

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 16, 2000

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 16, 2000 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Dennis Schulz, Dennis McNally, Dave Ulstrom, and Stan Cooper.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the February 9, 2000 Minutes of the Kanabec County Board of Commissioners as corrected.

9:05am - The Board convened as the Human Services Board. Phil Peterson, Family Service Agency Director, presented the Human Services Board agenda. Items discussed included finances, staffing, and other agency business.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

RESOLUTION 1-02/16/00 ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Financial Worker, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Financial Worker to refill the vacant position at Step A, Range 6 of the pay plan which is \$10.91 per hour,

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to authorize Terry Price to attend a Fiscal Officer Conference.

Dave Ulstrom introduced the following resolution and its adoption:

RESOLUTION 2-02/16/00

BE IT RESOLVED to authorize eight employees of Family Services to attend an MSSA conference with one of the employees staying overnight.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis Schulz, Dave Ulstrom, Tom Roeschlein,
Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

Motion **carried**.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and **carried** unanimously to approve the minutes of the February 9, 2000 minutes of the Kanabec County Board of Commissioners as corrected.

10:15am - Roberta Anderson of the Auditor/Treasurer's Office met with the County Board.

It was moved by Dennis Schulz, seconded by Stan Cooper, and **carried** unanimously to approve a Timber Permit for Ross F. Hebeisen for downed Red Oak in Section 31 of Haybrook Township.

10:25am - Sheriff Ernie Blaisdell met with the County Board.

It was moved by Dave Ulstrom, seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

RESOLUTION 3-02/16/00

WHEREAS the Minnesota Highway Patrol has requested use of space in the County Sheriff's Office;

BE IT RESOLVED that office space will be provided in the present Sheriff's Office for use by the Minnesota Highway Patrol on an annual basis subject to renewal each year by January 1st, and

BE IT FURTHER RESOLVED that the Minnesota Highway Patrol will reimburse Kanabec County the sum of \$100.00 per month as reimbursement for utilities and maintenance, and

BE IT FURTHER RESOLVED that the Minnesota Highway Patrol will cooperate in sharing the space with the BCA if the need should arise.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and **carried** unanimously to approve a revised Civil Process Server/Transport Person Job Description.

It was moved by Dennis Schulz, seconded by Dennis McNally, and **carried** unanimously to accept a settlement check from the insurance trust and repair a damaged squad car.

11:20am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

RESOLUTION 4-02/16/00

WHEREAS the Kanabec County Board of Commissioners on August 21, 1998 did provide Ford Township with \$2,500.00 for the purpose of completing a "Land Use Plan", and

WHEREAS on November 17, 1999, the Kanabec County Board of Commissioners requested that the funds be returned if a project was not commenced by January 4, 2000, and

WHEREAS there has been no documentation provided indicating that a project has been initiated;

NOW, THEREFORE, BE IT RESOLVED that the Township of Ford immediately refund the \$2,500.00 to the Kanabec County Treasurer.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and **carried** unanimously to approve purchase of a new truck from the state contract at a cost of \$28,655 unless a lower cost alternative is found.

Each Commissioner gave a report of the committees and boards on which they serve.

11:55am - County Assessor Sue Kondratowicz met with the County Board.

It was moved by Dennis Schulz, seconded by Dennis McNally, and **carried** unanimously to set the initial year 2000 County Board of Equalization meeting date on June 21, 2000 at 1:00pm at the County Public Service Building.

It was moved by Dennis Schulz, seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

RESOLUTION 5-02/16/00

WHEREAS the County Assessor has presented abatement requests for certain properties in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the requests as required by Minnesota Statute 375.192, Subd. 2 by signature on the application form, and

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board's authority under Minnesota Statute 375.192, Subd. 2 to approve the abatement requests for the following properties:

Charles Farley	R14.00805.50	Homestead
Timothy Burmeister	R09.01275.00	Homestead
Ogilvie United Methodist	R23.00555.00	Tax Exempt

It was moved by Stan Cooper, seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

RESOLUTION 6-02/16/00

WHEREAS the a paper folding machine would reduce the cost of staff time doing a menial task for varoious county departments, and

WHEREAS the County Coordinator, Zoning Administrator, University Extension Office, Court Administrator, Auditor/Treasurer and Assessor have agreed to share the cost of the folding machine between their specific department budgets;

BE IT RESOLVED that the County Board approve the purchase of a Martin Yale Heavy Duty Paper Folder at the cost of \$511.08 from Quill supplies

It was moved by Dennis McNally, and seconded by, Dave Ulstrom, and **carried** unanimously to approve the following resolution:

RESOLUTION 7-02/16/00

WHEREAS the Job Evaluation Committee has evaluated the position of

Maintenance Superintendent in accordance with County Policy, and

WHEREAS the recommendation appears consistent with county policy and practice;

BE IT RESOLVED to adopt the recommendations of the Job Evaluation Committee and approve the following rankings:

<u>Factor</u>	<u>Ratings</u>	<u>Points</u>
Education	3+	66
Experience	6	132
Mental Effort	4+	112
Physical Effort	4	24
Accuracy	3+	102
Supervision Given	2	18
Independent Judgement	3+	90
Contact with Others	2+	30
Working Conditions	6	40
	TOTAL	614

which results in pay range 8.

It was moved by Dennis McNally, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

RESOLUTION 8-0216/00
ORDER OF THE BOARD

WHEREAS the board has evaluated the position of Maintenance Supervisor, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a Maintenance Supervisor to refill the vacant position at Step A, Range 8 of the pay plan which is \$15.09 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to pay a claim of \$1,798.00 to Toby's Refinishing on the courthouse renovation/expansion project bond fund.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to pay a claim of \$16,564.37 to the East Central Solid Waste Commission.

Dennis Schulz introduced the following resolution and its adoption:

RESOLUTION 9-02/16/00

WHEREAS the County of Kanabec has transferred certain property in Section 12, Township 39, Range 24, to the city of Mora for public use, more fully set forth in that document recorded as instrument No. 172862, and

WHEREAS, The agreement with the City included an obligation to create an Industrial Park to be performed by the City that could constitute a possibility of a reverter, and

WHEREAS, the creation of the Industrial park is now substantially complete,

NOW THEREFORE, BE IT RESOLVED, that the County Board execute a Quit Claim Deed to the City of Mora to clarify the termination of the possibility of a reverter hereinbefore existing.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom;

Dennis McNally introduced a resolution to table Resolution 9-02/16/00 to the February 23, 2000 board meeting; The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Stan Cooper, Dennis McNally

OPPOSED: Dennis Schulz, Dave Ulstrom, Tom Roeschlein

ABSTAIN: None

Motion to table Resolution 9-02/16/00 **failed**.

a vote on Resolution 9-02/16/00 was taken and the following voted:

IN FAVOR THEREOF: Dennis Schulz, Dave Ulstrom, Tom Roeschlein

OPPOSED: Stan Cooper, Dennis McNally

ABSTAIN: None

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to set the county's rate for mileage reimbursement at an amount equal to that of that allowed by the Federal IRS for mileage reimbursement, effective March 1, 2000.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to adjourn at 2:00pm to meet in regular session on Wednesday, February 23, 2000 at 7:00pm.

signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator