

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**February 13, 2013**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 13, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the agenda as amended: add Probation salary resolution and add changes to Board of Equalization resolution.

Action #2 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the January 23, 2013 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #3 – 02/13/13** SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following December, 2012 claims on SCORE Funds:

Quality Disposal	\$2,612.44
Knife Lake Sanitation	\$433.00
Arthur Township	\$400.00
Total	\$3,445.44

Action #4 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following paid claims:

Vendor	Amount
Ann Lake Twp	1,578.69
Arthur Twp	1,169.07
Bina Law Office	1,230.80
Braham Public Schools	5,356.51
Brunswick Twp	3,877.85
Centerpoint Energy	65.00
Chamberlain Oil Co	1,663.98
City of Grasston	772.66
City of Milaca	30.55
City of Mora	8,956.73
City of Ogilvie	1,230.27
City of Quamba	1,995.93
Comfort Twp	2,984.42
East Cent Reg Dev Comm	431.80
East Central Energy	286.00
East Central School District	2,614.09
Ford Twp	2,411.33
GMCU	5,808.35
Grass Lake Twp	1,840.70
Great America Leasing	999.00
Haybrook Twp	925.66
Hillman Twp	856.66
Hinckley-Finlayson Schools	2,218.04
Holiday Credit Office	8,071.37
Isle Public Schools	1,902.63
Kanabec Co Auditor-HRA	4,500.00
Kanabec County	12,877.11
Kanabec Twp	5,110.60
Knife Lake Twp	1,153.86
Kroschel Twp	1,007.15
Midcontinent Communications	1,004.03
Midcontinent Communications	1,434.45
Milaca Public Schools	905.63
MN Energy Resources Corp	10,125.23
MN Laborers Health & Welfare Fund	560.00
MN Mutual Life Ins	35.60
Mora Municipal Utilities	13,843.78
Mora Municipal Utilities	1,662.72
Mora Public Schools	37,696.02
Ogilvie Public Schools	26,536.79
Peace Twp	1,949.92

Pine City Public Schools	3.53
Pomroy Twp	2,086.94
Resource Training & Solutions	5,846.00
Rudquist, Barb	433.50
Southfork Twp	1,097.86
Verizon Wireless	3,083.16
Whited Twp	2,690.28
Wynn Law Firm	233.75
Wynn Law Firm	1,054.00
Total	<u>196,210.00</u>

Action #5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:07am** on Wednesday, February 13, 2013 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the Public Health Board Agenda as amended: delete CHS Advisory members.

Action #PH7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #PH7 – 02/13/13**

User Agreement for Participation in CHIC/MIIC

**WHEREAS**, the Kanabec County Public Health Department utilizes the Minnesota Immunization Information Connection (MIIC), which is a program among health care providers, parents, public health agencies and schools aimed at preventing disease through immunization, and

**WHEREAS**, the Public Health Agency through the Community Health Information Collaborative (CHIC) uses the MIIC program to register it’s clients who receive immunizations through the Agency; and

**WHEREAS**, the Minnesota Immunization Information Connection (MIIC) requires all participants to sign a User Agreement every three years to comply with their User Participation Policy, Section 5.05, User Agreements;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approve a User Agreement with the Community Health Information Collaborative (CHIC) and approve the Health and Human Services Director to sign such agreement.

Action #PH8 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to recess the Public Health Board at 9:38am to meet in regular session on Wednesday, March 13, 2013 at 9:05am.

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The Board of Commissioners meeting continued.

Action #9 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #9 - 02/13/13**  
Fiscal Officer Evaluation

**WHEREAS** the board did by Resolution #HS8-01/23/13 refer the position of Fiscal Officer to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Fiscal Officer” position, which results in Pay Range 9:

Category	Rank	Points
Qualifications	q43	75
Decisions	d24	52
Problem Solving	p11	55
Relationships	r13	48
Effort A	ea5	4
Effort B	eb12	17
Hazards	h2	5
Environment	n4	5
<b>TOTAL POINTS</b>		<b>261</b>

and,

**BE IT FURTHER RESOLVED** that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Fiscal Officer to fill the new position at Step A, Range 9 of the pay plan which is \$17.04 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

**BE IT FURTHER RESOLVED** to authorize Health and Human Services Director Wendy Thompson and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

*Action #10* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #10 - 02/13/13**  
Fiscal Supervisor Evaluation

**WHEREAS** the board did by Resolution #HS9-01/23/13 refer the position of Fiscal Supervisor to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Fiscal Supervisor” position, which results in Pay Range 12:

Category	Rank	Points
Qualifications	q55	109
Decisions	d31	63
Problem Solving	p15	74
Relationships	r18	64
Effort A	ea5	4
Effort B	eb12	17
Hazards	h2	5
Environment	n5	8
<b>TOTAL POINTS</b>		<b>343</b>

and,

**BE IT FURTHER RESOLVED** that this change will be retroactive to January 26, 2013.

*Action #10b* – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following job description:

**Resolution #10b - 02/13/13**  
Child Support and Financial Supervisor Evaluation

**WHEREAS** the board did by Resolution #HS7-01/23/13 refer the position of Child Support and Financial Supervisor to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Child Support and Financial Supervisor” position, which results in Pay Range 12:

<b>Category</b>	<b>Rank</b>	<b>Points</b>
Qualifications	q46	100
Decisions	d31	63
Problem Solving	p15	74
Relationships	r18	64
Effort A	ea1	3
Effort B	eb12	17
Hazards	h2	5
Environment	n5	8
<b>TOTAL POINTS</b>		<b>334</b>

and,

**BE IT FURTHER RESOLVED** that this change will be retroactive to January 26, 2013.

*Action #11* – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #11 - 02/13/13**

**WHEREAS** County Policy P-117 calls for an evaluation of all county job classifications,  
and

**WHEREAS** the position of Transit Clerk is a newly created position, and

**WHEREAS** the County Coordinator has submitted a job description to the salary consultant;

**BE IT RESOLVED** to approve the Transit Clerk job description and the following ranking for the position, which results in Pay Range 4:

<b>Category</b>	<b>Rank</b>	<b>Points</b>
Qualifications	q23	52
Decisions	d9	29
Problem Solving	p6	31
Relationships	r8	36
Effort A	ea5	4
Effort B	eb7	8
Hazards	h2	5
Environment	n5	8
<b>TOTAL POINTS</b>		<b>173</b>

and,

**BE IT FURTHER RESOLVED** to rescind County Board Resolution #21 - 12/19/12 and to authorize the Transit Director and the County Personnel Director to hire a Part Time Transit Clerk at 20 hours per week to fill the new position recommended at Step A, Range 4 of the pay plan which is \$12.73 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Action #12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	79.93
Advanced Correctional Healthcare	13,354.28
Advanced Correctional Healthcare	212.06
Aitkin Co Planning & Zoning	25.00
Aitkin Medical	609.00
AmericInn Mankato	231.76
AmeriPride	452.15
AmeriPride	40.75
Amundson, Pauline	115.90
Anderson, Karen	96.62
Andres, Christine	195.50
Arrowhead Resort	160.32
Ashworth Appliance	19.23
Auto Value	54.31
A'viands LLC	16,655.37
Bank of Nevada	178,985.11
Bear Graphics	285.09
Benedictine Living Community of Mora	4,778.03
Bernhardt, Maria	111.31
Bernicks	49.98
Biever, Laurie	145.77
Billings Service Inc	109.21
Black Rock Technology Group	392.87
Bork, Laura	13.56
Bostrom, Dr Randall	62.78
Briggs	588.39
Burski, Kathy	99.83
Byrant, Donna	2,671.87
Byrant, Donna	504.34

Cassman, Deb	219.00
CDW-G	15,967.13
Chaffee, Steve	83.31
Champ Software	8,513.00
Christianson, Craig	733.43
Clementson, Kristin	81.09
Clifton Larson Allen LLP	16,250.00
Clifton Larson Allen LLP	100.00
Coborns	68.34
Coborns Pharmacy	270.79
Colburn, Judy	230.52
Curtis, Michael	257.64
D&T Ventures	578.81
D&T Ventures	500.00
Dandelion Floral	81.16
Dex Media East	29.90
Deyta LLC	90.00
Doubletree by Hilton	332.55
Druar, Dan	556.97
Dunkley, Carla	46.00
East Central Exterminating	122.90
East Central Regional Library	76,502.00
Elfstrum, Brenda	434.49
Emma's Pizza	35.00
Eustice, Todd	222.33
Faust, Patrick	775.63
Federated Coops	22.50
Felland, Becky	176.29
Filibeck, Karla	59.89
FirstLight Health System	677.00
FirstLight Health System	258.00
Fresonke, Lew	275.00
Frontier	65.00
Galls	52.30
Garcia, Timothy	586.47
Geisthardt, Betty	186.33
Grainger	114.53
Grainger	25.97
Granite City Jobbing Co	682.52
Granite City Jobbing Co	22.61
Handyman's Inc	373.31
Handyman's Inc	307.26
Hasler	587.64

Hawkins, Dorothy	850.04
Health Dimensions Rehabilitation Inc	1,668.60
Health Partners	3,499.24
Hoefert, Bob	2,319.91
Hoglund Bus & Truck Co	40.78
Hoglund Bus & Truck Co	113.67
Hohn's Auto Body	794.96
Holiday Station Store	400.00
Holland, Jeff	113.57
Hood, Barb	624.38
Hood, Bill	970.32
Horizon Towing	144.28
Image Office Service	79.76
Industrial Health Services	129.20
Isanti Co Family Services	6,503.96
Ivans	66.26
Jacobson, Diane	8.95
Jebsen, Michelle	366.69
Johnson's Auto Transport	132.68
Johnsons Hardware	8.51
Jones, Willis	38.70
JP Window Fashions	39.44
*Kanabec Co Ag Society	4,500.00
Kanabec Co Hwy Dept	3,732.24
Kanabec Co Public Health	1,213.77
Kanabec Publications	791.98
Kanabec Publications	44.70
Kanabec Publications	127.18
Kanabec Publications	35.22
Kanabec Publications	29.39
Kanabec Publications	127.18
Keeps	31.82
Keeps	672.33
Koch's Hardware	35.12
Kramersmeier, Wallace	225.00
Landreville, Willard	1,053.57
Lane, Dave	32.77
Leerssen, Jennifer	718.29
Leiningner, Dennis	25.43
Luberda, Karen	14.13
M&N Sparks, Inc	262.50
M.E. Plumbing & Heating	355.00
MACAI	75.00

Marohn, Brenda	12.43
Mattson Electric	1,230.49
McFadden, Barb	19.21
McGee, MD, Michael	1,000.00
McIntosh, Bob	1,041.81
MCIT	1,429.00
McKesson Medical Surgical	335.56
McNally, Dennis	43.80
Mid-American Research Chemical	120.33
MidContinent	59.18
Mille Lacs Area Food Network	7,500.00
Mille Lacs Disposal	20.00
MN Monitoring	714.00
MN Monitoring	28.00
MN Sheriff's Assn	235.37
Mora Psychological Services	700.00
National Academies of Emergency Dispatch	80.00
Nature's Way Chiropractic	75.00
Nelson, Ansel	1,629.42
Nelson, Jerry	252.47
Nelson, Linda	23.08
Nelson, Ronette	762.02
North Central Drug Task Force	1,500.00
Northern Bank Note Co	124.00
Northland Fire Protection	294.60
Nummela, Randy	35.00
Oak Gallery	14.87
O'Brien, Pat	49.85
Office Depot	127.86
Office Depot	162.68
Office Depot	72.50
Office Depot	45.15
Office Depot	9.49
Ogilvie Public Schools	1,711.57
Olson, Autumn	136.74
Onanegozie RC&D	300.00
Osterdyk, Dorothy	393.24
Ostrom, Donna, Deputy Registrar	24.00
Owens Auto Parts	20.62
Paradise Community Theatre	400.00
PD's Embroidery	25.00
Pedersen, Jerry	23.73

Perlick, Lisa	2,320.00
Phoenix Supply	1,051.40
Pieper, Helen	342.51
Pieper, Rollie	1,445.39
Quality Disposal	353.01
Quality Disposal	203.38
Quality Disposal	60.00
Raiche, Nancy	93.23
Ratwik, Roszak & Maloney PA	754.34
Raudabaugh, Carey	106.22
Reliance Telephone	1,600.00
Ringler, Jennie	46.90
Rittenour, Michelle	46.33
Rogers, Pearl	676.41
Rosburg, Diane	160.46
Ryan, Rosemarie	830.00
S&T	305.67
S&T	251.80
S&T	7.20
S&T	444.25
S&T	19.59
S&T	87.63
S&T	83.81
S&T	47.73
S&T	148.16
SelectAccount	550.83
SHAH Software	5,117.00
Shopko	14.03
Skramstad, Linda	187.02
Stellar Services	855.82
Streichers	201.51
Struffert, Delores	77.91
Suerverkruepp, Sally	25.00
Swanson, Jeremy	335.38
SWIFT	288.37
Synergy Graphics	576.68
Tadych, Marge	977.56
Telander, Sarah	406.24
Thompson, Wendy	747.50
TigerDirect	16.45
TigerDirect	460.07
Tinker & Larson	193.98
Triple M Lawn & Snow	150.00

Twin City Hardware	1,784.88
UHL Co	1,195.00
UHL Co	1,096.00
Visual Gov Solutions	300.00
Voge, Dale	49.30
Vogel, Darla	201.14
Voight, Jackie	44.07
Waschenbecker, Diana	33.84
Water Resources Center	350.00
Watson Co	56.59
Wolbert, Marlys	264.52
World Medical Government Solutions	711.93
Zamora, Ray	1,858.37
Zaudtke, Ray	175.00
Total	<u>435,240.93</u>

\*County Board approved early payment to the Kanabec County Ag Society.

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Total</b>
Ace Hardware	207.96
Ameripride	644.48
Affiliated Computer Service	4,980.91
Aspen Equipment Co.	70.24
Auto Value Mora	1,283.96
Central McGowan Inc.	284.50
Cragun's	611.00
Dave's Lawn & Snow	3,332.75
DLT Solutions	1,890.58
Federated Co-ops, Inc.	82.99
Force America Distributing, LLC	172.42
Glens Tire	348.73
Gopher State One-Call	101.45
Chad Gramentz	214.72
Granite City Jobbing	299.34
Kirk Krist	12.77
Lacal Equipment, Inc.	290.83
Maney International, Inc.	63.63
MN State Patrol, CMV Section	32.00
Mille Lacs Co. Public Works	692.50
City of Mora	600.00
Nelson, Howard & Rosalyn	4,091.48
Northern States Supply	8.17

Oak Gallery	15.44
Office Depot	55.80
Owen's Auto Parts	932.45
Oxygen Service Co.	112.65
Postmaster	660.00
Power Plan	1,353.44
Quality Disposal Systems, Inc.	151.48
Richards, Lila, The Cleaning Agent	961.88
SageQuest	505.52
Van-Tech Corp.	1,383.11
Verizon	121.90
Walsh Appraisal	10,275.00
Zep Sales & Service	530.61
Total:	<u>37,376.69</u>

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve an updated Joint Powers Agreement with South Country Health Alliance.

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a lease agreement between Kanabec County and Tri-County Broadcasting, Inc for space on the communications tower located at 2014 Hwy 47, Ogilvie, MN 56358 for the support of communication antennas and transmission lines.

Barbara Chaffee with Central Minnesota Jobs & Training Services met with the County Board to present the annual report of the CMJTS. Information presented included the CMJTS annual audit, regional & county data, and other items of interest. No action was taken at this time.

**10:35am** - The Chairperson then called for public comment three times. None responded.

**10:38am** - The Chairperson closed public comment.

The Board took a 2 minute break.

Frank Scherf from the Northeast Minnesota Law Enforcement Liaison met with the County Board discuss matters concerning the Towards Zero Death grant and to present the Sheriff's Office with radar equipment funded from the grant.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #15 - 02/13/13**  
ORDER OF THE BOARD

**WHEREAS** there is a vacancy in the position of a CADD Technician, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Public Works Director and the County Personnel Director to hire a CADD Technician to refill the vacant position at Step A, Range 11 of the pay plan which is \$19.14 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

*Action #16* – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

**Resolution #16 - 02/13/13**

**WHEREAS**, Minnesota Statutes 244.19 subdivision 6 outlines a process for state reimbursement to participating counties of 50% of the previous year's expenditures for their probation officer salaries, and

**WHEREAS**, 27 County Probation Officer counties and 28 Department of Corrections Contract counties participate in this process, and

**WHEREAS**, appropriations from the state have steadily decreased from 50% in 1996 to an all-time low of 31% in FY 2012, and

**WHEREAS**, the 55 counties participating in this process have been forced to absorb the \$2,963,000 deficit in the FY 2012 reimbursement funding for their probation officers, and

**WHEREAS**, the 2013 legislative session will be establishing the FY14 and FY15 appropriation for probation officer salary reimbursement for these 55 counties, and

**WHEREAS**, the Minnesota Association of County Probation Officers has been working with the Department of Corrections and legislative staff to ensure that an accurate FY14 and FY15 appropriation amount is determined, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Kanabec County Board of Commissioners strongly requests the 2013 Minnesota Legislature to appropriate sufficient funds to reimburse the 55 participating counties for the full 50% of the cost of their probation officer salaries.

Action #17 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve a Consent Agenda including all of the following actions:

### **Resolution #17a - 02/13/13**

**BE IT RESOLVED** to appoint Patrick Christopherson to the City/County Airport Zoning Board for a three year term commencing immediately and expiring January 5, 2016.

### **Resolution #17b - 02/13/13**

**BE IT RESOLVED** to appoint Rose Linder to the FEMA Board for a partial term commencing immediately and expiring January 5, 2016.

### **Resolution #17c - 02/13/13**

**BE IT RESOVLED** to appoint Gordon Gullixson to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 5, 2016.

Extension Regional Director Suzanne Heinrichs and 4-H Coordinator Laura Ambrose met with the County Board to discuss matters concerning the Extension Office and where the program is at.

Tax/Assessment Supervisor Karen McClellan met with the County Board to discuss matters concerning the Assessor's Office.

Action #18 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #18 - 02/13/13**

Contract for Assessor Services – Kanabec County/Pine County

**WHEREAS**, Kanabec County no longer has the services of an Assessor as outlined and required in Minnesota State Statue 273.061, and

**WHEREAS**, Kanabec County desires to contract with Pine County for an Assessor in accordance with said statute, and

**WHEREAS**, Pine County is willing and able to provide a licensed Assessor for such time as needed to assist Kanabec County until a permanent County Assessor is appointed by Kanabec County;

**THEREFORE**, the County of Pine and County of Kanabec hereby agree to the following:

1. Pine County will provide its Deputy County Assessor 4 hours per week of onsite office time in Kanabec County and 2 hours per week of offsite technical support.
2. Kanabec County will pay Pine County \$1600/month for the length of the contract.
3. Kanabec County will provide for suitable office space and incur any costs associated with off-site telecommunication.
4. Kanabec County will reimburse Pine County for all mileage expenses associated with any and all activities required to fulfill this agreement.
5. Either party may terminate this contract with 60 days notice and agreement is contingent upon approval of State of MN.

This agreement made for the period between March 1, 2013 and March 1, 2014 by and between the county of Pine and the County of Kanabec.

Action #19 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #19 - 02/13/13**  
BOARD OF APPEAL AND EQUALIZATION

**WHEREAS** the County Board is required to conduct a County Board of Appeal and Equalization on any ten consecutive meeting dates in June, after the second Friday in June, and

**WHEREAS** the County Board did pass Resolution #26 – 01/23/13 setting the date and time for the meeting as June 19, 2013 at 6:45 p.m., and

**WHEREAS** the time stated in the Resolution #26 – 01/23/13 is incorrect;

**BE IT RESOLVED** to rescind County Board Resolution #26 – 01/23/13 and to set the meeting time for the County Board of Appeal and Equalization to 7:00 p.m.

Tim Edgeton with The Minnesota Department of Natural Resources met with the County Board to discuss matters concerning purchasing property on Ann Lake. No action was taken at this time.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning a Trail Grant Improvement project for the Snake River Trail.

Action #20 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #20 - 02/13/13**

TRAIL GRANT CAPITAL IMPROVEMENT PROJECT

**WHEREAS** the Minnesota Snowmobile Trails Assistance Program provides grants to local units of government for the capital improvement of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

**WHEREAS** the county is the sponsor for such grant funds and the work performed by the trail club, and

**WHEREAS** a grant of this type in the amount of \$13,715.00 is available for the Snake River Trail;

**BE IT RESOLVED** to approve the application of a “Minnesota Snowmobile Trails Capital Improvement Project” for the construction and replacement of a rest stop.

Action #21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #21 – 01/23/13**

**BE IT RESOLVED** to close the meeting at 11:45 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and Assistant County Attorney Barb McFadden.

Action #22 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to re-open the meeting at 12:05 p.m.

Action #23 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn at 12:06 pm and to meet again in regular session on Wednesday, February 27, 2013 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk