

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

February 12, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 12, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Kathi Ellis and Gene Anderson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Remove Barb Chaffee appointment. Add Assistant County Attorney vacancy.

Action #2 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the January 22, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following paid claims:

Vendor	Amount
Ann Lake Twp	5,789.45
Ann Lake Twp	2,279.12
Arthur Twp	17,643.27
Arthur Twp	1,360.54
Assurant Employee Benefits	699.80
Braham Public Schools	7,508.90
Brunswick Twp	17,407.46
Brunswick Twp	4,836.47
Centerpoint Energy	95.00
City of Grasston	95.32
City of Milaca	41.85
City of Mora	10,844.82
City of Ogilvie	131.31
City of Quamba	375.24
Comfort Twp	12,406.55
Comfort Twp	3,860.58
East Central Energy	356.00
East Central Reg Dev Comm	461.15

East Central School District	2,914.80
Ford Twp	4,752.94
Ford Twp	2,164.52
GMCU	4,861.12
Grass Lake Twp	14,303.60
Grass Lake Twp	3,112.84
Haybrook Twp	3,325.58
Haybrook Twp	647.65
Hillman Twp	6,319.60
Hillman Twp	1,116.64
Hinckley-Finlayson Schools	2,229.26
Holiday Credit Office	10,143.27
Isle Public Schools	1,647.82
Itsavvy LLC	106.28
Kanabec Co Auditor-HRA	152.57
Kanabec County	7,960.26
Kanabec Twp	9,814.68
Kanabec Twp	3,247.30
Knife Lake Twp	12,292.22
Knife Lake Twp	1,714.71
Kroschel Twp	6,027.51
Kroschel Twp	1,230.36
Midcontinent Communications	957.06
Milaca Public Schools	893.40
MN Dept of Finance	4,301.00
MN Energy Resources Corp	13,604.86
Mora Municipal Utilities	15,746.47
Mora Public Schools	43,287.17
Ogilvie Public Schools	23,601.84
Peace Twp	14,115.08
Peace Twp	2,970.06
Pine City Public Schools	2.90
Pomroy Twp	6,905.95
Pomroy Twp	2,329.93
Resource Training & Resolutions	2,151.02
Southfork Twp	11,571.48
Southfork Twp	1,363.16
The Hartford	1,601.06
Whited Twp	8,940.63
Whited Twp	1,731.37
Wynn Law Firm, LLC	3,725.50
Total	<u>346,078.30</u>

Action #4 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
A&A Septic Service	525.00
Ability Network Inc	156.00
Ace Hardware	119.33
Advanced Correctional Healthcare	349.78
Advanced Correctional Healthcare	14,606.21
Ahner-Nystul, Barb	172.48
Aitkin Medical	657.00
Alkire, Alyce	487.76
Allina Health Systems	585.00
AmeriPride	500.17
Amundson, Pauline	611.00
Anderson, Karen	189.28
Anderson, Roberta	56.00
Andres, Christine	151.20
Ashworth Appliance	39.98
Ashworth Appliance	163.92
Auto Value	14.94
Auto Value	644.33
Auto Value	116.48
A'viands, LLC	9,623.41
Bachman, Fran	101.48
BCA Criminal Justice Training	570.00
Bernhardt, Maria	241.25
Bernicks	49.98
Biever, Laurie	185.92
Billings Service Inc	230.05
Bob Barker	144.49
Bork, Laura	16.80
Braham Police Dept	1,836.25
Briggs	310.38
Burski, Kathy	176.79
Cambridge PD	2,673.29
Cassman, Deb	111.44
CDW Government	115.99
Central Heating & Air Conditioning	222.95
Chaffee, Steve	83.52
Cheney, Melody	15.68

Christianson, Craig	1,316.00
Christopherson, Pat	429.57
Clementson, Kristin	81.28
CliftonLarsonAllen, LLP	100.00
Coborns Pharmacy	1.20
Coborns Pharmacy	753.34
Colburn, Judy	100.80
Community Partnership	500.00
Creative Forms & Concepts	148.82
Curtis, Michael	832.86
D&T Ventures	500.00
D&T Ventures	578.81
Dandelion Floral	106.14
Dex Media East	40.00
Deyta, LLC	90.00
Doubletree by Hilton	339.39
Downtown Deli	32.59
Druar, Dan	202.02
East Central Energy	113.67
East Central Exterminating	115.00
ECM Publishers	283.05
Elfstrum, Brenda	510.72
EngineerJobs.com	95.00
Eustice, Todd	365.68
Family Pathways	2,843.00
Faust, Patrick	616.57
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Felland, Becky	218.44
Filibeck, Karla	44.80
Frederickson, Reese	30.86
Fresonke, Lew	210.00
Galls	299.60
Garcia, Tim	392.39
General Office Products	552.00
Glen's Tire	26.31
Grainger	280.18
Grainger	48.61
Granite City Jobbing	918.13
Granite Electronics	214.41
Granite Electronics	160.00
Hampton Inn Duluth	246.06
Health Partners	3,953.18

Healthy Living Organic Market	140.36
Heins, Mary	205.52
Hinckley News	8.75
Hoefert, Bob	2,311.36
Holland, Jeff	229.69
Hood, Barb	306.87
Hood, Bill	470.42
Image Office Service	79.77
Intiative Foundation	10,000.00
Isanti Co Sheriff's Office	3,647.15
Isanti PD	2,873.69
Johnsons Hardware	301.77
Johnsons Hardware	57.45
Johnsons Hardware	52.65
Kanabec Co Auditor	60.00
Kanabec Co Auditor	300.00
Kanabec Co Hwy Dept	2,861.24
Kanabec Co Hwy Dept	106.10
Kanabec Co Hwy Dept	25.25
Kanabec Co Hwy Dept	54.66
Kanabec Co Hwy Dept	18.91
Kanabec Co Public Health	91,130.26
Kanabec Co Public Health	37,987.81
Kanabec Co Public Health	2,413.99
Kanabec Publications	771.33
Kanabec Publications	15.85
Kanabec Publications	40.85
Kanabec Publications	852.50
Kanabec Publications	9.63
Keepsrs	625.49
Keepsrs	58.98
Kennedy Jr, Kerry	121.72
KFD Training	339.00
Koch's Hardware	39.55
Kramersmeier, Wallace	125.00
Kroschel Land Surveyors	4,000.00
Krueger, Louisa	70.08
LaCrosse, Mark	1,075.02
Landreville, Willard	908.52
Lane, Dave	36.96
Leininger, Dennis	15.68
Lerrssen, Jennifer	785.12
LifeLine Training, LTD	357.00

Luberda, Karen	628.04
MacTek Systems	22,902.83
Magaard, Andrew	337.28
Magaard, Robert	275.00
Manthie, Mark	116.40
Marohn, Brenda	15.68
MatthewBender	213.85
MCCC	1,250.00
MCCC	1,532.85
MCCC	1,250.00
MCCC	5,600.00
MCCC	20,886.56
MCCC	26,103.21
McClellan, Karen	20.00
McIntosh, Bob	625.00
MCIT	321.00
MCIT	1,643.00
Mehlhop, Ron	518.88
Mestnik, Kate	92.40
Midcontinent	64.79
Mille Lacs Disposal	34.79
MN Monitoring	603.00
MN Monitoring	882.00
Moore Medical	141.63
Mora Bakery	10.20
Mora Chevrolet Buick	896.19
Mora Motor Vehicle	12.00
Mora Psychological Services	1,200.00
Nelson, Ansel	1,344.71
Nelson, Jerry	247.08
Nelson, Ronnette	856.20
Neopost USA	263.00
Newgard, Jean	617.60
Northland Fire Protection	70.00
Office Depot	119.02
Office Depot	75.06
Office Depot	60.20
Office Depot	84.63
Office Depot	45.90
Office Depot	144.65
Olson, Autumn	502.31
O'Reilly, Molly	25.20
Orycki, Chaz	30.01

Osterdyk, Dorothy	365.12
Owens Auto Parts	12.55
Owens Auto Parts	5.78
Owens Auto Parts	10.40
Pedersen, Jerry	140.00
Pieper, Helen	373.35
Pieper, Rollie	650.02
Pine Co Health & Human Services	42,459.92
Pine Co Health & Human Services	57,289.92
Quality Disposal	359.84
Quality Disposal	187.11
Raiche, Nancy	148.40
Rancour, Jenifer	20.72
Raudabaugh, Carey	94.08
Reliance Telephone	3,700.00
Ringler, Jennie	42.00
RJ Mechanical	242.50
RJ Mechanical	1,400.00
Roberts, Rodney	24.64
Rogers, Pearl	399.84
Rosburg, Diane	276.73
Rupp, Anderson, Squires & Waldspurger, PA	750.35
Ryan, Rosemarie	356.73
S&T	1,294.00
S&T	29.35
S&T	16.47
S&T	1,907.91
ServiceMaster Professional Services	4,314.05
Skramstad, Linda	361.20
Stellar Services	1,169.89
Streichers	127.98
Swan, William	130.30
Swanson, Jeremy	413.98
Synergy Graphics	580.76
Tadych, Marge	693.36
Telander, Sarah	249.20
The Lamar Companies	1,050.00
Thompson, Wendy	247.52
Thomson Reuters West	133.05
Thor, A	134.82
Tiger Direct	408.16
Tiger Direct	408.16
Tiger Direct	408.16

Tinker & Larson	1,669.85
Tinker & Larson	60.25
Triple M Lawn & Snow Service	370.00
Triple M Lawn & Snow Service	300.00
Triple M Lawn & Snow Service	100.00
Troupe, Kevin	10.64
UHL Company	1,100.00
Uniforms Unlimited	96.50
Vogel, Darla	296.80
Voight, Jackie	11.78
Waschenbecker, Diana	36.96
Watson Co	157.77
Wiitala, David	1,285.44
Wolters Kluwer Health	52.50
World Medical Government Solutions	129.26
Wynn Law Firm	977.50
Wynn, Heather	84.00
Wynn, Heather	28.00
Zaiser, Kelly	84.56
Zamora, Ray	1,464.40
Ziegler, Inc	432.89
Total	<u>453,232.57</u>

Road & Bridge Fund

Vendor	Total
Ace Hardware	607.72
Ameripride	601.34
Auto Value Mora	2,052.18
Assured Security, Inc	603.00
Beaudry Oil & Propane	24,431.75
Boyer Trucks	67.71
Commissioner of Transportation	751.08
Crawford's Equipment Inc	626.50
East Central Energy	60.00
Evans Construction	1,090.00
FirstLab	35.00
Glens Tire	154.50
Gopher State One Call	102.90
Grainger	276.02
H & L Mesabi	20,865.29
Kanabec Co Hwy Dept	14.28
Kanabec Publications, Inc	340.56
Maney International, Inc	109.27
Mattson Electric of Mora	84.94

Mille Lacs Public Works	1,509.50
MN DOT	65.50
City of Mora	500.00
North American Salt Co.	12,425.99
Northern States Supply	35.37
Northland Fire Protection	748.75
Nuss Truck & Equipment	141.74
Office Depot	133.06
Oslin Lumber	25.65
Owen's Auto Parts	536.33
Oxygen Service Co	28.45
Power Plan	2,698.39
Quality Disposal Systems, Inc.	153.35
Richards, Lila, The Cleaning Agent	900.00
Safety-Kleen Systems, Inc	343.30
SageQuest	559.00
Severson Products Co	291.81
3M	65.00
Twin City Hardware Co Inc	1,630.25
Widseth Smith Nolting & Assoc	144.00
Total:	<u>75,809.48</u>

Action #5 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve a letter of agreement between Kanabec County and Resource Training and Solutions for financial assistance for the 2014 employee wellness program.

Action #6 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, February 12, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the Public Health Board Agenda as amended: add fill vacancy.

Action #PH8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HSS – 02/12/14

WHEREAS there is a vacancy in the position of a Registered Nurse, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health and Human Services Director and the County Personnel Director to hire a full time Registered Nurse/Certified Public Health Nurse to fill the position at Step A, Range 14 of the pay plan which is \$25.13 (\$23.13 per hour + a \$2.00 market adjustment) or the rate set by internal promotion or Step A, Range 11 of the pay plan which is \$21.43 per hour (\$19.43 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #PH9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS9 – 02/12/14

WHEREAS there is a vacancy in the position of a Registered Nurse, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health and Human Services Director and the County Personnel Director to hire a full time Registered Nurse/Certified Public Health Nurse to fill the position at Step A, Range 14 of the pay plan which is \$25.13 (\$23.13 per hour + a \$2.00 market adjustment) or the rate set by internal promotion or Step A, Range 11 of the pay plan which is \$21.43 per hour (\$19.43 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #PH10 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH10 - 02/12/14

Initiative Foundation Grant Resolution

WHEREAS, Kanabec County Public Health received a \$10,000 Initiative Foundation grant to use to explore Kanabec/Pine collaboration, and

WHEREAS, Kanabec County did not expend the funds within the grant time line and the Initiative Foundation has requested the funds be returned; and

WHEREAS, Kanabec and Pine counties are continuing to explore collaborative efforts and the Initiative Foundation encouraged reapplication.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to reapply for the Initiative Foundation grant to support the collaboration between Kanabec and Pine Counties.

Action #PH11 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to recess the Public Health Board at 9:35am to meet in regular session on Wednesday, March 12, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Action #12 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #HS12 – 02/12/14

WHEREAS there is a vacancy in the position of a Financial Worker, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Financial Worker to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.39 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #13 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #13 – 02/12/14

WHEREAS there is a vacancy in the position of an Assistant County Attorney, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Attorney and the County Personnel Director to hire an Assistant County Attorney to refill the vacant position at Step A, Range 16 of the pay plan which is \$28.00 (\$26.00 per hour + a \$2.00 market adjustment) or the rate set by internal promotion

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to hire from the current applicant list.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit department.

Action #14 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a 2014 Capital Grant Contract, Contract #05104 between the State of Minnesota and Kanabec County for providing state financial assistance for transit capital vehicle purchases and vehicle related equipment purchases.

Chief Deputy Brian Smith and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff's Office.

Action #15 – Kevin Troupe introduced the following resolution and moved its adoption:

Resolution #15 – 02/12/14

WHEREAS Law Enforcement Assistant Terry Wachtler was hired by Kanabec County when the City of Mora disbanded the police department, and

WHEREAS Terry brings multiple years of experience to the job, and

WHEREAS the County Sheriff would like the County Board to recognize this experience;

BE IT RESOLVED to move Terry Wachtler to Step G of Range 7 of the pay plan effective February 22, 2014.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim

Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Kevin Troupe, Gene Anderson

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 - 02/12/14

WHEREAS there is a vacancy in the position of a Jail/Office Assistant, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Jail/Office Assistant to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.39 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Wade Weber with Kanabec Publications met with the County Board to discuss matters concerning county notices published in the Kanabec County Times. The board took the matter under advisement.

10:37am - The Chairperson then called for public comment three times. None responded.

10:38am - The Chairperson closed public comment.

10:38am – A Public Hearing was held to discuss a revised Sewage Systems Ordinance, Ordinance #6. Those that spoke included: Paul Olson

Action #17 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Public Hearing at 10:45am.

Action #18 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #18 – 02/12/14

WHEREAS the Kanabec County Board of Commissioners was presented with an approved revision of the Kanabec County Subsurface Sewage Treatment Ordinance, Ordinance #6 on December 2, 2009 and by resolution set a public hearing for January 27, 2010, and

WHEREAS the Minnesota Pollution Control Agency had made last minute changes to those rules so that on January 5, 2010 the Kanabec County Board of Commissioners by resolution cancelled said January 27, 2010 public hearing and further resolved to reschedule said hearing after the Environmental Services Supervisor presented the County Board with the revised language as required by the Minnesota Pollution Control Agency, and

WHEREAS the Minnesota Pollution Control Agency has updated the SSTS Rule 7080-7083 and the Kanabec County Subsurface Sewage Treatment Ordinance, Ordinance #6 draft of 05/10/2010 meets the rule requirements the new rules must be adopted by all counties before February 4, 2014, and

WHEREAS the Kanabec County Board of Commissioners did hold a Public Hearing on February 12, 2014 for the purpose of adopting the revised Ordinance #6;

BE IT RESOLVED to adopt the revised Subsurface Sewage Treatment System Ordinance #6 for Kanabec County.

Action #19 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution 19 – 02/12/14

Final NRBG Program Allocation and Contributions

WHEREAS execution of the Natural Resources Block Grant for State Fiscal Year 2013 is complete, and

WHEREAS the final program allocation and contributions are outlined in attached report included herein by reference, and

WHEREAS the County Board finds the report to be true and accurate;

THEREFORE BE IT RESOLVED to approve the Final Program Allocation and Contribution report and authorize signatures of the Chairperson and Coordinator.

Action #20 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #20 – 02/12/14
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following December, 2013 claims on SCORE Funds:

Quality Disposal	\$3,366.26
Knife Lake Sanitation	\$413.20
Arthur Township	\$400.00
Total	\$4,179.26

Action #21 – Kevin Troupe introduced the following resolution and moved its adoption:

Resolution #21 – 02/12/14

BE IT RESOLVED to enter into a contract with Short Elliot Hendrickson, Inc to execute master plan for public multi-use trail upon existent rail bed property.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Kim Smith, Kathi Ellis, Les Nielsen
OPPOSED: None
ABSTAIN: Gene Anderson

whereupon the resolution was declared duly passed and adopted.

Assessment/Tax Supervisor Karen McClellan met with the County Board to discuss matters concerning the Assessor's Office.

Action #22 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #22 – 02/12/14

Contract for Assessor Services – Kanabec County/Pine County

WHEREAS, Kanabec County no longer has the services of an Assessor as outlined and required in Minnesota State Statute 273.061, and

WHEREAS, Kanabec County desires to contract with Pine County for an Assessor in accordance with said statute, and

WHEREAS, Pine County is willing and able to provide a licensed Assessor for such time as needed to assist Kanabec County until a permanent County Assessor is appointed by Kanabec County;

THEREFORE BE IT RESOLVED, the County of Pine and County of Kanabec hereby agree to the following:

1. Pine County will provide its Deputy County Assessor 4 hours per week of onsite office time in Kanabec County and 2 hours per week of offsite technical support.
2. Kanabec County will pay Pine County \$1600/month for the length of the contract.
3. Kanabec County will provide for suitable office space and incur any costs associated with off-site telecommunication.
4. Kanabec County will reimburse Pine County for all mileage expenses associated with any and all activities required to fulfill this agreement.
5. Either party may terminate this contract with 60 days notice and agreement is contingent upon approval of State of MN.

This agreement made for the period between March 1, 2014 and June 1, 2014 by and between the county of Pine and the County of Kanabec.

Action #23 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a service agreement with Value Payment Systems for providing internet, phone and point of sale based electronic payment services for the Assessor’s Office.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #24 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #24 – 02/12/14

Advertise for Bids 2014 Construction Projects

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the following projects:

<u>Road</u>	<u>Type</u>	<u>Length</u>	<u>From</u>	<u>To</u>
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5	Grading/Resurface	5.5 mi.	CSAH 19	CSAH 3
340 th	Grading	4.0 mi.	Quarry	Teal
26	Microsurfacing	5.0 mi.	TH47	8
19	Culvert Replacements	-	-	-
4	Culvert Replacement	-	-	-
County	Intersection Lighting	-	-	-

BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for this project.

Action #25 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #25 – 02/12/14
Equipment Rental & Supplies

WHEREAS the Kanabec County Board of Commissioners wish to obtain costs for the furnishing of seasonal supplies and equipment,

BE IT RESOLVED that the Public Works Director is directed to advertise for bids for equipment rental and seasonal supplies of materials.

Action #26 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #26 – 02/12/14
Resolution for Support of the Move MN Campaign

WHEREAS, the County of Kanabec supports efforts for a new state-wide comprehensive transportation funding package to address Minnesota's \$50 billion transportation deficit; and

WHEREAS, the County of Kanabec agrees that transportation investments provide benefits beyond new infrastructure, but also create jobs, build economic competitiveness, and improve the quality of life for all Minnesotans by enabling the state to properly maintain and improve transportation assets that expand access and opportunity for all; and

WHEREAS, the County of Kanabec affirms that to be effective, the new state-wide transportation funding package must be:

- Comprehensive, including funding for roads, highways, transit, bicycle and pedestrian

facilities throughout Minnesota.

- Balanced across transportation modes and between Greater Minnesota and the Twin Cities Metropolitan Area, serving all Minnesotans equitably.
- Sustainable, including long-term solutions that will grow with the economy to meet the states growing transportation needs.
- Dedicated to transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Kanabec, Minnesota, that the County of Kanabec hereby supports the Move MN Campaign.

Action #27 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #27 – 02/12/14
Approval to Fill Engineering Technician Vacancy

WHEREAS, there is a vacancy in the position of a CADD Technician, and

WHEREAS, the board desires to refill this vacant position, and

WHEREAS, the Public Works Director would like to hire either a Senior Engineering Technician or a CADD Technician to fill this position;

BE IT RESOLVED, that the County Board authorizes the Public Works Director and the County Personnel Director to hire either a Senior Engineering Technician to refill the vacant position at Range 14 of the pay plan which is \$48,110 to \$58,947 annually or the rate set by rule for internal promotion or a CADD Technician at Step A, Range 11 of the pay plan which is \$19.43 per hour or the rate set by rule for internal promotion; and

BE IT FURTHER RESOLVED, that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED, to authorize the Public Works Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #28 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #28 – 02/12/14

A RESOLUTION SUPPORTING LEGISLATION ALLOWING COUNTIES TO DESIGNATE THEIR COUNTY WEBSITE TO PUBLISH PUBLIC NOTICES

WHEREAS, counties are currently required by law to publish public notices in a designated official newspaper for the county (Minn. Stat. § 331A); and

WHEREAS, counties are committed to providing information to citizens and increasing access to information about county operations and business; and

WHEREAS, citizens expect and demand information in an immediate format; and

WHEREAS, counties have limited resources and must utilize tax dollars in the most efficient way possible; and

WHEREAS, counties should have the authority to determine the best and most efficient method of communicating information to citizens based on citizen expectations; and

WHEREAS, counties are continuously improving and investing in technology to reach more citizens in a timely manner; and

WHEREAS, utilizing county websites to publish public notices would eliminate the time and costly burden of publishing in newspapers; and

WHEREAS, county websites are increasingly the first place citizens look for information about their counties; and

WHEREAS, the ability of county websites to provide citizens with up-to-date, detailed information exceeds that of print media

NOW THEREFORE BE IT RESOLVED, that the Kanabec County Board of Commissioners supports HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.

Action #29 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Consent Agenda including all of the following:

Resolution #29a - 02/12/14

BE IT RESOLVED to reappoint Dennis McNally to the Board of Adjustment for a three year term commencing immediately and expiring on January 3, 2017, and

BE IT FURTHER RESOLVED to reappoint Nick Solomon to the Board of Adjustment

for a three year term commencing immediately and expiring on January 3, 2017.

Resolution #29b - 02/12/14

BE IT RESOLVED to reappoint Danna Woods to the Community Health Services Advisory Committee for a three year term commencing immediately and expiring on January 3, 2017, and

BE IT FURTHER RESOLVED to reappoint Pat Kaiser to the Community Health Services Advisory Committee for a three year term commencing immediately and expiring on January 3, 2017, and

BE IT FURTHER RESOLVED to reappoint Ellen Ryan to the Community Health Services Advisory Committee for a three year term commencing immediately and expiring on January 3, 2017.

Resolution #29c - 02/12/14

BE IT RESOLVED to reappoint Faye Carroll to the Extension Committee for a three year term commencing immediately and expiring on January 3, 2017, and

BE IT FURTHER RESOLVED to appoint Trish Pederson to the Extension Committee for a three year term commencing immediately and expiring on January 3, 2017.

Resolution #29d - 02/12/14

BE IT RESOLVED to reappoint Carol Peterson to the Human Service Board Advisory Committee for a three year term commencing immediately and expiring on January 3, 2017.

Resolution #29e - 02/12/14

BE IT RESOLVED to reappoint Dale Voge to the Planning Commission for a three year term commencing immediately and expiring on January 3, 2017, and

BE IT FURTHER RESOLVED to appoint Randy Nummela to the Planning Commission for a three year term commencing immediately and expiring on January 3, 2017.

Action #30 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #30 - 02/12/14

BE IT RESOLVED to close the meeting at 11:50 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Les Nielsen, Kathi Ellis, Gene Anderson and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson.

Action #31 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to re-open the meeting at 12:05 p.m.

Action #32 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 12:10 p.m. and to meet again in regular session on Wednesday, February 26, 2014 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk