

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

February 14, 2007

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 14, 2007 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Jerry Nelson, Kevin Troupe and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the agenda as presented.

Action #2 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the January 24, 2007 minutes of the Kanabec County Board of Commissioners as corrected:

- a. Action #8, third **WHEREAS**, correct 'they' to 'their.'
- b. Action #13, correct 'SHE' to 'SEH.'

Action #3 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, February 14, 2007 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Jerry Nelson, and Kevin Troupe.

There being no agenda, the Chairperson called for a motion to recess.

Action #PH4 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to recess the Public Health Board at 9:06am to meet again on Wednesday, February 28, 2007 at 8:15pm.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #5 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #5-02/14/07

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following December, 2006 claims on SCORE Funds:

Quality Disposal	\$2,960.00
East Central Solid Waste	\$26.56
Knife Lake Sanitation	\$1,440.00
Arthur Township	\$400.00
TOTAL	\$4,826.56

Action #6 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following paid claims:

Amundson, Pauline	572.00
Amundson, Pauline	832.00
Ann Lake Twp	841.58
Arthur Twp	2,599.75
Assurant Employee Benefits	1,006.59
Braham Public Schools	4,786.18
Brown Law Office	229.50
Brunswick Twp	3,586.70
Chamberlain Oil Co	3,320.08
City of Grasston	447.69
City of Mora	25,679.70
City of Ogilvie Clerk	2,216.28
City of Quamba	1,742.47
Comfort Twp	3,119.67
Dultmeier Sales	88.06
East Cent Reg Dev Comm	453.81
East Central School Dist	2,568.46
East Central Water Testing	35.00
Ford Twp	1,671.19
GMCU	862.07
Grass Lake Twp	1,402.99
Haybrook Twp	518.03
Hillman Twp	877.30

Hinckley Finlayson Schools	2,223.38
Holiday Credit Office	5,346.28
Holiday Credit Office	3,198.01
Humana Dental	2,469.94
Isle Public Schools	1,970.59
Kanabec Co	20,456.71
Kanabec Co Auditor	4,620.00
Kanabec Co Auditor	120.00
Kanabec Co Auditor	120.00
Kanabec Twp	1,080.76
Knife Lake Twp	1,499.89
Kroschel Twp	1,554.37
Marco	999.00
Milaca Public Schools	194.07
MN Dept of Finance	5,941.50
MN Dept of Health	1,332.00
MN Dept of Revenue	125.00
MN Energy Resources Corp	7,711.07
Mora Municipal Utilities	8,096.04
Mora Public Schools	43,411.99
Northstar Access	1,150.07
Ogilvie Public Schools	25,145.70
Ostrom, Donna Deputy Registrar	1,207.60
Peace Twp	2,439.84
Pine City Public Schools	2.86
Pomroy Twp	1,976.15
Rural Cellular Corp	645.67
Rural Cellular Corp	648.64
Southfork Twp	2,389.62
TDS Metrocom	236.81
Whited Twp	821.72
Total	<u>208,592.38</u>

9:24am - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

Action #7 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #7 -02/14/07

WHEREAS the county has contracted with Ratwick, Roszak and Maloney for advice and consultation for zoning matters, and

WHEREAS a renewal of this annual contract has been presented to the board,
and

WHEREAS this has been a successful agreement and the Environmental Services
Director recommends renewal, and

WHEREAS this is a budgeted expense;

BE IT RESOLVED to approve an Agreement to Provide Professional Services
with Ratwick, Roszak and Maloney for the year 2007.

Action #8 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried
unanimously to approve the following resolution:

Resolution #8 -02/14/07

WHEREAS quotes for multi-function laser copier/FAX/printer/scanners were
received as follows:

Aficio SP C210SF from Metro Sales	\$759.00 + tax
Brother MFC 9420CN from GHA	\$677.00 + tax
Xerox Phaser 6110MFP/S from GHA	\$639.00 + tax
HP LaserJet 2820 from CDWG	\$698.00 + tax

and,

WHEREAS the Aficio includes a FAX card while the others do not and the FAX
card is \$350.00 or more, and

WHEREAS this is a budgeted purchase in the Wetland Grant budget;

BE IT RESOLVED to authorize the Environmental Services Director to
purchase an Aficio SP C210SF from Metro Sales at a cost of \$759.00 + tax using
Wetland Grant Funds.

9:35am - County Attorney Amy Brosnahan met with the County Board to discuss
matters concerning her office.

Action #9 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried
unanimously to approve the following resolution:

Resolution #9 -02/14/07 **ORDER OF THE BOARD**

WHEREAS the current base wage scale has contributed to the difficulty of attracting and retaining qualified attorneys, and

WHEREAS on December 20, 2006 the Kanabec County Board of Commissioners did, by Resolution #4-12/20/06, order the submittal of the Assistant County Attorney position to the pay consultant for a market value consultation, and

WHEREAS the report from the pay consultant placed the average annual wage range for attorneys in this area at \$64,147 to \$100,883 per year, and

WHEREAS the wage range for an Assistant County Attorney under Kanabec County's system in 2007 is \$50,461 to \$61,818, and

WHEREAS the hourly difference between the 2007 wage and the labor market average is:

Minimum

County: $50,461 \div 2080 = \$24.26$

Market: $64,147 \div 2080 = \underline{\$30.84}$

Difference = \$ 6.58

Maximum

County: $61,818 \div 2080 = \$29.72$

Market: $100,833 \div 2080 = \underline{\$48.47}$

Difference = \$18.75

WHEREAS in a similar situation, the board ameliorated the impact of the difference by adding a \$2.00 per hour market adjustment to the positions of Public Health Nurse and Nursing Supervisor effective November 26, 2005 by Resolution PH15-11/16/06, and

WHEREAS the board did, by Resolution #5 - 12/20/06 establish a temporary \$2.00 per hour market adjustment for attorneys, and

WHEREAS a \$2.00 market adjustment is provided in the 2007 County Attorney's budget;

BE IT RESOLVED to authorize a \$2.00 per hour market adjustment to the positions of County Attorney and Assistant County Attorney positions effective February 3, 2007 and that this market adjustment will be reviewed on an annual basis.

Action #10 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 10:05am to a time immediately following the Regional Rail Authority.

The Kanabec County **Regional Rail Authority** met at **10:05am** on Wednesday, February 14, 2007 pursuant to Public Notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Jerry Nelson, and Kevin Troupe.

Action #RA11 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the meeting agenda as presented.

Action #RA12 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the January 24, 2007 minutes of the Kanabec County Regional Rail Authority as corrected:

- a. Action #RA2, delete “, and carried unanimously”
- b. Between Actions #RA3 & #RA4, change “Nominations for Board Vice-Chairperson” to “Nominations for Rail Authority Vice-Chairperson”

Action #RA13 - It was moved by Kathi Ellis, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution RA13 – 02/14/07

WHEREAS the Rail Authority Advisory Committee has recommended purchase of the Burlington Northern Sante Fe (BNSF) rail bed Mora to Pine County Line for rail bed preservation and interim trail use, and

WHEREAS the rail authority has been presented with a recommended purchase offer form by BNSF for the Mora to Pine County Line rail bed, and

WHEREAS the rail authority authorized a purchase offer to BNSF for using an edited BNSF purchase offer form by Resolution #**RA8**-01/24/07, and

WHEREAS BNSF rejected the edited offer, but invited a compromise offer;

BE IT RESOLVED to rescind Resolution #**RA8**-01/24/07, and

BE IT FURTHER RESOLVED to direct the Rail Authority Board Clerk (County Coordinator) Alan B. Peterson to sign and submit and a purchase offer to BNSF for the Mora to Pine County Line rail bed at a total cost of \$123,606.00 with the following stipulations:

1. The limits of liability be restricted to those provided by Minnesota Statutes §466.03 and 466.04.
 2. The offer is dependent upon obtaining clear title to the property.
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Action #RA14 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to direct the Rail Authority Board Clerk to release an Request for Proposal for title search on the Mora to Pine County Line rail bed.

Action #RA15 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the Kanabec County Regional Rail Authority at 10:033am to meet again on Wednesday, February 21, 2007 at 12:30pm.

The meeting of the Kanabec County Board of Commissioners resumed.

10:35am - County Assessor Dan Weber met with the County Board to discuss matters concerning his office.

Action #16 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution 16 – 02/14/07

WHEREAS the county board has established a web site service for Assessor's Office information, and

WHEREAS this service has been effective in reducing staff time in the Assessor's Office, and

WHEREAS it will require additional funding to maintain this service, and

WHEREAS this is an eligible expense for use of Land Technology Funds;

BE IT RESOLVED to authorize the County Assessor to use up to \$2,000.00 per year of Land Technology Funds to maintain the Assessor's portion of the county website.

Action #17 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

4HCCS Distribution Center	35.10
Ace Hardware	541.17
Ace Hardware	134.07
Aitkin Medical Center	304.11
Akkerman Ingebrand	325.00
Alcanter, Lori	395.77
Allina Medical Center	455.40
AMC	45.00

AMC	35.00
American Business Forms	1,160.07
American Business Forms	322.53
AmeriPride	192.66
AmeriPride	339.29
Anderson, Karen	239.59
Andres, Christine	185.77
Armstrong, Becci	39.77
Auto Value	469.89
Auto Value	212.08
Batteries Plus	42.79
Bearce, Teresa	117.33
Bernhardt, Maria	261.91
Biever, Laurie	236.20
BLI Lighting	127.21
Bos, Joel	149.99
Boy Scouts of America	184.00
Braham Motor Service	76.22
Bread and Honey	127.80
Briggs	472.14
Brown Law Office	340.00
Bryant, Gary	1,331.25
Burski, Kathy	192.07
Burski, Kathy	30.00
BusinessWare Solutions	200.69
Cassman, Deb	281.31
CDW	90.51
CDW	21.29
Central MN Council on Aging	50.00
CHAMP	8,084.88
Coborns	130.13
Coborns	451.02
Coborns Long Term Care Pharmacy	1,245.82
Coborns Pharmacy	148.94
Consolidated Telephone	9.58
Cooper, Denise	32.32
CPS	151.97
Crawford Supply Co	46.80
D&K	33.95
D&T Ventures	400.00
Dalco	100.47
Dandelion Floral	31.53
Dave's Furniture	1,100.00

Dave's Furniture	325.00
Don's Towing	584.96
Downtown Deli	567.38
Drug Detection Devices	337.78
E Central Regional Juvenile Center	965.00
E Central Regional Juvenile Center	3,420.00
E Central Regional Juvenile Center	8,428.80
East Central Regional Library	75,224.50
East Central Solid Waste Comm	26.56
EBSC	1,521.50
ECM	374.00
Ecowater Systems	102.45
EG Rud & Sons	200.00
Elfstrum, Brenda	481.13
Employers Assoc	187.50
ETR Assoc	17.60
Federated Coops	52.45
Florida Micro	44.55
Florida Micro	157.89
Frank Madden & Assoc	152.94
Fransen Decorating	114.40
Fresonke, Lew	270.00
Friday, Jenny	165.87
Gillett, Jamie	66.93
Glens Tire	502.93
Global Equipment	86.99
Gorham Oien	520.72
Government Mgmt Group	3,600.00
Grainger	375.08
Grainger	301.03
Grant, Donald	1,522.99
GreenTree	409.44
Hannu, JoAnn	285.18
Harff, Shirley	285.47
Hawkins Appliance	50.00
HemoCue	357.84
Henderson, Paul	45.68
Hennepin Co Medical Center	75.00
Hitesman & Assoc	607.50
Hohn's Auto Body	6,694.20
Howard, Carey	227.57
IAAO	145.83
Indianhead Specialty	23.43

Indianhead Specialty	22.90
Information Systems Corp	2,526.39
ISD #281	85.00
Ivans	25.84
Johnson, Jeanette	227.47
Johnsons Hardware	56.45
Johnsons Hardware	108.25
Kanabec Co Hwy Dept	663.04
Kanabec Co Hwy Dept	194.90
Kanabec Co Hwy Dept	447.12
Kanabec Co Hwy Dept	68.56
Kanabec Co Hwy Dept	28.78
Kanabec Co Hwy Dept	67.58
Kanabec Co Public Health	4.50
Kanabec Co Recorder	100.00
Kanabec Co Sheriff	768.00
Kanabec Co Sheriff	891.75
Kanabec Hospital	8,031.80
Kanabec Publications	1,787.52
Kanabec Publications	159.60
Kanabec Publications	214.60
Kanabec Publications	26.81
Kanabec Publications	42.90
Kanabec Publications	436.00
Kanabec Publications	104.37
Keefe Supply Co	703.84
KEEPRS	811.71
Klein McCarthy Architects	3,074.00
Knudson, Larry	49.24
Knutson, James, DDS	292.00
Laska, Millie	1,213.83
Lloyd Otte Dairy Delivery	337.50
MAAO	330.00
MACPZA	100.00
Magaard, Deb	87.80
Magaard, Derek	170.00
March of Dimes	37.95
Marco	763.37
Marco	107.32
Marriott Int'l	319.96
Martin, Bill	7.76
Matthew Bender	287.56
Maul, Barb	113.98

Maul, Barb	26.68
MB McGee MD	800.00
MCCC	2,761.77
MCCC	148.30
MCCC	296.60
MCHRMA	50.00
Metro Sales	2,128.00
Mid American Research Chemical	137.92
Mille Lacs Co Jail	15,676.25
Mille Lacs Messenger	56.00
MN County Attorneys Assoc	205.00
MN Legal Register	80.00
Mn Office of Enterprise Tech	244.62
MN Prevention Resource Center	1,000.00
Mohn, Carol	357.02
Moore Medical	377.50
Mora Bakery	53.01
Mora Police Dept	768.00
Mora Schools	8,444.00
Mora Schools	600.00
Morrell, Joy	534.99
Morris, Jenny	116.88
NADA	100.00
Nash, Kelly	35.25
National Dairy Council	56.98
Nelsons	49.62
Northland Fire Protection	500.00
Oak Gallery	9.50
O'Brien, Pat	47.02
Office Depot	1,973.36
Office Depot	425.09
Office Depot	55.33
Office Depot	174.93
Office Depot	68.18
Office Depot	3.73
Office Depot	380.31
Office Depot	122.34
Office of Enterprise Technology	600.00
Ogilvie Schools	14.00
Ogilvie Schools	7,706.67
Olson, Rhonda	61.94
Orange Tree Emp. Screening	18.00
O'Reilly, Molly	111.55

Oriental Trading	178.14
Oslin Lumber	1,613.09
Osterdyk, Sue	76.63
Ostrom, Donna	19.00
Pamida	107.48
PD's Embroidery	45.00
Pearl & Assoc	502.50
Pedersen, Jerry	6.79
Peterson, Alan	51.38
Peterson, Alan	14.40
Peterson, Christian	35.57
Peterson, Christian	14.60
Peterson, Walter	226.08
Quality Disposal	509.99
Raiche, Nancy	242.51
Ramsey Co	2,400.00
Reed, Terrie	574.73
Regions Hospital	240.00
Reliable	159.70
Reliance Telephone	1,600.00
Richards, Lila	276.90
Richards, Lila	319.50
Rick's Home Furnishings	30.78
Ringler, Jennie	444.75
Rosburg, Diane	210.98
RS Eden	50.00
RS Eden	34.65
S&T	10.31
S&T	632.15
Sandberg, Bev	153.26
Sandstone Distributing	71.94
Sawatzky, Mark	48.35
Schewe, Bob	211.48
Schmidt, Barb	234.42
Schroeder, Janelle	260.94
Scofield, Becca	144.53
Sedlacek, Lowell	11.33
Sheldon, Nicole	149.67
Sherburne Co A/T	750.00
Sheriff, Aitkin Co	4,603.45
Sheriff, Aitkin Co	2,100.00
Sheriff, Isanit Co	3,757.00
Sjodin, Roberta	153.75

Skramstad, Linda	261.90
Smart Software	3,441.00
St Cloud SPS Companies	842.81
State of MN	100.00
Stericycle	131.68
Swanson, Lori	19.89
Swenson, Deb	43.64
Tech Depot	175.56
Thompson, Wendy	2,665.82
Tiger Direct	180.85
Tinker & Larson	153.80
Tomlinson, Kathy	170.00
Tomlinson, Kathy	255.00
Tvedt, Joell	292.99
U of MN	730.00
Uniforms Unlimited	65.15
Voge, Dale	46.57
Vogel, Darla	334.65
Voight, Jackie	154.23
Watson Co	519.47
Watson Co	727.08
Weber, Dan	25.22
West Payment Center	1,282.48
West Payment Center	57.51
West Payment Center	3,284.48
Zamora, Raymond	<u>779.92</u>
Total	<u>244,902.89</u>

Road & Bridge

Vendor	2006	2007	Total Vouchers
Ace Hardware		710.76	710.76
American Pressure Inc.		4,716.88	4,716.88
Ameripride		778.21	778.21
Auto Value Mora	176.69	2,045.54	2,222.23
Bentley Systems, Inc.		60.78	60.78
Boyer Ford Trucks		704.35	704.35
Braham Motor Service		60.98	60.98
C.C.Sharrow Co., Inc.		97.81	97.81
Central Heating & Air Conditioning, Inc.	140.06		140.06
Central McGowan, Inc.		513.88	513.88
Commissioner of Transportation		378.01	378.01
Commissioner of Transportation, Oakdale *		100.00	100.00
Craguns		533.00	533.00

Crysteel Truck Equipment		719.39	719.39
DLT Solutions Inc.		672.00	672.00
Dultmeier Sales		88.06	88.06
Erickson Engineering		595.13	595.13
Federated Co-Ops Inc.		144.52	144.52
Fluegge's Ag Inc.		11.45	11.45
Frontier Precision, Inc.		433.77	433.77
Gary's Cleaning		532.50	532.50
Glen's Tire		108.26	108.26
Gopher State One-Call		104.35	104.35
J-Craft		213.86	213.86
Jim's Machine & Welding		27.62	27.62
Johnsons Hardware & Rental		9.47	9.47
Kanabec County		1,264.05	1,264.05
Kanabec County Hwy - Petty Cash		35.45	35.45
Little Falls Machine, Inc.		138.51	138.51
MacQueen Equipment Inc.		917.92	917.92
Midway Iron & Metal Co. Inc.		4,457.97	4,457.97
Mora Unclaimed Freight		74.43	74.43
North American Salt		4,216.93	4,216.93
Northern States Supply, Inc.		395.69	395.69
Office Depot		428.66	428.66
Owens Auto Parts (NAPA)		485.23	485.23
Oxygen Service Co., Inc.		148.01	148.01
Pine Lake Communications		170.40	170.40
Pomp's Tire Service, Inc.		1,822.85	1,822.85
Power Plan		910.64	910.64
Quality Disposal Systems, Inc.		129.55	129.55
Richards, Lila, The Cleaning Agent		910.58	910.58
Rudolph's		121.11	121.11
S & T Office Products		58.19	58.19
State of Minnesota Dept. of Public Safety	25.00		25.00
Straight Line Machine		412.00	412.00
University of Minnesota		140.00	140.00
West Central Industries Joblink		1,557.92	1,557.92
Wilkins, Dan and Elizabeth	10,914.94		10,914.94
Zep Manufacturing Company		393.02	393.02
Ziegler Inc.		27.73	27.73
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Total:	11,256.69	33,577.42	44,834.11
	2006	+	2007
			<hr/> <hr/>

Action #18 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #18 -02/14/07

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Pheasants Forever Club for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on April 14, 2007.

10:45am - Chief Deputy Sheriff Robert Jensen and Jail Administrator Joanne Nelson met with the County Board to discuss staffing and grant issues.

Action #19 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #19-02/14/07
ORDER OF THE BOARD

WHEREAS the board did by Action #89 (01/02/07) refer the new position of Jail Programmer to the pay plan consultant for evaluation, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the "Jail Programmer," which results in Pay Range 10:

Category	Rank	Points
Qualifications	q46	100
Decisions	d16	36
Problem Solving	p10	41
Relationships	r18	64
Effort A	ea13	8
Effort B	eb10	8
Hazards	h17	13
Environment	n13	13
TOTAL POINTS		283

Action #20 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #20 -02/14/07
ORDER OF THE BOARD

WHEREAS the Sheriff's Office was budgeted in 2007 to establish a Jail Programmer position, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full-time Jail Programmer at 40 hours per week to fill the position at Step A, Range 10 of the pay plan which is \$17.10 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #21 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #21 -02/14/07
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a Full-Time Jailer/Dispatcher at 40 hours per week to refill the vacant position at Step A, Range of the pay plan which is \$14.36 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #22 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #22 -02/14/07
ORDER OF THE BOARD

WHEREAS the board did by Resolution #9-01/24/07 refer the new position of Sergeant to the pay plan consultant for evaluation, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Sergeant,” which results in Pay Range 13:

Category	Rank	Points
Qualifications	q46	100
Decisions	d24	52
Problem Solving	p14	55
Relationships	r18	64
Effort A	ea13	8
Effort B	eb10	8
Hazards	h19	38
Environment	n21	18
TOTAL POINTS		343

Action #23 - Kevin Troupe introduced the following resolution and moved its adoption:

Resolution #23 -02/14/07
ORDER OF THE BOARD

WHEREAS the Sheriff’s Office was budgeted in 2007 to establish a Sergeant position, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full-time Sergeant at 40 hours per week to fill the position at Step A, Range 13 of the pay plan which is \$20.37 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County

Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Chairperson Ellis handed over the chair of the meeting to Vice-Chair Nelson.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the resolution carried unanimously.

Commissioner Ellis resumed the chair of the meeting.

Action #24 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #24 -02/14/07

BE IT RESOLVED to approve and authorize the Chairperson to sign an Annual County Boat & Water Safety Grant Agreement for the state Fiscal Year ending June 30, 2008.

11:11am - The Chairperson then called for public comment three times. None responded.

11:12am - The Chairperson closed public comment and the board took a 10 minute break.

Action #25 - It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #25 -02/14/07

WHEREAS the board did, by Resolution #69-01/02/07, direct the County Coordinator to solicit bids for health and life insurance for the contract year beginning July 1, 2007, and

WHEREAS the bids contained two alternates, and

WHEREAS the Insurance Committee has recommended a third alternate bid;

BE IT RESOLVED to direct the County Coordinator to include a third bid alternate:

\$2,500 CMM, HRA, One-Rate Plan
Deductible of \$2,500 per person & \$5,000 per family
Out of Pocket = \$4,750 & \$9,500
Prescription Drugs = \$1,000 (single or family)

11:33am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #26 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #26 -02/14/07

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SP 33-602-06: the reconstruction of County State Aid Highway #2 from CSAH #12 to TH #65;

BE IT RESOLVED to pay the following Right-of-Way claims:

1. Leon & Judith Haines.....	\$5,525.00
2. Luann Miller.....	\$1,494.00
3. James Olson.....	\$1,153.00
4. Charles Pydynkowski.....	\$1,665.00
5. David & Carrie Stromberg (2 parcels).....	\$5,840.00
6. LeRoy Gall.....	\$ 609.00
7. Randy & Julie Stromberg.....	\$ 759.00
8. Wesley & Jane Peterman	\$ 3,624.00

Action #27 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #27 -02/14/07

WHEREAS the County Engineer has presented the board with a completed 2006 Bridge Inspection Report, and

WHEREAS a copy of this report has been filed with the County Coordinator;

BE IT RESOLVED to accept the County Engineer's 2006 Bridge Inspection Report.

Action #28 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to authorize the County Engineer to advertise for equipment rental, gravel crushing and supplies.

Action #29 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #29 -02/14/07

WHEREAS Mora Early Childhood Family Education and School Readiness will hold its Second Annual Vehicle Fair at Trailview School on Tuesday, June 5, 2007, and

WHEREAS the purpose of the Fair is to provide a fun and meaningful parent-child activity, and

WHEREAS the Kanabec County Board of Commissioners supports this event;

BE IT RESOLVED to request the County Engineer and County Sheriff to provide county vehicles to the extent that there are vehicles and volunteer operators available.

11:40am - Information Systems Director Jessie Ruckle met with the County Board to discuss matters concerning staffing.

Action #30 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #30 -02/14/07

RESOLUTION REQUESTING COMPUTER TECHNICIAN MARKET STUDY

WHEREAS the Information Systems Director has expressed concern over her ability to retain Computer Technicians on the county wage scale, and

WHEREAS an informal wage survey indicates Kanabec County is below the region average Computer Technician wages, and

WHEREAS this survey is public sector only, while we compete directly with the private sector for this human resource;

BE IT RESOLVED to request the pay consultant perform a market value consultation for Computer Technicians.

12:11pm - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #31 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #30 -02/14/07

Set-Up License

WHEREAS the Kanabec County Auditor/Treasurer has recommended the following application for liquor license, and

WHEREAS the application is complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve a set-up license application for the Royal Flush Shooting Preserve (*Tail Feathers Tavern*).

Action #32 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #31 -02/14/07
Liquor License Transfer

WHEREAS the Kanabec County Auditor/Treasurer has recommended the following transfer of for liquor license, and

WHEREAS the application is complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the transfer of the following licenses from Wesley and Marlist Tipp dba Pink Diamond Lounge to Kallyn Stevens dba Ann Lake Bar & Grill effective March 1, 2007:

- a. Liquor On-Sale
 - b. Sunday Liquor
 - c. Off Sale Beer
 - d. Tobacco
-

Action #33 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to authorize Auditor/Treasurer Denise Cooper to purchase Property Tax System Annexation Program software at a cost of up to \$2,500.00.

Action #34 - The board took up the matter of the county jail. Also present were Architect Scott Fettig with Klein McCarthy, Carolyn Drude with Ehlers & Associates, Maintenance Supervisor Bill Martin, County Sheriff Steve Schulz, Chief Deputy Sheriff Robert Jensen and Jail Administrator Joanne Nelson.

A cost report and options were discussed at length. No action was taken at this time.

Action #35 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to adjourn at 2:15pm to meet in regular session on Wednesday, February 21, 2007 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator