

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

February 17, 2016

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 17, 2016 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: Add Marc Johnson appointment.

Action #2 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the February 3, 2016 minutes of the Kanabec County Board of Commissioners as corrected: Add “employee handbook” to Action #12.

Action #3 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Bina & Guptil	314.50
Century Link	121.76
City of Milaca	41.85
East Central Energy	175.04
Health Partners	5,059.63
Holiday Credit Office	6,035.17
Johnson, Sam	144.50
Midcontinent Communications	872.19
MN Dept of Finance	3,448.00
Mora Municipal Utilities	111.86
Mora Municipal Utilities	15,294.05
Network Billing Systems	213.88
Office of Enterprise Technology	1,300.00
Quality Disposal	13.17
Spire Credit Union	832.14
Sun Life Financial	3,297.41
Tessneer Law Office	678.00
Verizon Wireless	2,465.02

Verizon Wireless	630.24
Total	41,048.41

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the fund indicated:

Revenue Fund

VENDOR	AMOUNT
Advanced Correctional Healthcare	14,920.50
Alkire, Alyce	886.68
Auto Value	15.99
Auto Value	763.27
A'viands	9,669.00
Bachman, Fran	602.05
Billings Service Inc	63.00
Brenny, Laurell	784.08
Christianson, Craig	569.45
Coborns	165.66
Coborns	9.24
Crime Stoppers of MN	150.00
Curtis, Michael	987.28
Cutting Edge Automobile Services	2,526.03
D&T Ventures	225.00
Dearborn National Life Insurance	1,246.82
Dex Media East	103.72
DKN Construction	15,487.17
East Central Exterminating	240.00
East Central Exterminating	120.00
East Central Solid Waste Comm	30.00
Epiphany Community Services	2,125.00
Fairview Diagnostic Lab	156.00
Faust, Patrick	1,067.29
FBG Services	6,410.24
FBG Services	584.80
FirstLight Health Systems	1,207.50
Fore Chiropractic	75.00
Fritz, William	375.00
Gerhardson, Alex	54.00
Government Forms & Supplies	198.16
Granite City Jobbing	621.22
Haasken Dental	347.00
Hennepin County Medical Center	76.00

Hoefert, Bob	1,393.80
Hoglund Bus & Truck Co	289.36
Horizon Towing	543.46
Independent School District #332	100.00
Industrial Health Services Network	86.80
Innovative Office Solutions	160.33
Kanabec Publications	355.09
Kanabec Publications	218.27
Kanabec Publications	72.42
Kanabec Publications	51.94
Kanabec Publications	355.13
Kanabec-Pine Community Health	1,358.68
Kennedy Jr, Kerry	664.74
Lerrssen, Jennifer	381.09
MACAI	75.00
MacTek Systems Inc	6,090.00
Manthie, Mark	31.86
Manthie, Scott	1,297.78
Manthie, Wendy	793.80
Mastercare Outdoors	200.00
MCIT	1,604.00
Menards	161.24
MidCo	73.48
Milaca Chiropractic Center	225.00
Mille Lacs Disposal	20.00
MN Monitoring	582.00
MN Sheriff's Assn	125.00
MRA Trusight	660.00
MRA Trusight	742.50
Nelson, Ansel	538.61
Nelson, Ronette	691.90
Nelson, Wanda	638.82
Newgard, Jean	297.00
North TH 65 Corridor Coalition	500.00
Novus	245.00
Novus	225.00
Office Depot	50.11
Olson, Rhonda	584.71
Owens Auto Parts	23.10
PD's Embroidery	2,150.00
Quality Disposal	208.90
Ramada Bloomington MOA	366.81
Ramsey County	1,400.00

Reliance Telephone	1,500.00
Rick's Home Furnishings	169.95
Roberts, Rodney	313.20
Rogers, Pearl	635.30
Sczepanski, Braden	55.76
Sea Change, LLC	599.32
SHI	128.00
SHI	97.00
Stearns DHIA Central Lab	42.00
Stellar Services	868.18
Struffert, Delores	233.41
Swanson, Jeremy	229.88
Thomson Reuters-West	612.00
Thomson Reuters-West	283.38
Tinker & Larson	2,192.46
VanDall, Camille	1,236.40
Visser, Maurice	661.50
Wickeham, Teresa	102.60
Wiitala, David	585.36
Zamora, Ray	777.60
Total	<u>100,818.18</u>

Road & Bridge Fund

Vendor	Total
A-1 Towing & Recovery	150.00
Beaudry Oil & Propane	9,677.66
Braham Motor Service Inc	1,793.04
Central McGowan, Inc	174.22
Compass Minerals America	33,764.08
Craguns Corporation	648.00
Fleetmatics	559.00
Federated Coops, Inc	381.70
Gopher State One-Call	5.80
Granite City Jobbing	954.25
Husky Spring	540.06
Little Falls Machine Inc	689.81
Marco	188.00
Midwest Environmental Consulting	450.90
Menards	1,018.83
MN Dept of Public Safety	25.00
MN DNR Ecological & Water	100.00

Novus Glass	40.00
Office Depot	129.53
Oslin Lumber	24.80
Oxygen Service Co	156.81
Owens Auto Parts	491.59
Power Plan	11,399.99
Premier Outdoor Services, LLC	8,820.00
RDO Trust #80-5800	221,591.00
Summit Companies	325.50
Zahl Petroleum Maintenance Co	1,712.20
Ziegler Inc	5,430.00
Total	301,241.77

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:11am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:11am** on Wednesday, February 17, 2016 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS7 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS7 - 02/17/16

Teen Focus Recovery Center for Chemical Dependency Treatment Services

WHEREAS, Minnesota Statutes Chapter 254B establishes the Consolidated Chemical Dependency Treatment Fund to enable counties to provide chemical dependency treatment services to eligible clients, and

WHEREAS, Kanabec County Family Services has designated Teen Focus Recovery Center the agency to provide chemical dependency treatment services pursuant to Minnesota Statutes, Chapter 254B, and

WHEREAS, Teen Focus Recovery Center is licensed to provide chemical dependency treatment services, and

WHEREAS, such a contract has been presented to the Kanabec County Family Services Board.

THEREFORE BE IT RESOLVED to approve an agreement for chemical dependency treatment services with Teen Focus Recovery Center for the time period February 17, 2016 through December 31, 2016.

Action #HS8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the payment of 123 claims totaling \$186,126.14 on Welfare Funds.

Action #HS9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Human Service Board at 9:58am and to meet in regular session on Wednesday, March 16, 2016 at 9:05am.

The Board of Commissioners meeting reconvened.

Executive Director Marc Johnson with ECMECC met with the County Board to discuss matters concerning broadband.

Action #10 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution # 10 - 02/17/16

Resolution Supporting the Minnesota Broadband Vision

WHEREAS broadband, or high speed Internet, is essential today and increasingly essential for community vitality, including competitive economic development, affordable and quality health care, equitable education and effective government; and

WHEREAS, vast areas of Minnesota and thousands of Minnesotans lack access to affordable and reliable broadband services that meet or exceed the federal broadband standard of 25/3 Mbps; and

WHEREAS, the long and short-term benefits of achieving our broadband vision will be spread widely across our entire Minnesota community while failing to reach our broadband vision will sentence some rural areas to second class status and permanent decline;

NOW THEREFORE BE IT RESOLVED, the Kanabec County Board of Commissioners adopts the Minnesota Broadband Vision and encourages the Minnesota Legislature and Governor provide sufficient leadership, resources and legal framework to ensure that the State of Minnesota achieves this vision by 2020.

Action #11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution # 11 - 02/17/16

WHEREAS there is a vacancy in the position of a Property Tax Specialist, and

WHEREAS the position was posted internal within the Local 320 union with no union members applying, and

WHEREAS the board desires to fill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Assessor and the County Personnel Director to hire a Property Tax Specialist to fill the vacant position at Step A, Range 10 of the pay plan which is \$19.16 per hour or the rate set by internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #12 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution # 12 - 02/17/16

WHEREAS the Kanabec County Board of Commissioners has been presented with a Personnel Handbook for approval, and

WHEREAS the Board recognizes that the handbook is a living/breathing document subject to review and editing over time;

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners adopts the presented Personnel Handbook

10:33am - The Chairperson then called for public comment three times. None responded.

10:34am - The Chairperson closed public comment.

County Sheriff Brian Smith met with the County Board to discuss matters concerning his office. Information only, no action was taken.

Action #13 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution # 13 – 02/17/16

BE IT RESOLVED to close the meeting at 11:37 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis McNally, and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson.

Action #14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to re-open the meeting at 11:50 a.m.

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #15 – 02/17/16

WHEREAS the negotiating team has presented the Board with a proposed 2016-2017 bargaining unit agreement between Kanabec County and the Laborers’ District Council Minnesota and North Dakota Union Local 363, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent;

BE IT RESOLVED to approve a 2016-2017 bargaining unit agreement between Kanabec County and the Laborers’ District Council Minnesota and North Dakota Union Local 363.

Items for next agenda: Knife Lake dock situation and hospital expansion plan.

Action #16 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 11:52 a.m. and to meet again in regular session on Wednesday, March 2, 2016 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk