

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 19, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 19, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the agenda and optional agenda as amended.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the February 12, 2003 minutes of the Kanabec County Board of Commissioners as corrected: separate the two resolutions #20 into 20a and 20b; correct the wage in resolution from \$14.23 to \$14.86 per hour.

9:05am - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve payment of 127 claims totaling \$189,505.79 on Welfare Funds.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 1 - 12/18/02

WHEREAS the Family Service Agency does contract for mental health services,
and

WHEREAS such a contract has been presented to the Kanabec County Board of Commissioners for 2003, and

WHEREAS contracts of this type may be subject to regulation under the Health Insurance Portability and Accounting Act;

BE IT RESOLVED to approve an agreement to provide psychiatric services in accordance with the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Children's Mental Health Act for the year 2003 with Allina Medical Systems, Cambridge, MN, and

BE IT FURTHER RESOLVED that this approval is contingent upon review and adjustment necessary to satisfy the Health Insurance Portability and Accounting Act.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

10:05am – The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

Public Health Service Director Thompson gave the board an update of bioterrorism preparedness activities.

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the purchase of a T-Mobile Blackberry (hand held electronic email device) from bioterrorism preparedness funds at a cost of \$499.00 + tax and \$40.00 per month with the purchase on a 14 day trial.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 2 - 12/18/02
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Home Health Aide, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Public Health Service Director Wendy Thompson and the County Personnel Director to hire a Home Health Aide to refill the vacant position at \$10.01 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 3 - 12/18/02

BE IT RESOLVED to approve a Foster Care Agreement with Callymarie Hanson, 2138 Maple Ave, Mora, MN 55051, and

BE IT FURTHER RESOLVED that this approval is contingent upon review and adjustment necessary to satisfy the Health Insurance Portability and Accounting Act.

It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 4 - 12/18/02

BE IT RESOLVED to approve a Foster Care Agreement with Richard Saby, 1779 - 200th Ave, Mora, MN 55051, and

BE IT FURTHER RESOLVED that this approval is contingent upon review and adjustment necessary to satisfy the Health Insurance Portability and Accounting Act.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$830.30 to Molly O'Reilly as reimbursement for supplies related to a Hospice Fund raiser.

11:10am - Jane Henniger with the Minnesota Counties Insurance Trust provided the board with an update on services and achievements of the trust.

11:35am - Kathy Burski with Lakes and Pines met with the County Board to discuss matters concerning a homeless program resolution.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 5 - 12/18/02

RESOLUTION AUTHORIZING APPLICATION FOR MHFA FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM

July 1, 2003 -June 30, 2005

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

WHEREAS, Lakes & Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program; and

WHEREAS, Lakes & Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program, in the county of Kanabec.

Commissioner reports of the activities of the Boards and Committees in which they participate continued.

11:45am - The Chairperson then called for public comment. Those who responded included:

Dorothy Swetz	- Missing pages in Attorney's Bill - Why didn't 501(c)3 attorney read the law?
Bob Strom	- Doesn't like current Hospital By-Laws. Doesn't work, use Douglas County. - Doesn't like composition of hospital board. Rural areas not represented. - Is John Skillicorn still on the Hospital Board?
Bill Olmstead	- Why do we have a high population of sexual predators and meth labs in our county? - Did the 501(c)3 attorney research the law?
Andrew Smith	- Concerned about the validity of the 501(c)3 attorney claim. Also, bills were received for service after Attorney General said it was not legal. - Peace Township was misrepresented at last Board Meeting during a request for pull-tab approval.
Alden Smith	Concerned about the validity of the 501(c)3 attorney claim.

12:20pm - Valerie Malmquist & Pat O'Brien met with the County Board to discuss matters concerning clean-up activities.

Malmquist reported the Kanabec County Clean-Up Day will be May 17, 2003.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to authorize the expenditure of up to \$5,000 in SCORE Funds for activities related to County Clean-Up.

12:36pm - Rich Anderson met with the County Board to discuss matters concerning clean up of a dumpsite on the Ann Lake/Kanabec Townships border. No action was taken at this time.

12:45pm - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 6 – 02/19/03

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SAP 33-608-13, the reconstruction of County Road 8 from CSAH 19 to CSAH 3;

BE IT RESOLVED to pay the following Right-of-Way claims:

Leonard F. Mattson		\$500.00
--------------------	--	----------

1:06pm - County Assessor Sue Kondratowicz met with the County Board to discuss a proposed software purchase. No action was taken at this time.

1:15pm - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the pay ranges and classification of her employees.

Kathi Ellis introduced the following resolution and its adoption:

Resolution 7 – 02/19/03

BE IT RESOLVED to reconvene the Review Committee including consultant George Gmach to reevaluate the Deputy Auditor positions within the office of Auditor/Treasurer Denise Cooper, and

BE IT RESOLVED that this is not to exceed \$300.00 in consultant cost and that such costs will be billed to the office of the Auditor/Treasurer.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

OPPOSED: None
ABSTAIN: Stan Cooper

whereupon the resolution was declared duly passed and adopted.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve a Tax Increment Financing District Agreement between Kanabec County and the City of Mora titled: "Development Agreement By and Between The City Of Mora and the County of Kanabec (Clinic Facility)."

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve payment of the following Rural Cellular claims on Revenue Funds:

Assessor	\$49.99
Assessor	\$61.13
Public Health	\$72.02
Environmental Services	\$17.43
Environmental Services	\$17.40
Probation	\$18.50
Veteran's Service	\$33.50
Sheriff	\$225.45
TOTAL	\$495.42

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to adjourn at 2:20pm to meet in regular session on Wednesday, February 26, 2003 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator