14.11
Office Depot	105.51
Office Depot	78.48
Office Depot	100.09
Office Depot	542.29
Office Depot	68.54
Office Depot	74.57
Office Depot	12.02
Ogilvie Public School	750.00
Olmstead, William	52.50
Orazem, Carol	16.20
Orazem, Carol	30.60
O'Reilly, Molly	81.75

Parallel Technologies	398.84
Parallel Technologies	1,116.65
Parallel Technologies	127.80
Parker, Corrine	600.00
Peterson, Alan	26.01
Peterson, Ronald	57.75
Peterson, Walter	437.68
Pfiffner, Betty	430.88
Photo Express	9.78
Pizza Hut	90.45
Preston, Sammons	81.90
Quality Disposal	369.91
Raiche, Nancy	226.13
Ratwik, Roszak & Maloney	116.00
Ratwik, Roszak & Maloney	76.87
Ratwik, Roszak & Maloney	365.15
Ratwik, Roszak & Maloney	116.00
Reliable Office Supplies	256.14
Richards, Lila	255.60
Richter Technology Supply	193.19
Ringler, Jennie	226.51
RS Eden	292.95
Rural Cellular Corp	74.34
Rural Cellular Corp	381.08
Rural Cellular Corp	22.75
Rural Cellular Corp	17.51
S&T Office Products	254.41
S&T Office Products	189.53
S&T Office Products	9.39
Sandberg, Bev	171.75
SBC Pugin	161.14
Schindler Elevator	806.10
Schroeder, Janelle	124.50
Schwaab	333.29
Schwaab	192.13
Scofield, Becca	91.51
Sjodin, Roberta	162.00
Smith, Cathy	16.80
Snowflake Distributing	364.00
Star Tribune	713.25
State of MN	31.53

State of MN	75.13
Streichers	2,893.38
Suburban Radiologic	107.00
Swanson, Lori	157.13
Timm, Rena	48.75
T-Mobile	66.62
Treasurer, Sherburne Co	3,707.04
Trimin Systems	1,798.07
Troupe Advertisting	111.83
True Value Hardware	20.04
Trupe, Mecheal	15.60
UHL Co	757.62
University of MN	3,844.00
University of MN	7,688.00
Vogel, Darla	121.50
Voight, Jackie	94.00
Watson Co	416.53
Watson Co	215.49
West Group	3,303.93
West Group	2,598.12
Wilder, Daniel	100.63
Zamora, Raymond	<u>233.64</u>
Total	<u><u>94,365.97</u></u>

### **Road & Bridge Fund**

Ace Hardware	367.91
Ameripride	632.11
Auto Glass Center	71.01
Boyer Trucks	351.38
Buckley II	53,891.51
Commercial Carpet & Tile Cleaning	375.00
Federated Co-Ops Inc.	124.64
GHA Technologies, Inc.	105.44
Glen's Tire	365.38
Gopher State One-Call	25.30
Gunderson Motors	44.30
H & L Mesabi	8,625.40
Kanabec County Recorder	100.00
Kanabec County - Petty Cash	33.94
Lake Superior College - SPO	350.00
Medtox Laboratories, Inc.	132.00
Mille Lacs County Highway Dept.	7,960.00
MNJ Technologies Direct	196.50

National Bushing & Parts Co.	1,152.33
Northern States Supply, Inc.	231.69
Oak Gallery & Frame Shop	2.00
Office Depot	77.11
Onamia NAPA Auto Parts	398.00
Oslin Lumber	52.70
Oxygen Service Company	26.77
Power Plan	1,641.66
Quality Disposal Systems, Inc.	136.31
Richards, Lila, The Cleaning Agent	607.05
S & T Office Products	44.61
Schindler Elevator Corporation	405.00
State of MN Department of Commerce	40.00
Sundown Paving & Excavating LLP	500.00
Timmer Implement, Inc.	61.00
Vista Safety Program	190.82
Total:	<u>79,318.87</u>

**1:36pm** - Interim Personnel Director Kim Pautsch rejoined the meeting.

Action #16 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to authorize the Chairperson to sign a notice of Request for Mediation in a grievance.

**2:39pm** - Commissioner Nelson left the meeting.

Action #17 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to adjourn at 2:47pm to meet in regular session on Wednesday, December 15, 2004 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest.* \_\_\_\_\_  
Kanabec County Coordinator