

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

February 11, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 11, 2015 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as amended: add Jail Administrator Joanne Nelson.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the January 28, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #3 – 02/11/15

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Go For The Gold Association for a raffle event to be held at Northwoods Steak House, 2732 Hwy 65 Mora, MN 55051 on September 12, 2015.

Action #4 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	2,621.92
Arthur Twp	1,845.97

Assurant Employee Benefits	606.72
Bina & Guptil, LLC	806.40
Braham Public Schools	5,381.28
Brunswick Twp	3,452.90
City of Grasston	45.55
City of Milaca	35.34
City of Mora	13,622.31
City of Ogilvie-Clerk	803.95
City of Quamba	7,400.41
Comfort Twp	4,817.51
East Cent Reg Dev Comm	431.77
East Central Energy	70.00
East Central Energy	201.00
East Central Energy	260.05
East Central Schools	999.99
Ford Twp	2,191.53
Grass Lake Twp	2,531.18
Haybrook Twp	933.01
Health Partners	5,252.92
Hillman Twp	851.79
Hinckley-Finlayson Schools	1,518.48
Holiday Credit office	6,882.97
Isle Public Schools	1,564.47
Johnson, Samuel	768.00
Kanabec Co Auditor-HRA	6,000.00
Kanabec County	10,734.76
Kanabec Twp	2,074.29
Knife Lake Twp	1,319.88
Kroschel Twp	525.57
Midcontinent Communications	93.66
Milaca Public Schools	113.26
MN Commissioner of Revenue	18.37
MN Energy Resources Corp	13,730.08
MN Mutual Life Ins	286.89
Mora Municipal Utilities	14,046.35
Mora Municipal Utilities	1,541.84
Mora Public Schools	38,754.58
Ogilvie Public Schools	20,493.03
Peace Twp	2,303.06
Pine City Public Schools	3.11
Pomroy Twp	1,048.47

Resource Training & Solutions	3,946.00
Southfork Twp	827.23
Spire Credit Union	1,097.11
Spire Credit Union	1,427.95
The Hartford	1,625.12
Whited Twp	<u>997.46</u>
Total	188,905.49

Action #5 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	107.82
Ace Hardware	84.20
Ace Hardware	16.00
Ace Hardware	36.43
Advanced Correctional Healthcare	13,342.63
Ahner-Nystul, Barb	30.48
Akkerman-Ingebrand Funeral Home	350.00
Alkire, Alyce	1,097.50
AmericInn	362.34
Applied Concepts Inc	40.00
Arthur Twp	400.00
Bachman, Fran	200.42
Billings, Margaret	393.13
Brenny, Laurel	375.35
Century Link	214.47
Chisago Co Public Health	6,771.52
Christianson, Craig	1,428.90
Cummings, Dawn	265.97
Curtis, Michael	1,937.15
CW Technology	373.20
Dex Media East	50.00
Digial Ally	395.00
Don's Auto & Towing	75.00
E. Weinberg	465.00
East Central Exterminating	120.00
ECM Publishers	56.40
Faust, Patrick	949.30
FBG Services	6,410.24
FBG Services	584.80

Fore Chiropractic	75.00
Fresonke, Lew	240.00
Fritz, William	650.00
Fusion	411.98
Galls	75.39
Garcia, Tim	390.00
Glen's Tire	601.20
Gotvald, Kelli	20.00
Granite City	1,134.41
Handyman's Inc	197.40
Handyman's Inc	51.96
Hoefert, Bob	2,149.07
Horizon Towing	689.34
Industrial Health Services	42.40
Isanti Co Family Services	10,309.46
Jerry Goebel Uphostery	168.00
Johnsons Hardware	117.95
Johnsons Hardware	99.45
Kanabec Co Public Health	107,036.07
Kanabec Co Public Health	1,620.50
Kanabec Publications	229.62
Kanabec Publications	121.78
Kanabec Publications	21.00
Kanabec Publications	572.57
Kanabec Publications	119.00
Kanabec-Pine Community Health	37,707.48
KBEK	468.00
Keepers	699.46
Kennedy Jr, Kerry	785.55
Knife Lake Sanitation	367.00
Landreville, Willard	1,070.15
Lane, Dave	36.80
League of MN Cities	1,530.00
Lee's Pro Shop	36.00
Lerrssen, Jennifer	446.40
Luberda, Karen	167.95
Magaard, Robert	43.70
Manthie, Mark	66.13
Marco	344.76
Marco	860.05
Marco	860.05
Marco	1,784.70
Marco	321.00

Marco	557.70
Marco	253.50
Marco	158.00
Marco	898.80
Marohn, Brenda	18.40
Mastercare Outdoors	100.00
Mille Lacs Co Community & Veterans Services	3,587.20
Mille Lacs Disposal	20.00
MN Co Recorder's Assn	25.00
MN Dept of Finance	4,370.50
MN Dept of Public Safety	100.00
MN Sheriff's Assn	70.00
MN Sheriff's Assn	70.00
MN Sheriff's Assn	120.00
MN State Treasurer	4,813.64
Mora Motor Vehicle	18.00
Mora Municipal Utilities	10.00
NACVSO Treasurer	300.00
Nelson, Ansel	1,241.78
Nelson, Ronette	984.38
Newgard, Jean	694.72
Noble Medical Inc	321.06
North Memorial Professional Education	687.00
Northland Fire Protection	773.65
Office Depot	19.88
Office Depot	86.27
Office Depot	136.62
Office Depot	118.00
Olson, Rhonda	564.71
Owens Auto Parts	11.74
Owens Auto Parts	8.07
Pakor, Inc	43.28
PD's Embroidery	80.00
Pedersen, Jerry	14.95
Pieper, Helen	328.61
Pine Co Health & Human Services	133,203.53
Pine Co Health & Human Services	2,850.00
Pine Co Health & Human Services	183.57
Prasnicki, Deb	17.14
Quality Disposal	215.75
Quality Disposal	373.94
Radisson Paper Valley Hotel	549.45

Raiche, Barb	246.40
Ramsey County	1,400.00
Regions Hospital	129.00
Reliance Telephone	2,200.00
Ringler, Jennie	27.03
Rogers, Pearl	793.63
Rupp, Anderson, Squires & Waldspurger, PA	750.96
S&T	17.88
S&T	70.55
S&T	28.46
S&T	89.36
SHI	176.00
Shopko	44.97
Stellar Services	933.82
Strandberg, Richard	1,195.59
Strategic Custom Solutions	250.00
Struffert Delores	90.10
Swank Motion Pictures	425.00
TASER Int'l	350.00
The Northspan Group	259.12
Tinker & Larson	1,521.41
Tinker & Larson	37.00
Tinker & Larson	224.95
Tinker & Larson	41.22
Turner, Virginia	21.24
Uniforms Unlimited	196.00
Uniforms Unlimited	22.49
UPS	107.51
Verizon Wireless	278.20
Visser, Maurice	808.55
Wickeham, Teresa	63.02
Wiitala, David	2,524.55
Zamora, Ray	1,337.93
Total	<u>387,332.76</u>

Road & Bridge Fund

Vendor	Total
Ace Hardware	295.70
Ameripride	433.12
Auto Value Mora	1,200.82
Boyer Trucks	1,737.89

Central McGowan, Inc	76.95
Commissioner of Transportation	265.98
Craguns Resort	635.40
Erickson Engineering	1,072.50
Federated Coops, Inc	109.03
Fleetmatics USA, LLC	559.00
Fleetgo	29.99
Fluegge's Ag, Inc	6.00
Force America, LLC	194.01
Glens Tire	52.72
Gopher State One-Call	100.00
Grainger	33.86
Lacal Equipment, Inc	345.00
Midway Iron & Metal Inc	631.55
Mille Lacs Co. Public Works	421.50
State of Minnesota	36.00
City of Mora	661.50
North American Salt Co.	34,657.16
Northern States Supply	33.82
Nuss Truck & Equipment	1,396.72
Office Depot	111.02
Owens Auto Parts	316.72
Oxygen Service Co	357.37
Power Plan	4,071.16
Preferred Cleaning	1,150.00
Quality Disposal Systems, Inc.	148.40
Scott's Lawn & Landscapes	1,670.00
Jesse Stegeman	41.40
Verizon	32.20
Widseth Smith Nolting & Assoc	102.00
Total	<u>52,986.49</u>

Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the bylaws of FirstLight Health System as presented.

Action #7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #7 – 02/11/15

WHEREAS Kanabec County has an established Wellness Committee whose goal is to promote a healthier more productive workplace, and

WHEREAS Resource Training and Solutions will be providing funding for the Kanabec County Wellness Committee to execute those objectives, now

THEREFORE BE IT RESOLVED, that the Kanabec County Board of Commissioners authorizes the Kanabec County Wellness Committee to again act as the group to facilitate wellness amongst the employees and utilize Resource funds to accomplish these goals.

Action #8 – It was moved by Km Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #8 – 02/11/15

BE IT RESOLVED to appoint Jennifer Russe to the Economic Advisory Committee for a one year term commencing immediately and expiring on January 5, 2016.

Action #9 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #9 – 02/11/15

BE IT RESOLVED to appoint Lise Arseneau to the East Central Regional Library Board for a three year term commencing immediately and expiring on January 2, 2018.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 02/11/15

BE IT RESOLVED to appoint Leona Dressel to the Personnel Board of Appeals for a three year term commencing immediately and expiring on January 2, 2018.

Action #11 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #11 – 02/11/15

BE IT RESOLVED to appoint Wayne Zaudtke to the Advisory Board to Snake River Watershed Management Board for a three year term commencing immediately and expiring on January 2, 2018.

Rosemary Black with the Ogilvie Museum met with the County Board to give their annual report and to thank the county for their donation.

Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning her department.

Action #12 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #12 – 02/11/15

Minnesota Evaluation Studies Institute Agreement resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of providing alcohol, tobacco and other drug (ATOD) prevention. The Substance Abuse Coalition of Kanabec County (SACK) focuses on change for the entire population, and

WHEREAS, one of SACK's current funding prevention efforts is the Drug-free Communities grant which requires the provision of a survey; the survey that will be utilized in Kanabec County will measure the 30 day use of alcohol, cigarettes, marijuana, and prescription drugs by students in 6th through 12th grades in both Mora and Ogilvie school districts, and

WHEREAS, a key component of the survey is the evaluation of the information and the survey itself, and

WHEREAS, the Minnesota Evaluation Studies Institute is willing and able to provide the necessary evaluation services and will work with SACK to review and understand the developed evaluation questions as well as the key primary evaluation users

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board approves entering into an agreement with the University of Minnesota's Evaluation Studies Institute to provide the evaluation of the SACK Coalition's surveys at a cost not to exceed \$4998.75 plus any tax if applicable; agreement to commence on February 16, 2015 and ending on July 31, 2015 and the Community Health Administrator to sign such an agreement.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #13 – 02/11/15

Equipment Rental & Supplies

WHEREAS the Kanabec County Board of Commissioners wish to obtain costs for the furnishing of seasonal supplies and equipment,

BE IT RESOLVED that the Public Works Director is directed to advertise for bids for equipment rental and seasonal supplies of materials.

Action #14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 – 02/11/15
Geotechnical Investigation

WHEREAS road improvements are planned for CSAH 5 from CSAH 17 to CSAH 1 in 2015, and

WHEREAS a geotechnical investigation is necessary for final design, and

WHEREAS the following quotes for geotechnical investigation were received:

American Engineering Testing \$6,500

THEREFORE BE IT RESOLVED to accept the quote of \$6,500 by American Engineering Testing for a geotechnical investigation on CSAH 5.

Action #15 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the updated Maintenance Technician I job description and to send the job description to the pay consultant for re-evaluation.

10:35am - The Chairperson then called for public comment three times. None responded.

10:37am - The Chairperson closed public comment.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 – 02/11/15

WHEREAS there is a vacancy in the position of a Sergeant Jailer, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full time Sergeant Jailer to refill the vacant position at Step A, Range

11 of the pay plan which is \$19.72 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #17 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 – 02/11/15

BE IT RESOLVED to close at the meeting at 10:45 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis, McNally, and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #18 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to re-open the meeting at 10:55 a.m.

Action #19 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 10:56am and to meet again in regular session on Wednesday, February 25, 2015 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk